

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
HELD IN THE TOWN OF VULCAN COUNCIL CHAMBER  
ON MONDAY, FEBRUARY 22, 2016**

<b>PRESENT:</b>	Mayor	- Tom Grant
	Councillor	- Georgia-Lee DeBolt
	Councillor	- Rick Howard
	Councillor	- John Seaman
	Councillor	- Sue Dow
	Councillor	- Lorna Armstrong
	Councillor	- Paul Taylor
	Chief Administrative Officer	- Kim Fath
	Recording Secretary	- Karen Rose

**1.0 Call to Order:** Mayor Tom Grant called the meeting to order at 7:00 p.m.

**2.0 Public Hearings - NIL**

**3.0 Delegations**

**3.1 vTV Network Update – Sandra Scott and Gail Wark**

Sandra Scott and Gail Wark attended the Regular Council Meeting to give Council an Equity Partners update. Sandra explained that there were three phases, the first being the launch of vTV, second was sorting out areas of concern and the third phase is a play and plug that will be airing this fall.



**4.0 Adoption of Agenda**

**Motion No.: 16.046**

6.1 Seniors Housing  
14.1 Legal – Fire Services

Moved by Councillor Lorna Armstrong THAT the agenda governing this meeting be adopted as presented.

**CARRIED UNANIMOUSLY**

Initials  
 

## **5.0 Adoption of Previous Minutes**

### **5.1 Regular Council Meeting Minutes**

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, February 8, 2016 were presented to Council.

#### **Motion No.: 16.047**

Moved by Councillor Georgia-Lee DeBolt THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Monday, February 8, 2016 be approved and read by each member of Council as presented.

**CARRIED UNANIMOUSLY**

## **6.0 Unfinished Business - NIL**

### **6.1 Seniors Housing**

#### **Motion No.: 16.048**

Moved by Councillor Paul Taylor THAT for the purpose of supporting a Senior Housing Development the Town of Vulcan will hold an additional \$1500.00 deposit in trust.

**CARRIED UNANIMOUSLY**

#### **Motion No.: 16.049**

Moved by Councillor Rick Howard THAT Administration contact current deposit holders to obtain their permission for Nuvera to contact them directly and that a letter of disclosure be drawn up for this purpose.

**CARRIED UNANIMOUSLY**

## **7.0 Financial Reports**

### **7.1 Cash Statement – Ending January 31, 2016**

#### **Motion No.: 16.050**

Moved by Councillor Sue Dow THAT the Cash Statement for the period ending January 31, 2016 be received as information.

**CARRIED UNANIMOUSLY**

## **8.0 Correspondence and Information Items**

- 8.1 The Correspondence and Information Items for the period ending February 22, 2016 was presented to Council to be received for information.

### **Motion No.: 16.051**

Moved by Councillor John Seaman THAT Administration contact the local Legion for more information about their involvement in the Canadian Fallen Hero's Program.

**CARRIED UNANIMOUSLY**

### **Motion No.: 16.052**

Moved by Councillor Rick Howard THAT the Correspondence and Information Items for the period ending February 22, 2016 be received for information.

**CARRIED UNANIMOUSLY**

## **9.0 Committee and Administrative Reports**

- 9.1 The minutes and verbal presentations were presented for the various boards and committees in whom Town Council has an interest.

### **Motion No.: 16.053**

Moved by Councillor John Seaman THAT the minutes and/or verbal reports of Town represented Boards/Committees at the February 22, 2016 Town Council Meeting be received for information.

