

**AGENDA FOR THE REGULAR MEETING OF COUNCIL  
TO BE HELD IN THE TOWN OF VULCAN COUNCIL CHAMBERS  
ON TUESDAY, MAY 24, 2016  
COMMENCING AT 7:00 PM**

**PUBLIC HEARING**

**CALL TO ORDER**

**1.0 Call to Order:**

**2.0 Public Hearing - NIL**

**3.0 Delegations - NIL**

**4.0 Adoption of Agenda**

**5.0 Adoption of Previous Minutes**

5.1 Regular Council Meeting Minutes – May 9, 2016

**6.0 Unfinished Business - NIL**

**7.0 Financial Statements**

7.1 Cash Statement ending April 30, 2016

7.2 Year-to-Date Summary ending April 30, 2016

**8.0 Correspondence and Information Items**

8.1 Correspondence and Information Items

**9.0 Committee and Administrative Reports**

9.1 Presentation of Minutes/verbal reports on various boards/committees in which Town Council has an interest

## **10.0 Bylaws**

10.1 Bylaw No. 1454-16 – Amendment to Bylaw No. 1437-15 Land Use Bylaw

## **11.0 New Business**

11.1 Vulcan Library Board Member Re-appointment

11.2 Community Futures AGM – Appointment for Shareholder Voting Authorization

11.3 LETR Bike Ride Law Enforcement Ride for Special Olympics June 17-18, 2016

11.4 Municipal Government Act Public Consultation Sessions

## **12.0 Notice of Motion**

## **13.0 Management Reports - NIL**

## **14.0 In-Camera - NIL**

## **15.0 Adjournment**

# Town of Vulcan

Request for Decision (RFD)

## Adoption of Previous Minutes Regular Council Meeting May 9, 2016

Meeting: Regular Council  
Meeting Date: **May 24, 2016**  
Originated By: Kim Fath

### BACKGROUND / PROPOSAL:

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, May 9, 2016 were presented to Council.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

### COSTS / SOURCE OF FUNDING (if applicable):

N/A

### RECOMMENDED ACTION:

Moved by Councillor \_\_\_\_\_ THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Monday, May 9, 2016 be approved and read by each member of Council.

Initials show support -Reviewed by:

Director:

  
CAO

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
HELD IN THE TOWN OF VULCAN COUNCIL CHAMBER  
ON MONDAY, MAY 9, 2016**

<b>PRESENT:</b>	Mayor	- Tom Grant
	Councillor	- Georgia-Lee DeBolt
	Councillor	- John Seaman
	Councillor	- Lorna Armstrong
	Councillor	- Rick Howard
	Councillor	- Sue Dow
	Councillor	- Paul Taylor
	Chief Administrative Officer	- Kim Fath
	Recording Secretary	- Karen Rose

**1.0 Call to Order:** Mayor Tom Grant called the meeting to order at 7:00 p.m.

**2.0 Public Hearings - NIL**

**3.0 Delegations**

**3.1 Suicide Prevention Steering Committee**

Sue MacDonald, Stephanie Lustig and Brenda Findlay attended the Council meeting to update Council about the formation of the Suicide Prevention Steering Committee. They talked about a Suicide Assist Training course and said that three persons from the area have now taken the course. They ended by asking Council for their thoughts on ways to promote the committee within the community.

**3.2 Justin Vallee**

Justin Vallee gave Council some background information about himself and that he is looking forward to working for the Town as the Community Peace Officer.

**4.0 Adoption of Agenda**

**Motion No.: 16.148**

Moved by Councillor Lorna Armstrong THAT the agenda governing this meeting be adopted as presented.

**CARRIED UNANIMOUSLY**

Initials

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## **5.0 Adoption of Previous Minutes**

### **5.1 Regular Council Meeting Minutes**

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, April 25, 2016 were presented to Council.

#### **Motion No.: 16.149**

Moved by Councillor John Seaman THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Monday, April 25, 2016 be approved and read by each member of Council as presented.

**CARRIED UNANIMOUSLY**

### **5.2 Committee of the Whole Meeting Minutes**

The Minutes of the Committee of the Whole Meeting, held in the Town of Vulcan Council Chamber on Monday, May 2, 2015 were presented to Council.

#### **Motion No.: 16.150**

Moved by Councillor Sue Dow THAT the Minutes of the Committee of the Whole Meeting, held in the Town of Vulcan Council Chamber on Monday May 2, 2016 be approved and read by each member of Council as presented.

**CARRIED UNANIMOUSLY**

## **6.0 Unfinished Business**

### **6.1 Local Improvement Plan – 100 Block 2<sup>nd</sup> Street South**

At the March 14, 2016 Regular Council Meeting Council directed Administration to present the Local Improvement Plan for paving and infrastructure to the affected property owners for their feedback. The homeowners were given a deadline of May 3<sup>rd</sup>, 2015 to forward their decision to the Town Office.

A report was attached for the 100 Block 2<sup>nd</sup> Street South that shows the property owner's responses to the proposed local improvement plan.

#### **Motion No.: 16.151**

Moved by Councillor Rick Howard THAT Council directs Administration to move forward with a tender for the 100 Block of 2<sup>nd</sup> Street South local improvement project based on receiving insufficient petition against this project.

**CARRIED UNANIMOUSLY**

## **6.2 Local Improvement Plan – Block 200 2<sup>nd</sup> Street South**

At the March 14, 2016 Regular Council Meeting Council directed Administration to present the Local Improvement Plan for paving and infrastructure to the affected property owners for their feedback. The property owners were given a deadline of May 3<sup>rd</sup>, 2016 to forward their decision to the Town Office.

A report was attached for the 200 Block 2<sup>nd</sup> Street South that shows the property owner's responses to the proposed local improvement plan.

### **Motion No.: 16.152**

Moved by Councillor Georgia-Lee DeBolt THAT Council directs Administration to move forward with a tender for the 200 Block of 2<sup>nd</sup> Street South local improvement project based on receiving insufficient petition against this project. **CARRIED UNANIMOUSLY**

## **7.0 Financial Reports**

### **7.1 2015 Audited Financial Statement**

Mr. Darryl Scase from Scase & Partners Professional Accountants has provided the 2015 audited financial statement.

### **Motion No.: 16.153**

Moved by Councillor John Seaman THAT Council approves the 2015 Audited Financial Statement as presented. **CARRIED UNANIMOUSLY**

### **7.2 2016 Operational Budget**

The Operational Budget has been amended to reflect the changes that Council discussed at the Committee of the Whole Meeting on Monday, May 2, 2016.

### **Motion No.: 16.154**

Moved by Councillor Rick Howard THAT Council approves the 2016 Operational Budget. **CARRIED UNANIMOUSLY**

### **7.3 2016 Capital Budget**

The Chief Administrative Officer requested that Council approve the 2016 Capital Budget.

**Motion No.: 16.155**

Moved by Councillor Paul Taylor THAT Council approves the 2016 Capital Budget.

**CARRIED UNANIMOUSLY**

**7.4 Five Year Capital Plan 2016**

The Chief Administrative Officer requested that Council approve the five year Capital Plan. A copy of the five year Capital Plan was attached.

**Motion No.: 16.156**

Moved by Councillor Sue Dow THAT Council approves the five year Capital Plan.

**CARRIED UNANIMOUSLY**

**7.5 2016 Operating Reserves**

The Chief Administrative Officer requested that Council approve the 2016 Operating Reserves.

**Motion No.: 16.157**

Moved by Councillor John Seaman THAT Council approves the 2016 Operating Reserves.

**CARRIED UNANIMOUSLY**

**7.6 2016 Capital Reserves**

The Chief Administrative Officer requested that Council approve the 2016 Capital Reserves Plan.

**Motion No.: 16.158**

Moved by Councillor Georgia-Lee DeBolt THAT Council approves the 2016 Capital Reserves Plan.

**CARRIED UNANIMOUSLY**

**7.7 25 Year Capital Replacement Plan**

The Chief Administrative Officer requested that Council approve the 25 Year Capital Replacement Plan.

**Motion No.: 16.159**

Moved by Councillor Sue Dow THAT Council approves the 25 Year Capital Replacement Plan.  
**CARRIED UNANIMOUSLY**

**8.0 Correspondence and Information Items**

- 8.1 The Correspondence and Information Items for the period ending May 9, 2016 was presented to Council to be received for information.

**Motion No.: 16.160**

Moved by Councillor Georgia-Lee DeBolt THAT the Correspondence and Information Items for the period ending May 9, 2016 be received for information.

**CARRIED UNANIMOUSLY**

**9.0 Committee and Administrative Reports**

- 9.1 The minutes and verbal presentations were presented for the various boards and committees in whom Town Council has an interest.

**Motion No.: 16.161**

Moved by Councillor Lorna Armstrong THAT the minutes and/or verbal reports of Town represented Boards/Committees at the May 9, 2016 Town Council Meeting be received for information.

Verbal Reports:

- Councillor Sue Dow
  - Twin Valley Regional Water Services Commission
  - Vulcan Golf & Country Club
  - Vulcan & District Tourism Society
- Councillor Paul Taylor
  - Twin Valley Regional Water Services Commission
  - Vulcan Business Development Society
  - Vulcan Library Board
- Councillor John Seaman
  - Chamber of Commerce

- Councillor Georgia-Lee DeBolt
  - Vulcan & District Recreation Committee
- Councillor Lorna Armstrong
  - Family and Community Support Services
- Mayor Tom Grant
  - Mayors and Reeves

**CARRIED UNANIMOUSLY**

## **10.0 Bylaws**

### **10.1 Bylaw No. 1455-16 Taxation Rates Levy 2016**

Bylaw No. 1455-16 will authorize the rates of taxation for the 2016 tax year.

**Motion No.: 16.162**

Moved by Councillor Rick Howard THAT Bylaw No. 1455-16 be given first reading.

