

**AGENDA FOR THE REGULAR MEETING OF COUNCIL
TO BE HELD IN THE TOWN OF VULCAN COUNCIL CHAMBERS
ON MONDAY, MAY 14, 2018
COMMENCING AT 7:00 PM**

PUBLIC HEARING - NIL

CALL TO ORDER -

1.0 Call to Order:

2.0 Public Hearings

3.0 Delegations

4.0 Adoption of Agenda

5.0 Adoption of Previous Minutes

5.1 Regular Council Meeting Minutes – April 23, 2018

5.2 Committee of the Whole Meeting Minutes – May 7, 2018

6.0 Unfinished Business

6.1 Community Futures Highwood Member-at-Large Representative

7.0 Financial Statements

7.1 2017 Audited Financial Statement

7.2 2018 Operational Budget

7.3 2018 Capital Budget

7.4 2018 5 Year Capital Budget

7.5 2018 Capital Reserves Plan

7.6 2018 Operating Reserves Plan

7.7 2018 25 Year Capital Equipment Replacement Plan

8.0 Correspondence and Information Items

8.1 Correspondence and Information Items

9.0 Committee and Administrative Reports

9.1 Presentation of Minutes/verbal reports on various boards/committees in which Town Council has an interest

10.0 Bylaws/Policy - NIL

10.1 Bylaw No. 1473-18 – Council Code of Conduct

10.2 Bylaw No. 1474-18 – 2018 Taxation Levy Rates

11.0 New Business

11.1 Vulcan Tinman Road Closure Request

11.2 Vulcan County Annual Barbeque Street Closure Request

11.3 Extension of Kinette Walking Path

11.4 Spock Days Swimming Pool Float Request

11.5 Bike Rodeo Bike Raffle

11.6 Request to Host a Concert at the Rodeo Grounds

11.7 Town Hall Meeting

11.8 Marquis Foundation Multi-Care Facility Viability Committee

12.0 Notice of Motion

13.0 Management Reports - NIL

14.0 In-Camera

14.1 EDF Solar Lease

15.0 Adjournment

Town of Vulcan

Request for Decision (RFD)

Adoption of Previous Minutes Regular Council Meeting April 23, 2018

Meeting: Regular Council
Meeting Date: May 5, 2018
Originated By: Kim Fath

BACKGROUND / PROPOSAL:

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, April 23, 2018 were presented to Council.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

Moved by Councillor _____ THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Monday, April 23, 2018 be approved and read by each member of Council.

Initials show support -Reviewed by:

Director:

CAO

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD IN THE TOWN OF VULCAN COUNCIL CHAMBER
ON MONDAY, APRIL 23rd, 2018**

PRESENT:	Mayor	- Tom Grant
	Councillor	- Paul Taylor
	Councillor	- Georgia-Lee DeBolt
	Councillor	- Lyle Magnuson
	Councillor	- Laura Thomas
	Councillor	- Michelle Roddy
	Councillor	- Lorna Armstrong
	Chief Administrative Officer	- Kim Fath
	Recording Secretary	- Karen Rose

1.0 Call to Order: Mayor Tom Grant called the meeting to order at 7:00 p.m.

2.0 Public Hearings - NIL

3.0 Delegations - NIL

4.0 Adoption of Agenda

Motion No.: 18.118

Moved by Councillor Lyle Magnuson THAT the agenda governing this meeting be adopted as presented. **CARRIED UNANIMOUSLY**

5.0 Adoption of Previous Minutes

5.1 Regular Council Meeting Minutes

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, April 9, 2018 were presented to Council.

Motion No.: 18.119

Moved by Councillor Georgia-Lee DeBolt THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Monday, April 9, 2018 be approved and read by each member of Council as presented.

CARRIED UNANIMOUSLY

6.0 Unfinished Business - NIL

7.0 Financial Reports

7.1 Cash Statement - Ending March 31, 2018

Motion No.: 18.120

Moved by Councillor Lorna Armstrong THAT the Cash Statement for the period ending March 31, 2018 be received as information. **CARRIED UNANIMOUSLY**

7.2 Year-to-Date Statement – Ending March 31, 2018

Motion No.: 18.121

Moved by Councillor Paul Taylor THAT the Year-to-Date Statement for the period ending March 31, 2018 be received as information. **CARRIED UNANIMOUSLY**

8.0 Correspondence and Information Items

8.1 The Correspondence and Information Items for the period ending April 23, 2018 were presented to Council to be received for information.

Motion No.: 18.122

Moved by Councillor Lorna Armstrong THAT the correspondence received for the Alberta Resources Foundation's Heritage Awards 2018 be forwarded to the Vulcan & District Historical Society for their information. **CARRIED UNANIMOUSLY**

Motion No.: 18.123

Moved by Councillor Paul Taylor THAT the Correspondence and Information Items for the period ending April 23, 2018 be received for information. **CARRIED UNANIMOUSLY**

9.0 Committee and Administrative Reports

9.1 The minutes and verbal presentations were presented for the various boards and committees in whom Town Council has an interest.

Motion No.: 18.124

Moved by Councillor Laura Thomas THAT the minutes and/or verbal reports of Town represented Boards/Committees at the April 23, 2018 Town Council Meeting be received for information.

- Vulcan Fire Services Committee – Minutes – March 20, 2018
- Municipal Planning Commission – Minutes – April 17, 2018
- Vulcan Golf and Country Club – Minutes – April 19, 2018

Verbal Reports:

- Councillor Paul Taylor
 - Twin Valley Regional Water Services Commission
 - Vulcan Golf and Country Club
 - Municipal Planning Commission
- Councillor Georgia-Lee DeBolt
 - Twin Valley Regional Water Services Commission
- Councillor Lyle Magnuson
 - Municipal Planning Commission
- Councillor Laura Thomas
 - Vulcan Library Board
- Councillor Michelle Roddy
 - Vulcan Regional Victim Services Society

CARRIED UNANIMOUSLY

10.0 Bylaws/Policies

10.1 Bylaw No. 1473-18 – Council Code of Conduct

The Municipal Government Act requires that the Town of Vulcan establish a Code of Conduct for Members of Council within 270 days from the date Section 16 of the Municipal Government Amendment Act, 2015 comes into force on July 23, 2018.

Motion No.: 18.125

Moved by Councillor Paul Taylor THAT Bylaw No. 1473-18 be given first reading.

CARRIED UNANIMOUSLY

Motion No.: 18.126

Moved by Councillor Lorna Armstrong THAT Bylaw No. 1473-18 Section 10.2 be amended by adding “or between family, friends”, and by removing “associates, businesses or otherwise”.
CARRIED UNANIMOUSLY

10.2 Adopt Policy A-15 – Public Participation

The Municipal Government Act requires that the Town of Vulcan establish a Public Participation policy within 270 days after Section 216.1 of the Act comes into force on the date of July 23, 2018.

Motion No.: 18.127

Moved by Councillor Lorna Armstrong THAT Policy A-15 – Public Participation be adopted as presented.
CARRIED UNANIMOUSLY

11.0 New Business

11.1 Credit Card Limit

The Recreation Department was given a credit card with a limit of \$3,000.00 to purchase products and services for running programs and events. This has worked very well and has met Recreation’s needs so far. However, with the Tourism now under the Town the Community Services Manager is requesting that the credit card limit be raised to \$6,000.00 to accommodate the charges incurred by the Tourism and Recreation departments.

Motion No.: 18.128

Moved by Councillor Paul Taylor THAT Council approves an increase to the limit of the MasterCard bearing the names of Bonnie Ellis and the Town of Vulcan from \$3,000.00 to \$6,000.00.
CARRIED UNANIMOUSLY

11.2 Pop-Up Patio Proposal – Great Full Cup

The Great Full Cup had presented a proposal to the Development Officer for a Pop-Up Patio in front of the coffee shop at 133 Centre Street.

Motion No.: 18.129

Moved by Councillor Lorna Armstrong THAT Council approves the Great Full Cup's proposed pop up patio on a temporary trial basis, from May 1, 2018 to July 31, 2018 at which time Council will review the success of the pop up patio and directs Administration to prepare an agreement based on the conditions identified in the report submitted by the Development Officer.

CARRIED

Councillor Lyle Magnuson excused himself at 8:28 p.m. due to a pecuniary interest in the matter of 11.3 Encroachment Agreement – 140 Aspen Way.

11.3 Encroachment Agreement – 140 Aspen Way

A compliance certificate has been requested for 140 Aspen Way. The Real Property Report dated March 14, 2018 indicates an encroachment of the lower deck into the Utility Right of Way by 0.70m. As per Policy "PL-02- Encroachment Policy", encroachments over .05m into easements are to be brought forth to Council for approval.

Motion No.: 18.130

Moved by Councillor Paul Taylor THAT Council directs Administration to execute an encroachment agreement as prepared by Fee Simple Law for the 0.70m encroachment of a deck onto Utility Right of Way 777-071-546 at;

140 Aspen Way
Lot 16 Block 50 Plan 7710842

CARRIED UNANIMOUSLY

Councillor Lyle Magnuson returned to the meeting at 8:32 p.m.

11.4 Spock Days Sponsorship Requests

The Vulcan Spock Days Association is asking for support through the Sponsorship Package for this year's Spock Days on June 8-10, 2018.

As well as the sponsorship package, the Association also requested that the cost of the postage for a mail out that was done by the Town office staff for the Association be forgiven and instead included as part of the Town of Vulcans sponsorship package. The cost of the postage was \$235.00.

Motion No.: 18.131

Moved by Councillor Lorna Armstrong THAT Council sponsors the 2018 Vulcan Spock Days event at the Lieutenant level for \$400.00 and the funds be drawn from the One Time Grants to Organizations portion of the 2018 budget as per Policy F-05.

CARRIED UNANIMOUSLY

11.5 Spock Day Requests

Administration received several requests from the Spock Days Association concerning events being held during Spock Days on June 8-10, 2018.

- Road Closures for the parade, Taste of Vulcan, Soapbox Derby, Tech Town
- Permission for use of the grounds by Virginia Mitchell Park for the annual beer gardens at the slow pitch tournament
- Permission for use of the Lewis Ware Building for the Mini Buckers and the waiver of fees
- Permission for use of the Arena for the Family Fun Fair and the waiver of fees
- Public Works assistance

Motion No.: 18.132

Moved by Councillor Lorna Armstrong THAT Council approves the street closures for the parade, Taste of Vulcan, Soapbox Derby, and Tech Town on June 9, 2018 as described in the Request for Services.

CARRIED UNANIMOUSLY

Motion No.: 18.133

Moved by Councillor Lyle Magnuson THAT Council approves the use of the grounds by the Virginia Mitchell Ball Diamonds for the beer gardens on June 8-10, 2018. The Chairperson must ensure that there is proper security in attendance and a cleanup plan is in place for this event.

CARRIED UNANIMOUSLY

Motion No.: 18.134

Moved by Councillor Georgia-Lee DeBolt THAT Council approves the use of the Lewis Ware building for the Mini Buckers event and that the rental fee for the use of the building be waived.

CARRIED UNANIMOUSLY

Motion No.: 18.135

Moved by Councillor Paul Taylor THAT Council approves the use of the Arena for the Family Fun Fair and that the rental fee for the use of the Arena be waived.

CARRIED UNANIMOUSLY

Motion No.: 18.136

Moved by Councillor Laura Thomas THAT Council approves the assistance of Public Works as described in the Request for Services.

CARRIED UNANIMOUSLY

11.6 Community Futures Highwood Board Member-at-Large Appointment

Gordon McPherson submitted his letter of resignation stating that he can no longer represent the Town of Vulcan as a member-at-large on the Community Futures Highwood board.

Motion No.: 18.137

Moved by Councillor Lyle Magnuson THAT Council directs Administration to place an advertisement for this position for a two week period and the responses to the ad be brought forward to Council at the Regular Council Meeting on May 14, 2018 and that Administration send a letter of appreciation to Mr. McPherson for his years of service.

CARRIED UNANIMOUSLY

11.7 Town of Vulcan, Vulcan Curling Club, Vulcan & District Agricultural Society Lease Agreement

On May 23rd, 1978 the Town of Vulcan entered into a 40 year agreement with the Vulcan and District Agricultural Society and the Vulcan Curling Club for the lease of the land that the curling rink currently occupies. The lease agreement will reach the end of its term on May 23, 2018.

Motion No.: 18.138

Moved by Councillor Georgia-Lee DeBolt THAT Council approves the Lease Agreement with the Vulcan Curling Club and the Vulcan and District Agricultural Society for an additional 40 year term, and to direct the Mayor and the CAO to execute this document.

CARRIED UNANIMOUSLY

12.0 Notice of Motion - NIL

13.0 Management Reports - NIL

14.0 In-Camera - NIL

15.0 Adjournment

The meeting was adjourned by Councillor Michelle Roddy at 8:42 p.m.

Tom Grant
Mayor

Kim Fath
Chief Administrative Officer

Initials

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Town of Vulcan

Request for Decision (RFD)

Adoption of Previous Minutes Committee of the Whole Meeting May 7, 2018

Meeting: Regular Council
Meeting Date: May 14, 2018
Originated By: Kim Fath

BACKGROUND / PROPOSAL:

The Minutes of the Committee of the Whole meeting of Council, held in the Town of Vulcan Council Chamber on Monday, May 7, 2018 were presented to Council.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT the minutes of the Committee of the Whole meeting, held in the Town of Vulcan Council Chamber on Monday, May 7, 2018 be approved and read by each member of Council.

Initials show support -Reviewed by:

Director:


CAO

**MINUTES FOR THE COMMITTEE OF THE WHOLE MEETING
TO BE HELD IN THE TOWN OF VULCAN COUNCIL CHAMBER
ON MONDAY, MAY 7th, 2018
STARTING AT 1:00 P.M.**

PRESENT:	Mayor	- Tom Grant
	Councillor	- Georgia-Lee DeBolt
	Councillor	- Lyle Magnuson
	Councillor	- Laura Thomas
	Councillor	- Paul Taylor
	Councillor	- Michelle Roddy
	Councillor	- Lorna Armstrong
	Chief Administrative Officer	- Kim Fath

1.0 Call to Order Mayor Tom Grant called the meeting to order at 1:00 p.m.

2.0 Approval of Agenda

Motion No.: 18.01

Moved by Councillor Lorna Armstrong THAT the agenda governing this meeting be adopted as presented. **CARRIED UNANIMOUSLY**

3.0 Delegations

3.1 Darryl Scase – 2017 Financial Statement Review

Darryl Scase with Scase with Scase and Partners was in attendance and reviewed with Council the 2017 Financial Statement.

Darryl Scase left the meeting at 1:30 p.m.

Motion No.: 18.02

Moved by Councillor Georgia-Lee DeBolt THAT Council accepts this review as information. **CARRIED UNANIMOUSLY**

4.0 New Business

4.1 2018 Budget Comparison

4.2 2018 Budget Amendment

4.3 2018 Assessment & Mill Rate

- 4.4 2018 Operation Reserves
- 4.5 2018 Capital Reserves
- 4.6 2018 5 Year Capital Plan
- 4.7 2018 Capital Budget
- 4.8 2018 Capital Equipment Replacement

Administration presented on the new business items for Council's discussion.

Councillor Lyle Magnuson entered the meeting at 2:02 p.m.

Motion No.: 18.03

Moved by Councillor Laura Thomas THAT Council receives the presented items for information.

CARRIED UNANIMOUSLY

5.0 Adjournment

The meeting was adjourned by Councillor Michelle Roddy at 3:30 p.m.

Tom Grant
Mayor

Kim Fath
Chief Administrative Officer



Town of Vulcan

Request for Decision (RFD)

Community Futures Highwood Membership at Large Appointment

Meeting: Regular Council
Meeting Date: **May 14, 2018**
Originated By: Kim Fath

BACKGROUND / PROPOSAL:

At the April 23, 2018 Regular Council Meeting Council directed Administration to advertise for this position for a two week period and bring back any responses received back to Council for consideration.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

There were no applications received in conjunction with the advertised position to sit as a Member-at-Large for Community Futures Highwood Committee.

Administration also contacted several candidates but was unsuccessful in finding someone willing to sit on the committee.

If an application is submitted before the Regular Council meeting on May 14th, Administration will bring it forward for Council's consideration at that time.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____

Initials show support -Reviewed by:

Director:

CAO

Town of Vulcan

Request for Decision (RFD)

2017 Audited Financial Statement

Meeting: Regular Council
Meeting Date: May 14, 2018
Originated By: Kim Fath

BACKGROUND / PROPOSAL:

Mr. Daryl Scase from Scase & Partners Professional Accountants have provided the 2017 audited financial statement.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

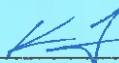
COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Council approves the 2017 Audited Financial statement as presented.

