

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
HELD IN THE TOWN OF VULCAN COUNCIL CHAMBER  
ON MONDAY, JULY 25, 2016**

<b>PRESENT:</b>	Mayor	- Tom Grant
	Councillor	- Rick Howard
	Councillor	- John Seaman
	Councillor	- Lorna Armstrong
	Councillor	- Sue Dow
	Councillor	- Paul Taylor
	Chief Administrative Officer	- Kim Fath
	Recording Secretary	- Karen Rose
<b>ABSENT:</b>	Councillor	- Georgia-Lee DeBolt

**1.0 Call to Order:** Mayor Tom Grant called the meeting to order at 7:00 p.m.

**2.0 Public Hearings - NIL**

**3.0 Delegations**

**3.1 Vulcan Riding Club**

The Vulcan Riding Club was unable to attend the Council meeting.

**4.0 Adoption of Agenda**

➤ 6.3 August 8, 2016 Regular Council Meeting Cancellation

➤ 8.1.B Connie Knight's Letter

**Motion No.: 16.224**

Moved by Councillor Rick Howard THAT the agenda governing this meeting be adopted as amended. **CARRIED UNANIMOUSLY**

Initials  
 

**5.0 Adoption of Previous Minutes**

**5.1 Regular Council Meeting Minutes**

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, July 11, 2016 were presented to Council.

**Motion No.: 16.225**

Moved by Councillor Paul Taylor THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Monday, July 11, 2016 be approved and read by each member of Council as presented. **CARRIED UNANIMOUSLY**

**6.0 Unfinished Business**

**6.1 F-35 Policy Payment of Accounts**

At the June 27, 2016 Regular Council Meeting Council directed Administration to amend Policy F-35 Payment of Accounts to allow for payment of accounts through Electronic Funds Transfer.

**Motion No.: 16.226**

Moved by Councillor Paul Taylor THAT Council approves the amended Policy F-35 Payment of Accounts as presented. **CARRIED UNANIMOUSLY**

**6.2 F-2 Policy Donations and Tax Receipts**

At the June 27, 2016 Regular Council Meeting a request was brought forward to develop a policy for gifts and donations to the Town from service groups and residents within the community. Council directed Administration to develop a policy and bring it back for Council's consideration. After discussion Council asked that bullet 11.1 b) be amended to read "Appraisal or Evaluation by an independent certified agency."

**Motion No.: 16.227**

Moved by Councillor Sue Dow THAT Council approved Policy F-2 Donation and Tax Receipt as amended. **CARRIED UNANIMOUSLY**

### 6.3 August 8, 2016 Regular Council Meeting Cancellation

At the July 11, 2016 Regular Council Meeting Council passed motion 16.220 to the cancel the August 8, 2016 Regular Council Meeting pending discussion at the July 25, 2016 Council Meeting.

Council discussed this matter once again and there will be no Regular Council Meeting held on August 8, 2016.

## 7.0 Financial Reports

### 7.1 Cash Statement – Ending June 30, 2016

**Motion No.: 16.228**

Moved by Councillor Lorna Armstrong THAT the Cash Statement for the period ending June 30, 2016 be received as information. **CARRIED UNANIMOUSLY**

### 7.2 Year-to-Date Summary – Ending June 30, 2016

**Motion No.: 16.229**

Moved by Councillor John Seaman THAT the Year-to-Date Summary for the period ending June 30, 2016 be received as amended. **CARRIED UNANIMOUSLY**

## 8.0 Correspondence and Information Items

8.1 The Correspondence and Information Items for the period ending July 25, 2016 were presented to Council to be received for information.

**Motion No.: 16.230**

Moved by Councillor Rick Howard THAT Administration respond to Connie Knight's letter on behalf of Council, explaining that Council understands your concern and plans to address this issue by having administration direct the Town's Community Peace Officer to increase enforcement of the speed limit and traffic bylaw issues in this area.

**CARRIED UNANIMOUSLY**

**Motion No.: 16.231**

Moved by Councillor Paul Taylor THAT the Correspondence and Information Items for the period ending July 25, 2016 be received for information. **CARRIED UNANIMOUSLY**

**9.0 Committee and Administrative Reports**

9.1 The minutes and verbal presentations were presented for the various boards and committees in whom Town Council has an interest.

**Motion No.: 16.232**

Moved by Councillor Sue Dow THAT the minutes and/or verbal reports of Town represented Boards/Committees at the July 25, 2016 Town Council Meeting be received for information.

Verbal Reports:

- Councillor Paul Taylor
  - Joint Meeting VBDS and Vulcan Tourism Society
  
- Councillor Sue Dow
  - Municipal Planning Commission
  - Vulcan Golf and Country Club
  - Joint Meeting VBDS and Vulcan Tourism Society
  
- Councillor John Seaman
  - Municipal Planning Commission
  
- Councillor Lorna Armstrong
  - Joint Meeting VBDS and Vulcan Tourism Society
  
- Mayor Tom Grant
  - Vulcan District Waste Commission
  - Southern Alberta Energy from Waste Association

**CARRIED UNANIMOUSLY**

Initials  


**10.0 Bylaws - NIL**

**11.0 New Business**

**11.1 Vulcan Tourism – Member-at-Large Representative**

Vera-Lynn Beal has submitted a letter of resignation as a Town of Vulcan Member-at-Large to the Vulcan & District Tourism Society.

The Vulcan & District Tourism Society made motion to accept her letter of resignation at their July 12, 2016 meeting.

**Motion No.: 16.233**

Moved by Councillor Lorna Armstrong THAT Council accepts Vera-Lynn Beal's resignation as the Vulcan Member-at-Large on the Vulcan & District Tourism Society, and

THAT Administration send a letter thanking Vera-Lynn for her time and energy she dedicated to the Vulcan & District Tourism Society. **CARRIED UNANIMOUSLY**

**Motion No.: 16.234**

Moved by Councillor Paul Taylor THAT Administration advertise the vacancy of the Town of Vulcan Member-at-Large position on the Vulcan and District Tourism Society.

**CARRIED UNANIMOUSLY**

**11.2 Chinook Arch Library Board Appointment**

The Chinook Arch Library Board requires a representative from the Vulcan Library Board to be appointed to the Chinook Arch Library Board.

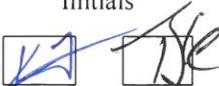
Vicki Hutton was the Vulcan Library's representative to the Chinook Arch Library Board. She has stepped down from this position due to time restraints.

A recommendation has been received from the Vulcan Library Board to appoint Liz Hammond as the Vulcan Library Board's representative to the Chinook Arch Library Board.

**Motion No.: 16.235**

Moved by Councillor John Seaman THAT Council approves the appointment of Liz Hammond as the Vulcan Library Board representative to the Chinook Arch Library Board.

**CARRIED UNANIMOUSLY**

Initials  


12.0 Notice of Motion - NIL

13.0 Management Reports – NIL

14.0 In-Camera - NIL

15.0 Adjournment

The meeting was adjourned by Councillor Paul Taylor at 7:55 p.m.



\_\_\_\_\_  
Tom Grant  
Mayor



\_\_\_\_\_  
Kim Fath  
Chief Administrative Officer

Initials