**CARRIED UNANIMOUSLY**

**Motion No.: 16.163**

Moved by Councillor Paul Taylor THAT Bylaw No. 1455-16 be given second reading.

**CARRIED UNANIMOUSLY**

**Motion No.: 16.164**

Moved by Councillor Sue Dow THAT Bylaw No. 1455-16 be introduced for third and final reading.

**CARRIED UNANIMOUSLY**

**Motion No.: 16.165**

Moved by Councillor Lorna Armstrong THAT Bylaw No. 1455-16 be given third and final reading.

**CARRIED UNANIMOUSLY**

## **11.0 New Business**

### **11.1 Encroachment Agreement – 314 Centre Street**

The Municipal Planning Commission (MPC) was asked for a Certificate of Compliance for 314 Centre Street in 2014. At that time a waiver request for the encroachment into the municipal lane was granted by the MPC and an encroachment agreement was requested.

Recently the encroachment agreement was submitted for council approval. This encroachment is a “major” encroachment as defined in Policy PL2 as the encroachment of the building/fence is more than .3m into the Municipal Lane and therefore require approval by Council.

The structure indicated as a “shed” on the RPR was denied a waiver of the side yard setback by the MPC and this shed has since been removed.

The grantee will insure that the encroachments are not enlarged, added to, rebuilt or structurally altered except as may be necessary to render them non-encroaching.

Council was asked to approve the encroachment agreement.

**Motion No.: 16.166**

Moved by Councillor Paul Taylor THAT Council approves encroachments on Town’s property described as follows:

314 Centre Street

The South Westerly Twelve and one half (12 ½) feet of Lot 5, All of Lots 6 and 7 and the North Easterly half of Lot 8

Block 10

Plan 4030AM

As shown on a Real Property Report, dated July 15, 2014, prepared by Brown Okamura & Associates Ltd.

**CARRIED UNANIMOUSLY**

**11.2 2<sup>nd</sup> Annual Kin Kids Soap Box Derby Street Closure Request**

The Kinsmen Club of Vulcan is planning on hosting its “2<sup>nd</sup> Annual Kin Kids Soap Box Derby” on Saturday, July 16, 2016 in conjunction with the County Cruiser’s Show ‘n Shine event.

They are requesting that the Town approve the closure of 1<sup>st</sup> Street North between 1<sup>st</sup> Avenue and 2<sup>nd</sup> Avenue North (including the intersection of 1<sup>st</sup> North and 2<sup>nd</sup> Ave North) between 8:00 a.m. and 6:00 p.m.

They are requesting the closure of the intersection at 2<sup>nd</sup> Avenue North between Chinook Financial and Fountain Tire due to safety concerns. Last year, cars and trucks were driving right by the starting ramp for the races and it was not safe for the volunteers working in that area. There were children in that area as well who were distracted by the Soap Box races and not paying attention to the traffic.

**Motion No.: 16.167**

Moved by Councillor Rick Howard THAT Council approves the street closure of 1<sup>st</sup> Street North between 1<sup>st</sup> Avenue and 2<sup>nd</sup> Avenue North including the 2<sup>nd</sup> Avenue North intersection on Saturday, July 16, 2016 from 8:00 a.m. to 6:00 p.m.

**CARRIED UNANIMOUSLY**

**11.3 Business Tax Incentive Applications**

Council adopted Policy PL-12-2 to provide for a portion of the municipal taxes to be forgiven to encourage the growth of existing and new businesses within the Town of Vulcan.

The Town currently has 5 businesses that have requested forgiveness of the Municipal taxes.

- Roll Number 084300: Requests 75% forgiveness
- Roll Number 022700: Requests 30% forgiveness
- Roll Number 019200: Requests 50% forgiveness
- Role Number 086000: Requests 80% forgiveness
- Roll Number 053000: Requests 50% forgiveness

The combined total of municipal tax forgiven is \$21,476.73.

**Motion No.: 16.168**

Moved by Councillor John Seaman THAT Council approves Administration's recommendation to forgive the municipal taxes for the municipal taxes for the business as presented.

**CARRIED UNANIMOUSLY**

**11.4 Purchase of Equipment**

Due to a cracked engine block on the Town's 1979 Caterpillar 910 loader, and the completely depreciated value of this piece of equipment, Public works is requesting Council to consider the immediate replacement of this loader.

Public Works has located a used 2014 loader through Brandt Tractor Ltd. in Calgary.

Brandt has provided Council with a quote for this loader as per attached. This loader is 2 years old with 400 hours on it. Brandt will include a six year/4000 hour warranty and a fork attachment. As this is a used piece of equipment the availability of this deal is limited.

The quoted price for the 2014 444K Wheel Loader is \$151,000.00. The funds would be drawn from the Common Services Capital Reserve. This is approximately \$75,000.00 below the cost to purchase this machine new.

**Motion No.: 16.169**

Moved by Councillor Paul Taylor THAT due to an immediate need for a replacement and conditional availability by the supplier Council approves the purchase of a 2014 444K Wheel Loader as per the quotation provided by Brandt Tractor Ltd. not to exceed \$151,00.00 with the funds to be drawn from the Common Services Capital Reserve.

**CARRIED UNANIMOUSLY**

**11.5 Bylaw Officer Appointment**

Justin Vallee has had shared duties between the public works department and the Town office. On May 2<sup>nd</sup> Justin started in the Town office full time learning the roles and responsibilities of the bylaw officer's job.

The Town of Vulcan has Bylaw No. 1403-12 in place to appoint an individual as a Bylaw Enforcement Officer who shall be appointed by reason of his or her qualifications and training, preferably in the field of bylaw enforcement.

**Motion No.: 16.170**

Moved by Councillor Rick Howard THAT Council approves the appointment of Justin Vallee as the Bylaw Enforcement Officer for the Town of Vulcan.

**CARRIED UNANIMOUSLY**

**12.0 Notice of Motion - NIL**

**13.0 Management Reports**

**13.1 Management Reports**

Management is to produce a report each month.

Attached are the following reports:

- Chief Administrative Officer – Kim Fath
- Development Officer – Nancy Neufeld

- Public Works – Stew Birch
- Recreation Committee – Bonnie Ellis
- Bylaw Enforcement Officer – Justin Vallee
- Fire Chief – Aaron Grant

**Motion No.: 16.171**

Moved by Councillor Paul Taylor THAT this Council receives for information the management reports for the period ending May 9, 2016. **CARRIED UNANIMOUSLY**

**14.0 In-Camera**

**Motion No.: 16.172**

Moved by Councillor Rick Howard THAT Council move-in-camera at 8:47 p.m.

Mayor Tom Grant granted a 3 minute recess.

The meeting reconvened at 8:52 p.m.

**Motion No.: 16.173**

Moved by Councillor John Seaman THAT Council move-out-of-camera at 9:42 p.m.

**15.0 Adjournment**

The meeting was adjourned by Councillor Lorna Armstrong at 9:45 p.m.

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Tom Grant  
Mayor

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Kim Fath  
Chief Administrative Officer

# Town of Vulcan

Request for Decision (RFD)

## Cash Statement – Ending April 30, 2016

Meeting: Regular Council  
Meeting Date: **May 24, 2016**  
Originated By: Kim Fath

### BACKGROUND / PROPOSAL:

Attached is the Cash Statement for the period ending April 30, 2016.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

For Council's information.

### COSTS / SOURCE OF FUNDING (if applicable):

N/A

### RECOMMENDED ACTION:

Moved by Councillor \_\_\_\_\_ THAT the Cash Statement for the period ending April 30, 2016 be received for information.

Initials show support -Reviewed by: \_\_\_\_\_

Director: \_\_\_\_\_

  
\_\_\_\_\_ CAO

TOWN OF VULCAN

Town of Vulcan  
Cash Statement  
4/30/2016

	Debit	Credit	YTD
<b>Cash</b>			
Bank - General Account	15,346,865.94	(15,434,711.51)	(87,845.57)
<b>Investments</b>			
Notice On Demand Acct General	1,712,339.25	(1,504,950.50)	207,388.75
Notice on Demand Acct FGTF	211,277.98	0.00	211,277.98
Notice on Demand Acct MSI Capital	730,061.61	(319,678.74)	410,382.87
Notice on Demand Acct Vulcan Innovation	15,407.76	0.00	15,407.76
Notice On Demand Acct BMTG	167,989.78	0.00	167,989.78
Term Deposit - Age Care Facility	67,389.83	(45,500.00)	21,889.83
Term Deposit - Mix Reserve	5,114.03	0.00	5,114.03
Term Deposit - Healy Reserve	15,452.17	0.00	15,452.17
Term Deposit - Alberta Energy Grant	895,173.58	(895,173.58)	0.00
Term Deposit - Shearer Reserve	1,648.18	0.00	1,648.18
Term Deposit - Androsoff Reserve	5,318.69	0.00	5,318.69
Term Deposit - Flags	20,000.00	0.00	20,000.00
	<u>3,847,172.86</u>	<u>(2,765,302.82)</u>	<u>1,081,870.04</u>
Mayor	_____		
CAO	_____		

# Town of Vulcan

Request for Decision (RFD)

## Year-to-Date – Ending April 30, 2016

Meeting: Regular Council  
Meeting Date: **May 24, 2016**  
Originated By: Kim Fath

### BACKGROUND / PROPOSAL:

Attached is the Year-to-Date Statement for the period ending April 30, 2016.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

For Council's information.

### COSTS / SOURCE OF FUNDING (if applicable):

N/A

### RECOMMENDED ACTION:

Moved by Councillor \_\_\_\_\_ THAT the Year-to-Date Statement for the period ending April 30, 2016 be received for information.