Initials show support -Reviewed by: _____

Director: _____



CAO

TOWN OF VULCAN**CONSOLIDATED FINANCIAL STATEMENTS****DECEMBER 31, 2017**

TOWN OF VULCAN

DECEMBER 31, 2017

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INDEPENDENT AUDITOR'S REPORT

TO THE MEMBERS OF COUNCIL TOWN OF VULCAN

We have audited the accompanying financial statements of Town of Vulcan, which comprise the statement of financial position as at December 31, 2017, and the statements of operations, changes in net financial assets (debt) and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of Town of Vulcan as at December 31, 2017, the results of its operations, changes in its net financial assets (debt), and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

April 25, 2018
Calgary, Alberta



Professional Accountants

TOWN OF VULCAN

CONSOLIDATED STATEMENT OF FINANCIAL POSITION

AS AT DECEMBER 31, 2017

	2017	2016
FINANCIAL ASSETS		
Cash and investments (Note 2)	\$ 1,907,390	\$ 1,691,963
Receivables:		
Taxes and grants in lieu receivable (Note 3)	184,738	167,513
Trade and other receivables	191,302	242,845
Due from other governments	1,446,151	1,156,158
Land held for resale	1,068,163	1,068,163
	4,797,744	4,326,642
LIABILITIES		
Accounts payable and accrued liabilities	72,121	141,621
Deposit liabilities	11,000	12,500
Deferred revenue (Note 6)	1,629,514	1,436,018
Employee benefit obligations (Note 11)	107,295	84,119
Long term debt (Note 5)	3,061,091	3,437,791
	4,881,021	5,112,049
NET FINANCIAL ASSETS (DEBT)	(83,277)	(785,407)
NON-FINANCIAL ASSETS		
Tangible capital assets (Note 4)	20,092,048	20,778,485
Inventory for consumption	4,503	7,432
Prepaid expenses	56,236	83,215
	20,152,787	20,869,132
ACCUMULATED SURPLUS (Schedule 1, (Note 10))	\$20,069,510	\$20,083,725

APPROVED:

Mayor

Councilor

The accompanying notes form an integral part of these financial statements

TOWN OF VULCAN

CONSOLIDATED STATEMENT OF OPERATIONS FOR THE YEAR ENDED DECEMBER 31, 2017

	BUDGET (Unaudited)	2017	2016
REVENUE			
Net municipal taxes (Schedule 3)	\$ 2,506,919	\$ 2,506,204	\$ 2,353,130
User fees and sales	1,970,548	1,942,142	1,819,918
Penalties and costs of taxes	24,000	36,318	34,856
Government transfers (Schedule 4)	269,029	318,332	328,260
Fines	25,000	17,909	17,651
Franchise and concession contracts	465,207	472,744	437,771
Investment income	22,000	24,917	22,746
Rentals	81,550	92,239	92,238
Licences and permits	34,200	44,553	41,515
Other		52,892	52,384
	5,398,453	5,508,250	5,200,469
EXPENSES			
Legislative	119,845	106,603	108,407
Administration	834,053	1,047,129	1,321,446
Fire	153,623	126,891	139,539
Ambulance	11,000		
Bylaws enforcement	116,740	108,623	92,473
Common service	222,601	285,804	278,338
Roads, streets, walks, lighting	378,701	803,461	770,383
Airport	8,000	38,569	8,000
Storm sewers	5,923	36,435	37,107
Water supply and distribution	833,306	1,167,155	1,091,070
Wastewater treatment and disposal	198,911	378,327	389,631
Waste management	414,453	410,228	381,324
Family and community support	212,291	221,376	217,922
Land use, planning, zoning and development	112,184	90,121	94,917
Subdivision land development	111,552	105,855	100,512
Parks and recreation	838,151	837,127	866,025
Culture	140,748	155,567	127,977
Cemeteries	22,479	14,751	10,534
	4,734,561	5,934,022	6,035,605
(SHORTFALL) OF REVENUE OVER EXPENSES			
BEFORE OTHER	663,892	(425,772)	(835,136)
Government transfers for capital (Schedule 4)		411,557	650,469
(SHORTFALL) EXCESS OF REVENUE OVER EXPENSES			
	663,892	(14,215)	(184,667)
ACCUMULATED SURPLUS, beginning of year	73,989,549	20,083,725	20,268,392
ACCUMULATED SURPLUS, end of year	\$74,653,441	\$20,069,510	\$20,083,725

The accompanying notes form an integral part of these financial statements

TOWN OF VULCAN

CONSOLIDATED STATEMENT OF CHANGES IN NET FINANCIAL ASSETS (DEBT)

FOR THE YEAR ENDED DECEMBER 31, 2017

	BUDGET (Unaudited)	2017	2016
EXCESS (SHORTFALL) OF REVENUES OVER EXPENSES	\$ 663,892	\$ (14,215)	\$ (184,667)
Acquisition of tangible capital assets		(671,742)	(1,119,786)
Current year adjustment			140
Proceeds on disposal of tangible capital assets		13,500	6,266
Amortization of tangible capital assets		982,382	979,080
(Gain) loss on sale of tangible capital assets		362,295	(6,266)
		686,435	(140,566)
Acquisition of supplies inventories		(4,503)	(7,432)
Acquisition of prepaid assets		(56,236)	(83,215)
Use of supplies inventories		7,432	5,685
Use of prepaid assets		83,215	88,636
		29,908	3,674
DECREASE (INCREASE) IN NET DEBT	663,892	702,128	(321,559)
NET FINANCIAL ASSETS (DEBT), beginning of year	1,226,687	(785,407)	(463,848)
NET FINANCIAL ASSETS (DEBT), end of year	\$ 1,890,579	\$ (83,279)	\$ (785,407)

The accompanying notes form an integral part of these financial statements

TOWN OF VULCAN

CONSOLIDATED STATEMENT OF CASH FLOWS FOR THE YEAR ENDED DECEMBER 31, 2017

	2017	2016
NET INFLOW (OUTFLOW) OF CASH RELATED TO THE FOLLOWING ACTIVITIES:		
OPERATING		
Excess (shortfall) of revenues over expenses	\$ (14,215)	\$ (184,667)
Non-cash items included in excess (shortfall) of revenues over expenses:		
Amortization	982,382	979,080
(Gain) loss on disposal of tangible capital assets	362,295	(6,266)
Current year adjustment	(17,206)	140
Non-cash charges to operations (net change):		
Decrease (increase) in taxes and grants in place receivable	(17,226)	(20,457)
Decrease (increase) in due from government and other trade receivables	(238,449)	(1,121,704)
Decrease (increase) in prepaid expenses	26,979	5,421
Decrease (increase) in land held for resale and inventories	2,929	(1,747)
Increase (decrease) in accounts payable and accrued liabilities	(46,321)	(40,063)
Increase (decrease) in deferred revenue and deposits	191,996	482,508
CASH PROVIDED BY OPERATING TRANSACTIONS	1,233,164	92,245
CAPITAL		
Acquisition of tangible capital assets	(671,742)	(1,119,786)
Sale of tangible capital assets	13,500	6,266
CASH APPLIED TO CAPITAL TRANSACTIONS	(658,242)	(1,113,520)
FINANCING		
Long-term debt issued		953,776
Long-term debt repaid	(376,701)	(136,556)
CASH APPLIED TO FINANCING TRANSACTIONS	(376,701)	817,220
CHANGE IN CASH AND CASH EQUIVALENTS	198,221	(204,055)
CASH AND CASH EQUIVALENTS, beginning of year	1,709,169	1,896,018
CASH AND CASH EQUIVALENTS, end of year	\$ 1,907,390	\$ 1,691,963
CASH AND CASH EQUIVALENTS IS REPRESENTED BY:		
Cash and temporary investments (Note 2)	\$ 1,907,390	\$ 1,691,963
INTEREST PAID ON LONG-TERM DEBT	\$ <u>130,008</u>	\$ <u>142,728</u>

The accompanying notes form an integral part of these financial statements

Town of Vulcan

Request for Decision (RFD)

2018 Operational Budget

Meeting: Regular Council
Meeting Date: May 14, 2018
Originated By: Kim Fath

BACKGROUND / PROPOSAL:

At the December 11, 2017 Regular Council meeting Council passed the 2018 Operational Budget presented by Administration.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Since approval of the budget, Council has further discussed various areas of the 2018 Operational budget and Administration has amended the 2018 Operational budget as recommended by Council.

Attached is the amended 2018 Operational Budget provided by Administration for Council's consideration.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Council approves the amendment of the 2018 Operation Budget as presented.

Initials show support -Reviewed by:

Director:

CAO

Town of Vulcan
2018 Budget

	2018 BUDGET Approved December-11-17	2018 BUDGET Proposed Amendment May-08-18
General Taxes and Fees		
Revenue	(3,051,320.00)	(3,009,439.35)
Expenses	34,000.00	34,000.00
School Taxes		
Revenue	(562,000.00)	(595,520.00)
Expenses	562,000.00	595,520.00
Legislative		
Revenue		
Expenses	117,030.00	118,970.00
General Administration		
Revenue	(52,700.00)	(52,700.00)
Expenses	826,855.14	827,281.69
Fire Fighting		
Revenue		
Expenses	202,623.00	144,854.00
Emergency Services		
Revenue		
Expenses	5,500.00	5,500.00
Bylaw		
Revenue	(32,500.00)	(32,500.00)
Expenses	119,108.00	119,108.00
Common Services		
Revenue		
Expenses	328,300.00	328,300.00
Roads & Streets		
Revenue	(13,775.18)	(13,775.18)
Expenses	519,707.44	504,107.44
Airport		
Revenue		
Expenses	8,000.00	8,000.00
Water Treatment		
Revenue	(240,000.00)	(240,000.00)
Expenses	113,670.00	199,091.80

Town of Vulcan
2018 Budget

	2018 BUDGET Approved December-11-17	2018 BUDGET Proposed Amendment May-08-18
Storm		
Revenue		
Expenses	6,580.54	6,580.54
FCSS		
Revenue	(199,133.00)	(199,133.00)
Expenses	212,291.00	212,291.00
Cemetery		
Revenue	(8,000.00)	(8,000.00)
Expenses	20,965.00	20,965.00
Planning Development & Safety		
Revenue	(8,800.00)	(8,800.00)
Expenses	104,315.00	104,315.00
Subdivision		
Revenue	(10,200.00)	(10,200.00)
Expenses	20,780.09	20,780.09
Economic Development		
Revenue		
Expenses	75,000.00	35,000.00
Recreation		
Revenue	(133,529.50)	(133,529.50)
Expenses	225,558.53	225,558.53
Golf Course Loan		
Revenue		
Expenses	84,864.00	84,864.00
Parks		
Revenue	(65,200.00)	(65,200.00)
Expenses	110,700.00	110,700.00
Swimming Pool		
Revenue	(126,375.00)	(126,375.00)
Expenses	207,450.00	207,450.00
Arena		
Revenue	(116,870.00)	(116,870.00)
Expenses	193,740.00	200,440.00

Town of Vulcan
2018 Budget

	2018 BUDGET Approved December-11-17	2018 BUDGET Proposed Amendment May-08-18
Culture		
Revenue	(14,400.00)	(14,400.00)
Expenses	141,472.60	141,472.60
Tourist Center		
Revenue	(120,000.00)	(145,000.00)
Expenses	324,175.00	364,175.00
Water		
Revenue	(730,097.81)	(730,097.81)
Expenses	788,633.08	772,133.08
Sewer		
Revenue	(207,489.81)	(207,489.81)
Expenses	342,166.88	320,666.88
Garbage		
Revenue	(426,020.00)	(426,020.00)
Expenses	422,925.00	422,925.00
TOTAL REVENUE	(6,118,410.30)	(6,135,049.65)
TOTAL EXPENSES	6,118,410.30	6,135,049.65

Town of Vulcan

Request for Decision (RFD)

2018 Capital Budget

Meeting: Regular Council
Meeting Date: May 14, 2018
Originated By: Kim Fath

BACKGROUND / PROPOSAL:

Administration has prepared the 2018 Capital Budget as per Council's recommendations.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Council reviewed the proposed 2018 Capital Budget and Administration and amended it as recommended by Council.

Attached is the 2018 Capital Budget provided by Administration for Council's consideration.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Council approves the 2018 Capital Budget as presented.

Initials show support -Reviewed by:

Director:


CAO

TOWN OF VULCAN

CAPITAL BUDGET 2018

PROPOSED PROJECTS	SCOPE OF WORK	ESTIMATED COST	PROPOSED FUNDING	Approval	Allocation
3rd Street South 500+600 Block	Infrastructure and Road Work	\$ 1,277,961.00	25% Local Improvement (reserves) 75% BMT Grant/MSI	Mo. #18.115	\$ 319,490.00 \$ 958,471.00
Grant to Vulcan County for Purchase 2018 Fire Truck New Fire Agreement	Fire Truck 20 year Replacement	\$ 284,791.00	Fire Capital Reserve	Mo. #18.058	\$ 284,791.00
Purchase 2018 Pick Up	Public Works Pick Up Replacement	\$ 25,000.00	Shop Capital Reserve	Mo. #18.012	\$ 25,000.00
Purchase 2018 Gravel Truck	Public Works Truck Replacement	\$ 120,000.00	Shop Capital Reserve	Mo. #18.013	\$ 120,000.00
Walking Path Extention	1st Avenue North	\$ 35,000.00	Streets Capital Reserve Kinette Copntribution	Pending	\$ 20,000.00 \$ 15,000.00
Arena Upgrades	Condensor and Boiler System Replacement	\$ 180,000.00	Arena Capital Reserve	Pending	\$ 180,000.00
Main Street West Street Lights	Purchase and Install Remaining Streetlights on Main Street	\$ 220,000.00	50% Shop Capital Reserve 50% MSI	Pending	\$ 110,000.00 \$ 110,000.00
				Total	\$ 2,142,752.00
				Grants	\$ 1,083,471.00
				Reserves	\$ 1,059,281.00

Town of Vulcan

Request for Decision (RFD)

2018 Five Year Capital Budget

Meeting: Regular Council
Meeting Date: May 14, 2018
Originated By: Kim Fath

BACKGROUND / PROPOSAL:

Administration has prepared the 2018 Five Year Capital Budget as per Council's recommendations.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Council reviewed the proposed 2018 Capital Budget and Administration has amended it as recommended by Council.

Attached is the 2018 Five Year Capital Budget provided by Administration for Council's consideration.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Council approves the 2018 Five Year Capital Budget as presented.

Initials show support -Reviewed by: _____

Director: _____


CAO

TOWN OF VULCAN

5 YEAR CAPITAL PLAN 2018

PROPOSED PROJECTS	SCOPE OF WORK	APPROVAL	ESTIMATED COST	PROPOSED FUNDING	Allocation
ROADS Underground Utilities And Surface Improvements	Infrastructure and Road Work	Identified in 5 Year Utility and Surface Plan	\$ 3,269,373.00	Streets/Water/Sewer Reserve MSI	
Equipment Replacement	Existing Equipment Replacement	Identified in 25 Year Equipment Replacement Plan	\$ 344,000.00	Shop Capital Reserve	
Office Computer Equipment Replacement	Existing Equipment Replacement	Pending Approval	\$ 65,000.00	Admin Capital Reserve	
Vulcan Pool	Upgrade/Replace	Pending Approval	\$ 3,000,000.00	Community Groups Town County	\$ 1,000,000.00 \$ 1,000,000.00 \$ 1,000,000.00
Total Anticipated 5 Year Capital Expenditures			\$ 6,678,373.00		

Town of Vulcan

Request for Decision (RFD)

2018 Capital Reserves Plan

Meeting:	Regular Council
Meeting Date:	May 14, 2018
Originated By:	Kim Fath

BACKGROUND / PROPOSAL:

Administration has prepared the 2018 Capital Reserves Plan as per Council's recommendations.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Council reviewed the proposed 2018 Capital Reserves Plan and Administration has amended it as recommended by Council.

Attached is the 2018 Capital Reserves Plan provided by Administration for Council's consideration.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Council approves the 2108 Capital Reserves Plan as presented.

Initials show support -Reviewed by:

Director:


CAO

TOWN OF VULCAN

2018 CAPITAL RESERVES

		Current	Approved Expenses	2018 Budget Transfer	From 2017 Surplus	Total
4-12-00-764-00	Admin - Vulcan Innovation Project	\$ 11,914.21				\$ 11,914.21
4-12-00-763-00	Admin - Capital	\$ 25,000.00		\$ 37,500.00		\$ 62,500.00
4-25-00-720-00	Reserve - Emergency Services	\$ 275,761.45	\$ (284,791.50)	\$ 50,000.00		\$ 40,969.95
4-31-00-763-00	Common Services- Capital(Shop)	\$ 102,936.50	\$ (155,000.00)	\$ 95,000.00	\$ 73,654.04	\$ 116,590.54
4-32-00-763-00	Streets - Capital	\$ 84,619.08	\$ (159,745.13)	\$ 67,000.00	\$ 98,126.05	\$ 90,000.00
4-32-00-763-02	Streets - Light Pole Replacement	\$ 152,661.53	\$ (44,094.20)			\$ 108,567.33
4-41-00-763-00	Water - Capital	\$ 51,261.19	\$ (79,872.56)	\$ 34,000.00		\$ 5,388.63
4-42-00-763-00	Sewer - Capital	\$ 50,374.51	\$ (79,872.56)	\$ 34,000.00		\$ 4,501.95
4-56-00-763-00	Cemetery - Capital	\$ 5,000.00				\$ 5,000.00
4-66-00-720-00	Reserve - Prairie Vista	\$ 77,646.00				\$ 77,646.00
4-66-00-725-00	Lola Mix Municipal Reserve	\$ 5,256.31				\$ 5,256.31
4-66-00-726-00	Lorne Healy Municipal Reserve	\$ 15,882.05				\$ 15,882.05
4-66-00-727-00	Robert Shearer Municipal Reserve	\$ 1,694.03				\$ 1,694.03
4-66-00-728-00	Androssoff Municipal Reserve	\$ 5,466.66				\$ 5,466.66
4-71-01-763-00	Recreation - Capital	\$ 30,833.02				\$ 30,833.02
4-71-04-800-00	Recreation - Program - Rec Hockey	\$ 7,575.71				\$ 7,575.71
4-72-00-761-00	Flags	\$ 20,000.00				\$ 20,000.00
4-72-04-761-00	Reserve - Pool - Capital	\$ 394,080.62			\$ 105,919.38	\$ 500,000.00
4-72-04-762-00	Reserve - Pool - Tinman	\$ 5,700.00				\$ 5,700.00
4-72-04-762-01	Reserve - Pool - Enhancement	\$ 4,152.58				\$ 4,152.58
4-72-07-763-00	Reserve - Arena - Capital	\$ 15,000.00		\$ 5,000.00	\$ 170,000.00	\$ 190,000.00
4-72-09-761-00	Reserve - Parks	\$ 19,310.00	\$ (5,200.00)			\$ 14,110.00
4-75-00-763-00	Reserve - Tourist Center - Capital	\$ 10,000.00		\$ 25,000.00		\$ 35,000.00
4-97-00-710-00	Contingency Reserve	\$ 128,615.47		\$ 35,000.00	\$ 36,384.53	\$ 200,000.00
		\$ 1,500,740.92	\$ (808,575.95)	\$ 382,500.00	\$ 484,084.00	\$ 1,558,748.97
				2018 Budget	Total Surplus	

Town of Vulcan

Request for Decision (RFD)

2018 Operating Reserves Plan

Meeting: Regular Council
Meeting Date: May 14, 2018
Originated By: Kim Fath

BACKGROUND / PROPOSAL:

Administration has prepared the 2018 Operating Reserves Plan as per Council's recommendations.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Council reviewed the proposed 2018 Operating Reserves Plan and Administration has amended it as recommended by Council.

Attached is the 2018 Operating Reserves Plan provided by Administration for Council's consideration.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Council approves the 2018 Operating Reserves Plan.

Initials show support -Reviewed by:

Director:


CAO

TOWN OF VULCAN

2018 OPERATING RESERVES

		2017 Balance	Approved Expences	Total
4-12-00-720-00	Reserve - Admin - Operating	20,000.00		\$ 20,000.00
4-12-00-721-00	Reserve - Physician Recruitment Operating	40,580.49		\$ 40,580.49
4-12-00-722-00	Reserve - Admin - Parade Float	11,265.36		\$ 11,265.36
4-26-01-761-00	Reserve - Bylaw - Equipment	10,000.00		\$ 10,000.00
4-71-01-721-00	Reserve - Recreation Skateboard Park	359.00		\$ 359.00
4-71-05-720-00	Reserve - Concert Series Operating	2,239.80		\$ 2,239.80
4-72-00-720-00	Reserve - Recreation Community Sign	14,518.88		\$ 14,518.88
4-72-07-720-00	Reserve - Arena - Advertising Signs	25,347.54	\$ (10,600.00)	\$ 14,747.54
Total		\$ 124,311.07		\$ 113,711.07

Town of Vulcan

Request for Decision (RFD)

2018 25 Year Capital Equipment Replacement Plan

Meeting: Regular Council
Meeting Date: May 14, 2018
Originated By: Kim Fath

BACKGROUND / PROPOSAL:

Administration has prepared the 2018 25 Year Capital Equipment Replacement Plan as per Council's recommendations.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Council reviewed the proposed 2018 25 Year Capital Equipment Replacement Plan and Administration has amended it as recommended by Council.

Attached is the 2018 25 Year Capital Equipment Replacement Plan provided by Administration for Council's consideration.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Council approves the 2018 25 Year Capital Equipment Replacement Plan.

