

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
HELD IN THE TOWN OF VULCAN COUNCIL CHAMBER  
ON MONDAY, OCTOBER 24, 2016**

<b>PRESENT:</b>	Mayor	- Tom Grant
	Councillor	- Rick Howard
	Councillor	- John Seaman
	Councillor	- Lorna Armstrong
	Councillor	- Sue Dow
	Councillor	- Georgia-Lee DeBolt
	Councillor	- Paul Taylor
	Chief Administrative Officer	- Kim Fath
	Recording Secretary	- Karen Rose

**1.0 Call to Order:** Mayor Tom Grant called the meeting to order at 7:00 p.m.

**2.0 Public Hearings - NIL**

**3.0 Delegations - NIL**

**4.0 Adoption of Agenda**

**Motion No.: 16.290**

- 8.1.C Add Legion Request to Correspondence
- 14.1 Fees Bylaw

Moved by Councillor Georgia-Lee DeBolt THAT the agenda governing this meeting be adopted as amended.

**CARRIED UNANIMOUSLY**

**5.0 Adoption of Previous Minutes**

**5.1 Regular Council Meeting Minutes**



The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Tuesday, October 11, 2016 were presented to Council.

*October 24<sup>th</sup>, 2016*

*Regular Council Meeting*

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**Motion No.: 16.291**

Moved by Councillor Lorna Armstrong THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Tuesday, October 11, 2016 be approved and read by each member of Council as presented. **CARRIED UNANIMOUSLY**

**6.0 Unfinished Business - NIL**

**7.0 Financial Reports**

**7.1 Cash Statement – Ending September 30, 2016**

**Motion No.: 16.292**

Moved by Councillor Lorna Armstrong THAT the Cash Statement for the period ending September 30, 2016 be received as information. **CARRIED UNANIMOUSLY**

**7.2 Year-to-Date Summary – Ending September 30, 2016**

**Motion No.: 16.293**

Moved by Councillor Rick Howard THAT the Year-to-Date Summary for the period ending September 30, 2016 be received as information. **CARRIED UNANIMOUSLY**

**8.0 Correspondence and Information Items**

- 8.1 The Correspondence and Information Items for the period ending October 24, 2016 were presented to Council to be received for information.

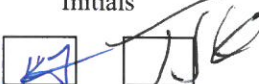
**Motion No.: 16.294**

Moved by Councillor Paul Taylor THAT Administration forwards a letter to Sandra Scott on behalf of Council responding to her concerns and that Council would entertain the idea of a street celebration for the reopening of the street. **CARRIED UNANIMOUSLY**

**Motion No.: 16.295**

Moved by Councillor Lorna Armstrong THAT Mayor Tom Grant accepts the Vulcan Legions invitation to attend the Vulcan Legions Remembrance Day ceremonies.

**CARRIED UNANIMOUSLY**

Initials  
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**Motion No.: 16.296**

Moved by Councillor Sue Dow THAT the Correspondence and Information Items for the period ending October 24, 2016 be received for information.

**CARRIED UNANIMOUSLY**

**9.0 Committee and Administrative Reports**

- 9.1 The minutes and verbal presentations were presented for the various boards and committees in whom Town Council has an interest.




**Motion No.: 16.297**

Moved by Councillor Paul Taylor THAT the minutes and/or verbal reports of Town represented Boards/Committees at the October 24, 2016 Town Council Meeting be received for information.

Verbal Reports:

- Councillor John Seaman
  - Municipal Planning Commission
- Councillor Sue Dow
  - Municipal Planning Commission
  - Twin Valley Regional Water Services Commission
  - Vulcan & District Tourism Society
  - Vulcan Golf & Country Club
- Councillor Paul Taylor
  - Twin Valley Regional Water Services Commission
  - Vulcan Business Development Society
  - Vulcan Library Board
- Councillor Lorna Armstrong
  - Vulcan Business Development Society
- Councillor Georgia-Lee DeBolt
  - Vulcan & District Tourism Society
  - Vulcan Business Development Society
- Councillor Rick Howard
  - Community Futures Highwood

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- Mayor Tom Grant
  - Mayors and Reeves

**CARRIED UNANIMOUSLY**

## **10.0 Bylaws/Policy's**

### **10.1 Policy – A-11 Council Chamber Rental**

Administration is reviewing active policies and has identified that Policy A-11 needs to be updated.