Initials show support -Reviewed by: \_\_\_\_\_

Director: \_\_\_\_\_

  
\_\_\_\_\_  
CAO

## TOWN OF VULCAN

For the Four Months Ending April 30, 2016

	YTD	BUDGET	VARIANCE
<b>General Taxes &amp; Fees</b>			
Revenue	(\$178,454.64)	(\$2,462,375.64)	(\$2,283,921.00)
Expenses	27,695.00		(27,695.00)
<b>School Taxes</b>			
Revenue			
Expenses	134,784.45		(134,784.45)
<b>Legislative</b>			
Revenue			
Expenses	28,817.60	583.34	(28,234.26)
<b>General Administration</b>			
Revenue	(23,135.37)	(466.67)	22,668.70
Expenses	634,922.22	69,030.34	(565,891.88)
<b>Fire Fighting</b>			
Revenue			
Expenses	23,937.06	11,166.69	(12,770.37)
<b>Emergency Services</b>			
Revenue			
Expenses	1,044.83		(1,044.83)
<b>Bylaw</b>			
Revenue	(14,058.00)	(2,083.33)	11,974.67
Expenses	13,028.62	9,840.95	(3,187.67)
<b>Common Services</b>			
Revenue	(6,266.00)		6,266.00
Expenses	69,957.86	22,926.01	(47,031.85)
<b>Roads &amp; Streets</b>			
Revenue			
Expenses	103,776.98	31,657.25	(72,119.73)
<b>Airport</b>			
Revenue			
Expenses	8,000.00		(8,000.00)
<b>Water Treatment</b>			
Revenue	(80,000.00)	(20,000.00)	60,000.00
Expenses	53,319.64	8,400.00	(44,919.64)
<b>Storm</b>			

Revenue			
Expenses	1,512.26	404.17	(1,108.09)

### FCSS

Revenue	(109,751.00)	(44,597.25)	65,153.75
Expenses	113,349.48	47,769.13	(65,580.35)

### Cemetery

Revenue	(3,595.00)	(666.67)	2,928.33
Expenses	2,738.41	1,933.33	(805.08)

### Planning Development & Safety

Revenue	(22,643.50)	(400.00)	22,243.50
Expenses	103,080.75	6,342.34	(96,738.41)

### Subdivision

Revenue	(2,800.00)		2,800.00
Expenses	20,780.09		(20,780.09)

### Economic Development

Revenue			
Expenses	95,038.00	95,938.00	900.00

### Recreation

Revenue	(32,144.38)	(1,500.00)	30,644.38
Expenses	74,634.68	12,639.68	(61,995.00)

### Golf Course Loan

Revenue			
Expenses	27,744.00	7,072.00	(20,672.00)

### Parks

Revenue	(3.81)		3.81
Expenses	50,386.29	850.00	(49,536.29)

### Swimming Pool

Revenue			
Expenses	32,359.78	2,000.00	(30,359.78)

### Arena

Revenue	(23,638.18)	(6,666.67)	16,971.51
Expenses	81,660.10	20,018.50	(61,641.60)

### Culture

Revenue	(3,900.00)	(1,200.00)	2,700.00
Expenses	116,200.14	858.33	(115,341.81)

### Tourist Center

Revenue	(4,800.00)	(1,200.00)	3,600.00
Expenses	96,498.15	1,966.67	(94,531.48)

**Water**

Revenue	(154,362.32)		154,362.32
Expenses	138,764.79	9,408.33	(129,356.46)

**Sewer**

Revenue	(55,736.84)		55,736.84
Expenses	36,397.24	7,908.33	(28,488.91)

**Garbage**

Revenue	(111,894.98)		111,894.98
Expenses	31,630.76	7,893.75	(23,737.01)

TOTAL REVENUE	(827,184.02)	(2,541,156.23)	(1,713,972.21)
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TOTAL EXPENSES	2,124,464.02	376,607.14	(1,747,856.88)
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# Town of Vulcan

Request for Decision (RFD)

## Correspondence and Information

Meeting: Regular Council  
Meeting Date: **May 24, 2016**  
Originated By: Kim Fath

### BACKGROUND / PROPOSAL:

Attached is the list of Correspondence and Information for the period ending May 24, 2016.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

For Council's review.

### COSTS / SOURCE OF FUNDING (if applicable):

N/A

### RECOMMENDED ACTION:

Moved by Councillor \_\_\_\_\_ THAT the Correspondence and Information for the period ending May 24, 2016 be received for information.

Initials show support -Reviewed by:

Director:

  
CAO

**Report on Miscellaneous Correspondence 8.1 (2) - May 24, 2016**

**A. Alberta Municipal Affairs**

Hosting a series of Elected Officials' pre-session and/or for the public open house.

**B. Minister of Health**

Letter of Response to Mayor Grant's letter regarding Emergency Medical Services dispatch.

**C. Vulcan County**

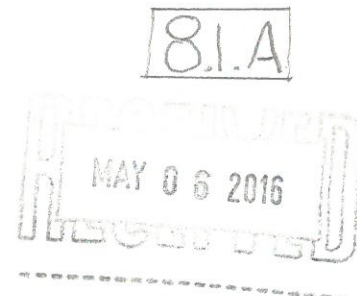
2016 County Annual Operating and Capital Budget Breakdown

**D. Vulcan County**

Request for Peace Officer Services



Office of the Minister  
MLA, Lesser Slave Lake



AR83784

MAY 02 2016

His Worship Thomas Grant  
Mayor  
Town of Vulcan  
PO Box 360  
Vulcan AB T0L 2B0

Dear Mayor Grant,

As you are aware, the Government of Alberta is currently conducting a comprehensive review of the *Municipal Government Act (MGA)*. With the *MGA* defining how municipalities function, the types of services they provide, and how funds are raised it is critical that we hear from Albertans from all walks of life on how to strengthen this critical piece of legislation.

Over the last two years, my ministry has consulted and heard from many Albertans on how to improve and strengthen the *MGA*. We have received more than 1,200 written submissions and held 77 in-person sessions in 11 communities over 15 months of intensive policy discussions with municipal and industry associations. We have listened and are excited to introduce the Bill to the Legislature this spring. However, we want to hear more.

In June and July I will be touring the province to discuss with Albertans the impacts and implications of the proposed amendments. Once the tour has concluded, we will gather and analyze all the feedback and make any necessary adjustments prior to passing the Bill in fall 2016.

During my tour, I will be travelling to several communities across Alberta to host a series of public open houses. I am also scheduling some time prior to each open house to become more acquainted with elected officials from municipalities in the region and it would be my pleasure to personally greet you and your council members during this pre-session time. A listing of communities I will be visiting is attached for your reference.

.../2

Each session will be three hours in length (including the "meet and greet" time) and will be structured along the following lines:

- Meet and Greet Pre-Session for Elected Officials (30 minutes)
- Opening Remarks and Presentation on MGA Review (30 minutes)
- Question and Answer Period (30 minutes)
- Open House (90 minutes)

Should you and your council wish to join me for the elected officials' pre-session and/or for the public open house, please register by visiting [mgareview.alberta.ca/get-involved](http://mgareview.alberta.ca/get-involved) and sign up for the session closest to you. As the pre-sessions are limited to elected officials, you and any of your municipality's council members who wish to attend the pre-session will need to enter the access code "**MunicipalAffairs2016**" into the promotional code box to view and register for a pre-session. To do so, please select the location closest to you from the options provided on the website, then click on the "Register to Join this Conversation" link. This will take you to our registration page where you will find the promotion code link, simply click on this link and enter in the aforementioned promo code and all pre-sessions will appear. Please note that online registration will close two weeks prior to each pre-session for logistical planning purposes.

If you are unable to attend in person, please visit our website at [mgareview.alberta.ca](http://mgareview.alberta.ca) to learn of other ways in which to share your thoughts. You can also stay in touch with us by signing up for email notifications at the site.

Please feel free to spread the word so others can attend the public sessions and share their ideas for the improved MGA. Everyone is welcome to attend the public sessions, so no password is needed to register.

Thank you for your involvement and support as we bring forward a modern and responsive piece of legislation to help build better, more sustainable communities in our province. I hope to see you in the summer.

Sincerely,



Hon. Danielle Larivee  
Minister of Municipal Affairs

Attachment: Listing of Tour Communities

**Listing of Tour Communities****Two Hills: June 1, 2016**

Elected Officials Pre-session (7:00 – 7:30 p.m.)

Open House Session (7:30 – 10 p.m.)

**Lac La Biche: June 2, 2016**

Elected Officials Pre-session (7:00 – 7:30 p.m.)

Open House Session (7:30 – 10 p.m.)

**Athabasca: June 3, 2016**

Elected Officials Pre-session (8:30 – 9:00 a.m.)

Open House Session (9 – 11:30 a.m.)

**Rocky Mountain House: June 6, 2016**

Elected Officials Pre-session (1:00 – 1:30 p.m.)

Open House Session (1:30 – 4 p.m.)

**Chestermere: June 7, 2016**

Elected Officials Pre-session (1:30 – 2:00 p.m.)

Open House Session (2:00 – 4:30 p.m.)

**Cochrane: June 9, 2016**

Elected Officials Pre-session (1:30 – 2:00 p.m.)

Open House Session (2:00 – 4:30 p.m.)

**Canmore: June 10, 2016**

Elected Officials Pre-session (8:30 – 9:00 a.m.)

Open House Session (9 – 11:30 a.m.)

**Edmonton: June 13, 2016**

Elected Officials Pre-session (1:00 – 1:30 p.m.)

Open House Session (1:30 – 4 p.m.)

**Hardisty: June 14, 2016**

Elected Officials Pre-session (8:30 – 9:00 a.m.)

Open House Session (9 – 11:30 a.m.)

**Hanna: June 15, 2016**

Elected Officials Pre-session (1:00 – 1:30 p.m.)

Open House Session (1:30 – 4 p.m.)

**Red Deer: June 16, 2016**

Elected Officials Pre-session (1:00 – 1:30 p.m.)

Open House Session (1:30 – 4 p.m.)