Initials show support -Reviewed by:

Director:


CAO

TOWN OF VULCAN
25 YEAR CAPITAL EQUIPMENT REPLACEMENT PLAN 2018

<u>Year</u>	<u>Equipment Requiring Replacement</u>			<u>Estimated Capital</u>
2018	Gravel Truck	Pick up Truck		\$ 145,000.00
2019	48" Deck Mower			\$ 7,000.00
2020	Backhoe	Pick up Truck		\$ 145,000.00
2021	72" Deck Mower			\$ 22,000.00
2022	Pick Up Truck			\$ 25,000.00
2023	72" Deck Mower			\$ 22,000.00
2024	Street Sweeper	Pick up Truck		\$ 325,000.00
2025	48" Deck Mower			\$ 7,000.00
2026	Pick Up Truck			\$ 25,000.00
2027	72" Deck Mower			\$ 22,000.00
2028	Grader	Pick up Truck		\$ 350,000.00
2029	72" Deck Mower			\$ 22,000.00
2030	Skid Steer	Pick up Truck		\$ 95,000.00
2031	Ice Resurfacer	48" Deck Mower		\$ 117,000.00
2032	Pick Up Truck			\$ 25,000.00
2033	Manlift	72" Deck Mower	Lift Truck	\$ 137,000.00
2034	Pick Up Truck			\$ 25,000.00
2035	Gravel Truck	72" Deck Mower	Sander	\$ 192,000.00
2036	Pick Up Truck			\$ 25,000.00
2037	One Ton Truck	48" Deck Mower		\$ 82,000.00
2038	Pick Up Truck			\$ 25,000.00
2039	Loader	72" Deck Mower	Tractor	\$ 302,000.00
2040	Pick Up Truck			\$ 25,000.00
2041	72" Deck Mower			\$ 22,000.00
2042	Gravel Truck	Pick up Truck		\$ 145,000.00
2042	48" Deck Mower			\$ 7,000.00
25 Year Total				\$ 2,341,000.00

Town of Vulcan

Request for Decision (RFD)

Correspondence and Information

Meeting:	Regular Council
Meeting Date:	May 14, 2018
Originated By:	Kim Fath

BACKGROUND / PROPOSAL:

Attached is the list of Correspondence and Information for the period ending May 14, 2018.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

For Council's review.

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

Moved by Councillor _____ THAT the Correspondence and Information for the period ending May 14, 2018 be received for information.

Initials show support -Reviewed by:

Director:


CAO

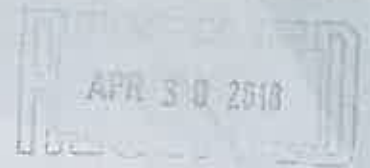
Report on Miscellaneous Correspondence 8.1 (2) - May 14, 2018

- A. Chinook Arch Regional Library System**
2017 Impact Report
- B. Alberta Seniors and Housing**
Seniors' Week Declaration
- C. Nanton Boosters Club**
Invitation to Mayor and spouse to Ride in the Nanton Days Parade
- D. Alberta Urban Municipalities Association**
Letter of Support for the Kinder Morgan Trans Mountain Pipeline Expansion Project sent to Prime Minister Justin Trudeau
- E. Southern Alberta Summer Games**
Invitation to Mayor to attend the Opening Ceremonies for Southern Alberta Summer Games, July 4, 2018



Chinook Arch Regional Library System 2017 Impact Report

81.4



KEEPING YOU CONNECTED ONLINE SERVICES

 **138,353**
Website/catalogue visits

 **3,600**
Newspaper
downloads
every month

 **COURSES**
1,288 Online course
enrollments

150,000
Audiobook and ebook
downloads using
OverDrive

10%
Hoopla user
increase
(46,000 movie, TV
show, music album, and
audiobook checkouts)
hoopla

STRENGTH IN NUMBERS BIBLIOGRAPHIC SERVICES

1.7
Million
Items borrowed

73,115
Items
catalogued
**That's 281
per day!**

 **\$964,000**
Spent on library
materials

254,000
Loans between
libraries

WE'RE THERE WHEN YOU NEED US LIBRARY SUPPORT SERVICES

1,800
Times IT team
helped libraries
stay connected
and/or introduce
new technology

 **477**
Library staff /board
members attended
training events

1,200
Support
consultations
(in-person
and virtual)

CHINOOK ARCH SNAPSHOT


Population served
201,165


Library cardholders
41,907

35 Service
locations

Items available
to borrow

27
Staff members

809,261
Physical

 **3**
Delivery
vans

14,317
Digital

DID YOU KNOW?

Thanks to Chinook Arch, libraries across southwestern Alberta are sharing resources and benefiting from access to valuable operational support services.

WOW! REALLY?

Our delivery vans traveled

150,000 km

That's enough to drive across Canada **16** times!



Summer Reading Program Coordinators presented their promotional skit:

 **182 times to
10,424 students in
65 schools**

HELPING LIBRARIES DO MORE

THE TRUE IMPACT
OF YOUR REGIONAL
LIBRARY SYSTEM

Numbers are great, but the true impact of Chinook Arch is that we enable libraries to do **more**:

- Offer **more** choices to their patrons
- Host **more** programs
- Spend **more** time assisting visitors
- Find **more** ways to bring the library to **more** people

MORE ACCESS

ONLINE RESOURCES
\$272,000
ANNUAL INVESTMENT

With total annual budgets less than this, many libraries would be unable to offer these services

MORE BOOKS

COMBINED
809,261
ITEMS

The average physical collection for a single library is 22,000 items

MORE FUN

PROGRAM CREATION
\$7,500
GRANT

Creation of physical literacy collection available for new library programs

WHY OUR MEMBER LIBRARIES LOVE US

ABOVE AND BEYOND
MORAL SUPPORT
CURRENT INFORMATION
MASSIVE INVENTORY
INVALUABLE
OUTSTANDING SERVICE
PROFESSIONAL DEVELOPMENT
ABOVE AND BEYOND
SUSTAINABILITY
APPROACHABLE
HELPFUL
FRIENDLY
BELONGING
RESPONSIVE
PURCHASING
TRAINING
VARIETY
TECHNICAL SUPPORT
ENCOURAGING
SOUNDING BOARD
CATALOGUING
THE BEST WONDERFUL
AWARENESS
PROMPT
AMAZING STAFF PARTNERSHIPS
EXPERTISE
VALUED
BRAVE DRIVERS
QUICK RESPONSES
ENLIGHTENED ASSISTANCE



Chinook Arch
Regional Library
System

2027 E Avenue North
Creston, BC T1W 2G6 | 403-380-1500 | info@chinookarch.ca | www.chinookarch.ca

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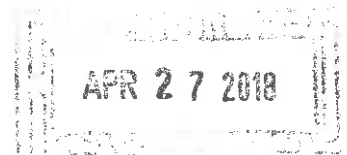
ALBERTA
SENIORS AND HOUSING

AR 44893

*Office of the Minister
MLA, Edmonton-Riverview*

April 20, 2018

His Worship
Thomas Grant
Mayor, Town of Vulcan
PO Box 360
Vulcan, AB T0L 2B0



Dear His Worship Grant:

For more than 30 years, the Government of Alberta has recognized Seniors' Week to honour and celebrate seniors for their many contributions to our province. As Minister of Seniors and Housing, I encourage communities, organizations and all Albertans to take the opportunity to recognize and celebrate seniors during this year's Seniors' Week, which takes place from June 3 to 9, 2018.

Enclosed is a Seniors' Week 2018 promotional poster as well as a Declaration, which was designed to support communities in recognizing Seniors' Week and to generate greater awareness of the importance of seniors in our communities. Please notify our government of your declaration by May 26, 2018, so that this information can be highlighted on my ministry's website. To register your declaration or to request additional copies of the poster, please email seniorsinformation@gov.ab.ca.

Across Alberta, organizations and communities host various events during Seniors' Week, and Seniors and Housing is pleased to host an online special events calendar. Please visit www.seniors-housing.alberta.ca/seniors/seniors-week.html to print additional posters, register for a special event or to see what events are happening in your community.

Please join me in celebrating Seniors' Week 2018!

Sincerely,

A handwritten signature in cursive script that reads "Lori Sigurdson".

Lori Sigurdson
Minister of Seniors and Housing

Enclosures

404 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-415-9550 Fax 780-415-9411
9202B - 149 Street, Edmonton, Alberta T5R 1C3 Canada Telephone 780-414-0719 Fax 780-414-0721

Nanton Boosters Club

8.1.c

PO Box 493 Nanton, AB T0L 1R0

May 4th, 2018

Mr. Tom Grant
Mayor of Vulcan
321 2nd Street South
Vulcan, AB T0L 2B0



Dear Mr. Tom Grant:

The Nanton Booster Club is again hosting and sponsoring the annual Nanton Days Parade. This year the parade will be held on Monday, August 6th, 2018. We would like to extend an invitation to you and your spouse to be our guests and ride in the parade. There will be a reception with lunch and refreshments immediately after the parade, to which you are both invited to attend.

The parade will be organized as usual in the J. T. Foster school grounds on the west side of Nanton, with a 10am start. Transportation will be available upon request.

Thank you for your consideration of this request. Please contact me via email to advise whether or not you will be attending or should you require further information.

Sincerely,

A handwritten signature in blue ink, appearing to read "Brad Wallace". The signature is fluid and cursive, with a long horizontal stroke at the end.

Brad Wallace
Nanton Boosters Parade Coordinator
Email: Bwallace@nantonwater.com

May 7, 2018

The Right Honourable Justin Trudeau, P.C., M.P.
Prime Minister of Canada
Langevin Block
Ottawa, Ontario
K1A 0A2

Dear Prime Minister:

As President of the Alberta Urban Municipalities Association (AUMA), I am writing to you on behalf of our Board and our members, including the undersigned municipalities from across Alberta, regarding the important issue of the Kinder Morgan Trans Mountain Pipeline Expansion Project.

At AUMA's 2017 convention, nearly 1100 councillors and mayors representing urban municipalities of all sizes across Alberta overwhelmingly voted in favour of a resolution supporting the Trans Mountain Pipeline expansion and urging our federal government and the government of Alberta to ensure that the pipeline is built.

We understand it is the Federal Government who has ultimate jurisdiction on inter-provincial trade. This is critical to our confederation. The diverse nature of our provinces and their competing economic and political interests require a broader national view with the authority to protect the national interest. This is one of the bedrocks of our great nation, and why your support and intervention is so critical. We recognize the efforts you have already undertaken by putting in place a rigorous approval process, acknowledging that this project is in the national interest, and approving the project to move forward.

The Trans Mountain Pipeline expansion has faced one of the most rigorous reviews of any pipeline project in our nation's history, a process unmatched anywhere else in the world. There has been an extensive multi-year regulatory process and expert review of the environmental and safety impacts by the National Energy Board, which placed 157 conditions on the project that Trans Mountain has met. The project received the approval of the National Energy Board only after extensive consultations with the three orders of government, indigenous communities and landowners. The project also passed assessments by the British Columbia Environmental Assessment Office and Transport Canada.

As municipal leaders, we know full well the impacts of a project of this magnitude can have on our province and on our communities. As municipalities, we are the first responders to emergency events and have to always keep the safety of our communities in mind. We know the challenge of making sound decisions in land use planning to balance growth and protecting the environment as we face them every day. But we also understand the benefits.

Economic

In Alberta alone, we expect municipalities will collect \$124 million in taxes over 20 years from the

.../2

operations on the Trans Mountain Pipeline. This increased revenue will reduce the tax burden on our residents, and provide funding to build and maintain important municipal infrastructure, such as transportation, recreation, and housing.

At a national level, Trans Mountain is a \$7.4 billion project that will create short-term construction jobs but also significant long-term employment along the route and at the Burnaby terminal. And it will take an important step in addressing the large gap between global oil prices and what Canadian companies can get for our product.

Environmental

From a municipal perspective, pipelines are the safest way to transport oil. With the growing pressure on our existing pipeline infrastructure, more and more oil companies are being forced to turn to rail and trucks to transport their product to market. These methods often take products through municipalities, and have a greater risk of an incident that could impact people and property. In the case of Trans Mountain, they are utilizing the existing route, which will reduce the overall impact to land development. Across the board, we know pipelines are safer, cheaper and generate fewer emissions than the alternatives.

The undersigned represents the branch of government closest to the residents of Alberta and the communities that will be impacted by and benefit from this project. We offer our voices in support of the Kinder Morgan Trans Mountain Pipeline Expansion Project and in your government's efforts to bring this project to fruition to the benefit of all Canadians.

Yours sincerely,

Barry Morishita
AUMA President

CC: The Honourable Rachel Notley, M.L.A., Premier of Alberta
The Honourable John Horgan, M.L.A., Premier of British Columbia
The Honourable Jim Carr, P.C., M.P., Minister of Natural Resources Canada

(Names and logos of participating AUMA Members will be shown here.)



8.1.E

A-4900 50 ST TABER, ALBERTA, CANADA T1G 1T1

TELEPHONE: (403) 223-5500 ext 5561 FAX: (403) 223-5530

May 7, 2018

Mayor Tom Grant
P.O. Box 360
Vulcan, AB T0L 2B0



Dear Mayor Grant,

On behalf of the Town of Taber and M.D. of Taber, we cordially invite you to attend our Opening Ceremonies for the Southern Alberta Summer Games on **Wednesday, July 4th at 7:00pm in Confederation Park.**

This year will mark the 49th anniversary of the Southern Alberta Summer Games. Approximately 2000 participants from 13 different regions across Southern Alberta will participate in the 24 different events being offered at this year's Games. Events include both physical and non-athletic competitions that welcome participants of any age or ability.

In addition, it would be our honour if you and a guest would join us at the **Dignitary Reception to be held at Taber Boston Pizza, immediately following the conclusion of the Opening Ceremonies.** This will be an opportunity to visit with the members of the Host Committee, Southern Alberta Recreation Association, and various representatives from across Southern Alberta.

Please RSVP to Emily Bradbury at SASG2018@taber.ca or 403-223-5500 ext.5561 **by June 1, 2018** to allow us to prepare for your special presence.

Sincerely,

Emily Bradbury
Games Coordinator
2018 Southern Alberta Summer Games

Town of Vulcan

Request for Decision (RFD)

Committee and Administrative Reports

Meeting: Regular Council
 Meeting Date: May 14, 2018
 Originated By: Kim Fath

BACKGROUND / PROPOSAL:

The minutes and/or verbal presentations to be presented on the various boards and committees in which Town Council has an interest.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

- Foothills Regional Emergency Services Commission – Minutes – December 16, 2017
- Oldman River Regional Services Commission – Agenda – Minutes – February 15, 2018
- Family & Community Support Services – Minutes – March 22, 2018
- Mayors & Reeves of Southwest Alberta – Agenda – Minutes – April 6, 2018
- Vulcan & District Tourism Society – Minutes – May 2, 2018

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT the minutes and/or verbal reports of Town represented Boards/Committees at the May 14, 2018 Town Council Meeting be received for information.

- Foothills Regional Emergency Services Commission – Minutes – December 6, 2017
- Oldman River Regional Services Commission – Agenda – Minutes – February 15, 2018
- Family & Community Support Services – Minutes – March 22, 2018
- Mayors & Reeves of Southwest Alberta – Agenda – Minutes – April 6, 2018
- Vulcan & District Tourism Society – Minutes – May 2, 2018

Initials show support -Reviewed by:

Director:

CAO

**FOOTHILLS REGIONAL EMERGENCY SERVICES COMMISSION
BOARD MEETING**

Wednesday, December 6, 2017

7:15 p.m. Okotoks Fire Hall, 132 Milligan Dr., Okotoks

Attendance: Suzanne Oel, Chairman,
Jamie Tiessen, Vice Chairman
Brenda Fenwick, Executive Director
Board Members: Jason Schneider, Bruce Masterman, Dr. Ed Sands,
Jonathan Gordon, Paul Taylor, Darryl Lalonde, John Dozeman

1.0 The meeting was called to order at 7:11 by Suzanne Oel, Chairperson.

2.0 **AGENDA**

MOTION: by Paul Taylor to adopt the Agenda as presented
CARRIED

3.0 **MINUTES OF PREVIOUS MEETING – December 6, 2017**

MOTION: by Jamie Tiessen to adopt the Minutes of December 6,
2017 as presented.
CARRIED

4.0 **FINANCIAL REPORT**

4.1 **Preliminary Year End Financial Report**

Brenda Fenwick presented the preliminary year-end financial report to December 31, 2017. The projections are estimates based on final accounting entries but subject to adjustments made through the annual audit process. A small surplus is projected.

MOTION: by John Dozeman to accept the preliminary year-end
Financial report as information.
CARRIED

4.2 **2017 Capital Budget Review**

Brenda Fenwick presented a detailed accounting of the 2017 Capital expenditures comparison to the approved budget. The build of the new center is complete. The backup center has been deferred to 2018 for completion. \$434,616 surplus is to be carried forward to the 2018 Capital budget.

MOTION: by Jonathan Gordon to approve the 2017 Capital Budget
Review and to carry forward the \$434,616 surplus to 2018.
CARRIED

4.3 2018 - 2020 Draft 3 year Capital Budget

Brenda Fenwick presented the 3 year Capital budget. This budget will provide for the completion of the 911 Backup Center, CAD to CAD development, CAD Police Module, CAD to Avtec Radio Integration, CPIC and will build a reserve for Next Gen 911.

MOTION: by Bruce Masterman to approve the 2018 – 2020 Capital Budget as presented.

CARRIED.

5.0 OLD BUSINESS

5.1 CAD to CAD EMS Dispatch Update

MOTION: by Dr. Ed Sands to move the meeting in camera at 7:42 pm.
CARRIED

MOTION: by Jamie Tiessen to move the meeting out of camera at 8:13 pm.

CARRIED

6.0 NEW BUSINESS

6.1 Signing Authority Policy

Brenda Fenwick presented a draft Signing Authority Policy for review.

MOTION: by John Dozeman to approve the Signing Authority policy as amended "signing authority for financial expenditures requires two signatures, one by a designated Board member and one by either the Executive Director or the Operations Superintendent".

CARRIED

MOTION: by Jason Schneider to designate signing authority to Suzanne Oel, Chairman, Dr. Ed Sands, Board Member, Brenda Fenwick, Executive Director and Michael Luchia, Operations Superintendent.

CARRIED.

7.0 EXECUTIVE DIRECTOR REPORT

The Executive Director's written report was provided for information.

8.0 **IN CAMERA SESSION**

In camera session held during 5.1.

9.0 **NEXT MEETING** – March 28, 2018.

10.0 **MOTION:** by Dr. Ed Sands to adjourned the meeting at 21:38

CARRIED



OLDMAN RIVER REGIONAL SERVICES COMMISSION

MINUTES - 2 (2018)

EXECUTIVE COMMITTEE MEETING

Thursday, February 15, 2018 at 6:00 p.m.

ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

EXECUTIVE COMMITTEE:

Gordon Wolstenholme - *Chair*
Jim Bester - *Vice-Chair*
Don Anderberg
Doug MacPherson

Ian Sundquist
Greg Robinson (absent)
Morris Zeinstra

STAFF:

Lenze Kuiper – *Director*

Barb Johnson – *Executive Secretary*

AGENDA:

1. **Approval of Agenda – February 15, 2018**.....
2. **Approval of Minutes – January 11, 2018**..... (attachment)
3. **Business Arising from the Minutes**
4. **New Business**
 - (a) Minister's Awards for Municipal Excellence (attachment)
 - (b) CPAA Conference in Red Deer – April 30 - May 2, 2018 (attachment)
 - (c) Organization Flow Chart and Area Assignments (attachment)
 - (d) Subdivision Activity 2018..... (attachment)
 - (e) Fee For Service – Current Projects 2018..... (attachment)
 - (f) In-Camera.....
5. **Accounts**
 - (a) Office Accounts – December 2017..... (attachment)
 - (b) Financial Statements – January 1 - December 31, 2017 (attachment)
6. **Director's Report**.....
7. **Executive Report**.....
8. **Adjournment**.....

