

**AGENDA FOR THE REGULAR MEETING OF COUNCIL
TO BE HELD IN THE TOWN OF VULCAN COUNCIL CHAMBERS
ON MONDAY, JUNE 27, 2016
COMMENCING AT 7:00 PM**

PUBLIC HEARING

CALL TO ORDER

1.0 Call to Order:

2.0 Public Hearing NIL

3.0 Delegations - NIL

4.0 Adoption of Agenda

5.0 Adoption of Previous Minutes

5.1 Regular Council Meeting Minutes – June 13, 2016

6.0 Unfinished Business

6.1 Vulcan East Water Co-op Meeting with Alberta Environment and Parks

6.2 Town Hall Meeting Discussion

7.0 Financial Statements

7.1 Cash Statement ending May 31, 2016

7.2 Year-to-Date Summary ending May 31, 2016

8.0 Correspondence and Information Items

8.1 Correspondence and Information Items

9.0 Committee and Administrative Reports

- 9.1 Presentation of Minutes/verbal reports on various boards/committees in which Town Council has an interest

10.0 Bylaws - NIL

11.0 New Business

- 11.1 Offer to Purchase USS Vulcan Parade Float
- 11.2 Gifts and Donations Policy
- 11.3 Payment of Accounts

12.0 Notice of Motion

13.0 Management Reports - NIL

14.0 In-Camera - NIL

15.0 Adjournment

Town of Vulcan

Request for Decision (RFD)

Adoption of Previous Minutes Regular Council Meeting June 13, 2016

Meeting: Regular Council
Meeting Date: June 27, 2016
Originated By: Kim Fath

BACKGROUND / PROPOSAL:

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, June 13, 2016 were presented to Council.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

Moved by Councillor _____ THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Monday, June 13, 2016 be approved and read by each member of Council.

Initials show support -Reviewed by: _____

Director: _____


CAO

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD IN THE TOWN OF VULCAN COUNCIL CHAMBER
ON MONDAY, JUNE 13, 2016**

PRESENT:

Mayor	- Tom Grant
Councillor	- Georgia-Lee DeBolt
Councillor	- John Seaman
Councillor	- Lorna Armstrong
Councillor	- Rick Howard
Councillor	- Paul Taylor
Chief Administrative Officer	- Kim Fath
Recording Secretary	- Karen Rose
ORRSC-Planner	- Gavin Scott
Development Officer	- Nancy Neufeld

1.0 Call to Order: Mayor Tom Grant called the meeting to order at 7:00 p.m.

2.0 Public Hearings - NIL

3.0 Delegations

The following items were discussed In Camera as designated under the Freedom of Information and Protection of Privacy Act Part 1, Division 2, 16(11) (i).

3.1 EDF

Motion No.: 16.185

Moved by Councillor Paul Taylor THAT Council move in-camera at 7:01 p.m.

CARRIED UNANIMOUSLY

Nancy Neufeld, Town of Vulcan Development Officer, Gavin Scott, Planner with ORRSC, David Warner and Bruce Kolesnik with EDF Canada were in attendance for the in-camera portion of the meeting.

Motion No.: 16.186

Moved by Councillor Rick Howard THAT Council move out-of-camera at 8:10 p.m.

CARRIED UNANIMOUSLY

4.0 Adoption of Agenda

8.1.E Champion 105th Anniversary Parade Invitation

Motion No.: 16.187

Moved by Councillor John Seaman THAT the agenda governing this meeting be adopted as amended.

CARRIED UNANIMOUSLY

5.0 Adoption of Previous Minutes

5.1 Regular Council Meeting Minutes

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Tuesday, May 24, 2016 were presented to Council.

Motion No.: 16.188

Moved by Councillor Georgia-Lee DeBolt THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Tuesday, May 24, 2016 be approved and read by each member of Council as presented.

CARRIED UNANIMOUSLY

6.0 Unfinished Business - NIL

7.0 Financial Reports - NIL

8.0 Correspondence and Information Items

8.1 The Correspondence and Information Items for the period ending June 13, 2016 were presented to Council to be received for information.

Motion No.: 16.189

Moved by Councillor Paul Taylor THAT the Correspondence and Information Items for the period ending June 13, 2016 be received for information.

CARRIED UNANIMOUSLY

9.0 Committee and Administrative Reports

- 9.1 The minutes and verbal presentations were presented for the various boards and committees in whom Town Council has an interest.

Motion No.: 16.190

Moved by Councillor Rick Howard THAT the minutes and/or verbal reports of Town represented Boards/Committees at the June 13, 2016 Town Council Meeting be received for information.

Verbal Reports:

- Councillor Paul Taylor
 - Vulcan Business Development Society
 - Southern Alberta Energy of Waste Association
- Councillor Georgia-Lee DeBolt
 - Vulcan Business Development Society
- Councillor Lorna Armstrong
 - Vulcan Business Development Society
 - Family and Community Support Services
- Councillor Rick Howard
 - Vulcan Brand Innovation Team
 - Marquis Foundation
- Mayor Tom Grant
 - Southern Alberta Energy of Waste Association

CARRIED UNANIMOUSLY

10.0 Bylaws - NIL

11.0 New Business

11.1 2016 Capital Works – Award Recommendation

At the May 9, 2016 Regular Council Meeting, Motion No. 16.151 and 16.152 were made to approve administration starting the tendering process with BSEI for the proposed local improvement plans of the 100 and 200 block of 2nd Street South.

BSEI sent out the tender documents on May 16, 2016 and closed the tender process on June 2, 2016. There were four bids received for this work. The bids ranged from \$1,025,422 to \$812,002. The lowest bid coming in approximately 30% lower than the original cost estimates for this project. BSEI and Administration have reviewed the tenders and have put forward a recommendation for Council.

Motion No.: 16.191

Moved by Councillor Paul Taylor THAT Council accepts McNally Contractors Ltd. tender in the amount of \$812,001.61 (including GST and 10% contingency) and that Administration directs BSEI to prepare the Notice of Award and Contract Documents.

CARRIED UNANIMOUSLY

11.2 Vulcan County Cruisers – Street Closure – July 16, 2016

The Vulcan County Cruisers Car Club is requesting a street closure for the club's Annual Show and Shine as well as permission to use the rodeo grounds for a demolition derby on July 16, 2016.

- Closure of Centre Street from 1st Ave to 3rd Ave and 2nd Ave from 1st Street North to 1st Street South from 6:00 a.m. to 4:00 p.m.
- Permission to use the Rodeo Grounds for a demolition derby

Motion No.: 16.192

Moved by Councillor John Seaman THAT Council approves the closure of the following roads on July 16th, 2016 from 6:00 a.m. to 4:00 p.m. for the Vulcan County Cruisers Car Club Show and Shine as well as permission to use the rodeo grounds for a demolition derby.

CARRIED UNANIMOUSLY

11.3 Municipal Safety Recognition Award

The Municipal Safety Recognition Award was established in 2003 to recognize municipalities that have achieved significant milestones in their accreditation histories.

Municipal Affairs and the Safety Codes Council would like to thank the Town of Vulcan for their commitment to Alberta's safety system by presenting the Town with the Municipal Safety Recognition Award.

Motion No.: 16.193

Moved by Councillor Lorna Armstrong THAT Council receives this as information.