**High Prairie: June 21, 2016**

Elected Officials Pre-session (1:00 – 1:30 p.m.)

Open House Session (1:30 – 4 p.m.)

**Peace River: June 22, 2016**

Elected Officials Pre-session (8:30 – 9:00 a.m.)

Open House Session (9 – 11:30 a.m.)

**Grande Prairie: June 23, 2016**

Elected Officials Pre-session (8:30 – 9:00 a.m.)

Open House Session (9 – 11:30 a.m.)

**Hinton: June 27, 2016**

Elected Officials Pre-session (1:00 – 1:30 p.m.)

Open House Session (1:30 – 4 p.m.)

**Whitecourt: June 28, 2016**

Elected Officials Pre-session (1:00 – 1:30 p.m.)

Open House Session (1:30 – 4 p.m.)

**Brooks: July 13, 2016**

Elected Officials Pre-session (1:00 – 1:30 p.m.)

Open House Session (1:30 – 4 p.m.)

**Medicine Hat: July 14, 2016**

Elected Officials Pre-session (8:30 – 9:00 a.m.)

Open House Session (9 – 11:30 a.m.)

**Lethbridge: July 15, 2016**

Elected Officials Pre-session (8:00 – 8:30 a.m.)

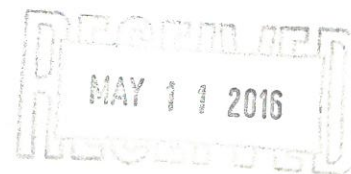
Open House Session (8:30 – 11:00 a.m.)



ALBERTA

*Deputy Premier  
Minister of Health  
MLA, Edmonton - Glenora*

8.1.B



AR 133262

MAY 09 2016

His Worship Tom Grant  
Mayor  
Town of Vulcan  
321 - 2 Street South  
Box 360  
Vulcan, Alberta  
T0L 2B0

Dear Mayor Grant:

Thank you for your letter regarding emergency medical services (EMS) dispatch. Please accept my sincere apology for the delay in responding.

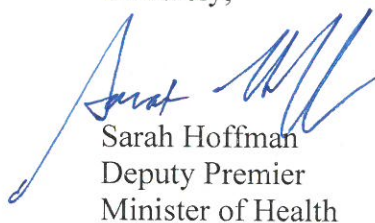
I understand you support the Foothills Regional Emergency Services Commission's proposal to be responsible for EMS dispatch in your community.

As you may be aware, I am in the process of reviewing the evidence regarding the plan to transition EMS dispatch from Calgary 911 to the Alberta Health Services Southern Communications Centre.

Your input will help inform this decision and the broader policy regarding the future of EMS dispatch in southern Alberta.

Thank you again for writing.

Sincerely,

  
Sarah Hoffman  
Deputy Premier  
Minister of Health



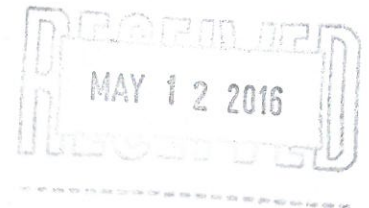
8.1.C

P.O. BOX 180  
VULCAN, ALBERTA  
T0L 2B0

TELEPHONE: 1-403-485-2241  
TOLL FREE: 1-877-485-2299  
FAX: 1-403-485-2920  
www.vulcancounty.ab.ca

April 20, 2016

Mayor Grant & Council Members  
Town of Vulcan  
Box 360  
Vulcan AB T0L 2B0



Dear Mayor Grant & Council Members,

**RE: 2016 County Budget**

At our Regular County Council Meeting April 20<sup>th</sup>, 2016, Council passed the 2016 Annual Operating and Capital Budgets. The following is a breakdown of the requested and approved funding for 2016:

Project	Requested	Approved
Vulcan Arena Operating	\$ 80,394	\$ 80,394
Vulcan Swimming Operating	86,240	86,240
Virginia Mitchell Ball Park, Campground, & AG Grounds Operating	43,523	43,523
Vulcan Recreation Committee - Operations	61,790	61,790
Vulcan Recreation Committee - SAGS	7,690	7,690
Vulcan Recreation Committee - Programming	5,375	5,375
Vulcan County KidSport	3,000	3,000
Vulcan Volley	2,000	2,000
Vulcan Volleyball Club	2,000	2,000
Vulcan Golf Course	0	0
Community Fall Fair and Concert Series	4,000	4,000
Vulcan County Early Childhood Development Coalition	1,000	1,000
Vulcan Seniors' Center	1,040	1,040
Spock Days	5,000	0
<b>Total funding</b>		<b>\$ 298,052</b>

These funds have been approved for 2016, and have been included with this letter.

There were no budgeted changes to the reserves for Vulcan & District Recreation Committee. The following are the reserve balances to date:

<b>Project</b>	<b>Opening</b>	<b>Allocated</b>	<b>Interest</b>	<b>Paid</b>	<b>Balance</b>
Unspecified / general reserves	\$ 97,696	\$ (12,000)	\$ 1,063	\$ 0	\$ 86,759
Town of Vulcan – Skateboard Park	20,000			(20,000)	0
Town of Vulcan – Community Sign	0	5,000		(5,000)	0
Town of Vulcan – Outdoor Theater	0	7,000		(7,000)	0
<b>Total</b>	<b>\$ 117,696</b>	<b>\$ 0</b>	<b>\$ 1,063</b>	<b>\$ (32,000)</b>	<b>\$ 86,759</b>

As a reminder for the 2017 funding requests, as per Vulcan County Policy 12-2215, the Recreation Boards are to be providing funding requests with recommendations no later than September 1<sup>st</sup>, 2016.

Should you have any questions or concerns please do not hesitate to contact our Director of Corporate Services, Mark DeBoer, at 403-485-2241.

Vulcan County appreciates the effort and work undertaken in utilizing these funds towards improving our communities.

Sincerely,



Rod Ruark, Reeve

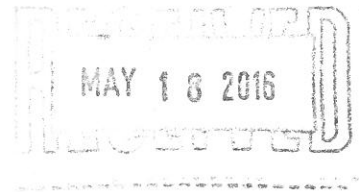


8.1.0

P.O. BOX 180  
VULCAN, ALBERTA  
T0L 2B0

TELEPHONE: 1-403-485-2241  
TOLL FREE: 1-877-485-2299  
FAX: 1-403-485-2920  
[www.vulcancounty.ab.ca](http://www.vulcancounty.ab.ca)

Kim Fath  
Chief Administrative Officer  
Town of Vulcan  
P.O. Box 360  
Vulcan AB T0L 2B0



Dear Kim,

**Re: Request for Peace Officer Services**

Thank you for your enquiry regarding the possibility of the County providing Peace Officer services for the 2016 Spock Days Celebration to the Town.

We are pleased to respond positively to this request and will make our CPO available to assist the Town during the Spock Days celebration in June. Please contact Stuart Larson, Director of Protective Services, at 403-485-3122 to discuss availability of our officer and scheduling.

We look forward to working together on reciprocal services in the future once your Peace Officer has their appointment from the Solicitor General.

Sincerely,

A handwritten signature in black ink, appearing to read 'Leo Ludwig'.

Leo Ludwig, CLGM  
Chief Administrative Officer

Copy: County Council  
Stuart Larson, Director of Protective Services

# Town of Vulcan

Request for Decision (RFD)

## Committee and Administrative Reports

Meeting: Regular Council  
Meeting Date: **May 24, 2016**  
Originated By: Kim Fath

### BACKGROUND / PROPOSAL:

The minutes and/or verbal presentations to be presented on the various boards and committees in which Town Council has an interest.

- Mayors and Reeves of Southwest Alberta – Agenda – Minutes – May 6, 2016
- Oldman River Regional Services Commission – Agenda – Minutes – March 3, 2016

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

### COSTS / SOURCE OF FUNDING (if applicable):

N/A

### RECOMMENDED ACTION:

Moved by Councillor \_\_\_\_\_ THAT the minutes and/or verbal reports of Town represented Boards/Committees at the May 24, 2016 Town Council Meeting be received for information.

- Mayors and Reeves of Southwest Alberta – Agenda – Minutes – May 6, 2016
- Oldman River Regional Services Commission – Agenda – Minutes – March 3, 2016

Initials show support -Reviewed by:

Director:

CAO



# Mayors & Reeves of Southwest Alberta

## AGENDA

FRIDAY, May 6, 2016 - 1:00 PM  
Culver City Room, Lethbridge City Hall  
910 – Fourth Avenue South, Lethbridge

Chairman – Reeve Lorne Hickey

*Please silence all  
electronic devices  
– thanks!*

**1.0 WELCOME AND INTRODUCTIONS 1:00**

**2.0 ADDITIONS TO / APPROVAL OF THE AGENDA**

**3.0 ADDITIONS TO/APPROVAL OF THE MINUTES**

**4.0 BUSINESS ITEMS ARISING FROM THE MINUTES**

**5.0 MP and MLA UPDATES**

5.1 MP Reports

5.2 MLA Reports

**6.0 PRESENTATIONS**

6.1 Dr. Barbara Lacey, Chair and Mr. Sean Chilton, Chief Zone Officer  
Role and work of the Oldman River Health Advisory Council

6.2 Clive Schaupmeyer – Energy Colegium  
Coal Generation

6.3 Michelle Tetreault, President Public Works Management Corp.  
Elected Officials Guide to Infrastructure Asset Management

**7.0 REPORTS**

7.1 Alberta Southwest Regional Alliance Report – Mayor Blair Painter

7.2 SouthGrow - Mayor Margaret Plumtree

7.3 AAMD&C – Bob Jones

7.4 AUMA – Cliff Ayrey, Director Villages

7.5 Associate Dean's Advisory Council – Mayor David Hawco

7.6 Oldman Watershed Council – Reeve Brian Brewin/Mayor Blair Painter

7.7 Highway #3 Association – Councillor Bill Chapman

**8.0 BUSINESS**

Reeve Molly Douglass - Joint meeting with Mayors and Reeves of Southeast Alberta.  
June 3, 2016, 1 pm, Taber Fire Hall.