**Motion No.: 16.298**

Moved by Councillor John Seaman THAT Council approves Policy A-11 Council Chamber Rental as amended.

**CARRIED UNANIMOUSLY**

## **11.0 New Business**

### **11.1 Twin Valley Regional Water Commission 2017 Budget**

On October 14, 2016 Administration met with Cathy Dallmann, Kym Nichols and Mark DeBoer to discuss the 2017 budget for the Water Commission. Administration was informed that the Commission currently has an operation deficit which needs to be rectified in the 2017 budget, or a request for Ministerial approval asking for an extension of recovery is required.

The Water Commission's current operation deficit is \$278,429.61, of this deficit the Town of Vulcan's portion at the end of December 2016 will be \$116,169.56. The Water Commission provided a letter breaking down the deficit and identifying the Town's share. The letter outlines two options for dealing with this deficit. We can either pay our portion directly to clear this debt, or we can request the commission apply for ministerial approval to extend the recovery allowing the commission to borrow from the ATB. With the second option the Town will be responsible for our portion of this loan including interest for whatever term is approved.

Council could cover the cost of this deficit immediately by drawing \$90,000.00 from contingency reserve and \$26,169.56 from the 2016 operation budget.

Initials





**Motion No.: 16.299**

Moved by Councillor John Seaman THAT Council approves the payment of \$116,169.56 to the Twin Valley Regional Water Commission for the purpose of covering the Town of Vulcan's portion of the Water Commission's operating deficit, with the funds to be drawn \$90,000.00 from contingency reserve and \$26,169.56 from the 2016 operation budget.

**CARRIED UNANIMOUSLY**

**11.2 1208 Whispering Drive Tax Recovery Sale**

Administration held an auction on October 17, 2017 at 10:00 a.m. for the tax recovery sale of 1208 Whispering Drive. There were no bids on this property and therefore no sale.

Council now has two options for the recovery of the taxes. Administration has attached a report that outlines these two options for Council's consideration.

The second option recommended by Administration provides for a more effective recovery of tax arrears in a shorter time frame.

The fair market value for this property was set on October 11, 2016 at \$47,640.00.

**Motion No.: 16.300**

Moved by Councillor Paul Taylor THAT Council directs Administration to request that Land Titles Office issue a new Certificate of Title in the name of the Town of Vulcan for 1208 Whispering Drive, Lot 5 Block 5 Plan 0411556 as per section 425 of the Municipal Government Act and the Town of Vulcan Policy PL-7, and

**CARRIED UNANIMOUSLY**

**Motion No.: 16.301**

Moved by Councillor Sue Dow THAT Council approves Administration to arrange for the disposal of 1208 Whispering Drive, Lot 5 Block 5 Plan 0411556 as per section 425 of the Municipal Government Act and the Town of Vulcan Policy PL-7.

**CARRIED UNANIMOUSLY**

**11.3 Renewal of Vulcan Business Development Society 2017-2018 Funding Agreement**

The Vulcan Business Development Society (VBDS) funding agreement expires on December 31, 2016. They are requesting a new two year funding agreement with the Town of Vulcan, Vulcan County and the villages.

The VBDS board submitted Appendix "A" Allocation agreement to be brought forward for Council's consideration.

Funds requested for 2017 - \$108,367.00      2018 = \$111,618.55

**Motion No.: 16.302**

Moved by Councillor Lorna Armstrong THAT Council approves the Vulcan Business Development Society 2017-2018 funding agreement Schedule "A" Allocation agreement as presented.