CARRIED UNANIMOUSLY

11.4 Vulcan East Water Co-op Meeting Request

The Vulcan East Water Co-op is requesting the presence of CAO, Kim Fath and Mayor Tom Grant as Town of Vulcan representatives at a meeting with the province in regards to registering the Co-op.

Motion No.: 16.194

Moved by Councillor Rick Howard THAT Council approves the attendance of the CAO and Mayor representing the Town of Vulcan at this meeting with the Co-op and Alberta Environment and Parks on June 16, 2016 at 1:00 p.m. in Lethbridge.

CARRIED UNANIMOUSLY

12.0 Notice of Motion - NIL

13.0 Management Reports

13.1 Management Reports

Management is to produce a report each month.

Attached are the following reports:

- Chief Administrative Officer – Kim Fath
- Development Officer – Nancy Neufeld
- Public Works – Stew Birch
- Recreation Committee – Bonnie Ellis
- Fire Chief – Aaron Grant

Motion No.: 16.195

Moved by Councillor Paul Taylor THAT this Council receives for information the management reports for the period ending June 13, 2016. **CARRIED UNANIMOUSLY**

14.0 In-Camera

15.0 Adjournment

The meeting was adjourned by Councillor Rick Howard at 9:05 p.m.

Tom Grant
Mayor

Kim Fath
Chief Administrative Officer

Town of Vulcan

Request for Decision (RFD)

Vulcan East Water Co-op and Alberta Environment and Parks

Meeting: Regular Council
Meeting Date: June 27, 2016
Originated By: Kim Fath

BACKGROUND / PROPOSAL:

At the June 13, 2016 Regular Council Meeting, motion 16.194 was made to approve the attendance of the CAO and Mayor representing the Town of Vulcan at the meeting with the Vulcan East Water Co-op and Alberta Environment and Parks on June 16, 2016 at 1:00 pm in Lethbridge.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The topic of the meeting was in regards to the regulations that Alberta Environment feels apply to the service that the Vulcan East Water Coop is providing its members.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Council approves continued administrative and political support for the Vulcan East Water Coop's efforts to find a solution to their compliance issues.

Initials show support -Reviewed by:

Director:

CAO



ADMINISTRATOR'S REPORT

TO: TOWN COUNCIL

FROM: Kim Fath, CAO

DATE: June 22nd, 2016

Background

At the June 13th, 2016 Regular Council Meeting, motion 16.194 was made to approve the attendance of the CAO and Mayor representing the Town of Vulcan at the meeting with the Vulcan East Water Co-op and Alberta Environment and Parks on June 16, 2016 at 1:00 p.m. in Lethbridge.


Discussion

The topic of the meeting was in regards to the regulations that Alberta Environment feels apply to the service that the Vulcan East Water Coop is providing to its members. They have defined this system as a municipal development with a potable source. The Coop has been asked to work with the department to find an option that will bring them into compliance with the regulations. Tom and I meet again with members of the Coop on Tuesday June 22, 2016 to further discuss options moving forward. The coop will be putting together several options and will take them back to environment for their consideration. The coop will also be meeting with the County to discuss this issue, as the County is currently proposing a similar project.

Consideration

Council is asked to consider continued administrative and political support for the Vulcan East Water Coop's efforts to find a solution to their compliance issues.

Respectfully Submitted



Kim Fath
Chief Administrative Officer

Town of Vulcan

Request for Decision (RFD)

Town Hall Meeting Discussion

Meeting: Regular Council
Meeting Date: **June 27, 2016**
Originated By: Kim Fath

BACKGROUND / PROPOSAL:

On June 20, 2016 Town Council held a Town Hall meeting to discuss the budget and Local Improvement projects.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The format of this meeting was changed from that of the past. We received positive feedback about the new format and information provided.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Council

Initials show support -Reviewed by:

Director:


CAO



ADMINISTRATOR'S REPORT

TO: TOWN COUNCIL

FROM: Kim Fath, CAO

DATE: June 22nd, 2016

Background

On June 20th 2016 Town council held a Town Hall meeting to discuss the budget and Local improvement projects.

Discussion

The format of this meeting was changed from that of the past. We received positive feedback about the new format and information provided. We had 22 people in attendance, 11 citizens, 4 spouses, 6 council members, and myself from administration.

Consideration

Council is asked to discuss the satisfaction with this process and any changes you would like to make for future Town Hall meetings.

Respectfully Submitted



Kim Fath
Chief Administrative Officer

Town of Vulcan

Request for Decision (RFD)

Cash Statement – Ending May 31, 2016

Meeting: Regular Council
Meeting Date: May 31, 2016
Originated By: Kim Fath

BACKGROUND / PROPOSAL:

Attached is the Cash Statement for the period ending May 31, 2016.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

For Council's information.

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

Moved by Councillor _____ THAT the Cash Statement for the period ending May 31, 2016 be received for information.

Initials show support -Reviewed by:

Director:


CAO

TOWN OF VULCAN

Town of Vulcan
Cash Statement
5/31/2016

	Debit	Credit	YTD
Cash			
Bank - General Account	16,393,763.85	(16,194,638.23)	199,125.62
Investments			
Notice On Demand Acct General	1,712,354.01	(1,707,886.54)	4,467.47
Notice on Demand Acct FGTF	211,538.17	0.00	211,538.17
Notice on Demand Acct MSI Capital	785,957.72	(319,678.74)	466,278.98
Notice on Demand Acct Vulcan Innovation	15,427.39	0.00	15,427.39
Notice On Demand Acct BMTG	168,196.66	0.00	168,196.66
Term Deposit - Age Care Facility	67,391.69	(45,500.00)	21,891.69
Term Deposit - Mix Reserve	5,114.03	0.00	5,114.03
Term Deposit - Healy Reserve	15,452.17	0.00	15,452.17
Term Deposit - Alberta Energy Grant	895,173.58	(895,173.58)	0.00
Term Deposit - Shearer Reserve	1,648.18	0.00	1,648.18
Term Deposit - Androsoff Reserve	5,318.69	0.00	5,318.69
Term Deposit - Flags	20,000.00	0.00	20,000.00
	<u>3,903,572.29</u>	<u>(2,968,238.86)</u>	<u>935,333.43</u>

Mayor

CAO

Town of Vulcan

Request for Decision (RFD)

Year-to-Date – Ending May 31, 2016

Meeting: Regular Council
Meeting Date: **June 27, 2016**
Originated By: Kim Fath

BACKGROUND / PROPOSAL:

Attached is the Year-to-Date Statement for the period ending May 31, 2016.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

For Council's information.

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

Moved by Councillor _____ THAT the Year-to-Date Statement for the period ending May 31, 2016 be received for information.