**9.0 NEXT MEETING**

Friday, June 3, 2016 1 pm – Taber Fire Hall

**10.0 ADJOURNMENT**

If you have any community information that you would like to have distributed to the M & R group,  
please send it to me at [MayorsandReevesSW@gmail.com](mailto:MayorsandReevesSW@gmail.com) to be distributed.



# Mayors & Reeves of Southwest Alberta

## MINUTES

FRIDAY, May 6, 2016 - 1:00 PM  
Culver City Room, Lethbridge City Hall

### PRESENT:

Reeve Lorne Hickey, Chair	Lethbridge County	Deputy Mayor Darrell Turner	Village of Barnwell
Mayor Tom Butler, Vice Chair	Village of Coutts	Mayor Ed Weistra	Village of Barons
Mayor Maggie Kronen	Town of Cardston	Deputy Mayor Ben Goetz	Village of Glenwood
Councillor Lyal O'Neill	Town of Claresholm	Deputy Mayor Cliff Ayrey	Village of Longview
Mayor Kim Craig	Town of Coaldale	Mayor Don McDowell	Village of Nobleford
Mayor Dennis Cassie	Town of Coalhurst	Mayor Ben Nilsson	Village of Sterling
Mayor Blair Painter	Town of Crowsnest Pass	Reeve Fred Lacey	Cardston County
Mayor Rene Gendre	Town of Fort Macleod	Deputy Reeve Henry Doeve	Lethbridge County
Deputy Mayor Brent Feyter	Town of Fort Macleod	Reeve Molly Douglass	Newell County (M&R of SE AB)
Deputy Mayor Brenda Beck	Town of Magrath	Reeve Rod Ruark	Vulcan County
Mayor David Hawco	Town of Milk River	Deputy Reeve Phil Jensen	Warner County
Mayor Rick Everett	Town of Nanton	Reeve Brian Hammond	MD of Pincher Creek
Deputy Mayor Cathy Moore	Town of Picture Butte	Mayor Chris Spearman	City of Lethbridge
Mayor Don Anderberg	Town of Pincher Creek		
Mayor George Bohne	Town of Raymond		
Mayor Henk De Vlieger	Town of Taber		
Mayor Thomas Grant	Town of Vulcan		

### Guests:

Grant Hunter, MLA	Cardston, Taber, Warner	Pat Stier, MLA	Livingstone-Macleod
Maria Fitzpatrick, MLA	Lethbridge East		
Dave Schneider, MLA	Little Bow	Bob Jones, Zone Rep	AAMD&C

### 1.0 WELCOME AND INTRODUCTIONS

Reeve Lorne Hickey called the meeting to order at 1:00 pm.

### 2.0 ADOPTION OF THE AGENDA

**Moved** by David Hawco to adopt the agenda with the following additions:

**6.4** Rich Hildebrand, Lethbridge Fire Chief

Diane Randell, Community and Social Development Manager

### 3.0 ADOPTION OF THE April 1, 2016 MEETING MINUTES

**Moved** by David Hawco to adopt the March 4, 2016 minutes. **Carried.**

### 4.0 BUSINESS ITEMS ARISING FROM MINUTES

No business arising from minutes.

## **5.0 REPORTS**

### **5.1 MP Reports – No Report**

### **5.2 MLA Reports**

#### **Pat Stier, MLA Livingstone-Macleod**

- Working with the government in regard to the level of the state of emergency, including a provincial fire ban.
- A lot of communities are sending support
- Budget debate session is being delayed

#### **David Schneider, MLA Little Bow**

- Agriculture will be exempt from the Carbon Tax.
- Parental Choice for Education will remain.

#### **Grant Hunter, MLA, Cardston-Taber-Warner**

- Donations for the Fort McMurray fire should be monetary, sent to the Red Cross.
- Unemployment rate is now at 7.2%

## **6.0 PRESENTATIONS**

### **6.1 Dr. Barbara Lacey, Chair and Mr. Sean Chilton, Chief Zone Officer Role and Work of the Oldman River Health Advisory Council**

- An independent, advisory council.
- Advise the Alberta Health Services Board on matters affecting their zone.
- Currently recruiting a full complement of board members.

### **6.2 Clive Schaupmeyer, Energy Colegium**

- Resolve the science behind the Anthropogenic Global Warming theory.
- Need to integrate professional talent from existing institutions.
- Need to stop political interference in the Energy field
- Energy for the future is a complex multi disciplinary topic that requires extensive, practical expertise and impartiality..

### **6.3 Michelle Tetreault, President Public Works Management Corp. Elected Officials Guide to Infrastructure Asset Management**

- Infrastructure is long lived- do not defer maintenance.
- Make connection between level of service and price.
- Have conversation with communities about their expectations of standards.
- Smaller municipalities could share resources.
- Make an asset management plan.
- Adopt a standard process for asset management.

**6.4 Richard Hildebrand, Lethbridge Fire Chief and Diane Randell, Community and Social Development Manager**

- Province has established a Provincial Operating Center (POC).
- POC is determining needed personell and equipment.
- Asking that communities not self deploy, please wait for a call from POC.
- for support of provincial fire ban by putting a fire ban in all districts.
- Asking all evacuees to register with the Red Cross

**7.0 REPORTS**

**7.1 Alberta Southwest Regional Alliance Report – Mayor Blair Painter**

- Annual meeting will be held June 1, 2016 in Nanton, Alberta.

**7.2 SouthGrow – - Mayor Maggie Kronen**

- AGM will be May 26, 2016 at 5:30 pm.
- Working to increase memberships.

**7.3 AUMA – Deputy Mayor Cliff Avrey**

- Mayors Caucus will be held in Olds, AB on June 16-17, 2016.
- MGA road show is an open public meeting.
- AUMA resources are going to Wood Buffalo.

**7.4 AAMD&C – Councillor Bob Jones, Zone Rep**

- No report.

**7.5 Associate Dean's Advisory Council - Mayor David Hawco**

- No Report

**7.6 Oldman Watershed Council – Mayor Blair Painter**

- AGM to be held June 16, 2016 at the Enmax Center.
- Watershed Program Grant recipients have been awarded.

**7.7 Highway #3 Association- Councillor Bill Chapman**

- No report.

## 8.0 BUSINESS

8.1 Joint Meeting with Mayors and Reeves of Southeast Alberta.  
June 3, 1:00 pm, Taber Fire Hall- upstairs.  
6201 54 Avenue Taber

8.2 Commitment of Assistance for the city of Fort McMurray  
Councillor Brent Feyter challenges all Mayors and Reeves to personally donate \$250 to the Red Cross.

**Motion** – to donate \$2000 to the Red Cross from the Mayors and Reeves of Southwest Alberta account. **Moved-** Mayor George Bohne. **Carried.**

## 9.0 NEXT MEETING DATE

June 3, 2016, 1 pm - Taber Fire Hall, Upstairs  
**6201 54 Avenue, Taber**

10.0 **ADJOURNMENT:** Moved by Fred Lacey to adjourn meeting at 3:45 pm. Carried.

ACTION ITEMS FROM JANUARY 8, 2016 MEETING	PERSON RESPONSIBLE
Ad Spectra – possible presentation	Reeve Lorne Hickey
Contact Regional Issues Committee to indicate 4 or 5 prioritized issues	All Mayors and Reeves
Presentation from 911 reps in Lethbridge and Calgary; also have rep from AHS that is responsible for ambulance and rural health, possibly in May	Regional Issues Committee
ACTION ITEMS FROM DECEMBER 4, 2015 MEETING	PERSON RESPONSIBLE
Letter to Minister Sarah Hoffman re top 3 health issues	Reeve Lorne Hickey

Please send any community information for distribution to M & R to [MayorsandReevesSW@gmail.com](mailto:MayorsandReevesSW@gmail.com)



**MINUTES - 1 (2016)**  
**GENERAL BOARD OF DIRECTORS' MEETING**  
**Thursday, March 3, 2016 – 7:00 p.m.**  
**ORRSC Conference Room (3105 - 16 Avenue North, Lethbridge)**

**BOARD OF DIRECTORS:**

Bill Graff (absent) ..... Village of Arrowwood  
Jane Jensen ..... Village of Barnwell  
Ed Weistra (absent) ..... Village of Barons  
Tom Rose ..... Town of Bassano  
Fred Rattai ..... City of Brooks  
Jim Bester ..... Cardston County  
Dennis Barnes ..... Town of Cardston  
Cecil Sabourin ..... Village of Carmangay  
Jamie Smith (absent) ..... Village of Champion  
Betty Fieguth (absent) ..... Town of Claresholm  
Bill Chapman ..... Town of Coaldale  
Sheldon Watson (absent) ..... Town of Coalhurst  
Ken Galts ..... Village of Coutts  
Garry Hackler (absent) ..... Village of Cowley  
Bill Kovach (absent) ..... Mun. Crowsnest Pass  
Dave Filipuzzi (absent) ..... Mun. Crowsnest Pass  
Gordon Wolstenholme ..... Town of Fort Macleod  
Darrell Edwards ..... Village of Glenwood  
John Connor ..... Town of Granum  
Monte Christensen (absent) ..... Village of Hill Spring  
Henry Doeve (absent) ..... County of Lethbridge