CHAIR GORDON WOLSTENHOLME CALLED THE MEETING TO ORDER AT 6:00 P.M.

1. APPROVAL OF AGENDA

Moved by: Jim Bester

THAT the Executive Committee approve the agenda, as presented.

CARRIED

2. APPROVAL OF MINUTES

Moved by: Ian Sundquist

THAT the Executive Committee approve the minutes of January 11, 2018, as presented.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

- None.

4. NEW BUSINESS

(a) Minister's Awards for Municipal Excellence

- Municipal Affairs sent a letter inviting ORRSC to provide submissions for the 17th annual Minister's Awards for Municipal Excellence, which formally recognizes excellence in local government practices and promotes knowledge sharing among municipalities. These awards offer an opportunity to recognize the truly great work happening in local governments in Alberta in the following six categories (submission deadline March 31, 2018):
 - Innovation
 - Partnership
 - Safe Communities
 - Smaller Municipalities
 - Larger Municipalities
 - Outstanding Achievement
- In 2004, the ORRSC Urban GIS Project received this award in the 'Partnership' category. We could possibly submit one of our rural-to-rural IDP projects for consideration, if the M.D. of Willow Creek or Vulcan County has not done so last year. The Director will follow up on this.

(b) CPAA Conference in Red Deer – April 30 - May 2, 2018

- Three Executive Committee members expressed interest in attending the 2018 CPAA Conference in Red Deer on April 30 - May 2, 2018 on behalf of ORRSC: Gordon Wolstenholme, Jim Bester, and Ian Sundquist. Morris Zeinstra will also attend sponsored by Lethbridge County.

Moved by: Don Anderberg

THAT Executive Committee members Gordon Wolstenholme, Jim Bester and Ian Sundquist attend the CPAA Conference in Red Deer on April 30 - May 2, 2018, with registration fee, mileage and accommodations at the expense of ORRSC. **CARRIED**

(c) Organization Flow Chart and Area Assignments

- As requested by the Executive at the last meeting, an Organizational Chart and Area Assignments list were provided in the agenda. Nineteen current staff members are divided into the following categories: Administration (4), GIS/Drafting (5), Planners (8), and Assistant Planners (2 contract). One Assistant Planner position is currently vacant. Planner municipal responsibilities have been made by trying to balance the size of municipalities and not mixing urban municipalities with their rural counterparts (in most cases). These area assignments may change from time to time as the Director deems necessary. The need for a succession plan was discussed, as three long-term staff are within 2-4 years of retirement.

Moved by: Morris Zeinstra

THAT the Executive Committee receive the Organization Flow Chart and Area Assignments, as information. **CARRIED**

(d) Subdivision Activity 2018

- In January 2018, 18 new subdivision applications were processed and \$25,700 was collected in total fees. This amount represents a slight increase over January last year and is on track of the 2018 budget.

Moved by: Doug MacPherson

THAT the Executive Committee receive the Subdivision Activity 2018 report, as information.

CARRIED

(e) Fee For Service – Current Projects 2018

- The Fee For Service 2018 included in the agenda lists the payment schedule for all projects that are currently underway or just beginning. The Director also has a list of grants that have been applied for awaiting government approval, as well as a list of projects that have been quoted and awaiting municipal approval. Committee members asked that these two additional lists be included in the agenda package for the next meeting.

Moved by: Ian Sundquist

THAT the Executive Committee receive the Fee For Service – Current Projects 2018, as information. **CARRIED**

(f) In-Camera

Moved by: Doug MacPherson

THAT the Executive Committee go in-camera (6:25 p.m.).

CARRIED

Moved by: Doug MacPherson

THAT the Executive Committee come out of camera (7:05 p.m.).

CARRIED

Moved by: Doug MacPherson

THAT the Executive Committee authorize the Director to have the ORRSC lawyer investigate a possible breach of copyright and intellectual property matter and advise. **CARRIED**

Moved by: Jim Bester

THAT Director Lenze Kuiper, Executive Committee Chair Gordon Wolstenholme and Executive member Don Anderberg meet with County of Newell Reeve Molly Douglass to discuss the County's ongoing relationship with ORRSC and report back to the Executive Committee.

CARRIED

5. ACCOUNTS

(a) Office Accounts – December 2017

5150	Staff Mileage	S. Johnson (Sept. - Nov.)	132.50
5320	General Office Supplies	S. Johnson (Sept. - Nov.)	19.98
5520	Meetings	S. Johnson (Sept. - Nov.)	108.74
5530	Coffee & Supplies	S. Johnson (Sept. - Nov.)	191.56
5280	Janitorial Services	Madison Ave Business Services	475.00
5310	Telephone	DRC Communication	90.00
5320	General Office Supplies	Desjardin Card Services	42.23
5330	Dues & Subscriptions	APPI	1,120.72
5390	Graphic & Drafting Supplies	Digitex	421.50
5490	Consultants	Digitex	5,775.00
5570	Equipment Repairs & Maintenance	Digitex	1,240.00
5440	Land Titles Office	Minister of Finance	238.00
5460	Public Relations	Costco Wholesale	316.20
5460	Public Relations	The Engravers	30.00
5500	Subdivision Notification	Lethbridge Herald	486.64
5570	Equipment Repairs & Maintenance	Xerox Canada	1,347.67
5580	Equipment & Furniture Rental	Pitney Bowes	297.12
1160	GST Receivable	GST Receivable	569.93
TOTAL			<u>\$12,902.79</u>

Moved by: Don Anderberg

THAT the Executive Committee approve the Office Accounts of December 2017 (\$12,902.79), as presented. **CARRIED**

(b) Financial Statements – January 1 - December 31, 2017

- The unaudited financial statements report a net income of approximately \$230,000 for 2017. In consultation with the auditor, additional funds may be allocated to reserve accounts.

Moved by: Ian Sundquist

THAT the Executive Committee approve the unaudited financial statements for January 1 - December 31, 2017. **CARRIED**

6. DIRECTOR'S REPORT

- The Director attended the Brownlee Emerging Trends in Calgary on February 8 along with 3 other staff members.
- Discussed the possibility of having Kelly Fisk from Brownlee come to our office to do a Development Officer Workshop in the future.
- Sent an email to all CAOs to ask if their municipality would be interested in participating in a regional Subdivision and Development Appeal Board. Approximately 25 municipalities have expressed interest to date.

7. EXECUTIVE REPORT

- Committee members reported on various projects and activities in their respective municipalities.

8. ADJOURNMENT

Moved by: Morris Zeinstra

THAT we adjourn the regular meeting of the Executive Committee of the Oldman River Regional Services Commission at 7:45 p.m. until **Thursday, March 8, 2018 at 6:00 p.m.** **CARRIED**

/bj

CHAIR:



**Minutes of the Vulcan and Region FCSS Board Meeting
March 22, 2018**

Present: Carrol Thomson, Betty Whitney, Michael Monner, Georgia-Lee DeBolt, Jo Anne Juce, Colton Povey, Danette Smith

Absent with Regrets: Lynda Joyce

Absent: Brad Koch

Delegations/Guests: none

Secretary: Danette Smith

Call to Order: 6:57 p.m.

1 Additions/Changes to the Agenda: none

2 Approval of the Agenda: Colton Povey made a motion to approve the Agenda as presented. Carried 22/03/18/01

3 Minutes: Georgia-Lee DeBolt made a motion to approve the Minutes of the February 22, 2018 meeting as presented. Carried 22/03/18/02

4 Financial Reports: Michael Monner made a motion to approve the Financial Reports as presented. Carried 22/03/18/03

5 Mail Summary:

5.1 "Why People Die by Suicide": information about Lethbridge seminar by Dr. Thomas Joiner

6 Staff Reports:

6.1 Director's Report: Jo Anne Juce made a motion to approve the Director's Report as presented. Carried 22/03/18/04

6.2 Youth Worker Report: Colton Povey made a motion to approve the Youth Worker Report as presented. Carried 22/03/18/05

3 Senior/Home Support Leader Report:

6.4 Community Service Report: Georgia-Lee DeBolt made a motion to approve the Community Services Report as presented. Carried 22/03/18/06

7 Old Business:

7.1 Exit Door: Carrol has still not heard from the door installer from Calgary; she will find someone else to install the new exit door.

8 New Business:

8.1 Baby Think It Over-Palliser District: Carrol received a call from the Outreach School who would like to pilot the program within the Palliser district and wondered if we would let the "babies" go out of the county? Georgia-Lee DeBolt made a motion to say no to the request. Carried 22/03/18/07

9 Committee Reports: none

10 Partner Updates:

Champion- nothing to report

County- busy County stuff, everything is moving forward.

Town- 5 year plan is in place; getting new jackets (Star Trek uniform jackets). Street infrastructure improvement on 2nd and 3rd; town will buy as many poles as necessary to finish the downtown; they will be stored until used.

Carmangay- rumour is that council wants to get rid of the blade; this is not true. The intent is for it to be the best possible resource for the village. Lovely St. Patrick's Day, with lots of people and good results. Looking at other resources; working the archeological people of the province to start bringing the teepee rings back to life. Talking with community development of the province about branding and they have offered what they can offer for free. Selling some residential lots, nothing industrial or commercial yet. G3- new grain terminal may be close to Carmangay.

Members at Large:

Betty Whitney- nothing to report.

Georgia-Lee DeBolt made a motion to adjourn the meeting at 7:37 p.m. Carried 22/03/18/08

Next meeting is April 26, 2018 at 7:00 p.m.

Chair _____

Director _____

DRAFT



Mayors & Reeves of Southwest Alberta

MINUTES

Friday, April 6, 2018
Culver City Room, Lethbridge City Hall
910 – Fourth Avenue South, Lethbridge

PRESENT:

Reeve Lorne Hickey, Chair	Lethbridge County	Mayor Ed Weistra	Village of Barons
Mayor Tom Butler	Village of Coutts	Mayor Kathie Wight	Village of Longview
Mayor Maggie Kronen	Town of Cardston	Mayor Trevor Lewington	Village of Stirling
Mayor Kim Craig	Town of Coaldale	Deputy Mayor Colette Glynn	Village of Warner
Deputy Mayor Marvin Slingerland	Town of Coalhurst		
Mayor Brent Feyter	Town of Fort Macleod	Reeve Jim Bester	County of Cardston
Councillor Brian Oliver	Town of Magrath	Reeve Molly Douglass	County of Newell
Councillor Phil Wright	Town of Milk River	Reeve Jason Schneider	County of Vulcan
Mayor Don McDowell	Town of Nobleford	Reeve Ross Ford	County of Warner
Mayor Cathy Moore	Town of Picture Butte	Mayor Blair Painter	Municipality of Crowsnest Pass
Mayor Don Anderberg	Town of Pincher Creek	Mayor Chris Spearman	City of Lethbridge
Mayor Margaret Plumtree	Town of Vauxhall		
Mayor Thomas Grant	Town of Vulcan		

Reeve Brian Brewin	MD of Taber
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Guests:

Dave Schneider, MLA	Little Bow	Bill Chapman	Highway #3 Association
Grant Hunter, MLA	Cardston-Taber-Warner	Alandra Corrigan, Rep for Rachael Harder, MP	Lethbridge
Pat Stier, MLA	Livingstone-Macleod	Colleen Valin, Rep for Glen Motz	Medicine Hat-Cardston-Warner

1.0 WELCOME AND INTRODUCTIONS

Reeve Lorne Hickey called the meeting to order at 1:00 pm.

2.0 ADDITIONS TO / APPROVAL OF THE AGENDA

Moved by Mayor Ed Weistra - **Carried**

3.0 ADDITIONS TO / APPROVAL OF THE MINUTES

Moved by Reeve Ross Ford - **Carried**

4.0 BUSINESS ITEMS ARISING FROM MINUTES

5.0 REPORTS

5.1 MP Reports

Colleen Valin - Rep for MP Motz

- Discussed Bill C-71 – An act to amend certain acts and regulations in relation to firearms.
- Discussed rural crime.

Alandra Corrigan - Rep for MP Harder

- Discussed Ryan Slingerland's online petition regarding Bill C-71.
- Discussed rural crime.

5.2 MLA Reports

Dave Schneider

- Discussed Bill 7 -Alberta local food sector act.
- Discussed forestry industry.
- Discussed the budget.

Pat Stier

- Discussed Porcupine Hills- Livingstone range parks, and the changes that are taking place in respect to land use.
- Discussed the changes to Bill 8.
- Discussed the budget.

Grant Hunter

- Discussed overland flooding, Minister Anderson agreed to help where needed.
- Discussed the budget.

6.0 PRESENTATION – Alberta Sugar Beet Growers, Melody Garner-Skiba, Executive Director

- Sugar beets are a large economic driver for southwestern Alberta.
- Alberta Sugar Beet Growers focus on 4 main areas – Advocating for sugar beet farmers, educate the public, evaluate and strategic priorities.
- Discussed the challenges faced by the Alberta Sugar Beet Growers, ie. Taxes, trade environment and public trust.
- Currently looking for ideas that use sugar beets outside of the food sector, should you have any please contact Melody Garner-Skiba.

7.0 REPORTS

7.1 Alberta Southwest Regional Alliance Report – Mayor Brent Feyter

- Currently focusing on strategic planning and regional collaboration.
- Crown of Continent round table discussion taking place September 18-20, 2018.

7.2 SouthGrow – Mayor Maggie Kronen

- Discussed the economic summit.
- Strategic planning to be held in Raymond on April 30, 2018.

7.3 RMA – Randy Taylor

- AAMD&C adopted a new name – Rural Municipalities of Alberta.

7.4 AUMA – Barry Morishita

- No report.

7.5 Oldman Watershed Council – Shannon Frank

- It is time to renew memberships.
- AGM will be held on May 29, 2018
- Thanks all donors.

7.6 Highway #3 Association- Bill Chapman

- Highway #3 Association is growing.
- Evaluating the direction and focus for Highway 3.

9.0 NEXT MEETING DATE

Friday, May 4, 2018 – Culver City Room – Lethbridge City Hall

10.0 ADJOURNMENT:

Moved by Mayor Tom Butler to adjourn meeting at 2:10 pm. **Carried**

Vulcan & District Tourism Society Minutes - May 2, 2018
Vulcan Town Council Chambers

In Attendance;

Georgia-Lee Debolt Chair (Town of Vulcan), Jason Schneider Vice Chair (Vulcan County), Laura Thomas (Town of Vulcan), Bonnie Ellis (Town of Vulcan), Jason Thornhill, Gloria Hout (Member at Large Town)

Absent ;Laurie Lyckman (Vulcan County), Grace Klitmoller (Member at Large County),

1. Call to order: 7:07pm by Georgia-Lee Debolt

2. Delegations: Neil Enock A Day In The Life, movie from the perspective of the golf ball

3. Addition & Adopt of Agenda: Laura moved. Carried

4. Adoption of Minutes: Jason S moved. Carried

5. Budget Update:

As per attached.

6. Tourism Update: Tourism Coordinator report Jason S. moved. Carried

7. Old Business:

A) Wall of fame; on going

B) Debit machine: the town has also purchased a handheld for events and expos

C) Internet: Waiting on Axia for pricing

D) Telephones: Working on getting everything done correctly

E) Grant: VSIF was successful and received \$3549.00 working toward fulfilling this grant

F) Speakers for the facility:- Grant is working on getting speakers.

9. New Business:

A) Working on turning the north pod a Spock 'museum'

B) VBIT letter, taken care of Laura is on the VBIT board

C) Working with Nancy on improving vendors booth

D) We have secured 4 grants from Canada Summer Jobs

E) Summer staff: Brodynne is returning and Leah Puzey has been hired, the search for further summer staff is continuing

- F) CBS Licensing fee - Grant is working on making it much clearer on what has a fee and what doesn't
- G) Summer Hours - as per discussion summer hours will start as of the May long weekend

10. Staff Updates:

Grant, Brooklyn and Bonnie attended Calgary Expo
Grant attended The Alberta Showcase in Edmonton for new VIC staff
Looking into the pricing and potential in attending Lethbridge and Aldersyde conventions

11. Next Meeting: June 6, 2018 @ 7pm, Town Office

12. Adjournment: 8:25pm Laura moved. Carried

Town of Vulcan

Request for Decision (RFD)

Bylaw No. 1473-18 Council Code of Conduct

Meeting: Regular Council
Meeting Date: May 14, 2018
Originated By: Kim Fath

BACKGROUND / PROPOSAL:

At the April 23, 2018 Regular Council meeting Council amended Bylaw No. 1473-18 Council Code of Conduct and moved that it be given first reading.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Administration is requesting that Council reviews amended Bylaw No. 1474-18 – Council Code of Conduct for the second and third final reading.

Attached is a copy of Bylaw No. 1474-18 Council Code of Conduct for Council's consideration.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Bylaw No. 1474-18 be given second reading.

Moved by Councillor _____ THAT Bylaw No. 1474-18 be given third and final reading.

Initials show support -Reviewed by:

Director:


CAO

TOWN OF VULCAN**BYLAW NO. 1473-18**

A BYLAW OF THE TOWN OF VULCAN, IN THE PROVINCE OF ALBERTA, TO ESTABLISH A CODE OF CONDUCT FOR MEMBERS OF COUNCIL

WHEREAS, pursuant to section 146.1(1) of the *Municipal Government Act*, a council must, by bylaw, establish a code of conduct governing the conduct of councillors;

AND WHEREAS, pursuant to section 146.1(3) of the *Municipal Government Act*, a council may, by bylaw, establish a code of conduct governing the conduct of members of council committees and other bodies established by the council who are not councillors;

AND WHEREAS, pursuant to section 153 of the *Municipal Government Act*, councillors have a duty to adhere to the code of conduct established by the council;

AND WHEREAS the public is entitled to expect the highest standards of conduct from the members that it elects to council for the Town of Vulcan;

AND WHEREAS the establishment of a code of conduct for members of council is consistent with the principles of transparent and accountable government;

AND WHEREAS a code of conduct ensures that members of council share a common understanding of acceptable conduct extending beyond the legislative provisions governing the conduct of councillors;

NOW THEREFORE the Council of the Town of Vulcan in the Province of Alberta, duly assembled, enacts as follows:

1. Short Title

1.1. This Bylaw may be referred to as the "Council Code of Conduct Bylaw".

2. Definitions

2.1. In this Bylaw, words have the meanings set out in the Act, except that:

- (a) "**Act**" means the Municipal Government Act, R.S.A. 2000, c. M-26, and associated regulations, as amended;
- (b) "**Administration**" means the administrative and operational arm of the Municipality, comprised of the various departments and business units and including all employees who operate under the leadership and supervision of the CAO;
- (c) "**CAO**" means the chief administrative officer of the Municipality, or their delegate;
- (d) "**FOIP**" means the Freedom of Information and Protection of Privacy Act, R.S.A. 2000, c. F-25, any associated regulations, and any amendments or successor legislation;
- (e) "**Investigator**" means Council or the individual or body established by Council to investigate and report on complaints;
- (f) "**Member**" means a member of Council and includes a Councillor or the Mayor and includes members of council committees or other bodies established by Council who are not Councillors or the Mayor;
- (g) "**Municipality**" means the municipal corporation of the Town of Vulcan.

3. Purpose and Application

3.1. The purpose of this Bylaw is to establish standards for the ethical conduct of Members relating to their roles and obligations as representatives of the Municipality and a procedure for the investigation and enforcement of those standards.