Initials show support -Reviewed by:

Director:


CAO

TOWN OF VULCAN

For the Five Months Ending May 31, 2016

	YTD	BUDGET	VARIANCE
General Taxes & Fees			
Revenue	(\$2,632,387.00)	(\$2,616,375.60)	\$16,011.40
Expenses	27,695.00	32,451.00	4,756.00
School Taxes			
Revenue	(520,216.01)		520,216.01
Expenses	134,784.45	135,000.00	215.55
Legislative			
Revenue			
Expenses	31,460.51	28,791.70	(2,668.81)
General Administration			
Revenue	(23,843.58)	(18,833.35)	5,010.23
Expenses	700,380.55	270,651.70	(429,728.85)
Fire Fighting			
Revenue			
Expenses	26,151.98	35,270.70	9,118.72
Emergency Services			
Revenue			
Expenses	1,044.83	11,000.00	9,955.17
Bylaw			
Revenue	(14,959.00)	(16,916.65)	(1,957.65)
Expenses	16,049.27	49,804.75	33,755.48
Common Services			
Revenue	(6,266.00)		6,266.00
Expenses	109,248.26	97,130.05	(12,118.21)
Roads & Streets			
Revenue	(37,455.30)		37,455.30
Expenses	150,043.18	156,116.52	6,073.34

Airport

Revenue			
Expenses	8,000.00		(8,000.00)

Water Treatment

Revenue	(100,000.00)	(100,000.00)	
Expenses	61,262.53	42,000.00	(19,262.53)

Storm

Revenue			
Expenses	1,512.26	18,301.37	16,789.11

FCSS

Revenue	(109,751.00)	(89,194.50)	20,556.50
Expenses	113,349.48	95,538.24	(17,811.24)

Cemetery

Revenue	(3,595.00)	(3,333.35)	261.65
Expenses	4,131.41	9,791.65	5,660.24

Planning Development & Safety

Revenue	(23,239.82)	(2,000.00)	21,239.82
Expenses	66,947.41	42,211.70	(24,735.71)

Subdivision

Revenue	(13,400.00)		13,400.00
Expenses	20,780.09	20,780.09	

Economic Development

Revenue			
Expenses	95,038.00	95,938.00	900.00

Recreation

Revenue	(128,889.38)	(111,355.00)	17,534.38
Expenses	106,303.89	91,720.90	(14,582.99)

Golf Course Loan

Revenue			
Expenses	35,904.00	35,360.00	(544.00)

Parks

Revenue	(45,117.30)	(47,523.00)	(2,405.70)
Expenses	67,731.70	25,205.83	(42,525.87)

Swimming Pool

Revenue	(92,980.00)	(96,564.00)	(3,584.00)
Expenses	255,710.50	261,096.50	5,386.00

Arena

Revenue	(104,032.18)	(100,394.01)	3,638.17
Expenses	84,510.33	95,799.00	11,288.67

Culture

Revenue	(4,250.00)	(6,000.00)	(1,750.00)
Expenses	116,418.83	120,404.85	3,986.02

Tourist Center

Revenue	(6,000.00)	(6,000.00)	
Expenses	95,478.21	101,259.92	5,781.71

Water

Revenue	(167,186.85)	(228,514.97)	(61,328.12)
Expenses	191,885.36	179,891.59	(11,993.77)

Sewer

Revenue	(55,736.84)	(55,916.66)	(179.82)
Expenses	65,495.32	77,114.01	11,618.69

Garbage

Revenue	(111,894.98)	(117,283.00)	(5,388.02)
Expenses	42,552.14	45,268.75	2,716.61

TOTAL REVENUE	(4,201,200.24)	(3,616,204.09)	584,996.15
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TOTAL EXPENSES	2,632,274.33	2,173,898.82	(458,375.51)
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Town of Vulcan

Request for Decision (RFD)

Correspondence and Information

Meeting: Regular Council
Meeting Date: June 27, 2016
Originated By: Kim Fath

BACKGROUND / PROPOSAL:

Attached is the list of Correspondence and Information for the period ending June 27, 2016.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

For Council's review.

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

Moved by Councillor _____ THAT the Correspondence and Information for the period ending June 27, 2016 be received for information.

Initials show support -Reviewed by:

Director:


CAO

Report on Miscellaneous Correspondence 8.1 (2) - June 27, 2016

A. Canadian Union of Postal Workers

Federal Government Reviewing the Public Postal Service

B. Oldman River Regional Services Commission

ORRSC Annual Report and Financial Statements 2015 (Original available for viewing at the Town Office)

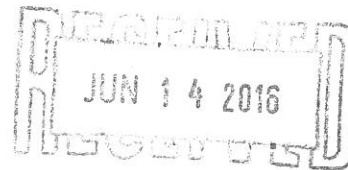
C. Vulcan Business Development Society

Thank you for Attendance at Welcome Dinner

D. Canadian Fallen Heroes Foundations

Submission of the five memorial prints commissioned with the Town of Vulcan's donation

June 6, 2016

Kim Fath
CAO
Town of Vulcan
Box 360 321 2nd St S.
Vulcan, AB T0L 2B0

Kim Fath,

Re: Federal government reviewing our public postal service - Have your say!

I am writing to let you know that the federal government is conducting a review of Canada Post. It says that everything but postal privatization is on the table. This means daily mail delivery, restoring home delivery, postage rates, the moratorium on post office closures and more.

The review will have two phases. The government has appointed an independent task force to collect input from Canadians, do research, gather facts and identify options for the future of our postal service by September 2016. Following this, a parliamentary committee will consult with Canadians on the options identified by the task force and make recommendations to the government by year's end. The government expects to announce its decisions about Canada Post in the spring of 2017. For more information, go to CUPW.ca/canadapostreview and Canada.ca/canadapostreview

While CUPW welcomes the opportunity to look at the future of our public postal service, we have a number of concerns about the review. The review's first phase – the part that determines the options that will be examined – is being held over the summer. As well, there has been very little information and advertising about the review, except in social media. We are concerned people will not learn about the review until it's too late.

CUPW would like to ensure that the views of municipalities are considered. Therefore, we would like you, if at all possible, to provide input to the Canada Post Review. We have attached a resolution for your consideration, information on providing input and some fact sheets on key issues.

Thank you very much for considering our request. There's a lot at stake and we appreciate anything you can do to help. We would also like to take this opportunity to express our gratitude to the many municipalities that supported our campaign to stop the cuts that Canada Post announced in December 2013, including the end of home mail delivery. We had a major victory when Canada Post announced a temporary hold on its plan to eliminate door-to-door delivery. CUPW is confident that we can build on this success and convince the Canada Post Review to recommend against further cuts in favour of new services that generate revenues and allow us to build a universal, affordable and green public postal system for future generations.

In solidarity,

Mike Palecek
National President

c.c. National Executive Committee, Regional Executive Committees, National Union
Representatives, Regional Union Representatives, Specialists, Campaign Co-ordinators, Negotiators,
CUPW locals

CONTACT INFORMATION FOR CANADA POST REVIEW

Step 1: Providing input to the task force now

The task force is collecting input from Canadians through a 'question of the week'. It is also providing a number of ways for people to make general comments (June 23rd deadline for municipalities and organizations, end of July deadline for public):

- Online: Canada.ca/canadapostreview
- Email: TPSGC.ExamendeSPC-CPCReview.PWGSC@tpsgc-pwgsc.gc.ca
- Twitter: Tweet and use #CPReview2016 hashtag
- Facebook: Like, share and comment at [Facebook.com/Canada-Post-Review-521437564704406](https://www.facebook.com/Canada-Post-Review-521437564704406)
- Instagram: Share photos and include the #CPReview2016 hashtag
- Fax: 1-844-836-8138
- Mail:
Canada Post Review
CP 2200
Matane, QC G4W 0K8

Please share your input with us at Feedback@cupw-sttp.org or mail to Mike Palecek, President, Canadian Union of Postal Workers, 377 Bank Street, Ottawa, Ontario, K2P 1Y3

What to say?

