

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
HELD IN THE TOWN OF VULCAN COUNCIL CHAMBER  
ON MONDAY, JULY 27, 2015**

<b>PRESENT:</b>	Mayor	- Tom Grant
	Councillor	- Georgia-Lee DeBolt
	Councillor	- John Seaman
	Councillor	- Rick Howard
	Councillor	- Sue Dow
	Councillor	- Lorna Armstrong
	Councillor	- Paul Taylor
	Chief Administrative Officer	- Kim Fath
	Recording Secretary	- Karen Rose

**1.0 Call to Order:** Mayor Tom Grant called the meeting to order at 7:00 p.m.

**2.0 Public Hearings - NIL**

**3.0 Delegations**

**3.1 Vulcan Business Development Society – Marilyn MacArthur**

Marilyn MacArthur, EDO for Vulcan Business Development Society gave Council an update on the current status of the various ongoing and completed projects within VBDS.

**4.0 Adoption of Agenda**

**Motion No.: 15.236**

11.6 vTV Request for Street Closure

Moved by Councillor Lorna Armstrong THAT the agenda governing this meeting be adopted as amended.  
**CARRIED UNANIMOUSLY**

## **5.0 Adoption of Previous Minutes**

### **5.1 Regular Council Meeting Minutes**

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, July 13, 2015 were presented to Council.

**Motion No.: 15.237**

Moved by Councillor John Seaman THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Monday, July 13, 2015 be approved and read by each member of Council as presented. **CARRIED UNANIMOUSLY**

## **6.0 Unfinished Business**

### **6.1 Municipal Affairs Opinion**

In a motion made at the Joint Town and County council meeting on June 29, 2015 Council asked for the opinion of Municipal Affairs and/or Legal counsel in regards to the municipality borrowing funds to contribute to the construction of a capital asset not owned by the municipality.

Municipal Affairs responded that there are no issues with the municipality borrowing funds. The Municipal Government Act does not prohibit a municipality from borrowing for the purpose of granting the funds to a not for profit organization. Normal borrowing provisions will apply, so council will need to pass a borrowing bylaw as outlined in the act.

**Motion No.: 15.238**

Moved by Councillor Paul Taylor THAT Council receive this as information.

**CARRIED UNANIMOUSLY**

### **6.2 Licensed Drainage Ditch**

Administration has been in regular contact with Alberta Environment and Parks department to bring the licensed drainage ditch into compliance.

On June 17, 2015 Administration met with Steve Mathyk and Sydnie Gilbert to conduct a walk-through of the drainage ditch. An isolated area of the ditch had a significant build-up of dead vegetation that should be removed as agreed to by both parties. Kim asked that a

letter be sent to the Town informing of the contravention and the specific location that work is required to bring the ditch back into compliance.

Administration replied to this letter identifying late summer or fall for the completion of this work dependent on the moisture level in the area.

**Motion No.: 15.239**

Moved by Councillor Sue Dow THAT Council receive this as information.

**CARRIED UNANIMOUSLY**

## **7.0 Financial Reports**

### **7.1 Cash Statement – Ending June 30, 2015**

**Motion No.: 15.240**

Moved by Councillor Paul Taylor THAT the Cash Statement for the period ending June 30, 2015 be received as information.

**CARRIED UNANIMOUSLY**

### **7.2 Year-to-Date Statement – June 30, 2015**

**Motion No.: 15.241**

Moved by Councillor Georgia-Lee DeBolt THAT the Year-to-Date as of June 30, 2015 be received as information.

**CARRIED UNANIMOUSLY**

## **8.0 Correspondence and Information Items**

8.1 The Correspondence and Information Items for the period ending July 27, 2015 was presented to Council to be received for information.

**Motion No.: 15.242**

Moved by Councillor Paul Taylor THAT the Correspondence and Information Items for the period ending July 27, 2015 be received for information.

**CARRIED UNANIMOUSLY**

## 9.0 Committee and Administrative Reports

- 9.1 The minutes and verbal presentations were presented for the various boards and committees in whom Town Council has an interest.