4. Representing the Municipality

4.1. Members shall:

- (a) act honestly and, in good faith, serve the welfare and interests of the Municipality as a whole;
- (b) perform their functions and duties in a conscientious and diligent manner with integrity, accountability and transparency;
- (c) conduct themselves in a professional manner with dignity and make every effort to participate diligently in the meetings of Council, committees of Council and other bodies to which they are appointed by Council; and
- (d) arrange their private affairs and conduct themselves in a manner that promotes public confidence and will bear close public scrutiny.

5. Communicating on Behalf of the Municipality

5.1. A Member must not claim to speak on behalf of Council unless authorized to do so.

5.2. Unless Council directs otherwise, the Mayor is Council's official spokesperson and in the absence of the Mayor it is the Deputy Mayor. All inquiries from the media regarding the official Council position on an issue shall be referred to Council's official spokesperson.

5.3. A Member who is authorized to act as Council's official spokesperson must ensure that their comments accurately reflect the official position and will of Council as a whole, even if the Member personally disagrees with Council's position.

5.4. No Member shall make a statement when they know that statement is false.

5.5. No Member shall make a statement with the intent to mislead Council or members of the public.

6. Respecting the Decision-Making Process

6.1. Decision making authority lies with Council, and not with any individual Member. Council may only act by bylaw or resolution passed at a Council meeting held in public at which there is a quorum present. No Member shall, unless authorized by Council, attempt to bind the Municipality or give direction to employees in Administration, agents, contractors, consultants or other service providers or prospective vendors to the Municipality.

6.2. Members shall conduct and convey Council business and all their duties in an open and transparent manner other than for those matters which by law are authorized to be dealt with in a confidential manner in an in-camera session, and in so doing, allow the public to view the process and rationale which was used to reach decisions and the reasons for taking certain actions.

6.3. Members shall accurately communicate the decisions of Council, even if they disagree with Council's decision, such that respect for the decision-making processes of Council is fostered.

7. Adherence to Policies, Procedures and Bylaws

7.1. Members shall uphold the law established by the Parliament of Canada and the Legislature of Alberta and the bylaws, policies and procedures adopted by Council.

7.2. Members shall respect the Municipality as an institution, its bylaws, policies and procedures and shall encourage public respect for the Municipality, its bylaws, policies and procedures.

7.3. A Member must not encourage disobedience of any bylaw, policy or procedure of the Municipality in responding to a member of the public, as this undermines public confidence in the Municipality and in the rule of law.

8. Respectful Interactions with Council Members, Staff, the Public and Others

8.1. Members shall act in a manner that demonstrates fairness, respect for individual differences and opinions, and an intention to work together for the common good and in furtherance of the public interest.

8.2. Members shall treat one another, employees of the Municipality and members of the public with courtesy, dignity and respect and without abuse, bullying or intimidation.

8.3. No Member shall use indecent, abusive, or insulting words or expressions toward another Member, any employee of the Municipality or any member of the public.

8.4. No Member shall speak in a manner that is discriminatory to any individual based on the person's race, religious beliefs, colour, gender, physical disability, mental disability, age, ancestry, place of origin, marital status, source of income, family status or sexual orientation.

8.5. Members shall respect the fact that employees in Administration work for the Municipality as a corporate body and are charged with making recommendations that reflect their professional expertise and a corporate perspective and that employees are required to do so without undue influence from any Member or group of Members.

8.6. Members must not:

- (a) involve themselves in matters of Administration, which fall within the jurisdiction of the CAO;
- (b) use, or attempt to use, their authority or influence for the purpose of intimidating, threatening, coercing, commanding or influencing any employee of the Municipality with the intent of interfering in the employee's duties; or
- (c) maliciously or falsely injure the professional or ethical reputation, or the prospects or practice of employees of the Municipality.

9. Confidential Information

9.1. Members must keep in confidence matters discussed in private at a Council or Council committee meeting until the matter is discussed at a meeting held in public.

9.2. Members shall refrain from disclosing or releasing any confidential information acquired by virtue of their office except when required by law or authorized by Council to do so.

9.3. No Member shall use confidential information for personal benefit or for the benefit of any other individual organization.

9.4. In the course of their duties, Members may also become privy to confidential information received outside of an "in-camera" meeting. Members must not:

- (a) disclose or release by any means to any member of the public, including the media, any confidential information acquired by virtue of their office, unless the disclosure is required by law or authorized by Council to do so;
- (b) access or attempt to gain access to confidential information in the custody or control of the Municipality unless it is necessary for the performance of the Member's duties and is not

- otherwise prohibited by Council, and only then if the information is acquired through appropriate channels in accordance with applicable Council bylaws and policies;
- (c) use confidential information for personal benefit or for the benefit of any other individual or organization.

9.5. Confidential information includes information in the possession of, or received in confidence by, the Municipality that the Municipality is prohibited from disclosing pursuant to legislation, court order or by contract, or is required to refuse to disclose under FOIP or any other legislation, or any other information that pertains to the business of the Municipality, and is generally considered to be of a confidential nature, including but not limited to information concerning:

- (a) the security of the property of the Municipality;
- (b) a proposed or pending acquisition or disposition of land or other property;
- (c) a tender that has or will be issued but has not been awarded;
- (d) contract negotiations;
- (e) employment and labour relations;
- (f) draft documents and legal instruments, including reports, policies, bylaws and resolutions, that have not been the subject matter of deliberation in a meeting open to the public;
- (g) law enforcement matters;
- (h) litigation or potential litigation, including matters before administrative tribunals; and
- (i) advice that is subject to solicitor-client privilege.

10. Conflicts of Interest

10.1. Members have a statutory duty to comply with the pecuniary interest provisions set out in Part 5, Division 6 of the Act and a corresponding duty to vote unless required or permitted to abstain under the Act or another enactment.

10.2. Members are to be free from undue influence and not act or appear to act in order to gain financial or other benefits for themselves, or between family, friends.

10.3. Members shall approach decision-making with an open mind that is capable of persuasion.

10.4. It is the individual responsibility of each Member to seek independent legal advice, at the Member's sole expense, with respect to any situation that may result in a pecuniary or other conflict of interest.

11. Improper Use of Influence

11.1. No Member shall use the influence of the Member's office for any purpose other than for the exercise of the Member's official duties.

11.2. No Member shall act as a paid agent to advocate on behalf of any individual, organization or corporate entity before Council or a committee of Council or any other body established by Council.

11.3. Members shall not contact or otherwise attempt to influence members of any adjudicative body regarding any matter before it relating to the Municipality.

11.4. Members shall refrain from using their positions to obtain employment with the Municipality for themselves, family members or close associates. Members are ineligible to apply or be considered for any position with the Municipality while they hold their elected position and for one year after leaving office.

12. Use of Municipal Assets and Services

12.1. Members shall use municipal property, equipment, services, supplies and staff resources only for the performance of their duties as a Member.

12.2. Members shall use municipal property, equipment, services, supplies and staff resources only for the performance of their duties as a Member, subject to the following limited exceptions:

- (a) municipal property, equipment, service, supplies and staff resources that are available to the general public may be used by a Member for personal use upon the same terms and conditions as members of the general public, including booking and payment of any applicable fees or charges;
- (b) electronic communication devices, including but not limited to desktop computers, laptops, tablets and smartphones, which are supplied by the Municipality to a Member, may be used by the Member for personal use, provided that the use is not for personal gain, offensive or inappropriate.

13. Orientation and Other Training Attendance

13.1. Every Member must attend the orientation training offered by the Municipality within 90 days after the Member takes the oath of office.

13.2. Unless excused by Council, every Member must attend any other training organized at the direction of Council for the benefit of Members throughout the Council term.

14. Remuneration and Expenses

14.1. Members are stewards of public resources and shall avoid waste, abuse and extravagance in the use of public resources.

14.2. Members shall be transparent and accountable with respect to all expenditures and strictly comply with all municipal bylaws, policies and procedures regarding claims for remuneration and expenses.

15. Gifts and Hospitality

15.1. Members shall not accept gifts, hospitality or other benefits that would, to a reasonable member of the public, appear to be in gratitude for influence, to induce influence, or otherwise to go beyond the necessary and appropriate public functions involved.

15.2. Members may accept hospitality, gifts or benefits that normally accompany the responsibilities of office and are received as an incident of protocol or social obligation, provided that the value of the hospitality, gift or benefit does not exceed one hundred dollars (\$100.00).

15.3. Gifts received by a Member on behalf of the Municipality as a matter of official protocol which have significance or historical value for the Municipality shall be left with the Municipality when the Member ceases to hold office.

16. Election Campaigns

16.1. No Member shall use any facilities, equipment, supplies, services, municipal logo or other resources of the Municipality for any election campaign or campaign-related activity.

17. Informal Complaint Process

17.1. Any person who has identified or witnessed conduct by a Member that the person reasonably believes, in good faith, is in contravention of this Bylaw may address the prohibited conduct by:

- (a) advising the Member that the conduct violates this Bylaw and encouraging the Member to stop,
- (b) requesting the Mayor to assist in informal discussion of the alleged complaint with the Member in an attempt to resolve the issue. In the event that the Mayor is the subject of, or is implicated in a complaint, the person may request the assistance of the Deputy Mayor.

17.2. Individuals are encouraged to pursue this informal complaint procedure as the first means of remedying conduct that they believe violates this Bylaw. However, an individual is not required to complete this informal complaint procedure prior to pursuing the formal complaint procedure outlined below.

18. Formal Complaint Process

18.1. Any person who has identified or witnessed conduct by a Member that the person reasonably believes, in good faith, is in contravention of this Bylaw may file a formal complaint in accordance with the following procedure:

- (a) All complaints shall be made in writing and shall be dated and signed by an identifiable individual;
- (b) All complaints shall be addressed to the Investigator;
- (c) The complaint must set out reasonable and probable grounds for the allegation that the Member has contravened this Bylaw, including a detailed description of the facts, as they are known, giving rise to the allegation;
- (d) If the facts, as reported, include the name of one or more Members who are alleged to be responsible for the breach of this Bylaw, the Member or Members concerned shall receive a copy of the complaint submitted to the Investigator;
- (e) Upon receipt of a complaint under this Bylaw, the Investigator shall review the complaint and decide whether to proceed to investigate the complaint or not. If the Investigator is of the opinion that a complaint is frivolous or vexatious or is not made in good faith, or that there are no grounds or insufficient grounds for conducting an investigation, the Investigator may choose not to investigate or, if already commenced, may terminate any investigation, or may dispose of the complaint in a summary manner. In that event, the complainant and Council, if Council is not the Investigator, shall be notified of the Investigator's decision;
- (f) If the Investigator decides to investigate the complaint, the Investigator shall take such steps as it may consider appropriate, which may include seeking legal advice. All proceedings of the Investigator regarding the investigation shall be confidential;
- (g) If the Investigator is not Council, the Investigator shall, upon conclusion of the investigation, provide the Council and the Member who is the subject of the complaint, the results of the Investigator's investigation;
- (h) A Member who is the subject of an investigation shall be afforded procedural fairness, including an opportunity to respond to the allegations before Council deliberates and makes any decision or any sanction is imposed;
- (i) A Member who is the subject of an investigation is entitled to be represented by legal counsel, at the Member's sole expense.

19. Compliance and Enforcement

19.1. Members shall uphold the letter and the spirit and intent of this Bylaw.

19.2. Members are expected to co-operate in every way possible in securing compliance with the application and enforcement of this Bylaw.

19.3. No Member shall:

- (a) undertake any act of reprisal or threaten reprisal against a complainant or any other person for providing relevant information to Council or to any other person;

- (b) obstruct Council, or any other person, in carrying out the objectives or requirements of this Bylaw.

19.4. Sanctions that may be imposed on a Member, by Council, upon a finding that the Member has breached this Bylaw may include:

- (a) a letter of reprimand addressed to the Member;
- (b) requesting the Member to issue a letter of apology;
- (c) publication of a letter of reprimand or request for apology and the Member's response;
- (d) a requirement to attend training;
- (e) suspension or removal of the appointment of a Member as the deputy chief elected official or acting chief elected official under section 152 of the Act;
- (f) suspension or removal of the chief elected official's presiding duties under section 154 of the Act;
- (g) suspension or removal from some or all Council committees and bodies to which council has the right to appoint members;
- (h) reduction or suspension of remuneration as defined in section 275.1 of the Act corresponding to a reduction in duties, excluding allowances for attendance at council meetings;
- (i) any other sanction Council deems reasonable and appropriate in the circumstances provided that the sanction does not prevent a Member from fulfilling the legislated duties of a Councillor and the sanction is not contrary to the Act.

20. Review

20.1. This Bylaw shall be brought forward for review at the beginning of each term of Council, when relevant legislation is amended, and at any other time that Council considers appropriate to ensure that it remains current and continues to accurately reflect the standards of ethical conduct expected of Members.

READ a first time this 23rd day of April, A.D., 2018.

Tom Grant, Mayor

Kim Fath, CAO

READ a second time this XXth day of XXXX, A.D., 2018.

Tom Grant, Mayor

Kim Fath, CAO

READ a third time, and finally passed this XXth day of XXXX 2018

Tom Grant, Mayor

Kim Fath, CAO

Town of Vulcan

Request for Decision (RFD)

Bylaw No. 1474-18 - 2018 Taxation Rates Levy

Meeting: Regular Council
Meeting Date: May 14, 2018
Originated By: Kim Fath

BACKGROUND / PROPOSAL:

Bylaw No. 1474-18 – 2018 Taxation Rates Levy to authorize the rates of taxation for the 2018 tax year.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached is Bylaw 1474-18.

Council is asked to approve this bylaw.

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Bylaw No. 1474-18 be given first reading.

Moved by Councillor _____ THAT Bylaw No. 1474-18 be given second reading.

Moved by Councillor _____ THAT Bylaw No. 1474-18 be introduced for third reading.

Moved by Councillor _____ THAT Bylaw No. 1474-18 be given third and final reading.

Initials show support -Reviewed by:

Director:


CAO

BYLAW NO. 1474-18

OF THE

TOWN OF VULCAN

IN THE PROVINCE OF ALBERTA

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF VULCAN IN THE PROVINCE OF ALBERTA FOR THE 2018 TAXATION YEAR.

Whereas, the Town of Vulcan, in Alberta has prepared and adopted detailed estimate of the municipal revenues and expenditures as required, at the Council meeting held on May 14, 2018; and

Whereas, the estimated municipal expenditures and transfers set out in the budget for the Town of Vulcan, in Alberta for 2018 total \$6,135,050. and

Whereas, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$3,048,638.00 and the balance of \$3,086,412.00 is to be raised by general municipal taxation; and

Whereas, the requisitions are:

Alberta School Foundation Fund (ASFF)	\$595,871.00
Senior Foundation	\$ 34,415.00

and

Whereas, the Council of the Town of Vulcan is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

Whereas, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta, 1994; and

Whereas, the assessed value of all property in the Town of Vulcan of Alberta as shown on the assessment roll is:

	<u>Assessment</u>
Residential	172,150,210.00
Commercial / Industrial	41,384,990.00
Farmland	45,080.00
Country – Residential	61,000.00
Country – Commercial	46,000.00
Country – Farmland	66,380.00
Designated Industrial Property	3,172,550.00
Total Assessment	<u>216,926,210.00</u>

NOW THEREFORE under the authority of the Municipal Government Act, the Council of the Town of Vulcan of Alberta, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Vulcan of Alberta:

	Tax Levy	Assessment	Tax Rate
General Municipal			
Residential	1,662,971.00	172,150,210.00	.00966
Non-Residential	610,429.00	41,384,990.00	.01475
Farmland	435.00	45,080.00	.00966
Residential-Country	351.00	61,000.00	.00576
Commercial-Country	420.00	46,000.00	.00914
Farmland-Country	607.00	66,380.00	.00914
Total	<u>2,275,213.00</u>	<u>213,753,660.00</u>	

ASFF

Residential/Farmland	451,033.00	172,150,210.00	.00262
Farmland	118.00	45,080.00	.00262
Non-Residential	144,228.00	38,667,130.00	.00373
Residential-Country	154.00	61,000.00	.002522
Commercial-Country	170.00	46,000.00	.003694
Farmland-Country	167.00	66,380.00	.002522
Total	<u>595,870.00</u>	<u>211,035,800.00</u>	

Senior Foundation

Residential	27,981.00	172,195,290.00	.0001625
Comm/Indus/Farm	6,406.00	39,423,650.00	.0001625
Residential-Country	10.00	61,000.00	.0001625
Commercial-Country	7.00	46,000.00	.0001387
Farmland-Country	11.00	66,380.00	.0001625
Total	<u>34,415.00</u>	<u>211,792,320.00</u>	

Physician Recruitment

Residential	28,963.00	172,195,290.00	.0001682
Comm/Indus/Farm	6,975.00	41,468,770.00	.0001682
Total	<u>35,938.00</u>	<u>213,664,060.00</u>	

Fire Department

Residential	116,748.00	172,195,290.00	.000678
Comm/Indus/Farm	28,116.00	41,468,770.00	.000678
Total	<u>144,864.00</u>	<u>213,664,060.00</u>	

Designated Industrial Property

M/E/ Linear/ Ind/ Railway	109.35	3,216,030.00	.000034
Total	<u>109.35</u>	<u>3,216,030.00</u>	

2. That this bylaw shall take effect on the date of the third and final reading.

Read a first time this 14th day of May, 2018.

**Thomas J Grant,
Mayor**

**Kim Fath,
Chief Administrative Officer**

Read a second time this 14th day of May, 2018.

**Thomas J Grant,
Mayor**

**Kim Fath,
Chief Administrative Officer**

Read a third time, by unanimous consent of the Councillors present, and finally passed this 14th day of May, 2018.

**Thomas J. Grant,
Mayor**

**Kim Fath,
Chief Administrative Officer**

Town of Vulcan

Request for Decision (RFD)

Vulcan Tinman Street Closure

Meeting: Regular Town Council
 Meeting Date: May 14, 2018
 Originated By: Kim Fath

BACKGROUND / PROPOSAL:

The Vulcan Tinman Annual Triathlon will be held on Saturday June 2nd, 2018 from 7:30 am to approximately 5:00 pm.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

In a letter addressed to the Town, Colleen Carey, Vulcan Tinman Triathlon, Race Director is requesting that the Town approve street closures from 6:00 am to 6:00 pm as follows:

1. Centre Street, from 5th Avenue to Highway 534 (6:00 am to 6:00 pm)
2. Block surrounding the Pool (Centre Street, 1st Street N., 5th & 6th Avenue N) (6:00 am to 6:00 pm)
3. 5th Avenue North between 1st Street North and 4th Street North (11:30 am to 1:00 pm)

(See attached map)

The group is also asking for assistance from the Town Public Works Crew to provide pylons and barriers to be delivered to the pool, set up bleachers at the North side of the pool on the outside and also move bleachers inside the pool to east end of pool and deliver and set up snow fencing along both sides of Centre Street. A representative will be at the pool on Friday June 1st all day to help direct the crew, so they can complete this work during their regular working hours. They are also requesting that the pool temperature be turned to 80 degrees for race day.

The Association is also requesting that the Town's Peace Officer with the Peace Officer's vehicle be on site to assist volunteers with traffic control at the Centre Street & Elizabeth Street (Hwy 534) intersection. They will provide 2-3 adult volunteers to assist the peace officer with road control from 7:45 am to end of race, approximately 5:30 pm.

