

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD IN THE TOWN OF VULCAN COUNCIL CHAMBER
ON MONDAY, NOVEMBER 23, 2015**

PRESENT:	Mayor	- Tom Grant
	Councillor	- Georgia-Lee DeBolt
	Councillor	- Rick Howard
	Councillor	- Sue Dow
	Councillor	- Lorna Armstrong
	Councillor	- Paul Taylor
	Chief Administrative Officer	- Kim Fath
	Recording Secretary	- Karen Rose
ABSENT:	Councillor	- John Seaman

1.0 Call to Order: Mayor Tom Grant called the meeting to order at 7:00 p.m.

2.0 Public Hearings - NIL

3.0 Delegations - NIL

4.0 Adoption of Agenda

Motion No.: 15.370

11.5 Downtown Parking

Moved by Councillor Paul Taylor THAT the agenda governing this meeting be adopted as amended.

CARRIED UNANIMOUSLY

5.0 Adoption of Previous Minutes

5.1 Regular Council Meeting Minutes

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, November 9, 2015 were presented to Council.





Motion No.: 15.371

Moved by Councillor Sue Dow THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Monday, November 9, 2015 be approved and read by each member of Council as presented. **CARRIED UNANIMOUSLY**

6.0 Unfinished Business - NIL

7.0 Financial Reports

7.1 Cash Statement – Ending October 31, 2015

Motion No.: 15.372

Moved by Councillor Georgia-Lee DeBolt THAT the Cash Statement for the period ending October 31, 2015 be received as information. **CARRIED UNANIMOUSLY**

7.2 Year-to-Date Statement – October 31, 2015

Motion No.: 15.373

Moved by Councillor Lorna Armstrong THAT the Year-to-Date Statement as of October 31, 2015 be received as information. **CARRIED UNANIMOUSLY**

8.0 Correspondence and Information Items

- 8.1 The Correspondence and Information Items for the period ending November 23, 2015 was presented to Council to be received for information.

Motion No.: 15.374

Moved by Councillor Paul Taylor THAT a thank you letter be sent to the Lions Club for their donation towards the Flag program. **CARRIED UNANIMOUSLY**

Motion No.: 15.375

Moved by Councillor Paul Taylor THAT the Correspondence and Information Items for the period ending November 23, 2015 be received for information.

CARRIED UNANIMOUSLY

9.0 Committee and Administrative Reports

- 9.1 The minutes and verbal presentations were presented for the various boards and committees in whom Town Council has an interest.

Motion No.: 15.376

Moved by Councillor Rick Howard THAT the minutes and/or verbal reports of Town represented Boards/Committees at the November 23, 2015 Town Council Meeting be received for information.

- Foothills Regional Emergency Services Commission Board Meeting – Minutes – September 30, 2015
- Vulcan Municipal Library Board Meeting – Minutes – October 21, 2015
- Oldman River Regional Services Commission Executive Committee Meeting – Minutes – October 8, 2015
- Mayors and Reeves of Southwest Alberta Meeting – Agenda – Minutes – November 6, 2015

- Councillor Sue Dow
 - Vulcan and District Tourism Society
 - Vulcan Golf and Country Club

- Councillor Paul Taylor
 - Vulcan Library Board

- Councillor Rick Howard
 - Vulcan Business Innovation Team

- Councillor Lorna Armstrong
 - Family and Community Support Services

- Councillor Georgia-Lee DeBolt
 - Vulcan and District Tourism Society

- Mayor Tom Grant
 - Doctor Retention
 - Vulcan District Waste Commission

CARRIED UNANIMOUSLY

10.0 Bylaws - NIL

11.0 New Business

11.1 Encroachment Agreement – 637 Centre Street

A request to permit encroachments onto Town property (URW), located on property of 637 Centre Street was received.

The grantee will insure that the encroachments are not enlarged, added to, rebuilt or structurally altered except as may be necessary to render them non-encroaching.

Council is asked to approve the encroachment agreement.

Attached were:

- Encroachment Agreement
- Affidavit of Execution
- Real Property Report

Motion No.: 15.377

Moved by Councillor Sue Dow THAT Council approves encroachments on Town's property described as follows:

637 Centre Street
Lot Portion of Lot 11 which lies to the North East of the South Westerly 50 feet
Block 16
Plan 9834GF

As shown on a Real Property Report, dated September 23, 2015, prepared by Brown Okamura and Associates Ltd.

CARRIED UNANIMOUSLY

11.2 New Resident Survey

At the September 28th, 2015 Regular Council Meeting Council directed Administration to create a survey to be given out to new residents requesting information about why they chose to move to Vulcan.

Attached was a draft copy of the New Resident Survey for Council's consideration.

Motion No.: 15.378

Moved by Councillor Paul Taylor THAT Council approves the New Resident Survey and that it be distributed by the Vulcan Lionettes, Real Estate agencies and the Town's New Resident package.
CARRIED UNANIMOUSLY

11.3 Off Leash Dog Park Policy

The Town of Vulcan has received requests over the years for an off leash dog area in Town. The Town has obtained fenced land for the use of this project located on the corner of 1st Avenue and 2nd Street South.

Recommendations and a policy for this project have been put together with input from the Town CPO-Loreli Hornby, Community Development Officer-Nancy Neufeld, Town Maintenance Foreman-Stew Birch and Recreation Director-Bonnie Ellis.

Attached was a list of recommendations, Policy for PR-02 and the Dog Park Ambassador Program for Council's consideration.

Motion No.: 15.379

Moved by Councillor Rick Howard THAT Council approves Policy PR-02 Off Leash Dog Park as amended.
CARRIED UNANIMOUSLY

11.4 Committee of the Whole – Budget Meeting November 30, 2015

Administration has prepared a draft of the 2016 Operation Budget. A date to hold a Committee of the Whole Meeting to review this budget needs to be approved by Council.

Administration recommended November 30, 2015 at 7:00 pm.

Motion No.: 15.380

Moved by Councillor Paul Taylor THAT Council approves a Committee of the Whole Meeting to be held on Monday, November 30, 2015 at 7:00 pm.

CARRIED UNANIMOUSLY

11.5 Downtown Parking

Motion No.: 15.381

Moved by Councillor Lorna Armstrong THAT a letter be sent to all downtown businesses and the Chamber of Commerce to encourage Business owners and staff to park in the parking lots provided by the Town which will enable customers to utilize the parking stalls on main street.

CARRIED UNANIMOUSLY

12.0 Notice of Motion - NIL

13.0 Management Reports – NIL

14.0 In-Camera

Motion No.: 15.382

Moved by Councillor Rick Howard that Council move-in-camera at 7:48 pm.

Mayor Tom Grant called for a 3 minute recess.

The meeting reconvened at 8:01 pm.

Motion No.: 15.383

Moved by Councillor Georgia-Lee DeBolt THAT Council move out-of-camera at 8:15 pm.

15.0 Adjournment

The meeting was adjourned by Councillor Rick Howard at 8:16 p.m.



Tom Grant
Mayor



Kim Fath
Chief Administrative Officer