



NEW BUSINESS WELCOME PACKAGE

Town of Vulcan
Box 360
321-2nd Street South
VULCAN, AB T0L 2B0
Tel: 403-485-2417 Fax: 403-485-2914
E-mail: admin@townofvulcan.ca
Website: www.townofvulcan.ca



WELCOME TO THE TOWN OF VULCAN!

Thank you for considering the Town of Vulcan for your business location. To assist you in this endeavor, contained herein is information regarding your community and the resources available to you. We encourage you to explore and utilize these resources.

In this package you will find important phone numbers, general information, available services and resources that we hope will be beneficial to you. Please find enclosed:

- Community Profile
- Important Contact Information
- Business Resources
- Business Licenses & Permits
- Utilities
- Incentives/Taxes
- New Business "Welcome to Town" Application

As you settle into Vulcan, please do not hesitate to contact the Town Office with any questions you may have. You can also access our webpage at www.townofvulcan.ca.

As you explore your new business community, make sure to meet your new neighbours as well as your Town Officials. To help facilitate this, we would like to give you the opportunity to introduce yourself to the community by completing the "New Business Welcome to Town" application form provided in this package.

Again, welcome to the community. We look forward to seeing you around Town!

Sincerely,

The Mayor & Town Councilors
Town of Vulcan

COMMUNITY PROFILE

KEY DEOMOGRAPHICS – 2016 CENSUS DATA

Population – 1917

2011-2016 population increase– 4.4%

Distribution (%) of the population by broad age groups

- 0-14 years 12%
- 14-64 years 55.4%
- 65 years & over 32.6%
- 85 years & over 5.7%

ROAD TRAVEL DISTANCE

Distance Vulcan To:	Kilometers	Miles
Calgary	128	80
Edmonton	414	257
Champion	21	13
Carmangay	33	21
High River	66	41
Lethbridge	96	60
Lomond	49	30
US Border at Coutts	201	125

TRANSPORATION INFRASTRUCTURE

2014 Average Annual Daily Traffic (AADT) measured at the junction of Highways 23 & 24

- Highway 23 Southbound 1,180
- Highway 23 Northbound 1,350
- Highway 534 Eastbound 480
- Highway 534 Westbound 550

Rail: Served by the Canadian Pacific Railway mainline

Local Airport: Vulcan County Airport with 3,000 foot runway. Lots for lease.

Regional Airport: Lethbridge Airport

International Airport: Calgary International Airport

The Town of Vulcan is a regional service centre for the surrounding communities. As such, major employers are health care, education and retail services. Vulcan also has thriving agriculture and tourism sectors



IMPORTANT CONTACT INFORMATION

EMERGENCY SERVICES

All emergency services in Vulcan are accessed by calling 911

Fire Protection: Vulcan is served by a volunteer fire department

Police services: Vulcan is served by a local detachment of the RCMP –
Emergencies: 911 Non Emergencies: 403-485-2266

Victim Services: Contact local RCMP detachment



The Vulcan Community Health Centre located at 610 Elizabeth Street is an 8 bed acute facility with an additional 15 long-term care beds, D-level radiology area, modern lab and emergency facility: Phone 403-485-3333.

The Vulcan County Health & Wellness Foundation, in partnership with the Town of Vulcan and Vulcan County, is raising funds to add an 800 sq m extension to the Vulcan Community Health Centre. For more info, go to www.vshwfoundation.com



MUNICIPAL GOVERNMENT

Town of Vulcan
321-2nd Street South
Box 360
Vulcan, Alberta T0L 2B0
Tel: 403-485-2417 Fax: 403-485-2914

E-mail: admin@townofvulcan.ca

Website: www.townofvulcan.ca

Regular Council meetings are held on the 2nd & 4th Monday of each month.

Mayor: Tom Grant tgrant@townofvulcan.ca

Councillors: Lyle Magnuson lmagnuson@townofvulcan.ca

Laura Thomas lthomas@townofvulcan.ca

Michelle Roddy mroddy@townofvulcan.ca

Lorna Armstrong larmstrong@townofvulcan.ca

Paul Taylor ptaylor@townofvulcan.ca

Georgia-Lee DeBolt gdebolt@townofvulcan.ca

Chief Administrative Officer
& Development Officer Kim Fath
admin@townofvulcan.ca

Development Clerk Rita Hovde
rhovde@townofvulcan.ca

Public Works: 403-485-2877
Foreman: Stew Birch
sbirch@townofvulcan.ca

**After hours public works emergency phone number:
403-485-0800**

This phone number is for emergency messages only – on call personnel will return your call.