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

Moved by Councillor _____ THAT this Council approve the street closures as requested by Colleen Carey for the Vulcan Tinman Triathlon being held on June 2nd, 2018, as follows:

1. Centre Street, from 5th Avenue to Highway 534 (6:00 am to 6:00 pm)
2. Block surrounding the Pool (Centre Street, 1st Street N., 5th & 6th Avenue N) (6:00 am to 6:00 pm)
3. 5th Avenue North between 1st Street North and 4th Street North (11:30 am to 1:00 pm)

Initials show support - Reviewed by: _____

Director: _____

CAO

THAT the organizers of this event be authorized to borrow pylons, roadblocks and snow fencing from the Town;

THAT the Town Public Works employees be authorized to provide help in setting up;

THAT the Peace Officer assist with traffic control at the Centre Street and Elizabeth Street (Hwy 534) intersection;

THAT the organizer provides the Town with a proof of Liability Insurance Policy for a minimum of \$1,000,000.00 coverage, in which the Town is a named insured.

Initials show support - Reviewed by:

Director:

CAO

Vulcan Tinman Sport Association

PO Box 785, Vulcan, AB T0L 2B0 | 403-485-0678 | racedirector@vulcantinman.ca

April 26, 2018

Dear Kim Fath, Town Administrator:

It is that time of year again to advise the Town of Vulcan of our annual plans. Our association is preparing for the 29th Vulcan Tinman Triathlon which will take place on Saturday June 2, 2018 from 7:30am – 5:00pm (approximate times). Our race continues to be a great way to bring people to Vulcan, encourage active living and support local non-profit groups. Over the past 28 years, we have raised and contributed over \$230,000 to local projects and non-profit volunteer groups.

Road Closure Requests & Signage;

1. At this time we would like to make our usual request to the Town of Vulcan for the following road closures on June 2, 2018 from 6am – 6pm:
 - ❖ Centre Street from 5th Avenue to Elizabeth Street (Hwy 534)
 - ❖ Block surround the Swimming pool – 5 Avenue N, 1 Street N, 6 Avenue N
2. Also we would request that we have road closure for the Tinbit portion of the race from 11:30am – 1:00pm at:
 - ❖ 5 Avenue N from 1st Street N to 4th Street

Please see attached map for clarification. Map is highlighted where manned flag persons will be stationed during the race to ensure that traffic can move safely and effectively to their homes and to the Golf Course. Last year we put up big signs one week prior to the race on Hwy 534, which posted the changes to the highway speed limit due to the race with the date on it, which proved to be very effective with less traffic and more attention paid to watching speed on race day. We would like to do the same thing where we plan to close the road in town, with small temporary lawn signs on the race route to help inform people about the road closure which we would put up on Monday before the race. We also distribute flyers to all houses/residents affected by the road closures the Friday before the race to ensure that they move their vehicles to a more convenient place for them to access.

Town Crew Request:

We would also request the assistance of the town crew as they are an invaluable asset to the race. We will have a person from the race at the pool site all day Friday, June 1st to provide assistance and answer questions. We would like to request their assistance in the following ways on Friday, June 1, 2018:

- ❖ Set up snow-fencing along both sides of Centre Street as done in the past
- ❖ Deliver metal gates from rodeo grounds and pylon & barrier trailer to pool site
- ❖ Bleachers – deliver set to north side of the pool on the outside, also move bleachers inside the pool to east end of pool.
- ❖ Have pool temperature turned to 80 degrees for race day

Peace Office Request:

We would like to thank the town & the Peace Office being a great addition to the race last year. It gave the Board & Race Organization team great comfort in knowing we had the expertise and the visual of the Peace Officer's vehicle to help us secure this major intersection.

We would like to ask for the Town of Vulcan's Peace Officer to be onsite with the Peace Officer's vehicle to assist volunteers with traffic control at the Centre Street & Elizabeth Street (Hwy 534) intersection, again this year. We would provide 2-3 adult volunteers to assist the peace officer with road control from 7:45am to the end of race, approx. 5:30pm. We would be willing to meet with the Peace Officer prior to race day to answer any questions or concerns that he may have, as well as give out plans and schedules so he is well versed in the day's activities. As with all of our volunteers and contractors, we will make sure that he is fed and provided refreshments throughout the day as well. If you have any further questions or concerns about this request please contact myself.

Thank you to the Town of Vulcan for all the support that they give to make this race possible. If you have any questions please contact myself, Colleen Carey, at racedirector@vulcantinman.ca or by phone at 403-485-2292 (work) or 403-485-0678 (cell), (please note, I would ask that my personal cell is not given out to participants or for Tinman inquiries, my work phone can be given out, thank you!)

Sincerely,

Vulcan Tinman Sport Association

Our Reference: 2600-SU

April 20, 2018

Colleen Carey
Race Director
racedirector@vulcantinman.ca
Vulcan Tinman Sport Association
PO Box 785
Vulcan, AB T0L 2B0

Dear Ms. Carey:

RE: VULCAN TINMAN TRIATHLON – SATURDAY, JUNE 2, 2018 – HIGHWAY 534

Thank you for your application dated April 13, 2018, requesting approval for the above noted event.

The Vulcan Tinman Sport Association has approval to use the portions of Highway 534 as shown on the attached map for the above noted event. Alberta Transportation accepts the Traffic Accommodation Strategy for use that was submitted with the application. Approvals from other road authorities may be required for the portions of the event that are to be held on local or city roads.

The Triathlon should be conducted in a manner that will not create any hazard for the participants or the motoring public. For your information and further consideration, Alberta Transportations' safety guidelines outlined in Special Events Guide D2.7 Triathlons (or Biathlons) are attached.

Also attached is a Bicycle Race Order, which will authorize your group to stage the bicycle race on Highway 534 on June 2, 2018. Please contact Tim Brown of Volker Stevin Contracting in Vulcan, 403/485-2671, to erect and remove the signs. Any costs that may be incurred through your involvement with Volker Stevin Contracting will be at the sole expense of the event organizers.

The RCMP Detachment of Vulcan and the Alberta Sheriff Highway Patrol are to be notified of your event.

Alberta Transportation will not accept any responsibility for any incidents that may be caused during, or as a result, of the event. Insurance is to be arranged for by your organization.

With the observance of the safety guidelines and exercise of due care, your group should be able to stage a successful event.

Alberta Transportation may have inspectors traveling through this area on the day of your event and will report all findings to our Regional Safety Officer.

If I can be of further assistance in this matter, please contact me at 403/381-5426.

Yours truly,



Darren Davis
Assistant Development/Planning Technologist

DD/jb

Attachment

cc: Alberta Sheriff Highway Patrol – rick.gardner@gov.ab.ca
Town of Vulcan – admin@townofvulcan.ca
Vulcan County – development@vulcancounty.ab.ca
Volker Stevin – highways@volkerstevin.info

Vulcan RCMP – FAX – 403-485-2781
Curtis Nagel – e-mailed
Don Kovacs – e-mailed



Town of Vulcan

Request for Decision (RFD)

Vulcan County BBQ Street Closure

Meeting:	Regular Council
Meeting Date:	May 14, 2018
Originated By:	Kim Fath

BACKGROUND / PROPOSAL:

Vulcan County is requesting the closure of a section of Centre Street on Friday, June 8th, 2018 to accommodate their annual barbeque.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Council is asked to approve the street closure as requested from the intersection at 1st Avenue North and Centre Street to the alley between the County Administration Building and the liquor store from 11:00 a.m. to 1:00 p.m.

Attached is a letter of request from Vulcan County.

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

Moved by Councillor _____ THAT this Council approves Vulcan County's request for a street closure from the 1st Avenue North and Centre Street intersection to the alley between the County Administration Building and the liquor store on Friday, June 8th, 2018 from 11:00 a.m. to 1:00 p.m.

Initials show support -Reviewed by: _____

Director: _____


CAO



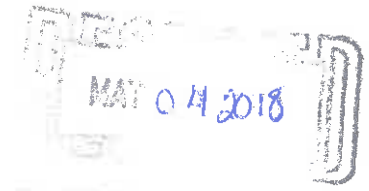
11.2

P.O. BOX 180
VULCAN, ALBERTA
T0L 2B0

TELEPHONE: 1-403-485-2241
TOLL FREE: 1-877-485-2299
FAX: 1-403-485-2920
www.vulcancounty.ab.ca

May 3, 2018

Town of Vulcan
Box 360
Vulcan, AB T0L 2B0



Attention: Kim Fath, CAO

Re: Road Closure

Vulcan County Agricultural Services will be having their annual BBQ to support Agriculture on Friday, June 8, 2018. We are planning to host this function outside the County Administration Building on Centre Street.

For this reason, Vulcan County Agricultural Services is requesting permission to close a section of Centre Street from the intersection up to the alley between the Administration Building and the Liquor store on Friday, June 8, 2018 from 11:00 a.m. to 1:00 p.m.

Please advise of Council's decision at your earliest convenience.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kelly Malmberg". The signature is fluid and cursive.

Kelly Malmberg
Director of Agriculture
Vulcan County

Town of Vulcan

Request for Decision (RFD)

Extension of Kinette Walking Path

Meeting:	Regular Council
Meeting Date	May 14, 2018
Originated By	Bonnie Ellis

BACKGROUND / PROPOSAL:

The Vulcan Recreation Committee made a recommendation at the Town of Vulcan's strategic planning sessions to identify the extension and paving of the walking path along 1st Avenue North from 3rd Street North to Centre Street as a priority for the 2018 year.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Community Services Manager approached the Vulcan Kinette Club inquiring if the Kinette Club would partner with the Recreation Committee and the Town of Vulcan to move forward with the extension of the walking path.

The Vulcan Kinette Club forwarded a letter to Town Council committing a 15,000.00 donation towards the extension and paving of the walking path along 1st Avenue North from 3rd Street North to Centre Street.

Attached for Council's information is a cost estimate from the Public Works foreman based on the public works department completing the majority of the project with the Town's resources and contracting out the placement of pavement.

COSTS / SOURCE OF FUNDING (if applicable):

Total estimated cost of the project is \$34,365.49

RECOMMENDED ACTION:

Moved by Councillor _____ THAT

Initials show support -Reviewed by:

Director:

CAO



MEMO

To: Town of Vulcan Council

From: Bonnie Ellis, Community Services Manager

Re: Strategic Planning Priorities 2018-Extension of the Walking Path

Date: May 4, 2018

Dear Council,

The walking path has been a boon to our community in various ways. Many of the Town and County residents make use of this path which helps the users to create a healthy lifestyle for themselves and their families.

At the Town's strategic planning sessions in January, with a recommendation from the Recreation Committee, council has identified that the extension and paving of the walking path along 1st Ave North from 3rd Street North to Centre is a priority for the 2018 year.

As this project has been close to the hearts of the Kinetite Club in Vulcan for many years we have joined with their organization to work together to bring about this extension. The Kinetite have generously donated \$15,000 towards this undertaking.

With the overall cost of this endeavor at \$34,365.49 and with the donation of \$15,000 for this project, an **additional \$19,365.49** will be needed to complete this project.

I trust that this is satisfactory, however: should you have any further questions, please feel free to contact the recreation office at your earliest convenience.

Respectfully Submitted,

Bonnie Ellis
Community Services Manager

May 4, 2018

Town of Vulcan
Box 360
VULCAN, AB T0L 2B0

Dear Council:

In response to Bonnie Ellis's letter to the Vulcan Kinettes regarding the expansion of the Walking Path, we are pleased to commit \$15,000.00 to the project as outlined.

The Kinette Club feels that the walking path is a valuable asset to your community and have made a commitment to continue to support this project.

Yours truly,



DiAnne Speer
President
Vulcan Kinette Club

Walking Path Extension Cost Estimate

1st Avenue North from 3rd Street to Center Street

This Estimate is based on Public works department completing the majority of the project with our own resources and contracting out the placement of the pavement.

260 meters of 2.4 meter wide pathway

Paving	\$24,949.71
Gravel / Pit run	\$3037.38
Cement	\$4078.93
Filter cloth/Packer rental/Signs and Paint	\$2299.47
Total	\$34,365.49



Stew Birch

Town Foreman

Town of Vulcan

Request for Decision (RFD)

Spock Days Swimming Pool Request

Meeting: Regular Council
Meeting Date: May 14, 2018
Originated By: Bonnie Ellis

BACKGROUND / PROPOSAL:

The Director of Recreation and Community Services is requesting the use of a Town truck and a flatbed to use for the pool float for the Spock Day's parade on June 9th, 2018.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Council approves the Recreation Department's request for the use of a Town truck and flatbed for the pool float in the Spock Day's parade on June 9th, 2018.

Initials show support -Reviewed by: _____

Director: _____


CAO



MEMO

To: Vulcan Town Council

From: Bonnie Ellis – Community Services Manager

Re: Spock Days Float - Pool

Date: May 7, 2018

Dear Council,

Dear Council, I would like to request the use of a town truck and a flatbed to have for the pool float for the Spock Days Parade on June 9th, 2018

Respectfully Submitted,

A handwritten signature in blue ink that reads "Bonnie Ellis".

Bonnie Ellis
Director of Recreation and Community Services
Town of Vulcan

Town of Vulcan

Request for Decision (RFD)

Bike Rodeo Bike Raffle

Meeting:	Regular Council
Meeting Date:	May 14, 2018
Originated By:	Justin Vallee

BACKGROUND / PROPOSAL:

A Bike Rodeo is being hosted on May 24, 2018 by various organizations within the Town of Vulcan.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Community Peace Officer is requesting Council's approval to allocate \$200.00 from his budget from the Goods and Supplies line to be used for the purchase of a bicycle to raffle off for the children attending the Bike Rodeo.

The Vulcan County Enforcement department is contributing matching funds of \$200.00 to put towards a second bike to raffle.

COSTS / SOURCE OF FUNDING (if applicable):

\$200.00 from the CPO's Goods and Supplies budget line

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Council approves the allocation of \$200.00 from the Community Peace Officer's Goods and Supplies budget line to be allocated towards the purchase of a bicycle for the Bike Rodeo.

Initials show support -Reviewed by:

Director:

CAO

Memo

To: Town of Vulcan Council

From: Justin Vallee, Community Peace Officer

Date: May 9th, 2018

Re: Bike Rodeo Bike Raffle

I would like to request the Council's approval to allocate \$200.00 from the Goods and Supplies line of my department Budget to put towards the purchase of a Bicycle to raffle off to the children attending the Rodeo.

County Enforcement will be matching this amount to contribute a second bike for the raffle.

Justin Vallee
Community Peace Officer
Town of Vulcan





SPRING PROGRAMMING

Vulcan Recreation



Vulcan **BIKE RODEO**

Thursday, May 24, 2018 ★ 9:00am - 2:30pm

**Agility Course, Bike Safety, Bike Games,
Bike Check, and More**

At Vulcan Arena ages 5+, Parents Welcome



BRING YOUR BIKE, TRIKE, SCOOTER OR SKATEBOARD

AND YOUR HELMET!

Brought to you by:



**Town of
Vulcan**
ALBERTA



Vulcan
ALBERTA



Town of Vulcan

Request for Decision (RFD)

Request to Host a Concert at the Rodeo Grounds

Meeting:	Regular Council
Meeting Date:	May 14, 2018
Originated By:	Bonnie Ellis

BACKGROUND / PROPOSAL:

The Vulcan Recreation Committee has been approached to host a Doc Walker concert in Vulcan. The Vulcan Recreation Committee at its May 3rd, 2018 meeting, gave direction to the Recreation Coordinator to proceed with looking into hosting this event.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The event would take place on July 27, 2018 at the Virginia Mitchell Municipal Park Rodeo Grounds and would include a beer garden and concession.

The Community Services Manager has approached the various departments that this event would involve and they have indicated they are in favour of hosting this event.

Attached is a memo from the Community Services Manager for Council's consideration.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT

Initials show support -Reviewed by:

Director:

CAO



MEMO

To: Kim Fath CAO

From: Bonnie Ellis – Community Services Manager

Re: Doc Walker Concert- July 27, 2018

Date: May 10, 2018

Dear Kim,

The Recreation Committee's mandate is to bring recreation and cultural opportunities to our community.

The Recreation committee has been approached to host a Doc Walker Concert in town. At the May 3rd Recreation Committee meeting it was decided that the Recreation Coordinator was to proceed with looking into hosting this event.

This event would take place on July 27th, 2018 at the VMMP Rodeo Grounds which will include a beer garden and concession. The concert would be at dusk with the possibility of having an opening act prior to the main act. We are anticipating the attendance to be about 1000 -1500 people. The duration of the concert would be from approximately 7pm – 12:30am. This would be a fundraising opportunity as, tickets would sale for \$25 each, and a split between Doc Walker would be 80% of tickets sale and 20% liquor sales the remainder would stay in the community.

We will be approaching other community organization to assist in this event. I have discussed this with Stew Birch and Justin Vallee and Grant Shaw they are in favour of this event happening. I have also contacted our insurance company and I am waiting their feedback. We will create door hangers to put on each door long 4th Street North to notify them that the music from this event will extend beyond the permissible bylaw hours, also the location of the stage will help reduce the noise.

Parking would be an issue but we are looking for ways to mitigate this by possibly having a shuttle from the arena and CRC parking lots to the venue.

We are asking Town for support to run this event at the rodeo grounds, CRC and arena parking lots this July.

Pros:

- This event brings many people to town
- We continue a great partnership with Vul-Con
- It promotes tourism
- It expands the already successful event
- It fulfils the cultural mandate
- Low risk
- Great opportunities work with other community organizations.

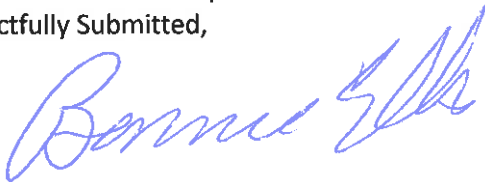
Cons:

- Not selling enough tickets
- Clean up of facility
- No able to get enough volunteers
- Parking is limited

The recommendation from the Community Service Manager is to allow this event to happen with the maintenance being involved in the planning of this event.

I trust that this is satisfactory, however: should you have any further questions, please feel free to contact this office at your earliest convenience.

Respectfully Submitted,



Bonnie Ellis
Community Services Manger

Town of Vulcan

Request for Decision (RFD)

Town Hall Meeting

Meeting:	Regular Council
Meeting Date:	May 14, 2018
Originated By:	Kim Fath

BACKGROUND / PROPOSAL:

Council has expressed an interest to Administration to host a Town Hall public meeting to discuss the 2018 budget.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Council directs Administration to organize a Town Hall public meeting to be held on Monday, June 18, 2018 at the Vulcan Lodge Hall at 7:00 p.m.

Initials show support -Reviewed by: _____

Director: _____

CAO

Town of Vulcan

Request for Decision (RFD)

Marquis Foundation Multi-Care Facility Viability Committee

Meeting: Regular Council
 Meeting Date: May 14, 2018
 Originated By: Kim Fath

BACKGROUND / PROPOSAL:

At the April 24th, 2018 Marquis Foundation board meeting, motion was made to begin looking into the feasibility, and viability of building a new lodge. It has been suggested that a viability committee be formed to investigate this matter. The committee structure has been suggested of Mayor Tom Grant, Councillor Lorna Armstrong and CAO Kim Fath along with Vulcan County representatives Reeve Jason Schneider, Councillor Laurie Lyckman, Councillor Serena Donovan and CAO Nels Petersen. There is also the possibility of Councillor Juce from Carmangay also sitting as a committee member.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

In conjunction with reviewing the Design Guidelines for Continuing Care Facilities, a study will need to be undertaken to determine the project feasibility and what model may best suit the needs of the area.