**CARRIED UNANIMOUSLY**

**11.4 Renewal of Vulcan and District Tourism Society 2017-2018 Funding Agreement**

The Vulcan & District Tourism Society funding agreement expires on December 31, 2016. They are requesting a new two year agreement with the Town of Vulcan, Vulcan County and Chamber of Commerce.

The Vulcan & District Tourism Society board has brought forward for Council's consideration Schedule "A" Allocation Agreement.

**Motion No.: 16.303**

Moved by Councillor Georgia-Lee DeBolt THAT Council approves the Vulcan & District Tourism Society 2017-2018 funding agreement Schedule "A" Allocation agreement as presented.

**CARRIED UNANIMOUSLY**

**11.5 Vulcan & District Tourism Society Lease Agreement Extension**

The Vulcan & District Tourism Society Lease Agreement expires on December 31, 2016. They are requesting a five year extension as per the terms stated in the original agreement with the Town of Vulcan.

The Vulcan & District Tourism Society board is requesting a five year extension of the lease agreement between the Town of Vulcan and the Tourism Society. Attached is a draft copy of the Tourism Lease Agreement Extension for Council's consideration.

**Motion No.: 16.304**

Moved by Councillor Sue Dow THAT Council approves the Tourism Lease Agreement Extension between the Town and the Vulcan and District Tourism Society as presented.

**CARRIED UNANIMOUSLY**

Initials

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#### **11.6 Municipal Planning Commission Member-at-Large Position**

The term of member-at-large committee member Ross Zuehlke has ended. The position has been advertised in the Advocate.

The Development Officer is requesting Council appoint a public member-at-large for this position.

Councillor Georgia-Lee DeBolt excused herself from the meeting at 8:13 p.m.

#### **Motion No.: 16.305**

Moved by Councillor Sue Dow THAT this item be deferred and sent to the Municipal Planning Commission for their recommendation. **CARRIED UNANIMOUSLY**

Councillor Georgia-Lee DeBolt returned to the meeting at 8:17 p.m.

#### **11.7 310 & 312 Whispering Way**

Administration and the Development Officer has been working to remedy a complaint of unsightly properties at 310 and 312 Whispering Way. These properties contain an unfinished basement development.

The property owner had until October 1, 2016 to respond to the "Order of Remedy Unsightly Properties". A letter was received dated October 11, 2016 from Charles A. Dixon Professional Corporation requesting an extension of time to comply with the Order of Remedy.

The Development Officers recommendation is to not to grant the extension as outlined in her report.

Council is asked to consider one of two options in regards to having the foundations removed. These options were explained in detail in the Development Officers report.

#### **Motion No.: 16.306**

Moved by Councillor Georgia-Lee DeBolt THAT the request from Intero Mortgage Ltd. requesting an extension of time to comply with the Order of Remedy not be granted, and **CARRIED UNANIMOUSLY**



**Motion No.: 16.307**

Moved by Councillor Paul Taylor THAT Council directs Administration to proceed with a court application seeking an Order requiring the property owner to remove the foundations located at 310 & 312 Whispering Way.

**CARRIED UNANIMOUSLY**

**12.0 Notice of Motion - NIL**

**13.0 Management Reports - NIL**

**14.0 In-Camera**

**Motion No.: 16.308**

Moved by Councillor Rick Howard THAT Council move in-camera at 8:22 p.m.

**CARRIED UNANIMOUSLY**

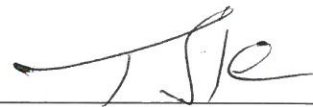
Mayor Tom Grant granted a 3 minute recess.

**Motion No.: 16.309**

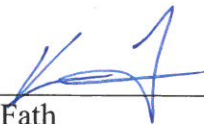
Moved by Councillor John Seaman THAT Council move out-of-camera at 9:07 p.m.

**15.0 Adjournment**

The meeting was adjourned by Councillor Rick Howard at 9:08 p.m.



Tom Grant  
Mayor



Kim Fath  
Chief Administrative Officer