BUSINESS RESOURCES

The Town of Vulcan partners with various organizations to encourage and assist businesses in the Town of Vulcan.....



The Vulcan & District Chamber of Commerce's principal objectives is "the promotion of economic activity to the benefit of all residents of the Vulcan & District Region, and between the Vulcan & District Region and elsewhere in the world".

These objectives further include the specific activities of:

- a) Being the advocate for and leader of business
- b) Providing marketing, networking and other business related services
- c) Providing information and sources of information to its Members that is relevant
- d) Working with other complimentary organizations to promote economic activity beneficial to the region
- e) Encouraging a high standard of integrity among its Members; and
- f) Providing membership benefits such as group insurance plans, merchant services as well as discounted loan rates for small businesses: See www.vulcanchamber.ca for a full list of benefits

Consider becoming a member of the Vulcan & District Chamber of Commerce.

110-1st Avenue South
Box 385
Vulcan, Alberta T0L 2B0
E-mail: vdccoffice@gmail.com
Website: www.vulcanchamber.ca

Community Futures Highwood is a non-profit community owned organization that has been serving the region since 1986 under the leadership and direction of 10 municipal governments and volunteer community leaders.

The organizations primary role is to promote small business growth, generate jobs and build the capacity of regional communities to initiate and implement strategic development plans for a sustainable future.

Community Futures provides financing to entrepreneurs and existing business owners who are unable to obtain conventional financing.

E-mail: info@cfhighwood.net
Website: www.cfhighwood.net
Tel: 403-995-4141 Fax: 403-995-3760

BUSINESS LICENSES & PERMITS

The following are issued through the Town of Vulcan....

- **Town of Vulcan Business License**

- **Town of Vulcan Development Permit**

- **Safety Code Permits, i.e. building, gas, electrical & plumbing**

BUSINESS LICENSE

Town of Vulcan Bylaw 1468-17 requires those persons desiring to do business in the Town of Vulcan to obtain a business license. All Town of Vulcan based businesses and out-of-Town businesses conducting business in the Town of Vulcan require a current Town of Vulcan business license. A current Town of Vulcan Business License list is maintained on the Town of Vulcan website.

DEVELOPMENT PERMIT

Ensure that the appropriate development permit is in place in regards to your business.

For example: You are running a restaurant business – there must be a development permit issued for your property in regards to the discretionary use “Restaurant” in the district defined as Retail/Commercial C-1” in the Town of Vulcan Land Use Bylaw.

A development permit is also required if a proposed business is intensifying or expanding operation from the previous approval.

For example: a child care service is taking more children or a restaurant is expanding a public area

Development Permits are also required for *shipping containers* and *signage*. Refer to Land Use Bylaw 1437-15 for details.

ALBERTA HEALTH SERVICES

Certain types of businesses require a permit issued by Alberta Health. Please check with Alberta Health Services (403)625-4061 to determine if your business requires a permit.

BUILDING PERMIT

This permit is generally required if you are constructing or modifying your place of business. A “change in use” as defined in the Land Use Bylaw also requires a building permit to ensure that the appropriate Alberta Safety Code requirements are met.

Go to www.townofvulcan.ca for more information regarding permitting and access to the Land Use Bylaw.

FIRE INSPECTION SERVICES

For information regarding fire inspection services in the Town of Vulcan, please contact:

Douglas Headrick
Director of Protective Service, Vulcan County
Tel: 403-485-3122 Fax: 403-483-2478
E-mail: psc@vulcancounty.ab.ca

UTILITIES

Electrical Power

Fortis (Distributor)

*no local office – Administered from Calgary

Toll free – 310-9473 www.fortisalberta.com

Natural Gas

Atco Gas (Distributor)

Local Office

110-3rd Avenue North

403-485-6570

Energy products and services are competitive. You are free to choose a retailer. You can find a listing of licensed Alberta retailers at www.ucahelps.gov.ab.ca or call 310-4822

INTERNET

Telus	310-4638
Xplornet	301-4590
Wi-Fibre Inc.	587-793-0760
Axia	1-844-276-2888

TELEPHONE

TELUS *no local office

Toll Free 310-3100

The Town of Vulcan provides for water, sewer and garbage services.