COSTS / SOURCE OF FUNDING (if applicable):

Per diems would be paid for Councillors to sit as members of this committee as per Policy A-12 – Council Remuneration.

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Council appoints Mayor Tom Grant, Councillor Lorna Armstrong and CAO Kim Fath to sit on the Marquis Foundation Multi-Care Facility Viability Committee and that Council approves the per diem for this committee as per Policy A-12 – Council Remuneration.

Initials show support -Reviewed by: _____

Director: _____

CAO 

Town of Vulcan

Request for Decision (RFD)

Management Reports

Meeting: Regular Council
Meeting Date: May 14, 2018
Originated By: Kim Fath

BACKGROUND / PROPOSAL:

Management is to produce a report each month.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached are the following reports:

- (A) Chief Administrative Officer – Kim Fath
- (B) Development Officer – Nancy Neufeld
- (C) Public Foreman – Stew Birch
- (D) Manager of Community Services – Bonnie Ellis
- (E) Community Peace Officer – Justin Vallee
- (F) Vulcan Fire Chief – Peter Wyatt

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

Moved by Councillor _____ THAT this Council receives for information the management reports for the period ending May 14, 2018.

Initials show support -Reviewed by:

Director:

CAO



ADMINISTRATOR'S REPORT

TO: TOWN COUNCIL
FROM: Kim Fath, CAO
DATE: May 11th, 2018

Intermunicipal Development Plan

ORRSC has been working on a draft of the IMDP for the Town and the County. A meeting of the committee took place on April 12 with both the Town and County jointly providing input to ORRSC. The Town committee also met independently with our planner Ian on April 30 to discuss areas of the plan that are of particular interest to the Town and how we would like them addressed in the document.

Icompass Implementation

Karen and I attended a video conference kickoff meeting on April 24th and were introduced to our implementation specialist. We have been work with them to create the Town of Vulcan agenda and minutes templates in their system. On May 9th we provided the user information for the staff and council, and are preparing to start working with the software through online training and tutorials over the next few weeks.

EDF

I met with David Warner to review the proposed lease agreement for the Enterprise Solar project on April 24th. Through this discussion we were able to put together the final amendments to the proposed lease documents. Council will be asked to review the final draft and if satisfied by the changes the agreement will be sent to a land agent for preparation and execution.

Seniors Housing

On May 4th Nancy Neufeld and I met with a developer that is interested in creating a seniors housing development of the site owned by the Town. The initial discussion included a dry land condominium approach. We encouraged the developer to focus a possible proposal on an assisted living facility and not on condos, as they are not vision of Council for this area. We also brought them up to date on the recent discussions with the Marquis Foundation. On May 10 the Marquis Foundation Viability Committee met at the Town Office to discuss how they would like to proceed, and will be making recommendation back to the Board of Directors.

A handwritten signature in blue ink, appearing to be 'KA'.

ADMINISTRATOR'S REPORT CONTINUED

Budget and Mill Rate

Based on the discussion at the Committee of the Whole meeting on May 7th we have made the final amendments to all of the budget documents. We will be bringing these along with the mill rate bylaw to the next meeting. Following approval the tax notices will be processed and sent out. We will start preparing the presentation for the Town hall meeting in June.

Pool Ad-hoc Committee

On April 27th the committee met to further review the budget quotes submitted by the pool builders. Based on this review the members of the committee have been investigating several different areas of efficiency for this project. Public works have visited Henderson in Lethbridge to discuss benefits of DE filtration to sand. They have also received a detailed report comparing the operational costs of the 2 filtration systems. Gerry Hillier has investigated different options for construction on the pool house and has been in contact with the health inspector to clarify the exact requirements of the project. The Ad-hoc Committee arranged to meet with the Pool Committee on May 9th to discuss the findings, but there was very limited attendance. The Ad-hoc committee with work with Bonnie to develop a request for proposal based on the information at has been put together.

Meetings of Interest

IMDP – Town Office/ORRSC – April 12th and April 30th.

EDF – Solar Lease – April 24th.

Icompass – Implementation - April 23rd and May 9th.

Pool AD-Hoc Committee/Pool Committee – operational review – April 27th and May 9th.

Flags ½ mast – Town Office – April 28th.

Twin Valley Regional Water Commission – Operations discussion – April 30th.


Senior Housing Developer – Town Office – May 4th.

Committee of the Whole – Budget – May 7th

Marquis Foundation Viability Committee – Town Office – May 10th.

MANAGEMENT ACTIVITIES REPORT

Attached is the current Town of Vulcan Action List.



Kim Fath
Chief Administrative Officer

Town of Vulcan Action List



Meeting/Date	Motion #	Resolution	Assigned To	Action Status	Completion Date
Regular Council April 25, 2016	16.140	Moved by Councillor Paul Taylor THAT Council approves Anderson's request to use the lagoon waste water effluent for the purpose of irrigation and that Administration drafts an agreement to facilitate this matter.	Kim Fath	Pending Anderson purchase of irrigation equipment.	
Regular Council September 26, 2016	16.277	Moved by Councillor Georgia-Lee DeBolt THAT Council directed Administration to research this matter and bring the information back to Council for further consideration.	Kim Fath Stew Birch	Contact golf course and evaluate the success of their program. More than a year of data required.	
Regular Council September 11, 2017	17.328	Moved by Councillor Rick Howard THAT Council directs Administration in consultation with EDF to prepare a final draft of the lease agreement for the Prairie Vista Estates property.	Kim Fath	Pending successful changes to ASP and Land-use Bylaw. Final Draft submitted by EDF.	May 7, 2018
Regular Council March 12, 2018	18.066	Moved by Councillor Lorna Armstrong THAT Council directs Administration to begin the tender process for construction of the 400 and 500 blocks of 3rd Street South as per the approved Local Improvement Plans, directly following confirmation on March 15th, 2018 that less than the required number of affected property owners have submitted written opposition to proceeding with this Local Improvement project.	Kim Fath CIMA+	No significant petition was received. CIMA+ prepared tender documents. Awaiting recommendation. Project Awarded April 9, 2018	April 9, 2018
Regular Council March 26, 2018	18.098	Moved by Councillor Lorna Armstrong THAT Council directs Administration to prepare a proposal for the immediate replacement of the ice plant condenser at the Vulcan Arena, including funding options to be brought back to Council for approval, as well as including the arena boiler system replacement in the 2019 budget.	Kim Fath Stew Birch Bonnie Ellis	Exploring funding options with Vulcan County, curling club, and grants. Boiler system noted for 2019 capital budget.	
Regular Council April 9, 2018	18.106	Moved by Councillor Lorna Armstrong THAT Council accepts the amended agreement and directs the Mayor and Administration to execute the agreement.	Kim Fath Karen Rose	Sign, seal and file agreement Provide copy to Vulcan County Received signed copy in office to file on April 17, 2018	April 17, 2018

Town of Vulcan Action List



Meeting/Date	Motion #	Resolution	Assigned To	Action Status	Completion Date
Regular Council April 9, 2018	18.107	Moved by Councillor Georgia-Lee DeBolt THAT the flags at the Administration building be lowered to half-mast on April 28, 2018 in honour of National Day of Mourning in remembrance of workers who were killed, injured or disabled at work.	Kim Fath	Administration to lower flags to half-mast on April 28, 2018	April 28, 2018
Regular Council April 9, 2018	18.108	Moved by Councillor Lorna Armstrong THAT Council proclaims the week of May 20-26, 2018 as National Public Works Week and that the proclamation be posted on the Town's website and bulletin board.	Karen Rose	Sign proclamation, place on Town website and bulletin board	April 9, 2018
Regular Council April 9, 2018	18.111	Moved by Councillor Lorna Armstrong THAT Council rescinds Policy A-15 – Fire Chief Honorarium as presented.	Karen Rose	Remove from policy binder	April 9 th , 2018
Regular Council April 9, 2018	18.112	Moved by Councillor Paul Taylor that Council approves the application submitted by Shearer Agencies for the maximum rebate of \$1,000.00 to be applied against his municipal tax levy in the year following the completion of the renovations.	Karen Rose	Send approval letter to Shearer Agencies Send Copy of Resolution to Nancy Neufeld, Development Officer and Teresa Smith, Tax Clerk	April 11, 2018
Regular Council April 9, 2018	18.113	Moved by Councillor Georgia-Lee DeBolt THAT Council approves the closure of the following roads on July 21, 2018 from 6:00 a.m. to 4:00 p.m. for the Vulcan County Cruisers Car Club Show and Shine as well as permission to use the rodeo grounds for a demolition derby on July 21-22, 2108. Closure of Centre Street from 1 st Ave to 3 rd Ave and 2 nd Ave from 1 st Street North to 1 st Street South from 6:00 a.m. to 4:00 p.m.	Karen Rose Stew Birch	Send letter of approval and CofR to Vulcan County Cruisers Send Copy of Resolution and Request for Service to Public Works Supply barricades and assist County Cruisers if necessary	April 11, 2018
Regular Council April 9, 2018	18.114	Moved by Councillor Paul Taylor THAT Council approves the purchase of a portable diaphragm pump from W.R. Meadows for \$5,301.00 with \$4,075.06 being drawn from the reserve account 4-00-32-763-10 and the remaining funds from the Street Repair and Maintenance section of the 2018 operational budget.	Karen Rose Stew Birch	Send notice of approval to Stew Birch approving purchase of pump Send Copy of Resolution to Janice McCallum-Campbell Purchase of portable diaphragm pump	April 11, 2018

Town of Vulcan Action List



Meeting/Date	Motion #	Resolution	Assigned To	Action Status	Completion Date
Regular Council April 9, 2018	18.115	Moved by Councillor Lyle Magnuson THAT Council accepts the tender from 1307695 Alberta Ltd. o/a 640 Earthworks in the amount of \$842,152.52 (including GST and 10% contingency) for the 2018 Capital Work project on 3 rd Street South, and directs Administration to ask CIMA+ to issue a "Notice of Award" and also prepare and issue the necessary contract documents.	Kim Fath CIMA+	Administration to request that CIMA+ issue Notice of Award and prepare and issue contract for signing CAO and Mayor signed Contract Documents and two copies were returned to CIMA+	April 19, 2018
Regular Council April 9, 2018	18.116	Moved by Councillor Georgia-Lee DeBolt THAT Council approves the purchase of 26 LED light fixtures and shorting caps as per the quotation from EECOL Electric for \$11,094.20, as well as the construction of 26 model space ship engines not to exceed \$3,000.00 with the funds to be drawn from the Street Light Replacement reserve and directs Administration to have Public Works coordinate the replacement of the remaining High Pressure Sodium fixtures in the Industrial subdivision and Arena parking lot.	Karen Rose Stew Birch	Send notice of approval to Public Works approving purchase of LED lights and space ship engines Send Copy of Resolution to Janice McCallum-Campbell Purchase of LED lights, shorting caps, 26 model space ship engines and installation of lighting	April 11, 2018
Regular Council April 23, 2018	18.122	Moved by Councillor Lorna Armstrong THAT the correspondence received for the Alberta Resources Foundation's Heritage Awards 2018 be forwarded to the Vulcan & District Historical Society for their information.	Karen Rose	Forward copy of Alberta Historical Resources Foundation's Heritage Awards to Vulcan & District Historical Society	April 24, 2018
Regular Council April 23, 2018	18.126	Moved by Councillor Lorna Armstrong THAT Bylaw No. 1473-18 Section 10.2 be amended by adding "or between family, friends", and by removing "associates, businesses or otherwise".	Karen Rose	Amend Bylaw No. 1473-18 Add to May 14, 2018 Regular Council Meeting agenda	April 25, 2018
Regular Council April 23, 2018	18.127	Moved by Councillor Lorna Armstrong THAT Policy A-15 – Public Participation be adopted as presented.	Karen Rose	Update Policy Binder	April 25, 2018
Regular Council April 23, 2018	18.128	Moved by Councillor Paul Taylor THAT Council approves an increase to the limit of the MasterCard bearing the names of Bonnie Ellis and the Town of Vulcan from \$3,000.00 to \$6,000.00.	Janice McCallum-Campbell Karen Rose	Increase credit card limit on the Recreation Departments credit card Copy of Resolution to Janice, Bonnie	April 25, 2018

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Town of Vulcan Action List



Meeting/Date	Motion #	Resolution	Assigned To	Action Status	Completion Date
Regular Council April 23, 2018	18.129	Moved by Councillor Lorna Armstrong THAT Council approves the Great Full Cup's proposed pop up patio on a temporary trial basis, from May 1, 2018 to July 31, 2018 at which time Council will review the success of the pop up patio and directs Administration to prepare an agreement based on the conditions identified in the report submitted by the Development Officer.	Nancy Neufeld Karen Rose	Prepare agreement for Pop Up Café for Council's approval Have Town and The Great Full Cup sign agreement Copy of Resolution to Nancy	May 2, 2018
Regular Council April 23, 2018	18.130	Moved by Councillor Paul Taylor THAT Council directs Administration to execute an encroachment agreement as prepared by Fee Simple Law for the 0.70m encroachment of a deck onto Utility Right of Way 777-071-546 at; 140 Aspen Way Lot 16 Block 50 Plan 7710842	Nancy Neufeld Kim Fath Karen Rose	Direct Fee Simple Law to draft agreement Execute Encroachment Agreement CAO and Mayor to sign Update Encroachment Agreement Index	
Regular Council April 23, 2018	18.131	Moved by Councillor Lorna Armstrong THAT Council sponsors the 2018 Vulcan Spock Days event at the Lieutenant level for \$400.00 and the funds be drawn from the One Time Grants to Organizations portion of the 2018 budget as per Policy F-05.	Janice McCallum-Campbell Karen Rose	Submit payment for Lieutenant sponsorship level to Spock Days Assoc. for \$400.00 Copy of Resolution to Janice Send logo to Cori Bowhay	May 7, 2018
Regular Council April 23, 2018	18-132	Moved by Councillor Lorna Armstrong THAT Council approves the street closures for the parade, Taste of Vulcan, Soapbox Derby, and Tech Town on June 9, 2018 as described in the Request for Services.	Karen Rose	Send road closure advertisement to Advocate	April 25, 2018
Regular Council April 23, 2018	18.133	Moved by Councillor Lyle Magnuson THAT Council approves the use of the grounds by the Virginia Mitchell Ball Diamonds for the beer gardens on June 8-10, 2018. The Chairperson must ensure that there is proper security in attendance and a cleanup plan is in place for this event.	Karen Rose	Copy of Resolution to Bonnie Ellis, Stew Birch Send letter of approval to Spock Days Association	April 25, 2018

Town of Vulcan Action List



Meeting/Date	Motion #	Resolution	Assigned To	Action Status	Completion Date
Regular Council April 23, 2018	18.134	Moved by Councillor Georgia-Lee DeBolt THAT Council approves the use of the Lewis Ware building for the Mini Buckers event and that the rental fee for the use of the building be waived.	Karen Rose	Send Copy of Resolution to Bonnie Ellis, Stew Birch	April 25, 2018
Regular Council April 23, 2018	18.135	Moved by Councillor Paul Taylor THAT Council approves the use of the Arena for the Family Fun Fair and that the rental fee for the use of the Arena be waived.	Karen Rose	Send Copy of Resolution to Bonnie Ellis, Stew Birch	April 25, 2018
Regular Council April 23, 2018	18.136	Moved by Councillor Laura Thomas THAT Council approves the assistance of Public Works as described in the Request for Services.	Karen Rose Stew Birch	Send Request for Services to Stew Birch Deliver barriers for road closures, deliver picnic tables where needed	April 25, 2018
Regular Council April 23, 2018	18.137	Moved by Councillor Lyle Magnuson THAT Council directs Administration to place an advertisement for this position for a two week period and the responses to the ad be brought forward to Council at the Regular Council Meeting on May 14, 2018 and that Administration send a letter of appreciation to Mr. McPherson for his years of service.	Karen Rose	Place ad in Vulcan Advocate for member-at-large CFH and added to the May 14, 2018 agenda Send letter of appreciation to Gordon McPherson	April 25, 2018
Regular Council April 23, 2018	18.138	Moved by Councillor Georgia-Lee DeBolt THAT Council approves the Lease Agreement with the Vulcan Curling Club and the Vulcan and District Agricultural Society for an additional 40 year term, and to direct the Mayor and the CAO to execute this document.	Kim Fath Karen Rose	CAO and Mayor sign documents forward to Curling Club and Agricultural Society to sign lease agreement File agreement and update index	May 11, 2018

MEMO

TO: Council

FROM: Nancy Neufeld, Development Officer

DATE: Report for April, 2018

Intermunicipal Development Plan – Meeting April 12th with County and ORRSC. Town committee consists of myself, Kim and John Seaman. Town committee met again on April 30 to review a series of questions put together by ORRSC regarding content of the IMDP from Town's perspective.

Hospital Expansion – Building permit has not been submitted to date. Was contacted by contractor April 13th and indication that they were waiting for contract to be signed off by AHS.

Great Full Cup Pop-Up Patio – Worked on agreement for pop-up patio.

MPC Meeting –MPC meeting held April 17, 2018. Next meeting is scheduled for May 15/18.

