

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD IN THE TOWN OF VULCAN COUNCIL CHAMBER
ON MONDAY, APRIL 23rd, 2018**

PRESENT:	Mayor	- Tom Grant
	Councillor	- Paul Taylor
	Councillor	- Georgia-Lee DeBolt
	Councillor	- Lyle Magnuson
	Councillor	- Laura Thomas
	Councillor	- Michelle Roddy
	Councillor	- Lorna Armstrong
	Chief Administrative Officer	- Kim Fath
	Recording Secretary	- Karen Rose

1.0 Call to Order: Mayor Tom Grant called the meeting to order at 7:00 p.m.

2.0 Public Hearings - NIL

3.0 Delegations - NIL

4.0 Adoption of Agenda

Motion No.: 18.118

Moved by Councillor Lyle Magnuson THAT the agenda governing this meeting be adopted as presented. **CARRIED UNANIMOUSLY**

5.0 Adoption of Previous Minutes

5.1 Regular Council Meeting Minutes

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, April 9, 2018 were presented to Council.

Motion No.: 18.119

Moved by Councillor Georgia-Lee DeBolt THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Monday, April 9, 2018 be approved and read by each member of Council as presented.

CARRIED UNANIMOUSLY

6.0 Unfinished Business - NIL

7.0 Financial Reports

7.1 Cash Statement - Ending March 31, 2018

Motion No.: 18.120

Moved by Councillor Lorna Armstrong THAT the Cash Statement for the period ending March 31, 2018 be received as information. **CARRIED UNANIMOUSLY**

7.2 Year-to-Date Statement – Ending March 31, 2018

Motion No.: 18.121

Moved by Councillor Paul Taylor THAT the Year-to-Date Statement for the period ending March 31, 2018 be received as information. **CARRIED UNANIMOUSLY**

8.0 Correspondence and Information Items

8.1 The Correspondence and Information Items for the period ending April 23, 2018 were presented to Council to be received for information.

Motion No.: 18.122

Moved by Councillor Lorna Armstrong THAT the correspondence received for the Alberta Resources Foundation's Heritage Awards 2018 be forwarded to the Vulcan & District Historical Society for their information. **CARRIED UNANIMOUSLY**

Motion No.: 18.123

Moved by Councillor Paul Taylor THAT the Correspondence and Information Items for the period ending April 23, 2018 be received for information. **CARRIED UNANIMOUSLY**

9.0 Committee and Administrative Reports

9.1 The minutes and verbal presentations were presented for the various boards and committees in whom Town Council has an interest.

Motion No.: 18.124

Moved by Councillor Laura Thomas THAT the minutes and/or verbal reports of Town represented Boards/Committees at the April 23, 2018 Town Council Meeting be received for information.

- Vulcan Fire Services Committee – Minutes – March 20, 2018
- Municipal Planning Commission – Minutes – April 17, 2018
- Vulcan Golf and Country Club – Minutes – April 19, 2018

Verbal Reports:

- Councillor Paul Taylor
 - Twin Valley Regional Water Services Commission
 - Vulcan Golf and Country Club
 - Municipal Planning Commission
- Councillor Georgia-Lee DeBolt
 - Twin Valley Regional Water Services Commission
- Councillor Lyle Magnuson
 - Municipal Planning Commission
- Councillor Laura Thomas
 - Vulcan Library Board
- Councillor Michelle Roddy
 - Vulcan Regional Victim Services Society

CARRIED UNANIMOUSLY

10.0 Bylaws/Policies

10.1 Bylaw No. 1473-18 – Council Code of Conduct

The Municipal Government Act requires that the Town of Vulcan establish a Code of Conduct for Members of Council within 270 days from the date Section 16 of the Municipal Government Amendment Act, 2015 comes into force on July 23, 2018.

Motion No.: 18.125

Moved by Councillor Paul Taylor THAT Bylaw No. 1473-18 be given first reading.

CARRIED UNANIMOUSLY

Motion No.: 18.126

Moved by Councillor Lorna Armstrong THAT Bylaw No. 1473-18 Section 10.2 be amended by adding “or between family, friends”, and by removing “associates, businesses or otherwise”.

CARRIED UNANIMOUSLY

10.2 Adopt Policy A-15 – Public Participation

The Municipal Government Act requires that the Town of Vulcan establish a Public Participation policy within 270 days after Section 216.1 of the Act comes into force on the date of July 23, 2018.

Motion No.: 18.127

Moved by Councillor Lorna Armstrong THAT Policy A-15 – Public Participation be adopted as presented.

CARRIED UNANIMOUSLY

11.0 New Business

11.1 Credit Card Limit

The Recreation Department was given a credit card with a limit of \$3,000.00 to purchase products and services for running programs and events. This has worked very well and has met Recreation’s needs so far. However, with the Tourism now under the Town the Community Services Manager is requesting that the credit card limit be raised to \$6,000.00 to accommodate the charges incurred by the Tourism and Recreation departments.

Motion No.: 18.128

Moved by Councillor Paul Taylor THAT Council approves an increase to the limit of the MasterCard bearing the names of Bonnie Ellis and the Town of Vulcan from \$3,000.00 to \$6,000.00.

CARRIED UNANIMOUSLY

11.2 Pop-Up Patio Proposal – Great Full Cup

The Great Full Cup had presented a proposal to the Development Officer for a Pop-Up Patio in front of the coffee shop at 133 Centre Street.