Tell the task force what you want from your public postal service and what you don't want. Make suggestions on how postal services could be expanded. You can get information on new services and other issues in the weeks to come at CUPW.ca/canadapostreview

Step 2: Providing input to the parliamentary committee in the fall

The government says that details about the parliamentary committee's consultations will be made public as they become available.

Public review on future of Canada Post

Whereas Canada Post announced drastic cutbacks to our public postal service in December 2013, including plans to end home mail delivery in our country.

Whereas there was a huge public outcry in response to the cutbacks and stiff opposition from most federal parties, including the Liberal Party, which promised to halt the delivery cuts and conduct a review of Canada Post, if elected.

Whereas the delivery cuts were halted and our Liberal government is currently conducting a Canada Post Review, starting with an independent task force that will collect input from Canadians, do research, gather facts and draft a discussion paper in September of 2016, identifying viable options for postal service in this country.

Whereas a parliamentary committee will consult with Canadians in the fall of 2016 on the options that have been identified in the task force's discussion paper and then make recommendations to the government on the future of Canada Post.

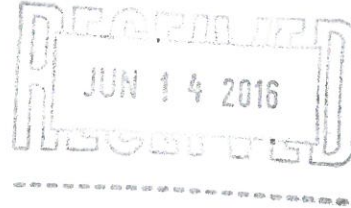
Whereas it will be crucial for the task force and parliamentary committee to hear our views on key issues, including the importance of maintaining the moratorium on post office closures, improving the Canadian Postal Service Charter, restoring home mail delivery, keeping daily delivery, adding postal banking, greening Canada Post, and developing services to assist people with disabilities and help older Canadians to remain in their homes for as long as possible.

Therefore be it resolved that (name of municipality) provide input to the Canada Post Review task force and make a submission when the parliamentary committee consults with Canadians this fall.

18.1.B

3105 - 16th Avenue North
Lethbridge, Alberta T1H 5E8

Phone: (403) 329-1344
Toll-Free: 1-844-279-8760
Fax: (403) 327-6847
E-mail: admin@orrsc.com
Website: www.orrsc.com



June 8, 2016

File: 30B-20

Kim Fath
Chief Administrative Officer
Town of Vulcan
Box 360
Vulcan, AB
T0L 2B0

Dear Mr. Fath:

Re: ORRSC Annual Report and Financial Statements 2015

At the June 2, 2016 Annual General Board of Directors' Meeting, the Oldman River Regional Services Commission 2015 Annual Report was accepted. Financial statements for the fiscal year ending December 31, 2015 are included as part of this report.

I am pleased to enclose a copy of the Annual Report for your reference and use.

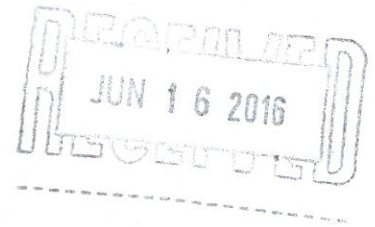
Yours truly,

Lenze Kuiper
Director

LK/bj
Enclosure



Box 1205
Vulcan, Alberta
T0L2B0



June 13, 2016

Mayor Tom Grant
Town of Vulcan

Thank you!

On behalf of VBDS please accept our thanks for contributing to the overwhelming success of the recent Federation of Canadian Municipalities Caribbean (FCM-CARILED) study tour which visited Vulcan and area June 9 and 10.

We are so grateful to have had you join us for the welcome dinner on Thursday evening. I'm confident the ensuing conversations with the delegates created lively discussions, and I'm sure provided the attendees with ideas as well as new friendships.

Again we thank you for contributing to the success of the study group visit to Vulcan.

Respectfully,

Marilyn MacArthur, EcD
Manager Business Development

www.vulcanbusiness.ca

June 23, 2016

Kim Fath, CAO
Town of Vulcan
Box 360
Vulcan, AB T0L 2B0

Good afternoon Kim,

We have put together the final order for the Town of Vulcan prints and below are the 5 prints that will be commissioned with the Town's donation.

1. MOULD, Henry James
2. SAWERS, Arthur Thomas
3. SAWERS, William Daniel Peter
4. WHICHER, George Patrick
5. HEAL, Herbert Newton

In total, we are commissioning 20 memorial prints for Vulcan and area! These will all go to Norma at the Historical Society to be placed in the communities for permanent display.

If you have any questions, please email me back or call me at 587.215.6142.
Have a great day and thanks again for your support!

Yours truly,

Steven Hall
Canadian Fallen Heroes Foundation

Town of Vulcan

Request for Decision (RFD)

Committee and Administrative Reports

Meeting: Regular Council
Meeting Date: **June 27, 2016**
Originated By: Kim Fath

BACKGROUND / PROPOSAL:

The minutes and/or verbal presentations to be presented on the various boards and committees in which Town Council has an interest.

- Mayors & Reeves Joint Meeting – Minutes – June 3, 2016
- Vulcan Business Development Society – Agenda – Minutes – June 8, 2016
- Vulcan Library Board Meeting – Minutes – June 15, 2016
- Municipal Planning Commission – Agenda – Minutes – June 21, 2016

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

Moved by Councillor _____ THAT the minutes and/or verbal reports of Town represented Boards/Committees at the June 27, 2016 Town Council Meeting be received for information.

- Mayors & Reeves Joint Meeting – Minutes – June 3, 2016
- Vulcan Business Development Society – Agenda – Minutes – June 8, 2016
- Vulcan Library Board Meeting – Minutes – June 15, 2016
- Municipal Planning Commission – Agenda – Minutes – June 21, 2016

Initials show support -Reviewed by:

Director:


CAO



Mayors and Reeves of Southeast and Southwest Alberta

MINUTES

FRIDAY, June 3, 2016 - 1:00 PM
Taber Fire Hall, Taber, Alberta

PRESENT:

Reeve Molly Douglass	Newell County (M&R of SE AB)	Mayor Ed Weistra	Village of Barons
Mayor Tom Butler, Vice Chair	Village of Coutts	Mayor Ken Kultgen	Village of Foremost
Mayor Gordon Reynolds	Town of Bow Island	Mayor Don McDowell	Village of Nobleford
Mayor Maggie Kronen	Town of Cardston	Colette Glynn	Village of Warner
Mayor Kim Craig	Town of Coaldale	Reeve Fred Lacey	Cardston County
Mayor Dennis Cassie	Town of Coalhurst	Reeve Bryne Lengyel	Forty Mile County
Dep. Mayor Marvin Slingerland	Town of Coalhurst	Reeve Rod Ruark	Vulcan County
Mayor Blair Painter	Town of Crowsnest Pass	Reeve Ross Ford	Warner Cpounty
Mayor Rene Gendre	Town of Fort Macleod	Reeve Peter Rafa	MD of Acadia
Mayor Chris Warwick	Town of Hanna	Reeve Brian Brewin	MD of Taber
Mayor David Hawco	Town of Milk River	Deputy Mayor Fred Rattai	City of Brooks
Mayor Ernie Reimer	Town of Redcliffe	Councillor Bill Cocks	City of Medicine Hat
Mayor Gentry Hall	Town of Stavelly		
Mayor Henk De Vlieger	Town of Taber		
Mayor Margaret Plumtree	Town of Vauxhall		
Chair Brian (Barney) Reeves	I.D.04 Waterton Lakes NP		

GUESTS:

Representatives for		Dave Schneider, MLA	Little Bow
Rachael Harder, MP	Lethbridge	Pat Stier, MLA	Livingstone-Macleod
Grant Hunter, MLA	Cardston, Taber, Warner	Bill Chapman, Chairman	Highway #3 Association
Representative for		Bob Jones, Zone Rep	AAMD&C
Maria Fitzpatrick, MLA	Lethbridge East		

1.0 WELCOME AND INTRODUCTIONS

Reeve Molly Douglass called the meeting to order at 1:05 pm.