Water is purchased by the Town from the Twin Valley Regional Water Commission.

Garbage transfer and collection rates are based on charges to the Town by the Vulcan County Waste Authority.

Water, sewer and garbage fees are on one bill issued bi-monthly as per the following utility schedule.

UTILITY RATES AS OF JANUARY 1 2020

Commercial/Industrial Water Rates (Consumption per cubic meter)	\$1.75
Water (Fixed Rate)	\$37.00
Garbage (Transfer)	\$51.00
Garbage (Collection)	\$46.00

***Sewer (Stores & Offices – Fixed Rate)\$28.00

***Note that sewer rates vary depending on type of “use”. See current Rates & Fees Bylaw for complete listing.

GARBAGE

Garbage is collected weekly:

Tuesday	South of Centre Street
Wednesday	North of Centre Street
Friday	Allen Subdivision/Whispering/Fairways
	*second sweep of downtown

Recycling – Vulcan offers a recycling depot @ 110-1 Street North as well as a bottle depot at 804-2nd Ave N
Tel: (403)485-2221

Transfer Station – The Vulcan District Waste Commission Operates the Transfer Station located east of Town on

- Monday 1:00p.m. – 5:00p.m.
- Tuesday 5:00 p.m. -8:00 p.m.
- Friday 1:00 p.m. – 8:00 p.m.
- Saturday 8:00 a.m. – 2:00 p.m.

Commercial bin services available through Hobart Holdings
Tel: – 403-803-0912

INCENTIVES/TAXES

The Town of Vulcan has implemented a “Commercial Development Incentive & Business Resource Policy” to:

- Stimulate commercial expansion and new commercial development within the Town of Vulcan
- Increase the long term commercial assessment within the Town of Vulcan
- Promote job creation



THE FIVE INCENTIVE OPTIONS AVAILABLE AS PER POLICY PL-12 FOR A COMMERCIAL/INDUSTRIAL BUSINESSES ARE:

OPTION 1: NEW BUSINESS CONSTRUCTION

OPTION 2: NEW BUSINESS ESTABLISHED IN AN EXISTING BUILDING

OPTION 3: BUSINESS EXPANSION INCENTIVE

OPTION 4: BUSINESS RENOVATION INCENTIVE

OPTION 5: NEW BUSINESS ESTABLISHED IN A RENTAL/LEASED SPACE

Policy PL-12 Commercial Development Incentive & Business Resource Policy is available on the Town website www.townofvulcan.ca or can be obtained by contacting The Town Office.

All applications for a “business incentive” are subject to Town of Vulcan Council Approval.

TOWN OF VULCAN 2021 COMMERCIAL MILL RATE

Municipal	15.74
School	3.83
Lodge	0.34
TOTAL	19.91

NEW BUSINESS "WELCOME TO TOWN" APPLICATION

The Town of Vulcan would like to offer an opportunity to introduce your new business to the community.

Complete the "New Business Welcome to Town" application and return to the Town Office via mail, e-mail or by dropping off at 321-2nd Street South.

Mail:

**Vulcan Town Office
Box 360
Vulcan, AB T0L 2B0**

E-mail:
admin@townofvulcan.ca

TOWN OF VULCAN

NEW BUSINESS "WELCOME TO TOWN" APPLICATION

Business Name: _____

Business Location: _____

Owner Name: _____

Mailing Address: _____

Phone #(s): _____

E-mail: _____

Please select from the following:

- Ribbon Cutting Ceremony
(The Town will arrange for attendance of the Mayor and Council – you are responsible for the supplies of the ribbon cutting)
- New Business Profile on the Town of Vulcan Website & in the Town Newsletter

Please provide a business profile containing the following information:

- A short biography of the new owner
- Description of services provided at your business
- Location of your business
- Business hours
- Contact information for the public
- Other important information you would like included

- Tour of Vulcan

(Note that the above services are provided to you at no charge)