### **Motion No.: 15.243**

Moved by Councillor Lorna Armstrong THAT the minutes and/or verbal reports of Town represented Boards/Committees at the July 27, 2015 Town Council Meeting be received for information.

- Vulcan Golf and Country Club – Minutes – July 16, 2015
- Vulcan and District Tourism Society – Minutes – July 20, 2015
- Municipal Planning Commission – Agenda – Minutes – July 21, 2015
- Councillor John Seaman
  - Municipal Planning Commission
- Councillor Georgia-Lee DeBolt
  - Vulcan & District Tourism Society

**CARRIED UNANIMOUSLY**

## 10.0 Bylaws

### **10.1 Bylaw No. 1443-15 – Local Improvement – 3<sup>rd</sup> Avenue North**

This bylaw authorizes the Council of the Municipality to impose a local improvement tax in respect of all lands that directly benefit from the 3rd Avenue North pavement and local curb local improvement project.

### **Motion No.: 15.244**

Moved by Councillor John Seaman THAT Bylaw No. 1443-15 be given first reading.

**CARRIED UNANIMOUSLY**

### **Motion No.: 15.245**

Moved by Councillor Georgia-Lee DeBolt THAT Bylaw No. 1443-15 be given second reading.

**CARRIED UNANIMOUSLY**



**Motion No.: 15.246**

Moved by Councillor Paul Taylor THAT Bylaw No. 1443-15 be introduced for third reading.  
**CARRIED UNANIMOUSLY**

**Motion No.: 15.247**

Moved by Councillor Sue Dow THAT Bylaw No. 1443-15 be given third and final reading.  
**CARRIED UNANIMOUSLY**

**10.2 Bylaw No. 1444-15 – Municipal Borrowing Bylaw**

The Borrowing Bylaw is adopted annually.  
It was suggested that the limit amount of \$413,500.00 be maintained.

**Motion No.: 15.248**

Moved by Councillor Paul Taylor THAT Bylaw No. 1444-15 be given first reading.  
**CARRIED UNANIMOUSLY**

**Motion No.: 15.249**

Moved by Councillor John Seaman THAT Bylaw No. 1444-15 be given second reading.  
**CARRIED UNANIMOUSLY**

**Motion No.: 15.250**

Moved by Councillor Lorna Armstrong THAT Bylaw No. 1444-15 be introduced for third reading.  
**CARRIED UNANIMOUSLY**

**Motion No.:251**

Moved by Councillor Georgia-Lee DeBolt THAT Bylaw No. 1444-15 be given third and final reading.  
**CARRIED UNANIMOUSLY**

**10.3 Bylaw No. 1445-15 – Amendment to Bylaw No. 1331-05**

This Bylaw authorizes the Council of the Municipality amend Bylaw No. 1331-05 known as Traffic Bylaw.

**Motion No.: 15.252**

Moved by Councillor Paul Taylor THAT Bylaw No. 1445-15 be given first reading.

**CARRIED UNANIMOUSLY**

**Motion No.: 15.253**

Moved by Councillor Sue Dow THAT Bylaw No. 1445-15 be given second reading.

**CARRIED UNANIMOUSLY**

**Motion No.: 15.254**

Moved by Councillor Lorna Armstrong THAT Bylaw No. 1445-15 be introduced for third reading.

**CARRIED UNANIMOUSLY**

**Motion No.: 15.255**

Moved by Councillor Georgia-Lee DeBolt THAT Bylaw No. 1445-15 be given third and final reading.

**CARRIED UNANIMOUSLY**

**Motion No.: 15.256**

Moved by Councillor Paul Taylor THAT Council directs Administration to draft amendments to Bylaw No.1341-06 The Community Standards Bylaw allowing for approval by the Town for a home owner to trim trees on Town property. If approved by the Town an invoice for payment must be submitted within 45 days of the completion of work.

**CARRIED UNANIMOUSLY**

**11.0 New Business**

**11.1 360 Fitness – Walk/Run Judgement Kills**

360 Fitness is requesting permission to host a 5 km and 10km walk/run within the Town limits starting and finishing in front of the Vulcan swimming pool making use of the walking path for the majority of the run. This run is very similar to the Terry Fox Run held each year.