2.0 ADOPTION OF THE AGENDA

Moved by David Hawco to adopt the agenda with the following additions:

7.9 Presentation

Carried

3.0 ADOPTION OF THE JUNE 12, 2015 MEETING MINUTES

Moved by Blair Painter to adopt the June 12, 2015 minutes. **Carried.**

4.0 BUSINESS ITEMS ARISING FROM MINUTES

No business arising from minutes.

5.0 REPORTS

5.1 MP Reports

Representative for Rachael Harder

- Voted against Medical Assisted Dying, as it was the voters wish.
- Voted against the amendment of the National Anthem.
- Voted against Bill C210 as the public response was negative.
- They would like a referendum to be called regarding the electoral reform.
- Thanks all of the Mayors and Reeves of Southern Alberta for their collaborative work.

5.2 MLA Reports

Pat Stier, MLA Livingstone-Macleod

- MSI budget has been cut. These cuts will roll down to communities in different ways. PDF document online for full three hour session.
- MGA modernization has left the linear tax alone. All municipalities no matter what size need an IDP with their neighbors.
- Provincial representatives will be having meetings across the province to discuss Section 708 in Bill 21, regarding IDP on regional services and shared funding.

David Schneider, MLA Little Bow

- Recommends everyone attend the Municipal Affairs Tour.
- Bill 20 has the most effect on Albertans and is not revenue neutral to Alberta families.

Grant Hunter, MLA, Cardston-Taber-Warner

- Encourages everyone to write a letter regarding Bill 20.
- There is no notice for registration renewal. Be sure your communities are aware.

6.0 PRESENTATIONS

6.1 Jason O'Connor – Axia

Fiber Optic Cable

- Announced Monday Fiber Optic expansion to Sterling.
- Made available on open axis basis.
- Same or less money than residents pay today.
- Currently evaluating other communities.
- Can fill out form at axia.com/Alberta if interested.
- Alberta based company- focused on bridging the digital divide.
- Have built networks internationally.
- Have been purchased by Partners Group, a private equity group.
- Demand outpaces cable 'cords'.
- There is nothing faster than Fibre Optic Cable.
- Differentiates your community and is great for retaining and attracting the next generation.
- Competitive services can be delivered over Axia network.
- No public money- Axia invests in community.
- Live in Vulcan, Nanton, Nobleford, Barnwell and Sterling.

6.2 Dave Cox- Fire Chief, Pincher Creek

Emergency Preparedness and Awareness at a Regional Level

- AFCA- Director of Region 7.
- Incident management is meant to manage all logistics.
- There are many shortfalls regarding the old agreement, including the costs that are not clearly defined.
- Would like to upgrade the Mutual Aid Agreement, giving the Mayors and Reeves of Southern Alberta interim progress reports.
- This agreement is not limited to fire. It includes all major incidences.

7.0 REPORTS

7.1 Alberta Southwest Regional Alliance Report – Mayor Blair Painter

- Held AGM in Nanton.
- There is an Electrical Vehicle Charging seminar June 23 in Pincher Creek.

7.2 SouthGrow – - Mayor Maggie Kronen

- Recently held AGM.
- Lethbridge County has joined SouthGrow.

7.3 AAMD&C – Councillor Bill Chapman

- Meeting with each county separately to discuss local issues and tour the county.

7.4 AUMA – Mayor Kim Craig

- Encourages Mayors, Reeves and CAO's to attend the Provincial Meetings.
- \$26 billion infrastructure deficit.
- Mayors Caucus will be held June 15, 16 in Olds.

7.5 Associate Dean's Advisory Council - Mayor David Hawco

- No Report

7.6 Oldman Watershed Council – Brian Brewin

- AGM to be held June 16, 2016 at the Enmax Center

7.7 Highway #3 Association- Councillor Bill Chapman

- Some studies have been completed and in the fall they will be setting a new priority list.
- Asking everyone to look at the Highway 3 Facebook page.

7.8 Sustainable Canada Association – Reeve Ross Ford, Brian Lyngel

- SCA was formed because of environmental protection issue.
- Causing issues for local residents, oil and gas, farmers, etc.
- Calgary Zoo has a captive breeding program, with 28 eggs, with only 3 having hatched thus far.
- A common sense approach needs to be brought forth regarding species protection.
- Critical habitats are starting to affect municipalities negatively.
- Sustainable Canada website will be running soon, with the information to be given to Reeve Molly Douglass to be distributed.

7.9 Deputy Mayor Fred- City of Brookes

- Canadian Badlands presented a plaque to Don McDowell in appreciation for his contribution.

8.0 BUSINESS

8.1 Alberta Registries – Mayor Maggie Kronen

- There are 206 registry agents in the province of Alberta, offering a wide range of services, with traffic fines and vehicle renewals being the largest transactions.
- The possible cancellation of contracts would create a threat of survival for registry offices in Rural Alberta. There are 118 rural centers.
- Encourages everyone to write a letter to the government stating the importance of registries in rural communities.
- **Motion** – To write a letter from the Mayors and Reeves of Southwest and Southeast Alberta to the Alberta Government in support of the rural registries. **Moved** - Mayor Margaret Plumtree. **Carried.**
- Mayor Maggie Kronen will draft the letter.

8.2 Updates on Fibre Optics – Mayor Gordon Reynolds

- Mayor Maggie Kronen – University of Lethbridge is working with Cardston
- Mayor Margaret Plumtree – AUMA is doing studies with the University of Alberta on broadband services in rural communities.

9.0 NEXT MEETING DATES

Mayors and Reeves of Southwest Alberta - September 9, 2016, 1 pm - Culver City Room, Lethbridge City Hall.

Mayors and Reeves of Southeast Alberta – September 23, 2016, 1 pm – Venue to be determined.

10.0 ADJOURNMENT: Moved by David Hawco to adjourn meeting at 3:00 pm. **Carried.**

ACTION ITEMS FROM JUNE 3, 2016 MEETING	PERSON RESPONSIBLE
Letter to Alberta Government in support of rural registries	Mayor Maggie Kronen

Please send any community information for distribution to M & R to MayorsandReevesSW@gmail.com

Vulcan Business Development Society Agenda

Wednesday June 8, 2016

VBDS Board Room 7:00 p.m.