Brad Koch (absent) ..... Village of Lomond  
Richard Van Ee ..... Town of Magrath  
David Hawco ..... Town of Milk River  
Rafael Zea (absent) ..... Village of Milo  
Christophe Labrune (absent) ..... Town of Nanton  
Clarence Amulung ..... County of Newell  
Pete Pelley ..... Village of Nobleford  
Teresa Feist - alternate ..... Town of Picture Butte  
Quentin Stevick - alternate ..... M.D. of Pincher Creek  
Don Anderberg ..... Town Pincher Creek  
Ronald Davis (absent) ..... M.D. of Ranchland  
Greg Robinson ..... Town of Raymond  
Barry Johnson ..... Town of Stavely  
Ben Nilsson (absent) ..... Village of Stirling  
Ben Elfring ..... M.D. of Taber  
Margaret Plumtree ..... Town of Vauxhall  
Rod Ruark (absent) ..... Vulcan County  
Rick Howard ..... Town of Vulcan  
David Cody (absent) ..... County of Warner  
Ian Glendinning ..... Village of Warner  
Henry Van Hierden ..... M.D. Willow Creek

**STAFF:**

Lenze Kuiper ..... Director  
Steve Harty ..... Senior Planner  
Bonnie Brunner ..... Planner

Diane Horvath ..... Planner  
Gavin Scott ..... Planner  
Barb Johnson ..... Executive Secretary

**AGENDA:**

1. **Approval of Agenda** – March 3, 2016 .....
2. **Approval of Minutes** – December 3, 2015 .....(attachment)

3. **Business Arising from the Minutes** .....
  4. **Guest Speaker:**  
*Jay White, Principal and Senior Biologist – Aquality Environmental Consulting Ltd.*  
*Water Bodies & Wetlands*  
*Legislation, Policy & Best Practices – Overview*
  5. **Reports**
    - (a) Executive Committee Report .....(handout)
    - (b) GIS Update .....
    - (b) Regional Assessment Review Board Update .....
  6. **Business**
    - (a) ORRSC Strategic Plan – Board & Council Questionnaire.....(handout)
    - (b) Flood Mapping Request for Information .....(attachment)
    - (c) Unaudited 2015 Financial Performance .....
  7. **Accounts**
    - (a) Summary of Balance Sheet and Statement of Income for the 12-month period:  
January 1 - December 31, 2015 .....(attachment)
  8. **Adjournment** – June 2, 2016 .....
- 

CHAIR GORDON WOLSTENHOLME CALLED THE MEETING TO ORDER AT 7:05 P.M.

**1. APPROVAL OF AGENDA**

Moved by: David Hawco

THAT the Board of Directors approve the agenda of March 3, 2016, as presented. **CARRIED**

**2. APPROVAL OF MINUTES**

Moved by: Richard Van Ee

THAT the Board of Directors approves the minutes of December 3, 2015, as presented. **CARRIED**

**3. BUSINESS ARISING FROM THE MINUTES**

None.

#### 4. GUEST SPEAKER

**Jay White, Principal and Senior Biologist – Aquality Environmental Consulting Ltd.**  
*Water Bodies & Wetlands*  
*Legislation, Policy & Best Practices – Overview*

The principal researcher at Aquality, Jay White is a certified Alberta Professional Biologist and principal researcher at Aquality, an Alberta based company specializing in the areas of municipal land use and watershed management planning, policy development, stormwater management, and freshwater ecology including surface water quality testing, wetland and riparian assessments, biophysical and environmental assessments, limnology, water resources and fisheries management.

In his presentation, Mr. White emphasized the need for municipalities to do a good job of managing and preserving our riparian areas. A Riparian Setback Matrix Model (RSMM) has been developed to help determine the amount of land that should be dedicated as Environmental Reserve. The most important factors to consider are:

- Vegetation type and density
- Soils
- Slope
- Ground water influence
- Bank height
- Preliminary setback distance set at 6 meters – minimum required under the MGA
- Each category above adds additional distance to the preliminary setback based on the characteristics of the individual site

"A Developers Guide to Riparian Setback Determination" has been written to assist developers with the application of the RSMM. When the RSMM is incorporated into policies at the municipal level, they form a comprehensive tool for managing and protecting riparian habitats within the context of growing development pressures.

**The complete PowerPoint presentation can be viewed on ORRSC's website: [orrrsc.com](http://orrrsc.com)**

#### 5. REPORTS

**(a) Executive Committee Report.....(attachment)**

- Director Lenze Kuiper explained the ongoing process of lobbying the provincial government for funding. We have provided Municipal Affairs with additional information including budgets for the last five years and are awaiting a response. If this is not successful, we will likely pursue the political route. Members suggested getting support from AUMA, AAMD&C, Mayors and Reeves, MLAs, etc.

**Moved by: Jane Jensen**

THAT the Board of Directors receive the Executive Committee Report for the meetings of January 14 and February 11, 2016, as information.

**CARRIED**

**(b) GIS Update**

- Work has begun on the GIS for Ghost Lake and Waiparous which will generate revenue of approximately \$5,000 per year. An orthophoto update is planned for 2017-2018 utilizing grant funding. We are currently in the process of adding a development permits layer to the GIS, and a tangible capital module is being explored with the Town of Taber. A subdivision layer may also be added in the future.

**Moved by: Ken Galts**

THAT the Board of Directors receive the GIS update, as information.

**CARRIED**

**(c) Regional Assessment Review Board Update**

- ORRSC will be hosting the Municipal Government Board (MGB) Assessment Review Board Member training on March 7-10, 2016. Clerk training will follow on April 11-12 and a Board Member refresher course on May 17-18. We are also working with the MGB to get an on-line recertification course started.

**6. BUSINESS**

**(a) ORRSC Strategic Plan – Board & Council Questionnaire**

- ORRSC is embarking on the preparation of a business plan and strategic plan under the guidance of the Executive Committee and are in the process of gathering information by way of separate questionnaires for each of the following three groups:
  - Board Members and Councils
  - Chief Administrative Officers
  - ORRSC Staff
- Those attending this meeting were given a copy of the first questionnaire to be filled out individually or by their Council as a group and returned by April 1. Questions center around the type of services offered, quality of services, cost of services, membership type, etc. and each question has a bit of context and background provided. Questionnaires to CAOs and staff will follow, and when all the results have been tabulated a retreat between staff and the Executive will be held.

**(b) Flood Mapping Request for Information**

- ORRSC submitted a letter to both the Minister of Municipal Affairs and the Minister of Environment & Parks requesting an update on the status of the Flood Hazard Identification Program and requesting new mapping for some of the rivers and creeks in Southern Alberta (e.g. Oldman River, Pincher Creek, Kettles Creek, Lee Creek and the Crowsnest River). The data we are currently working with is over 24 years old and significant flood events and changes to our water courses have occurred during this time. Updated studies and mapping are needed in order for our municipalities to make good development decisions.

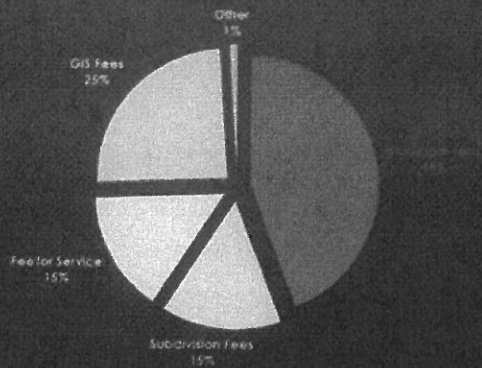
**(c) Unaudited 2015 Financial Performance**

- The Director reviewed highlights of 2015 financial performance (unaudited) as follows:

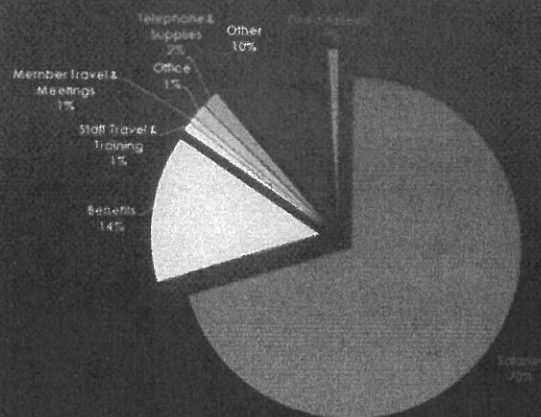
## HIGHLIGHTS

	2014	2015
<b>Net Revenues</b>	<b>2,018,450</b>	<b>2,042,402</b>
Membership (Planning & GIS)	1,324,311	1,362,883
Subdivisions	325,956	298,631
Fee-for-Service	273,659	301,428
<b>Net Expenses</b>	<b>1,933,111</b>	<b>1,925,092</b>
Salaries & Benefits	1,561,230	1,624,884
Excess of Revenues over Expenditures	92,928	117,510
Internally Restricted Net Assets (Reserves)	0	50,000
<b>Total Equity</b>	<b>687,711</b>	<b>762,082</b>

## REVENUE



## EXPENSE



**7. ACCOUNTS**

- (a) **Summary of Balance Sheet and Statement of Income for the 12-month period:  
January 1 - December 31, 2015**

**Moved by: Greg Robinson**

THAT the Board of Directors accept the Summary of Balance Sheet and Statement of Income for the 12-month period: January 1 - December 31, 2015, as information. **CARRIED**

**8. ADJOURNMENT**

**Moved by: Bill Chapman**

THAT we adjourn the General Board of Directors' Meeting of the Oldman River Regional Services Commission at 9:10 p.m. until **Thursday, June 2, 2016 at 7:00 p.m.** **CARRIED**

/bj

CHAIR: \_\_\_\_\_

# Town of Vulcan

Request for Decision (RFD)

## Bylaw No. 1454-16 Amendment to Bylaw No. 1437-15

Meeting: Regular Council  
Meeting Date: **May 24, 2016**  
Originated By: Kim Fath

### BACKGROUND / PROPOSAL:

At the April 25, 2016 Regular Council Meeting Council gave first reading to Bylaw No. 1454-16 and authorized Administration to make amendments as discussed by Council.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached is a copy of Bylaw No. 1454-16.

Council is asked to give second and third reading to Bylaw No. 1454-16.