Volunteers and security will be placed at all road crossings, water stations and “Race in Progress” signs will be placed along the route. They will be in charge of cleaning up the area after the race has taken place.

**Motion No.: 15.257**

Moved by Councillor Sue Dow THAT Council approves the request of 360 Fitness to host this walk/run within Town limits.  
**CARRIED UNANIMOUSLY**

**11.2 Review of Recreation Master Plan**

Vulcan and District Recreation Department is requesting a meeting on August 6, 2015 at 11:00 a.m. to review the Recreation Master Plan presented by RC Strategies.

**Motion No.: 15.258**

Moved by Councillor Paul Taylor THAT Council approves a Committee of the Whole meeting be held on August 6, 2015 at 11:00 a.m at the Vulcan Lodge Hall.

**CARRIED UNANIMOUSLY**

**11.3 Little Free Libraries**

The Vulcan County Early Childhood Development Coalition is asking permission from the Town to place "Little Free Library" boxes in several locations in Vulcan. They currently have funding for 3 boxes to be installed.

They are asking for permission to put up free libraries in the following locations:

- Vulcan Swimming Pool
- Vulcan Skating Rink
- Virginia Mitchell Park, Walking Path near exercise equipment

As shown in the power point presentation found in the Council Log In site there are 3 possible site suggestions shown for the swimming pool and skating rink.

**Motion No.: 15.259**

Moved by Councillor Paul Taylor THAT Council approve the installation of the proposed Little Free Libraries and that the Public Works Department and the Recreation Department be consulted for appropriate locations.  
**CARRIED UNANIMOUSLY**

#### **11.4 PL-2 Encroachment Policy**

At the July 13, 2015 Regular Council Meeting Council questioned if a policy could be put in place for encroachment applications that fall within set guidelines that could be approved by Administration instead of being brought to Council.

The Development Officer submitted a draft policy PL-2 Encroachment Policy for Council's consideration.

#### **Motion No.: 15.260**

Moved by Councillor Lorna Armstrong THAT the PL-2 Encroachment Policy be approved as amended. **CARRIED UNANIMOUSLY**

#### **11.5 Vulcan & District Tourism Society Member-at-Large Representative**

The Vulcan & District Tourism Society bylaws stipulates that the Society must be managed by seven directors. One Director as a Member-at-Large must be appointed by the Town of Vulcan.

The Vulcan & District Tourism Society is requesting that Vera-Lynn Beal be appointed as the Town of Vulcan Member-at-Large representative to sit on the Vulcan & District Tourism Society.

#### **Motion No.: 15.261**

Moved by Councillor Paul Taylor THAT Council approves the recommendation that Vera-Lynn Beal be appointed as the Town of Vulcan Member-at-Large representative for the Vulcan & District Tourism Society. **CARRIED UNANIMOUSLY**

#### **11.6 vTV Request for Street Closure**

vTV is asking for a street closure to promote the launch of vTV Television and the opening of the Coulee Pub & Grill. The event will be held at the Coulee Pub & Grill and wish to use the space outside the pub to showcase live entertainment, provide seating and recruit vendors to offer goods and some food items.

vTV is requesting that both lanes of Centre Street from 1<sup>st</sup> Avenue to 2<sup>nd</sup> Avenue be closed from 9:00 am to 12:00 am (midnight) on Saturday, September 26<sup>th</sup>, 2015.



**Motion No.: 15.262**

Moved by Councillor Lorna Armstrong THAT Council approves the street closure of both lanes of Centre Street from 1<sup>st</sup> Avenue to 2<sup>nd</sup> Avenue be closed from 9:00 am to 12:00 am (midnight) on Saturday, September 26, 2015 and that business owners affected by the street closure be contacted by vTV.

**CARRIED UNANIMOUSLY**

**12.0 Notice of Motion - NIL**

**13.0 Management Reports - NIL**

**14.0 In-Camera - NIL**

**15.0 Adjournment**

The meeting was adjourned by Councillor Paul Taylor at 8:20 p.m.



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Tom Grant  
Mayor



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Kim Fath  
Chief Administrative Officer