1. Call to order

2. Adoption of Agenda

3. Consent Agenda:

Minutes April 13, 2016 regular board meeting and AGM as circulated

May meeting was cancelled, no quorum

Financial Report

- *Staff Reports*
- *Grant Writer Report – Liza Dawber (attached)*
- *Manager, Business Development – Marilyn MacArthur*
 - *Connected Communities Article – Municipal World*
 - *FCM CARILED study tour schedule (attached)*
 - *FCM CARILED – Trinidad Tobago June 24 – July 1, 2016 (as per motion to support CARILED MacArthur May 13, 201)*
- *Connected Communities report – Ashlee Beck*

Miscellaneous Correspondence

- *Wild Pink Yonder – information package*
- *Lomond 100th Anniversary – Parade entry form*

2. Vote to approve consent agenda

4. Correspondence

- a. Town of Vulcan – confirmation of funding letter**

5. Unfinished Business

a. Follows:

- Updated financial policy as per April meeting

6. New Business

a. Strategic Plan – 2017 – 2019

- Input from directors required re: timeline, budget and facilitator
- 2 quotes attached

b. Quick book training – staff

- Intuit training online – no charge

c. April 24 Robbery Report – MacArthur

- Security installation: quotes for equipment (attached)
- Request payment – WiFibre for reconnecting video learning equipment

d. 2016 Parades in Vulcan County

June 11th – Spock Days – 10am

June 25th – Arrowwood Rodeo – 10am

July 2nd – Champion 105th - 10am

July 16th – Lomond 100th – 10:30am

August 6th – Carmangay Sports Days – 10am

August 13th – Milo 85th – 10 am

- Requesting Board volunteers/cars

e. Signage – Electric Vehicle charging station – MacArthur

f. Member Reports

7. Adjournment: _____

8. Next Meeting – July 13, 2016 at the VBDS Building 7:00 p.m.

Vulcan Business Development Society Minutes

Wednesday June 8, 2016

VBDS Office 7:00 p.m.

1. Call to order 7:02 p.m.

Attendees: Chair Paul Taylor, Vice-Chair Jason Schneider, Coltan Povey, Georgia-Lee Debolt, Sheila Smidt, Barry Monner, Rod Ruark, Lorna Armstrong, Matt Crane

Staff: Marilyn MacArthur, Ashlee Beck

Regrets: Craig Stokes, Derrick Annable, Liza Dawber

2. Adoption of Agenda

With the following additions:

In Camera: Executive minutes

Moved by L. Armstrong that the agenda of the June 8 meeting be adopted as amended. Carried.

Consent Agenda

Minutes April 13, 2016 regular board meeting and AGM as circulated
cancelled, no quorum

May meeting was

Financial Report

- o Staff Reports
- o Grant Writer Report – Liza Dawber (attached)
- o Manager, Business Development – Marilyn MacArthur
 - Connected Communities Article – Municipal World
 - FCM CARILED study tour schedule (attached)
 - FCM CARILED – Trinidad Tobago June 24 – July 1, 2016 (as per motion to support CARILED MacArthur May 13, 201)
- i. Connected Communities report – Ashlee Beck

Miscellaneous Correspondence

- ii. Wild Pink Yonder – information package
- iii. Lomond 100th Anniversary – Parade entry form

Motion to entertain a consent agenda as presented- G. Debolt. Carried.

3. Vote to approve consent agenda

Motion to approve the consent agenda as presented- R. Ruark. Carried.

4. Correspondence

- a. Town of Vulcan – Confirmation of funding letter.

5. Unfinished Business

a. Follows-

- i. Updated financial policy as per April meeting:
-Remove the phrase single expenditure from line #4

Motion by J. Schneider to accept Budget Overages Policy as amended. Carried

Motion by M. Crane to accept the Credit Card Usage Policy as amended. Carried

6. **New Business**

a. **Strategic Plan – 2017-2019**

- i. Input from directors required- timeline, budget, and facilitator
 - ii. Two quotes attached
- Look into further options.

b. **Quickbooks Training- Staff**

- i. Intuit training online – Free

c. **April 24 Robbery Report**

- i. Security installation: quotes for equipment (attached)
- ii. Request payment: WiFibre for reconnecting VC Equipment

Motion by R. Ruark to pay WiFibre using money out of Marketing Budget. Carried.

Motion by R. Ruark to accept Security Report as information Carried.

d. **2016 Parades in Vulcan County**

Board members decision on local participation.

e. **Signage- Electric Vehicle Charging Station**

- i. Use marketing budget to purchase building sign.

Motion by S. Smidt to purchase Building Signage. Carried.

f. **Member Reports**

- i. Georgia-Lee Debolt, Town of Vulcan: vTV is now filming and broadcasting Town Council meetings.
- ii. Barry Monner, Village of Milo: Paving project didn't go as planned.
- iii. Lorna Armstrong, Town of Vulcan: Tinman was successful, Spock Days coming up, Solar Park Grand Opening, Food Bank going well.
- iv. Sheila Smidt, Village of Carmangay: Cemetery clean-up, Library 35th, Taking legal action against resident that doesn't have permits, Landscaping to start at Blade.
- v. Rod Ruark, Vulcan County: Nothing to report.
- vi. Coltan Povey, Village of Champion: Planning 105th Celebration, Fire Hall at stand still, town clean up, new fire hall is going great, Swimming pool is almost done, building removals.
- vii. Jason Schneider, Vulcan County: Nothing to report.
- viii. Paul Taylor, Town of Vulcan: Library should be complete end of July.
- ix. Matt Crane, Village of Arrowwood: Lost RCMP detachment, ATB in Business Centre, Losing Scotiabank.

Moved by S. Smidt to move in-camera at 8:18 – Carried.

iii. **Adjournment: Meeting adjourned at 8:30 p.m.**

iv. **Next Meeting – AGM - Wednesday July 13, 2016 at the VBDS Building 7:00 p.m.**

Members to read packages prior to the meeting and send in any errors, omissions, or additions before the Monday @ 3pm prior to the board meeting.

Town of Vulcan Library Board
Board of Trustees Meeting
Minutes for June 15, 2016

Call to Order: 7.02 pm

Present: Liz Hammond, Vicki Hutton, Louise Schmidt, Jean Ann Steiner
Connie Clement, Maureen Howard, Paul Taylor

Absent: Jayde Barr

1. Approval of the Agenda

Paul moved the agenda as presented; carried.

2. Approval of Minutes

Maureen moved the Minutes as presented; carried.

3. Treasurer's Report

Paul and Vicki moved the Treasurer's report – see attached – carried.
Magazine subscription renewals being reviewed and compared to other libraries.

4. Committee Reports

Human Relations

Darlene Gooch and Vicki will be meeting Friday to work on the policy package.

Library Manager's Report

- see attached report.
- excess books can be cycled through the Calgary book sales

Library Expansion

Louise gave an update report on expansion.

Renovations going well. New section is primed. Bathrooms are in the last stages. When new area is completed, materials will be moved there and then we can work on the old area. Air conditioning was not hooked up and Dallas will be coming Saturday and assess what needs to be done. Paul will check on the automatic doors. Bulletin boards likely 2 @ 6 x 4 cork boards. Bill has been received for \$23,000 but needs to be broken down, including sub-contractors. Exhaust fan motor has been replaced.

Vicki moved that the \$30,000 GIC be cashed in and monies deposited in the general account in preparation for bills coming due for renovations. Carried, all in favour.

Confirmation was given that the entire library be painted.