### COSTS / SOURCE OF FUNDING (if applicable):

### RECOMMENDED ACTION:

Moved by Councillor \_\_\_\_\_ THAT Bylaw No. 1454-16 be given second reading.

Moved by Councillor \_\_\_\_\_ THAT Bylaw No. 1454-16 be given third and final reading.

Initials show support -Reviewed by:

Director:

  
CAO

**BYLAW NO. 1454-16**  
**OF THE TOWN OF VULCAN**  
**IN THE PROVINCE OF ALBERTA**

**A Bylaw of the Town of Vulcan, in the Province of Alberta, for the purpose of amending the Land Use Bylaw No. 1437-15.**

**WHEREAS** the Town of Vulcan is in receipt of a request to amend the land use designation of lands legally described as:

Parcel C Plan 459JK  
Parcel B Plan 1453GS

And as shown on Schedule 'A' attached hereto, from "Transitional Agriculture - TA" to "Industrial - I-1";

**WHEREAS** Council feels that the "Industrial - I-1" designation is appropriate for the lands; and

**WHEREAS** The purpose of the proposed amendment is to accommodate future industrial development.

**THEREFORE** under the authority and subject to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council of the Town of Vulcan duly assembled does hereby enact the following:

1. This bylaw shall be cited as "Land Use Bylaw Amendment No. 1454-16".
2. Amendment to Land Use Bylaw No. 1437-15 as per "Schedule A" attached.
3. This bylaw shall come into force and effect upon third and final passing thereof.
4. That Bylaw No.1454-16 be consolidated to Bylaw No. 1437-15.

Initials \_\_\_\_\_

READ for a FIRST time this 25<sup>th</sup> day of April, 2016.

\_\_\_\_\_  
Kim Fath  
Chief Administrative Officer

\_\_\_\_\_  
Tom Grant  
Mayor

READ for a SECOND time this      day of      , 2016.

\_\_\_\_\_  
Kim Fath  
Chief Administrative Officer

\_\_\_\_\_  
Tom Grant  
Mayor

READ for a THIRD time this      day of      , 2016.

\_\_\_\_\_  
Kim Fath  
Chief Administrative Officer

\_\_\_\_\_  
Tom Grant  
Mayor

Initials \_\_\_\_\_

# Town of Vulcan

Request for Decision (RFD)

## Vulcan Municipal Library Board Re-appointment

Meeting: Regular Council  
Meeting Date: **May 24, 2016**  
Originated By: Kim Fath

### BACKGROUND / PROPOSAL:

The Vulcan Library Board is requesting the re-appointment of Maureen Howard to the Vulcan Municipal Library Board as her 3 year term expired on May 1, 2016.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The appointment is for a term of three years commencing on May 24, 2016 to May 24, 2019.

### COSTS / SOURCE OF FUNDING (if applicable):

### RECOMMENDED ACTION:

Moved by Councillor                      THAT Council approves the appointment of Maureen Howard as a member of the Vulcan Municipal Library Board for a term of three years commencing on May 24, 2016 to May 24, 2019.

Initials show support -Reviewed by:

Director:

  
CAO

May 9, 2016

MAY 09 2016  
RECEIVED  
TOWN OF VULCAN

Kim Fath

Chief Administrator Officer

Town of Vulcan

Re: Extension of Treasurer's term

As Maureen Howard has completed a 3 year term as treasurer for the  
Vulcan Municipal Library Board and has agreed to accept another term,  
I would like to ask the Town Council to extend her tenure for an additional  
3 years.

Thank you for your attention to this matter.



Liz Hammond

Chairman

Vulcan Municipal Library Board

# Town of Vulcan

Request for Decision (RFD)

## Appointment of Town of Vulcan Representative to the Community Futures Highwood AGM

Meeting: Regular Council  
Meeting Date: **May 24, 2016**  
Originated By: Kim Fath

### BACKGROUND / PROPOSAL:

The Community Futures Highwood is requesting that the Town of Vulcan appoint a designated person to vote on the Town's behalf on any motions made at their Annual General Meeting on July 9, 2016.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

### COSTS / SOURCE OF FUNDING (if applicable):

### RECOMMENDED ACTION:

Moved by Councillor \_\_\_\_\_ THAT Council appoint Councillor Rick Howard as the Town of Vulcan's eligible shareholder voter for the Community Futures Highwood Annual General Meeting.

Initials show support -Reviewed by:

Director:

  
CAO

Dear Mayor and Council,

On July 9<sup>th</sup>, 2016, Community Futures Highwood will be hosting its 30<sup>th</sup> anniversary as a member of this 269 office strong program serving 98% of Rural Canada.

At our AGM the Shareholders will be asked to approve the financial report of our independent Corporate Auditors which will be presented and explained by this year's auditors, the Chartered Accounting firm of "Catalyst".

The 10 Shareholders of Community Futures Highwood are... the Towns of Black Diamond; Turner Valley; Okotoks; High River; Nanton; and Vulcan... as well as the Municipal Districts of Foothills and Willow Creek... along with Vulcan County and Kananaskis Improvement District.

While each Shareholder is entitled to appoint 2 directors to our Board of Directors, and in most cases have, we still require each shareholder Municipality to provide the 1 name of who will be authorized to vote on their behalf at the AGM... this person does not need to be one of the appointed Directors.

The AGM and dinner will be held this year in High River, Alberta... 6:00pm... at Carlson's on MacLeod... 129 3 Ave SW, High River

I would be pleased if you could email this council appointed name and contact information back to me prior to the July 9, 2016 meeting.

Thank you for your assistance in this matter.

**John Lockhart**  
**General Manager**

14 McRae Street, P.O. Box 1599, Okotoks, AB T1S 1B5  
T 403 995 4151 F 403 995 3760  
w [www.cfhighwood.net](http://www.cfhighwood.net) E [john@cfhighwood.net](mailto:john@cfhighwood.net)



# Town of Vulcan

Request for Decision (RFD)

## LETR Bike Ride Law Enforcement Ride for Special Olympics June 17 & 18, 2016

Meeting: Regular Council  
Meeting Date: **May 24, 2016**  
Originated By: Kim Fath

### BACKGROUND / PROPOSAL:

The Lethbridge Police Department is putting on a Bike Ride – Law Enforcement Ride for Special Olympics on June 17 & 18, 2016.

The route they will be following is attached. They will be leaving Lethbridge on June 17, 2016 at 10:00 a.m. in the morning and will reach Vulcan at approximately 11:30 a.m. As per the attached letter the local RCMP detachment has been advised of the Bike Ride. The Public Works Foreman and the CPO will also be advised.

The route shows that they are coming into Vulcan at the South entrance to Elizabeth Street and turning onto 1<sup>st</sup> Avenue South, left onto 2<sup>nd</sup> Avenue South, right onto Centre Street and turn left back onto Highway 23.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

### COSTS / SOURCE OF FUNDING (if applicable):

N/A

### RECOMMENDED ACTION:

Moved by Councillor \_\_\_\_\_ THAT Council

Initials show support -Reviewed by:

Director:

CAO

May 16, 2016

Our Reference: 2600-SU

Constable Les Vonkeman  
Lethbridge Regional Police Service  
[les.vonkeman@lethbridgepolice.ca](mailto:les.vonkeman@lethbridgepolice.ca)  
135 - 1 Avenue South  
Lethbridge AB T1J 0A1

Dear Constable Vonkeman:

RE: **LETR BIKE RIDE - LAW ENFORCEMENT RIDE FOR SPECIAL OLYMPICS - JUNE 17 & 18, 2016**

Thank you for your application requesting approval of the above noted event.

The LETR Bike Ride has approval to use the portions of Highways 3, 23, 24, 817, 1, 21, 12, 53, 625 and 814 for the above noted event. Approvals from other road authorities may be required for the portions of the event that are to be held on local or city roads.

Be advised of bridge construction on Highway 24 over the Bow River (4.5km SE of Carseland), resulting in a reduction of the speed limit and restricted to one lane for this portion of the event. Be advised the westbound lanes on Highway 1 through Strathmore are currently under construction. There may be a slight delay in crossing the intersections at Lakeside Blvd. and George Freeman Trail (East Boundary Rd.) due to traffic accommodations. Cyclists are to obey all signs and signals.

Should your group encounter any highway construction or maintenance along the route, you will be required to pass over that section of highway and start again when through the construction. Notwithstanding the fore mentioned advisements.

Your "Traffic Accommodation Strategy" (TAS) is satisfactory and is to be implemented during your event.

The event should be conducted in a manner that will not create any hazard for the participants or the motoring public. For your information and further consideration, Alberta Transportations' safety guidelines outlined in Special Events Guide D2.3 Bikeathons (or Bicycle Tours) is attached.

All applicable RCMP Detachments and the Alberta Sheriff Highway Patrol are to be notified of your event.

Alberta Transportation will not accept any responsibility for any incidents that may be caused during, or as a result of the event. Insurance is to be arranged for by your organization.

With the observance of the safety guidelines and exercise of due care, your group should be able to stage a successful event.

Alberta Transportation may have inspectors traveling through this area on the day of your event and will report all findings to our Regional Safety Officers.

If I can be of further assistance in this matter, please contact me at 403/388-3105.