BUILDING PERMITS ISSUED APRIL 2018

DATE	PERMIT #	DEV PERMIT #	JOB DESCRIPTION	JOB VALUE	CIVIC ADDRESS	LOT	BLOCK	PLAN
April 17/18	TVC B 0005 18 MU	D18.08	Commercial Building	C-\$391,875	105 Sinclair Rd		69	8211430
April 16/18	TVC B 0006 18 MU	N/A	Residential Reno	R-\$3,000	320 Centre St	8 9 10	10	4030AM
April 20/18	TVC B 0007 18 MU	D18.11	Accessory Building	R-\$16,000	413-1 St N	13	30	5163CC
April 24/18	TVC B 0008 18 MU	D18.09	Change of Use	C-\$500	114-2 Ave S	19-22	3	7000AG

DEVELOPMENT PERMITS ISSUED APRIL 2018

DEVELOPMENT PERMITS ISSUED APRIL 2018

DATE	PERMIT #	DEVELOPMENT DESCRIPTION		ZONE	CIVIC ADDRESS	APPROVED	MPC MOTION #	POST UNTIL	APPROVAL
April 11/18	D18.09	Permitted	Personal Service (Fitness Facility)	C-1	114-2 Ave S	April 11/18	N/A	April 25/18	Approved
April 11/18	D18.10	Permitted	Accessory Bldg	I-1	919-2 Ave N	April 11/18	N/A	April 25/18	Approved
April 20/18	D18.11	Permitted	Accessory Bldg (Shed)	R-1	413-1 St N	April 23/18	N/A	May 7/18	
April 24/18	D18.12	Request for Waiver	Accessory Bldg (Shed)	R-1	504-2 St N	April 24/18	Pending MPC May 15/18	June 6/18	

NEW BUSINESS LICENSES ISSUED APRIL 2018

DATE	LIC #	COMPANY NAME	TYPE OF BUSINESS	VULCAN CIVIC ADDRESS
April 4/18	1040	Tanex (2003) Inc.	Contractor	
Mar 23/18	1041	Greaser's Grub	Food Truck	
April 14/18	1042	Pure Restorations Inc.	Restoration & Remediation	
April 11/18	1043	JK Fitness & Wellness Centre	Fitness Centre	114-2 nd Ave S
April 21/18	1044	Vulcan Golf Course Restaurant	Restaurant	710-1 st St M

Town of Vulcan

Public Works

Month End Report

Month of: April 2018

Facilities:

- Replaced the sodium lights above the ice surface in the arena with LED lighting is done
- Pulled ice out of Arena April 4th
- Myself and Bonnie meet with curling club members to discuss possible funding for the condenser and the arena/curling club
- Myself and Rob Davidson met with public works employees that run Lethbridge pools to look at filtering systems
- Gio doors still working on doors of the Library
- Public works painted the outside of the library
- There is not a set date of when the work in the library is going to take place to deal with the flood issues
- Working on swimming pool to get ready for the season
- Worked on outside lights at tourist center
- Worked on switching lights to LED in town office will continue working on this on rainy days

Streets:

- Snow removal HOPEFULLY is done for a couple of months
- Steaming culverts and storm drains for storm water runoff we had few issues but nothing major
- Street lights tested and repairs done
- County started hauling gravel and pit run for the 3rd street project there is still 600 tons of pit run to come for the 3rd street project with flooding issues in the county there focus is on their roads will get back hauling to us in time for the project
- Working on pricing for street lights if decided to continue on Main Street this year or next. Also the replacement of the old light fixtures in the industrial and arena parking lot with Led waiting for delivery of the lights and building of the space ship attachments
- Pothole patching
- Cleaned up ditches after snow melt from plowing
- Replaced flags that were in bad condition

- April 24th 640 construction started setting up temp water on 3rd street south. As of report time they have placed valves /hydrants and new water main. They will be moving onto the sewer main once it is in place they will then hook in the new service lines. They seem to be making good time there was issues with shutting down the water to be able to start once it was slowed down enough to start placing new valves they are making good progress
- Public works removed the stubs poles from the east of the railway tracks left from the light standard replacement

Water & Sewer:

- Tested all alarms at lift stations and water plant.
- There was a suspected water leak in the intersection of 1st ave north and center street I had Shawnee in to do the repair once we had the piping exposed found the water was coming down from the hydrant trench at some time the hydrant in front of the NAPA store had been hit and damaged causing it the leak . Once ground has dried up and the frost is out public works will have to replace the hydrant. We did not replace it when Shawnee was here due to having to dig up the entrance to NAPA and the area needed to work safe due to soil conditions it would be better and cheaper to wait for conditions to improve

Water Plant (contracted)

- Minor repair and maintenance in water plant
- Have not heard back from Alberta Environment on approvals for water plant and town distribution system
- In April filtering systems were drained and cleaned and filter media checked and added to as needed

Parks:

- Fire pits for VMMP campground are here and public works will be installing them as soon as possible
- Public works painted benches and picnic tables at the solar park
- Public works cleaned up the ball diamonds and campground at VMMP on April 30th. With baseball started and riding club using the area we have opened the washroom and shower building with this being open the camping sites are also open in hopes of getting campers there which should help cut down on any vandalism

Cemetery: One opening and closing

Equipment

- The new half tone and Gravel truck have been ordered and expect delivery May

Personnel:

- All summer staff from last year returned for another year and will all be started May 1st
- Allan Charko started May 1st in the position as full time facility laborer once probation period is over

Other:

- Public works assisted with setup for the circus in the arena
- With the flooding that Vulcan county was dealing with we supplied them with all the barricades we have and I spent one day helping them close roads off and pumping out flooded areas knowing that if we needed help they would do the same for us

Stewart Birch Town Foreman

Prepared By Bonnie Ellis Community Services Manager

RECREATION

New Pool Build:

The Ad-Hoc Committee has met with the Pool Committee . (Attendance was poor) to discuss the finding of the ad-Hoc committee as to the filtrations system, preliminary quote from pool builders, the pool house, fundraising and the Alberta Health Inspector concerns I am also sending out requests for letters of support to go along with the pool grants that we will be sending in. I will be working to get the RFP out and get bids from pool builders for our facility, once that is done, a pool committee meeting will be called to go over the quotes, and from there it will be brought back to the town for review and approval. Once the town has sanctioned the plans and cost the town will request funding from the Lions' Club and then meet with the County to further discuss funding.

Programming

Soccer 81 participants and Baseball 71 participants with six soccer teams and six minor ball teams

The circus came to town we had a total of approximately 420 people attending. This generated \$650.00 in revenue.

Volunteer Supper had 120 attending. Allan Gorzitza was the winner of the Ron Pelham Award for his volunteering with the community over many years with the Vulcan Car Club, Shown' Shine and many other rganizations.

Regular spring programming has come to a close. We will be running all the same programming next spring as the numbers were great and continued to grow as the season continued.

Nerf Wars has been a success in getting the preteen and teen age group out to programming. We will be looking to expand this in the coming year.

Tumbling Teddy has completed and we will now be Teddy Bear Picnic which will be an outside program for 0-5 for parents and kids at the pool park.

Bike Rodeo, this is a joint effort between the town, RCMP, Fish and Wildlife, County Bylaw and with Justin Vallee, Bylaw Officer, taking the lead. This event will promote bicycle safety to the students at VPE on May 24. We child will leave with a bell for their bike and a cookie. Two bikes will be put into a raffle for this event.

Porchfest is a new to our community event. This is an evening on June 15th where the town will be filled with music and people wandering down town

Summer Camp registration is online and open. Golf, Volleyball, Basketball and Drama

Summer Games: July 4-7 in Taber Channing and Bonnie will attend

Arena

Isage 2017-2018

Minor hockey 468 hrs

Vulcan Rec 404 hrs *

Men's Hockey 87 hrs
 Skate Club 260 hr
 School 100
 Other 82 hrs (ringette 15 hrs) **
 Total 1401 hrs 84% occupancy

*Vulcan Rec 404 includes hours are unrented at the end of the week where we will put in unplanned public skate/hockey use to keep the facility as used a possible.

** Ringette use was down this year due to weather.

Ice arena user meeting was held on May 3rd at the town office, member of the various organizations that use the facility were in attendance. Pres. Minor hockey and Pres. Skate Club and other representatives were in attendance along with Channing Schneider – Recreation Coordinator, Georgia Lee DeBolt and Jason Schneider along with myself. This meeting was in accordance with the prior ice meeting to discuss scheduling for next session while it was fresh in people's minds. We reviewed what was used this past season. We reviewed the numbers for public use times and found that those sessions were well attended and we will once again offer those sessions. We will be combining Men and Women Rec hockey as neither team, on a regular bases, had enough players to have a full practice.

Proposed Ice Allotment 2018/2019

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
8am - 9am							
9am - 10:30		School					
10:45 - 12:00							
12:00 - 1:00							
1:00 - 2:15							
2:30 - 3:00							
3:00 - 4:00							
4:00 - 5:00				Youth Shinny	Skate		
5:15 - 6:15							
6:30 - 7:30		Skate					
7:45 - 8:45			Adult Shinny				
9:00 - 10:30		Rec Hockey					

	Prime hr	Total hr	
Vulcan Rec	5	6.5	Plus Saturdays when available
Minor Hockey	10	11.5	Plus games
Vulcan Skate Club	6	10	
Other	3	6	

Hour per Week 2017-2018 Season

Minor Hockey - 13
 Skate Club - 10
 Adult Hockey - 4.5
 Rec Hockey - 4
 Community - 4
 Open Ice Time (hockey games) – 19

Prime Time 4:30pm to 9pm week days

Minor hockey 11
 Skate Club 6.5
 Community 2
 Open ice time 3

Pool

Staff has been hired with Spencer Schneider as head guard for this 2018 season.

We have at present 5 Sr / 4 Jr /and 8 Apprentice.

First day will be May 18th with a Summer Block Party beginning at 1pm free hot dogs and drink with an outdoor movie at 10pm.

Registration for swim lessons and certification has begun online

TOURISM

Summer staff is being hired, Brodynne Thomas, Lyndsey Pearson and Leah Puzey have been hired as summer staff.

Attended Calgary Expo, it was our first foray into comicon. We now have a better idea of what we need for the booth and what merchandise sells. We are the only booth dedicated to Star Trek. We will be attending the Edmonton Comicon in October. Grant had a bookmark created to promote Vulcan and Vul-Con it was a great tool to use to inform people. A draw for 2 tickets for Vul-Con we given away at this event.

Vul-Con July 28th-July 29th – ongoing, Guest are confirmed with the possibility of adding Kerry O'Quinn to the lineup. We have offered 25% discount to any booth that was at Calgary Expo to attend our event.

Klingon Assault Groups has launched an online petition to have a Klingon Bird of Prey constructed in Vulcan.

At present the Coordinator is reviewing stock and beginning to fill the shelves with new and diverse merchandise through partnerships and wholesale suppliers.

Visitor Attendance

Month of April 332 to the facility

At present we are getting the green screen up and ready for the main tourist season. Grant has reorganized the front pod to make selling merchandise easier.

Grants

Canada Summer Jobs Pool 5 funded staff ; Tourism 4 funded staff

Submitted

Bonnie Ellis

Community Services Manager

PEACE OFFICER PROGRAM

Managers' Report – April 2018

- ☐ From April 1st to April 30th; Forty-Seven (47) files were created.
 - Thirty-four (34) Animal Control files
 - Two (2) Offence Notices for Running at large
 - Thirty (30) Warnings for Dog Licenses
 - One (1) Barking Complaint investigation
 - One (1) Deceased Animal disposal
- ☐ Did not have many patrol hours completed for April.
 - One (1) Warning for Fail to obey Stop sign.
- ☐ Cleared up Outstanding Dog Licenses
- ☐ Investigating Two (2) Unsightly Premises
- ☐ Obtained my Recertification in Defensive Baton and OC Spray
 - This is a required Recertification by Solicitor General
- ☐ Positive Ticket Program
 - Winners for VPE art contest awarded.
 - Goldhawk's Printing completed our Tickets, finished ticket books were distributed to RCMP and County Enforcement.
- ☐ Assisted Recreation in Traffic control for Carnival Event at CRC
- ☐ Bike Rodeo
 - Held Organizational meeting with Recreation and a representative from our volunteer agencies
 - Secured AHS Health Unit Head Trauma Specialist
 - Taking inventory of our supplies and securing any missing signs and materials needed.
- ☐ Digital Speed Signs
 - Stew and I have been looking into potential solutions to mounting and placement.
 - Have received the required permits from Alberta Transportation regarding Elizabeth Street Placement.

Plans for May

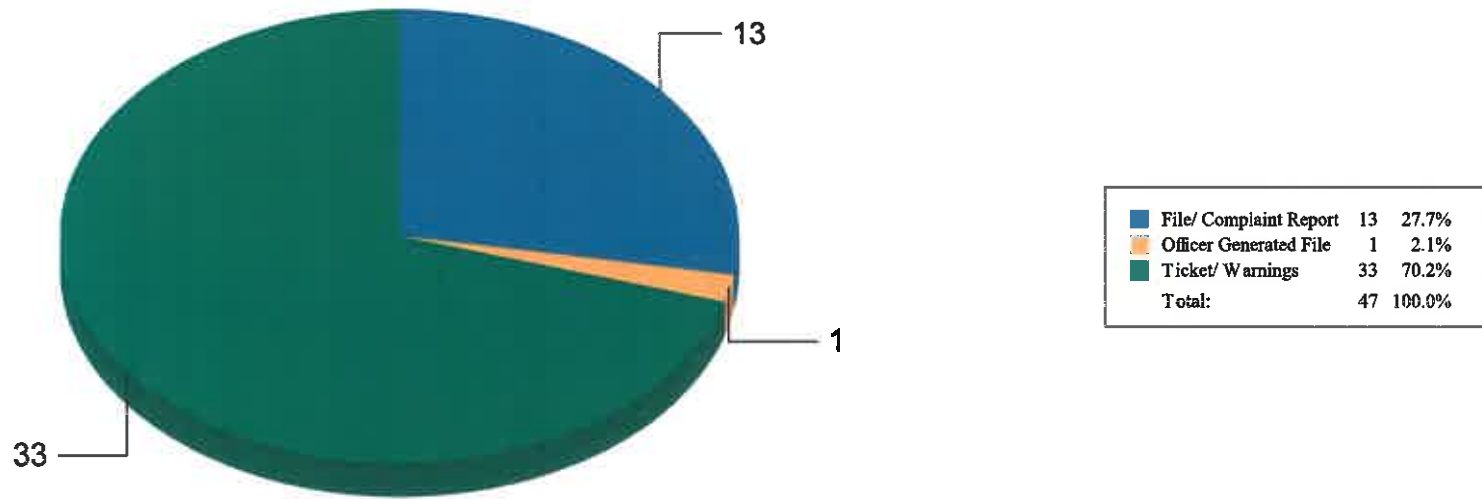
- ☐ Traffic Enforcement
 - Areas for Concern include:
 - Centre Street Downtown; 4-way stops at 1st and 2nd Ave.
 - 1st Avenue, primarily South. Excessive Speed and high pedestrian count.
 - Elizabeth Street, West entrance to town.
 - Elizabeth Street, Playground Zone and crosswalk.

- ☐ Digital Speed Signs
 - Will be utilizing One(1) of our speed signs in the Bike Rodeo
 - Deploying the signs to the playground zone on Centre Street (pool block) in line with the opening of the pool.
- ☐ Bike Rodeo Event on May 24th
- ☐ Deployment of Positive Tickets to youth
- ☐ Will be conducting Two (2) Unsightly Premises Inspections
- ☐ Contacted by AHS to be involved with Elder Abuse Initiative, will be attending an organizational meeting

Town of Vulcan

Statistics from: 4/1/2018 12:00:00AM to 4/30/2018 11:59:00PM

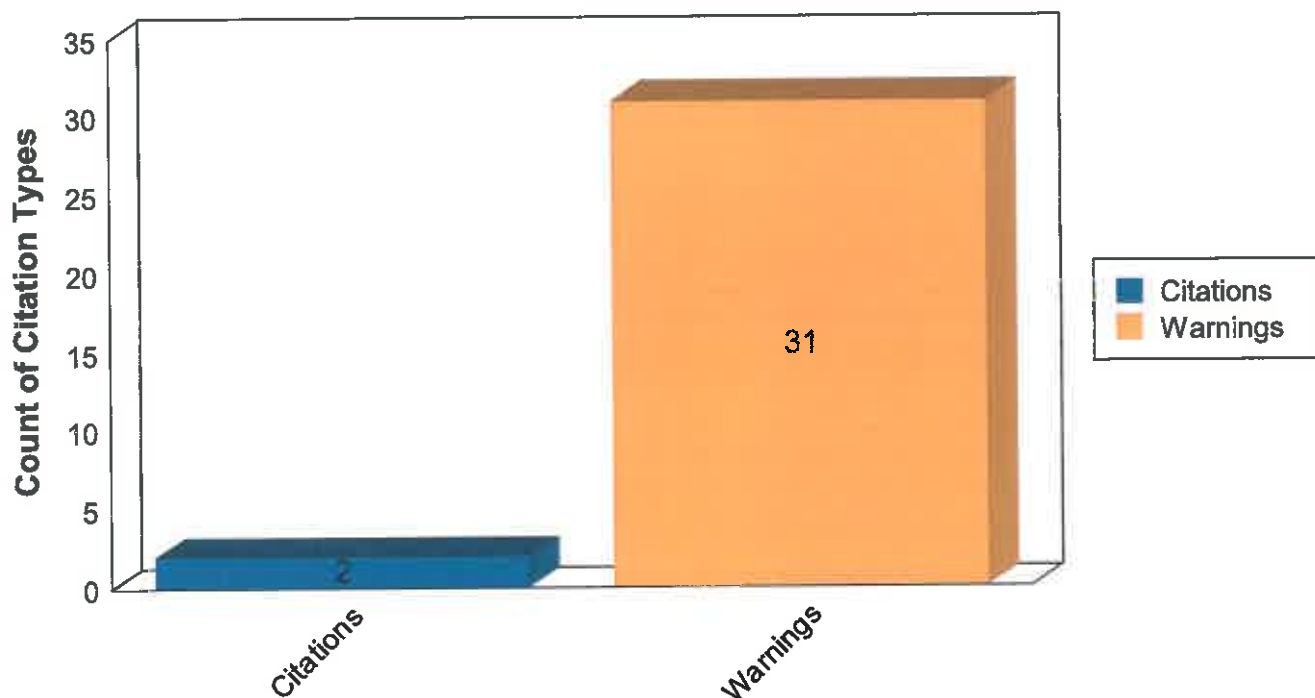
Count of Reports Completed



Comparison of Citations and Warnings

Statistics from: 4/1/2018 12:00:00AM to 4/30/2018 11:59:00PM

Citations vs Warnings





Station 27 Fire Department Office of the Fire Chief

May 11, 2018

Management Report

For the Month of April 2018, Station 27 Fire Department has responded to the following:

Call Type	Town	Rural
Carbon Monoxide		
Fire Response		
Grassland		
Rescue		
Hazmat		
Gas Leaks		
MVC		4
Mutual Aid		
Medical Assist	3	
First Response	1	
Service Call		
False Alarm		
Total Calls (month)	4	4

First Response = No Ems from Vulcan

47 Total Calls to the end of April 2018

The call report is for Town and County.

General Operations

- Our new engine arrived May 8 and was put into service May 9
- Engine 272 and Engine 273 are now retired from active service
- Engine 271 will be going in for CVIP and pump testing in May
- Several members assisted Vulcan County public works during the State of Local Emergency



Station 27 Fire Department Office of the Fire Chief

Membership/Recruitment

- 4 members have recently stepped down from Vulcan Fire
- 1 new member has joined Vulcan Fire
- Deputy Chief Clayton Rutberg has given notice that he will be stepping down as deputy chief effective May 29. He will remain on the roster as a firefighter until he no longer resides in the response area.

Training

- A 1001 level one firefighter course is currently being ran with 8 of our members participating in it. Completion scheduled for June.
- Station 27 has completed the Fire Medical Responder program with 6 students from around the county becoming certified FMR's
- The advanced vehicle extrication course planned for April with special instructor Randy Schmitz from Calgary Fire was a fantastic course. 8 members from stn. 27 attended
- Regular Tuesday practices have been well attended.

Fire Prevention/Public Relations

- Station 27 has a facebook page which is updated after every call or special event

Respectfully,

Peter Wyatt,

District 27 Fire Chief,

Vulcan Fire Department

peter.wyatt@vulcancounty.ab.ca

Town of Vulcan

Request for Decision (RFD)

EDF Solar Lease

Meeting: Regular Council
Meeting Date: May 14, 2018
Originated By: Kim Fath

BACKGROUND / PROPOSAL:

As this discussion is for the purpose of reviewing the EDF Solar Lease agreement affecting the Town of Vulcan, Council may wish to close this portion of the meeting to the public under the Freedom of Information and Protection of Privacy Act, Part 1, Division 2.

25(1) The head of a public body may refuse to disclose information to an applicant if the disclosure could reasonably be expected to harm the economic interest of a public body or the Government of Alberta or the ability of the Government to manage the economy, including the following information;

- (c) information the disclosure of which could reasonably be expected to
- (iii) interfere with contractual or other negotiations of, the Government of Alberta or a public body;

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT

Initials show support -Reviewed by: _____

Director: _____

CAO