Motion No.: 18.129

Moved by Councillor Lorna Armstrong THAT Council approves the Great Full Cup's proposed pop up patio on a temporary trial basis, from May 1, 2018 to July 31, 2018 at which time Council will review the success of the pop up patio and directs Administration to prepare an agreement based on the conditions identified in the report submitted by the Development Officer.

CARRIED

Councillor Lyle Magnuson excused himself at 8:28 p.m. due to a pecuniary interest in the matter of 11.3 Encroachment Agreement – 140 Aspen Way.

11.3 Encroachment Agreement – 140 Aspen Way

A compliance certificate has been requested for 140 Aspen Way. The Real Property Report dated March 14, 2018 indicates an encroachment of the lower deck into the Utility Right of Way by 0.70m. As per Policy "PL-02- Encroachment Policy", encroachments over .05m into easements are to be brought forth to Council for approval.

Motion No.: 18.130

Moved by Councillor Paul Taylor THAT Council directs Administration to execute an encroachment agreement as prepared by Fee Simple Law for the 0.70m encroachment of a deck onto Utility Right of Way 777-071-546 at;

140 Aspen Way
Lot 16 Block 50 Plan 7710842

CARRIED UNANIMOUSLY

Councillor Lyle Magnuson returned to the meeting at 8:32 p.m.

11.4 Spock Days Sponsorship Requests

The Vulcan Spock Days Association is asking for support through the Sponsorship Package for this year's Spock Days on June 8-10, 2018.

As well as the sponsorship package, the Association also requested that the cost of the postage for a mail out that was done by the Town office staff for the Association be forgiven and instead included as part of the Town of Vulcans sponsorship package. The cost of the postage was \$235.00.

Motion No.: 18.131

Moved by Councillor Lorna Armstrong THAT Council sponsors the 2018 Vulcan Spock Days event at the Lieutenant level for \$400.00 and the funds be drawn from the One Time Grants to Organizations portion of the 2018 budget as per Policy F-05.

CARRIED UNANIMOUSLY

11.5 Spock Day Requests

Administration received several requests from the Spock Days Association concerning events being held during Spock Days on June 8-10, 2018.

- Road Closures for the parade, Taste of Vulcan, Soapbox Derby, Tech Town
- Permission for use of the grounds by Virginia Mitchell Park for the annual beer gardens at the slow pitch tournament
- Permission for use of the Lewis Ware Building for the Mini Buckers and the waiver of fees
- Permission for use of the Arena for the Family Fun Fair and the waiver of fees
- Public Works assistance

Motion No.: 18.132

Moved by Councillor Lorna Armstrong THAT Council approves the street closures for the parade, Taste of Vulcan, Soapbox Derby, and Tech Town on June 9, 2018 as described in the Request for Services.

CARRIED UNANIMOUSLY

Motion No.: 18.133

Moved by Councillor Lyle Magnuson THAT Council approves the use of the grounds by the Virginia Mitchell Ball Diamonds for the beer gardens on June 8-10, 2018. The Chairperson must ensure that there is proper security in attendance and a cleanup plan is in place for this event.

CARRIED UNANIMOUSLY

Motion No.: 18.134

Moved by Councillor Georgia-Lee DeBolt THAT Council approves the use of the Lewis Ware building for the Mini Buckers event and that the rental fee for the use of the building be waived.

CARRIED UNANIMOUSLY

Motion No.: 18.135

Moved by Councillor Paul Taylor THAT Council approves the use of the Arena for the Family Fun Fair and that the rental fee for the use of the Arena be waived.

CARRIED UNANIMOUSLY

Motion No.: 18.136

Moved by Councillor Laura Thomas THAT Council approves the assistance of Public Works as described in the Request for Services.

CARRIED UNANIMOUSLY

11.6 Community Futures Highwood Board Member-at-Large Appointment

Gordon McPherson submitted his letter of resignation stating that he can no longer represent the Town of Vulcan as a member-at-large on the Community Futures Highwood board.

Motion No.: 18.137

Moved by Councillor Lyle Magnuson THAT Council directs Administration to place an advertisement for this position for a two week period and the responses to the ad be brought forward to Council at the Regular Council Meeting on May 14, 2018 and that Administration send a letter of appreciation to Mr. McPherson for his years of service.

CARRIED UNANIMOUSLY

11.7 Town of Vulcan, Vulcan Curling Club, Vulcan & District Agricultural Society Lease Agreement

On May 23rd, 1978 the Town of Vulcan entered into a 40 year agreement with the Vulcan and District Agricultural Society and the Vulcan Curling Club for the lease of the land that the curling rink currently occupies. The lease agreement will reach the end of its term on May 23, 2018.

Motion No.: 18.138

Moved by Councillor Georgia-Lee DeBolt THAT Council approves the Lease Agreement with the Vulcan Curling Club and the Vulcan and District Agricultural Society for an additional 40 year term, and to direct the Mayor and the CAO to execute this document.

CARRIED UNANIMOUSLY


12.0 Notice of Motion - NIL

13.0 Management Reports - NIL


14.0 In-Camera - NIL

15.0 Adjournment

The meeting was adjourned by Councillor Michelle Roddy at 8:42 p.m.



Tom Grant
Mayor



Kim Fath
Chief Administrative Officer