Connie will pick up some free shelving from Picture Butte.

E-mails from Carol Thompson were read, regarding bathrooms. Any concerns need to be discussed at a board to board level.

5. Correspondence

Confirmation of Maureen's re-appointment has been received from the Town.

6. Business Arising from the Minutes

7. New Business

Rainbow Literacy

Rainbow Literacy would like to make a presentation to the Library board at the September meeting. Agreed. Rainbow Literacy will order the Language Lab and we will pay for it.

Friends of the Library Invitation

Friends have been receiving the minutes for some time.

8. In Camera

Vicki moved that we go in camera at 7:56 for labour reasons- carried.

Vicki moved that we come out of camera at 8:19 – carried.

Jean-Ann moved that we raise the Library Manager's hourly rate to \$19.50, effective August 1, 2016, seconded by Maureen – carried.

The board approved that we comply with existing labour legislation allowing the Library manager to roll her holidays from year to year. Liz and Vicki will revise the existing contract accordingly.

9. Next Meeting

September 21, 2016 at 6:30 P.M. at the Library.

10. Adjournment

The meeting was adjourned at 8:26 pm, by Liz..

Chairperson

Date

Secretary

Date

MUNICIPAL PLANNING COMMISSION

Town of Vulcan Council Chambers

Tuesday June 21, 2016- 2:00 p.m.

A G E N D A

CALL TO ORDER

1.0 DELEGATIONS/OPEN SESSION FOR PUBLIC

2.0 ADDITIONS TO AGENDA - NIL

3.0 MINUTES

3.1 Municipal Planning Commission Meeting Minutes of May 17, 2016

4.0 MISC CORRESPONDENCE

4.1 Ross Zuehlke

4.2 Condo Recycling

5.0 SUBDIVISION, DEVELOPMENT APPLICATIONS & WAIVER REQUESTS

5.1 D16.22 – C-1 – Discretionary Use – Shipping Container – Lots 1-10 Block 8 Plan 7000AG

6.0 UNFINISHED BUSINESS - NIL

7.0 NEW BUSINESS - NIL

8.0 DEVELOPMENT OFFICER'S REPORT

9.0 LAND USE BY-LAW REVIEW

10.0 QUESTION PERIOD

11.0 IN-CAMERA

12.0 NEXT MEETING – July 19, 2016

13.0 ADJOURNMENT

**MINUTES OF THE TOWN OF VULCAN MUNICIPAL PLANNING COMMISSION
MEETING HELD IN THE TOWN OF VULCAN COUNCIL CHAMBERS
ON TUESDAY JUNE 21 2016
COMMENCING AT 2:00 P.M.**

A meeting of the Municipal Planning Commission, of the Town of Vulcan in the Province of Alberta, was held in the Town Office on June 21, 2016 commencing at 2:00 p.m.

PRESENT:	Chairman	- John Seaman
	Member	- Randy Wolfe
	Member	- Sue Dow
	Member	- Lyle Magnuson
	Member	- Ron Fernley
	Development Officer	- Nancy Neufeld
	 ABSENT	 - Ross Zuehlke

CALL TO ORDER: Chairman John Seaman called the meeting to order at 2:04 p.m.

1.0 DELEGATION – NIL

2.0 ADDITIONS TO THE AGENDA

Motion: 16.34

Moved by Member Lyle Magnuson that Item 7.1 Unsightly Properties be added to the agenda.

CARRIED

3.0 MINUTES

3.1 Minutes of the May 17, 2016 meeting of the MPC

Motion: 16.35

Moved by Member Randy Wolfe that the Minutes of the Town of Vulcan Municipal Planning Commission of May 17, 2016 be approved as read by each member of the Commission.

CARRIED

4.0 MISCELLANEOUS CORRESPONDENCE

4.1 Ross Zuehlke – May 26/16

Motion: 16.36

Moved by Member Lyle Magnuson that member Ross Zuehlke be excused from attendance to MPC meetings until October 1, 2016.

CARRIED

4.2 Condo Recycling – June 8, 2016

Motion: 16.37

Moved by Member Sue Dow that the Miscellaneous Correspondence for June 21, 2016 be approved.

5.0 SUBDIVISION, DEVELOPMENT APPLICATIONS & WAIVER REQUESTS

5.1 16.22 – C-1- Discretionary Use- Shipping Container Lots 1-20 Block 8 Plan 7000AG – 202-1st Street North

Motion: 16.38

Moved by Randy Wolfe that the Municipal Planning Commission approve development permit application D16.22 as follows:

- Must comply with all Federal and Provincial Statutes and Regulations
- Must comply with Town of Vulcan Land Use By-Law 1437-15
- Minimum side yard setback is 3.0m (10ft)
- Development Permit D16.22 is valid until June 21, 2019.
- Condition of container to be reviewed by Development Officer upon placement.
- Container to be painted in corporate colour scheme.

CARRIED

6.0 UNFINISHED BUSINESS - NIL

7.0 NEW BUSINESS

7.1 Unsightly Properties

Member Randy Wolfe brought forth concerns regarding several unsightly properties.

This item is to be added to the next agenda and request that the Town By-Law Officer be in attendance.

8.0 DEVELOPMENT OFFICER'S REPORT

The Commission was provided with the Development Officer's Report.

Motion: 16.39

Moved by Member Sue Dow that the Municipal Planning Commission receive the Development Officer's report for information.

CARRIED

9.0 LAND USE BY-LAW REVIEW

Schedule 3 Development Not Requiring a Permit was reviewed.

10.0 QUESTION PERIOD –NIL

11.0 IN CAMERA – NIL

12.0 DATE OF NEXT MEETING

Next meeting of the MPC is July 19, 2016

13.0 ADJOURNMENT

The meeting adjourned at 3:00 p.m.

Chairman

Secretary

Town of Vulcan

Request for Decision (RFD)

Offer to Purchase USS Vulcan Parade Float

Meeting: Regular Council
Meeting Date: **June 27, 2016**
Originated By: Kim Fath

BACKGROUND / PROPOSAL:

On June 22, 2016 Mayor Grant received an offer to purchase the USS Vulcan Parade Float from Wayne Pederson.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Parade Float has been offered to the Town of Vulcan for the cost of \$1.00. Town Council has continually supported the development of this float both financially and through volunteer efforts. The transfer of ownership will allow the Town to not only protect the investment already contributed to the float, but also properly insure the float on an ongoing basis, not just for individual parades. The transfer of ownership will require the Town to provide ongoing maintenance for this float in the event that no one volunteers. Keith Brooks has indicated that he plans on continuing to volunteer his time towards upkeep and maintenance of the float at this time.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Council approves the purchase of the USS Vulcan Parade Float from Wayne Pederson for the nominal fee of \$1.00.

Initials show support -Reviewed by:

Director:


CAO



ADMINISTRATOR'S REPORT

TO: TOWN COUNCIL

FROM: Kim Fath, CAO

DATE: June 22nd, 2016

Background

On June 22nd, 2016 Mayor Grant received an offer to purchase for the USS Vulcan Parade Float from Wayne Peterson.