Yours truly,



Leah Olsen  
Development/Planning Technologist

DD/kc

Attachments

cc: See Attached List

Alberta

2600-SU



## APPLICATION TO HOLD A SPECIAL EVENT ON HIGHWAYS

<u>LETR Bike Ride</u> Name of Organization / Event	<u>Les Vonkeman - Lethbridge Police</u> Requesting Agency / Organizer
<u>135 - 1 Avenue South</u> Street Address/Box Number	<u>Braylon Hyggen</u> Contact Person
<u>Lethbridge, AB, T1J 0A1</u> City, Town Postal Code	<u>Constable</u> Title
<u>May 4<sup>th</sup> - 2016</u> Application Date	<u>les.vonkeman@lethbridgepolice.ca</u> email address
	1. (403) 330-5133 2. (403) 894-5378 Phone (including cellular if available)

(Highway Name and Nos.) _____
(landmark) _____ (landmark) _____
Dates for event: <u>June 17 &amp; 18, 2016</u>
Times for event: From: <u>June 17 - 10:00 AM</u> To: <u>June 18 - 2:00 pm</u>
Approval received from other municipality and/or agency: _____
(Provide conditions if applicable)
<u>SEE Attached for route</u>
_____
_____
_____

RECEIVED

MAY 06 2016

Southern Region  
TRANSPORTATION

May 11  
May 16  
KE

### Special Event Questions

1. How many participants?  
10
2. How many participants are starting at one time?  
3 locations (25 per location)
3. What type of signage is planned to warn traffic of the event?  
Police cruisers
4. Chase vehicles and diagram? (If so provide diagram)  
/
5. Is the RCMP aware of the event?  
Yes. They are also involved.
6. Are there any crossings of intersections?  
No
7. Will Flag Persons be required?  
No
8. How will you monitor to ensure that participants are keeping to the shoulders? The riders will always be traveling in a group. It is a ride, not a race.
9. Date and Time of event:  
Date: June 17, 2016 Start Time: 10:00am Location: Lethbridge  
Date: June 18, 2016 End Time: 2:00pm Location: ~~Edmonton~~ Edmonton, AB  
LV. LV. LV.
10. What is the proposed route? (Provide a Traffic Accommodation Strategy or safety plan including a signature. The Traffic Accommodation Strategy should be both text and drawings).

See attached SOP

---

If you require additional information or assistance in completing the questionnaire, please contact Development staff in Lethbridge at (403) 381-5426.



Directions to Beaumont, AB  
495 km – about 7 hours 43 mins



Lethbridge, AB

1. Head east on 4 Ave S toward 5 St S  
About 2 mins  
go 600 m  
total 600 m
2. Turn left onto Stafford Dr S  
About 2 mins  
go 650 m  
total 1 2 km
3. Turn left to merge onto Crowsnest Hwy/AB-3 W toward Crowsnest Trail  
About 14 mins  
go 19.4 km  
total 20 7 km
4. Continue onto AB-23 N/AB-3A W (signs for Monarch/Vulcan)  
Continue to follow AB-23 N  
About 1 hour 10 mins  
go 73.4 km  
total 94 1 km
5. Turn left onto Elizabeth St/AB-534 W  
About 1 min  
go 450 m  
total 94 5 km
6. Take the 1st right onto 1 Ave S/Range Road 244  
go 190 m  
total 94 7 km
7. Slight left onto 2 Ave S  
About 2 mins  
go 650 m  
total 95 3 km

Total: 95.3 km – about 1 hour 31 mins

total 0 0 km



Vulcan, AB

8. Head northwest on 2 Ave S toward Centre St  
go 80 m  
total 80 m
9. Take the 1st right onto Centre St  
About 2 mins  
go 600 m  
total 650 m
10. Turn left onto AB-23 N  
About 14 mins  
go 18.4 km  
total 19 1 km
11. Continue onto AB-24 N (signs for Calgary/Mossleigh)  
About 30 mins  
go 40.0 km  
total 59 0 km
12. Turn right onto AB-817 N  
About 7 mins  
go 5.8 km  
total 64 8 km
13. Turn right onto Township Road 224/AB-817 N  
About 2 mins  
go 1.5 km  
total 66 3 km
14. Take the 1st left onto AB-817 N  
About 22 mins  
go 16.2 km  
total 82.5 km
15. Turn right onto Trans-Canada Hwy/AB-1 E (signs for Trans Canada Highway)  
About 1 min  
go 800 m  
total 83 3 km
16. Take the 1st left onto Lakeside Blvd  
About 2 mins  
go 140 m  
total 83 5 km
17. Turn right onto E Ridge Rd  
go 130 m  
total 83 6 km
18. Take the 1st right onto Ranch Market  
About 1 min  
go 550 m  
total 84 1 km

Total: 84.1 km – about 1 hour 22 mins

total 0 0 km

Strathmore, AB

## **STANDARD OPERATIONS PLAN**

**PROJECT NAME: LETR 500 km Bike Ride**

**DATE: May 5, 2016**

**DURATION OF PROJECT: June 17 & 18, 2016**

### **SITUATION SUMMARY:**

The Annual Law Enforcement Ride for Special Olympics is set for Friday, June 17 and 18, 2016. The purpose of the ride is to create awareness and funds for those with intellectual disabilities involved in the Special Olympic program.

On June 17<sup>th</sup>, teams of riders from Lethbridge and Rocky Mountain House will depart en route to Commonwealth Stadium in Edmonton Alberta. The teams will arrive at Commonwealth Stadium at 2:00 p.m. on June 18<sup>th</sup> 2012 after cycling for 24 hours. A short program will take place at this time to honor local Special Olympic Athletes. Upon completion of this program all the riders will board their perspective bus and return to their home base.

### **RESOURCES:**

There will be several police agencies involved in the event including: the Blood Tribe Police, Lethbridge Police Service, Taber Police Service, Calgary Police Service, the Alberta Sheriff's department and the RCMP.

See attached route maps for the Lethbridge leg.

### **STAFFING REQUIREMENTS:**

Each leg of the ride will require one bus driver (which is supplied by the carrier Care Free Express), a minimum of six escort personnel (for relief), and anywhere from 15 – 25 riders will be riding from each leg.

### **COMMUNICATIONS:**

RCMP radios will be utilized along with cellular telephones in order to communicate with other members of the riding teams and the bus driver. Cellular telephones will be the main mode of communication used to communicate with the other riding teams in order to coordinate meeting times and destinations.

**EQUIPMENT:**

Each leg of ride will require a bus for the transportation of the riders. Two marked police vehicle will be utilized one at the front and the other at the rear of the convey. There will also be a third vehicle which may or may not be a police vehicle depending on each legs availability that will be utilized as a pace vehicle for the riders. A marked corrections truck and unmarked trailer will be utilized to transport additional bicycles. As each community is approached by the cycling team's additional marked police cars from that community will be utilized to assist with the escort.

**EXPENSES:**

All payment of expenses that occur from this event will be provided by fundraising donations and gifts in kind.

Lethbridge

Food/Meals	Team	\$200.00
Care Free Express	Transportation	\$3,000.00

**CHAIN OF COMMAND:**

Cst. Braylon Hyggen from the Lethbridge Police Service along with Cst Les Vonkeman also from the Lethbridge Police Service will be the Provincial Coordinators/ contacts for this event.

Braylon Hyggen  
Office 403-330-5133  
Cell 403-393 -7104  
Email [braylon.hyggen@lethbridgepolice.ca](mailto:braylon.hyggen@lethbridgepolice.ca)

Les Vonkeman  
Office 403 330 5133  
Cell 403 894 5378  
Email [les.vonkeman@lethbridgepolice.ca](mailto:les.vonkeman@lethbridgepolice.ca)

Submitted By: Cst. Les Vonkeman

Date: May 5, 2012

# Town of Vulcan

Request for Decision (RFD)

## Municipal Government Act Public Consultation Sessions

Meeting: Regular Council  
Meeting Date: **May 24, 2016**  
Originated By: Kim Fath

### BACKGROUND / PROPOSAL:

Alberta Municipal Affairs will be tabling the MGA amendments in the legislature in late May. AUMA will provide impact analysis followed by some suggested advocacy materials by the end of May to support participation in the public consultation sessions being hosted by the ministry in June and July 2016.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

AUMA must respond to Municipal Affairs on required changes to the MGA amendments at the end of July and are using the June Mayors' Caucuses meetings as an opportunity to hear your views. Mayors, Councillors and CAO's are encouraged to attend this session on June 15, 2016 at the Pomeroy Inn & Suites at Olds College.

### COSTS / SOURCE OF FUNDING (if applicable):

The cost to attend the one-day session is \$75.00 per person plus GST.

### RECOMMENDED ACTION:

Moved by Councillor                      THAT Council approves the attendance of the Mayor, Councillors and CAO to attend Public Consultation session on June 15, 2016.

Initials show support -Reviewed by:

Director:

CAO

Dear Mayors:

Municipal Affairs will be tabling the MGA amendments in the legislature in late May. AUMA will immediately provide you with an impact analysis, followed by some suggested advocacy materials by the end of May to support your participation in the public consultation sessions hosted by the ministry in June and July.

As our response to Municipal Affairs on required changes to the MGA amendments is due at the end of July, we will be using the June Mayors' Caucuses as a key opportunity to hear your views. Please ensure your council is well represented at your allotted day at the Caucus:

- June 15—municipalities under 2,500 population
- June 16—municipalities between 2,500 and 10,000 population
- June 17—municipalities with populations greater than 10,000

We expect that most of the day will be comprised of discussion groups on various topics related to the MGA. As well, we will provide updates on other key policy and program initiatives. The agenda will be posted on the Mayors' Caucus [webpage](#) in early June once further details can be shared about the MGA amendments.

If you have not already registered, you can do so [here](#). The cost to attend your one-day session is \$75 per person plus GST. You are encouraged to include other members of your Council as well as your CAO. The Caucuses are being held at the [Pomeroy Inn & Suites at Olds College](#). To book a room, please contact the hotel directly by calling 1-855-800-8815 or 403-556-8815 and cite room block AUMA16. After May 18, the block of reserved rooms will be released. Other accommodation options are posted on our Mayors' Caucus [site](#).

If you have any questions about the Caucus, please contact [Christine Della Costa](#) by email or at 780-643-5638.

**Sue Bohaichuk FCPA, FCMA; ICD. D**  
CEO

D: 780.409.4312  
C: 587.987.7206  
E: [sbohaichuk@auma.ca](mailto:sbohaichuk@auma.ca)



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WE ARE THE  
experts  
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