- Vulcan Area Public & Petroleum Association – Agenda – Minutes – October 15, 2015
- Family & Community Support Services – Minutes – November 19, 2015
- Vulcan Regional Food Bank Society Board – Agenda – Minutes – January 28, 2016
- Family & Community Support Services – Agenda – Minutes – January 28, 2016
- Vulcan Golf and Country Club – Minutes – February 8, 2016
- Vulcan Business Development Society – Minutes – February 10, 2016
- Vulcan Library Board – Minutes – February 17, 2016
- Councillor Sue Dow
  - Municipal Planning Commission

- Councillor Paul Taylor
  - Vulcan Library Board
  - Vulcan Business Development Society
- Councillor John Seaman
  - Municipal Planning Commission
- Councillor Lorna Armstrong
  - Vulcan Business Development Society
- Councillor Georgia-Lee DeBolt
  - Vulcan Business Development Society
- Mayor Tom Grant
  - Doctor Retention
  - Vulcan Area Public and Petroleum Association
  - Southern Alberta Energy from Waste Association

**CARRIED UNANIMOUSLY**

## 10.0 Bylaws - NIL

## 11.0 New Business

### 11.1 Local Improvement Policy



While developing the 2016 Local Improvement Plans, administration has identified many areas of the plans that could be standardized by development of a Local Improvements Policy.

Administration feels a policy covering the application for local improvement charges would be beneficial for the Town, taking into consideration how the charges will affect the Town and the impact it will have on ratepayers and the surrounding properties.

#### **Motion No.: 16.054**

Moved by Councillor Paul Taylor THAT Administration develop a Local Improvement Policy and bring it back to the next Regular Council Meeting for Council's consideration.

**CARRIED UNANIMOUSLY**

Initials  





## 11.2 Municipal Development Plan Committee

Council is being asked to form a committee for the review and implementation of an updated Municipal Development Plan. Gavin Scott with ORRSC will be guiding the committee for this project with Administrative support from Kim Fath and Nancy Neufeld.

Gavin indicated that a five member committee would be his preference with the majority made up of Council members. The MPC has made motion that Ron Fernley be appointed to this committee representing the member-at-large from the MPC. Gavin has suggested Sue, Rick, and Paul based on their committee history.

The Development Officer's recommendation is that the committee consist of three councillors and two members-at-large, one being Ron Fernley and advertising for the second.

### **Motion No.: 16.055**

Moved by Councillor Lorna Armstrong THAT Council appoints a committee for the purpose of updating the Municipal Development Plan. The Committee will consist of three councillors, MPC member-at-large and a Public Member-at-large, with guidance by ORRSC and administrative support by the Development Officer and the CAO.

**CARRIED UNANIMOUSLY**

### **Motion No.: 16.056**

Moved by Councillor Georgia-Lee DeBolt THAT Council direct Administration to advertise for a Public Member-at-large position and that Councillors Sue Dow, Rick Howard, Paul Taylor and Member-at-Large Ron Fernley be appointed to the Municipal Development Plan Committee.

**CARRIED UNANIMOUSLY**

## 11.3 Vulcan & District Recreation Committee Member-at-Large Representation

The Vulcan and District Recreation Committee has three Town Member-at-Large positions. One position is vacant and the other two current representatives will not be seeking to extend their term.

The Director of Recreation requested Council's permission to advertise for 3 Member-at-Large to represent the Town of Vulcan on the Vulcan and District Recreation Committee.

**Motion No.: 16.057**

Moved by Councillor Sue Dow THAT Council directs Administration to advertise for three Members-at-Large to sit on the Vulcan and District Recreation Committee to represent the Town of Vulcan.

**CARRIED UNANIMOUSLY**

**12.0 Notice of Motion - NIL**

**13.0 Management Reports – NIL**

**14.0 In-Camera**

**14.1 Legal – Fire Services Agreement**

**Motion No.: 16.058**

Moved by Councillor Rick Howard that Council move-in-camera at 8:54 pm.

Mayor Tom Grant called for a 3 minute recess.

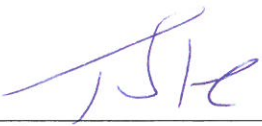
The meeting reconvened at 8:57 pm.

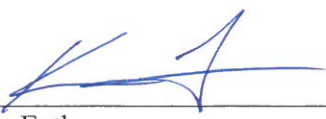
**Motion No.: 16.059**

Moved by Councillor John Seaman THAT Council move out-of-camera at 10:38 pm.

**15.0 Adjournment**

The meeting was adjourned by Councillor Sue Dow at 10:40 p.m.

  
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Tom Grant  
Mayor

  
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Kim Fath  
Chief Administrative Officer