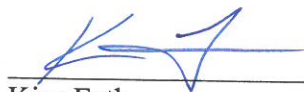
Discussion

The Parade Float has been offered to the Town of Vulcan for the cost of \$1.00. Town Council has continually supported the development of this float both financially and through volunteer efforts. The transfer of ownership will allow the Town to not only protect the investment already contributed to the float, but also properly insure the float on an ongoing basis, not just for individual parades. The transfer of ownership will require the Town to provide ongoing maintenance for this float in the event that no one volunteers. Keath Brooks has indicated that he plans on continuing to volunteer his time towards upkeep and maintenance of the float at this time.

Consideration

Council is asked to consider purchasing the USS Vulcan Parade Float from Wayne Pederson for the nominal fee of \$1.00.

Respectfully Submitted



Kim Fath
Chief Administrative Officer

June 22, 2016

Mayor Tom Grant
Town of Vulcan
Box 360
Vulcan, AB T0L 2B0

Hi Tom,

I hope all is well with you! I really miss Vulcan it is such a great town! I'm glad to hear the float is continuing on and going into the Stampede parade. Keath sure has a passion towards the float so I am glad you are in good hands. He calls me often for advice on things or some history on how it was made so I'm glad to help out when I can. Maybe I can still ride it one day.

Keath said the town is looking for a bill of sale to establish ownership. Attached is a bill of sale for \$1 so the float will be owned by the town. Please have someone sign and send me back a copy. I hope the float gives the town of Vulcan years and years of publicity, and pride to Vulcan.

Best Regards,

Wayne Pedersen

BILL OF SALE
USS Vulcan Parade Float

Seller:
Wayne Pedersen
105 McDougall Place
Langdon, AB
T0J 1X2

Buyer:
Town of Vulcan
Vulcan, AB
T0L 2B0

Date sold: June 22 2016

This is a Bill of Sale for the purchase of:

USS Vulcan parade float

Quantity	Item	Description	Total
1	Parade Float	USS Vulcan	\$1
Grand Total			\$1

USS Vulcan Parade Float sold "as is" no warranty. Float is clear title (no liens)

Buyer: _____ Date: _____
Town of Vulcan

Seller:  _____ Date: JUNE 22/16
Wayne Pedersen

Town of Vulcan

Request for Decision (RFD)

Gift and Donation Policy

Meeting:	Regular Council
Meeting Date:	June 27, 2016
Originated By:	Kim Fath

BACKGROUND / PROPOSAL:

In the past the Town of Vulcan has received various gifts and donations from different service groups and people in our community for our parks and facilities. Recreation has approached administration about possibly developing a policy that would act as procedure for accepting a gift and how these donations will be owned and maintained.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Before spending a significant amount of time developing a policy, administration would like Council's direction as to how this policy will be brought forward. As this is dealing with gifts being donated directly to the Town, it would clearly be a Town policy that would need to be approved by Council. Based on past history, many of these gifts have been of a recreation nature, we would like to know if Council thinks this sort of policy should be presented to the recreation committee for their approval before coming to Town Council for final approval.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Council directs Administration to develop a Gift/Donation policy and bring it back to Council for consideration.

Initials show support -Reviewed by:

Director:


CAO



ADMINISTRATOR'S REPORT

TO: TOWN COUNCIL

FROM: Kim Fath, CAO

DATE: June 22nd, 2016

Background

In the past the Town of Vulcan has received various gifts and donations from different service groups and people in our community for our parks and facilities. Recreation has approached administration about possibly developing a policy that would act as procedure for accepting a gift and how these donations will be owned and maintained.


Discussion

Before spending a significant amount of time developing a policy, administration would like council's direction as to how this policy will be brought forward. As this is dealing with gifts being donated directly to the Town, it would clearly be a Town policy that would need to be approved by council. Based on past history, many of these gifts have been of a recreation nature, we would like to know if council thinks this sort of policy should be presented to the recreation committee for their approval before coming to Town council for final approval.

Consideration

Council is asked to consider the value of developing a Gift/Donation policy, and to provide direction to administration as to how they would like to see this policy developed.

Respectfully Submitted



Kim Fath
Chief Administrative Officer



MEMO

To: Town of Vulcan Council

From: Bonnie Ellis, Director of Recreation

Re: Gifts and Donations

Date: June 16, 2016

Dear Council,

There have been requests to give items to the town and I would like to ask Council to discuss whether the Town should have a policy detailing information that would help lessen any conflict or misunderstanding that could happen because we don't have a "donation policy" in place. This policy as I see, it could cover all donation whether it be a street sweeper or a set of hockey nets. This policy would help us maintain an understanding relationship with those who see fit to bestow our community with gifts. This policy would also include the liability that the town would take on when a gift/donation is given to us.

Would Council like Kim and I, Council or the Recreation Committee to look into developing a policy that would help us accept "gifts/donations" of all kinds from individuals, groups, organizations and clubs etc. on behalf of the Town that would keep a good relationship with donor(s) and avert any misunderstanding?

This policy would help define who is to insure, own, maintain, store and replace the given item. I think it would be a benefit to have the understanding as to the above clear and upfront to those who wish to donate to the town.

Respectfully Submitted,

Bonnie Ellis

Director of Recreation Town of Vulcan

Town of Vulcan

Request for Decision (RFD)

Payment of Accounts

Meeting: Regular Council
Meeting Date: June 27, 2016
Originated By: Kim Fath

BACKGROUND / PROPOSAL:

In preparation for the expected postal strike administration is preparing for alternative ways of delivering payment for accounts.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The expected postal strike may take place as soon as July 2, 2016. In the event of a strike payments to local vendors may be delivered by hand. Out of town vendors have already started requesting payment through Electronic Funds Transfer (E.F.T.) which will eliminate the cost of using a courier. We currently only use this process for payroll. The reason we do not use EFT for regular bill payment is because of our requirement for two signatures on all cheques. We have confirmed with our auditor that regular bill payments can be reasonably accounted for through EFT, with retention of supporting documents and logging transfers. He also suggested the development of an EFT policy if Council would like to continue to pay accounts with this process.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Council moves to temporarily allow for the payment of accounts through EFT in the event of a postal strike and,

THAT Council direct Administration to develop an EFT policy for the ongoing payment of accounts.

Initials show support -Reviewed by:

Director:

CAO



ADMINISTRATOR'S REPORT

TO: TOWN COUNCIL

FROM: Kim Fath, CAO

DATE: June 22nd, 2016

Background

In preparation for the expected postal strike administration is preparing for alternative ways of delivering payment for accounts.

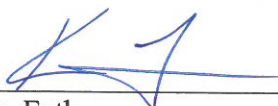
Discussion

The expected postal strike may take place as soon as July 2nd, 2016. In the event of a strike payments to local vendors may be delivered by hand. Out of Town vendors have already started requesting payment through Electronic Funds Transfer (E.F.T.) which will eliminate cost of using a courier. We currently only use this process for payroll. The reason we do not use EFT for regular bill payment is because of our requirement for two signatures on all cheques. We have confirmed with our auditor that regular bill payments can be reasonable accounted for through EFT, with retention of the supporting documents and logging the transfers. He also suggested the development of an EFT policy if council would like to continue to pay accounts with this process.

Consideration

Council is asked to consider a motion to temporarily allow the payment of accounts through EFT in the event of a postal strike. Council is also asked to consider directing administration to develop an EFT policy for the ongoing payment of accounts.

Respectfully Submitted



Kim Fath
Chief Administrative Officer