

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD IN THE TOWN OF VULCAN COUNCIL CHAMBER
ON MONDAY, NOVEMBER 13th, 2017**

PRESENT:	Mayor	- Tom Grant
	Councillor	- Georgia-Lee DeBolt
	Councillor	- Michelle Roddy
	Councillor	- Lorna Armstrong
	Councillor	- Paul Taylor
	Councillor	- Laura Thomas
	Chief Administrative Officer	- Kim Fath
	Recording Secretary	- Karen Rose

ABSENT:	Councillor	- Lyle Magnuson
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1.0 Call to Order: Mayor Tom Grant called the meeting to order at 7:00 p.m.

2.0 Public Hearings - NIL

3.0 Delegations

3.1 Robert Shearer – 112 – 3 Avenue North – Utility Bill

Robert Shearer attended the meeting to present his concerns to Council in regards to his utility bill for 112 – 3 Avenue North.

4.0 Adoption of Agenda



- 11.9 Municipal Planning Commission Appointment – John Seaman
- 11.10 112 – 3 Avenue North – Utility Bill

Motion No.: 17.393

Moved by Councillor Laura Thomas THAT the agenda governing this meeting be adopted as amended.

CARRIED UNANIMOUSLY

Initials

	
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5.0 Adoption of Previous Minutes

5.1 Regular Council Meeting Minutes

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, October 23, 2017 were presented to Council.

Motion No.: 17.394

Moved by Councillor Georgia-Lee DeBolt THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Monday, October 23, 2017 be approved and read by each member of Council as presented.

CARRIED UNANIMOUSLY

5.2 Organizational Council Meeting Minutes – October 23, 2017

The Minutes of the Organizational Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, October 23, 2017 were presented to Council.

Motion No.: 17.395

Moved by Councillor Lorna Armstrong THAT the Minutes of the Organizational Council Meeting, held in the Town of Vulcan Council Chamber on Monday, October 23, 2017 be approved and read by each member of Council as presented.

CARRIED UNANIMOUSLY

6.0 Unfinished Business

6.1 Community Storage Group

On July 24, 2017 Council approved the development of a Community Group Storage area and allocated \$10,000.00 for the fencing and preparation of the site. The original proposed site was denied by the MPC and on September 11, 2017 Council made motion to move forward with proposing a new location north of the public works yard. This location has been approved by the MPC.

Because of the change of location an additional 270 feet of fence is required. Public Works will require an additional \$7,000.00 for the development of the Community Group Storage area.

Motion No.: 17.396

Moved by Councillor Lorna Armstrong THAT Council approves an additional \$7,000.00 of funding to be drawn from the Contingency Reserve, for the purpose of creating a Community Group Storage Facility.
CARRIED UNANIMOUSLY

7.0 Financial Reports – NIL

8.0 Correspondence and Information Items

- 8.1 The Correspondence and Information Items for the period ending November 13, 2017 was presented to Council to be received for information.

Motion No.: 17.397

Moved by Councillor Paul Taylor THAT the Correspondence and Information Items for the period ending November 13, 2017 be received for information.
CARRIED UNANIMOUSLY

9.0 Committee and Administrative Reports

- 9.1 The minutes and verbal presentations were presented for the various boards and committees in whom Town Council has an interest.

Motion No.: 17.398

Moved by Councillor Lorna Armstrong THAT the minutes and/or verbal reports of Town represented Boards/Committees at the November 13, 2017 Town Council Meeting be received for information.

- Family & Community Support Services Meeting – Minutes – September 28, 2017
- Mayors & Reeves of Southwest Alberta – Agenda – Minutes – October 6, 2017
- Vulcan Library Board Meeting – Minutes – October 18, 2017
- Municipal Planning Commission Meeting – Agenda – Minutes – October 24, 2017
- Twin Valley Regional Water Services Commission – Minutes – October 30, 2017
- Vulcan & District Tourism Society Meeting – Minutes – November 7, 2017

Verbal Reports:

- Councillor Paul Taylor
 - Twin Valley Regional Water Services Commission
 - Municipal Planning Commission
- Councillor Georgia-Lee DeBolt
 - Family and Community Support Services
 - Vulcan District Recreation Committee
 - Twin Valley Regional Water Services Commission
 - Vulcan & District Tourism Society
- Councillor Lorna Armstrong
 - Vulcan Business Development Society
- Councillor Laura Thomas
 - Vulcan Brand Innovation Team
 - Community Futures Highwood
- Councillor Michelle Roddy
 - Vulcan Regional Victim Services Society
 - Vulcan Business Development Society
- Mayor Tom Grant
 - Southern Alberta Energy for Waste Association
 - Vulcan District Waste Commission

CARRIED UNANIMOUSLY

10.0 Bylaws/Policies

10.1 Bylaw No. 1465-17 – Local Improvement – 100 Block of 2nd Street South

This bylaw authorizes the Council of the Municipality to impose a local improvement tax in respect of all lands that directly benefit from the 100 Block of 2nd Street South pavement and utility infrastructure local improvement project.

Motion No.: 17. 399

Moved by Councillor Georgia-Lee DeBolt THAT Bylaw No. 1465-17 be given first reading.

CARRIED UNANIMOUSLY

Motion No.: 17.400

Moved by Councillor Lorna Armstrong THAT Bylaw No. 1465-17 be given second reading.
CARRIED UNANIMOUSLY

Motion No.: 17.401

Moved by Councillor Paul Taylor THAT Bylaw No. 1465-17 be introduced for third reading.
CARRIED UNANIMOUSLY

Motion No.: 17.402

Moved by Councillor Lorna Armstrong THAT Bylaw No. 1465-17 be given third and final reading.
CARRIED UNANIMOUSLY

10.2 Bylaw No. 1466-17 – Local Improvement - 200 Block of 2nd Street South

This Bylaw authorizes the Council of the Municipality to impose a local improvement tax in respect of all lands that directly benefit from the 200 Block of 2nd Street South pavement and utility infrastructure local improvement project.

Motion No.: 17.403

Moved by Councillor Laura Thomas THAT Bylaw No. 1466-17 be given first reading.
CARRIED UNANIMOUSLY

Motion No.: 17.404

Moved by Councillor Georgia-Lee DeBolt THAT Bylaw No. 1466-17 be given second reading.
CARRIED UNANIMOUSLY

Motion No.: 17.405

Moved by Councillor Paul Taylor THAT Bylaw No. 1466-17 be introduced for third reading.
CARRIED UNANIMOUSLY

Motion No.: 17.406

Moved by Councillor Lorna Armstrong THAT Bylaw No. 1466-17 be given third and final reading.
CARRIED UNANIMOUSLY

11.0 New Business

11.1 Vulcan Food Bank – CPR Holiday Train

The Canadian Pacific Railway announced that the Holiday Train will be in Vulcan on Sunday, December 10, 2017 arriving at 2:45 p.m. with the event running from 3:00 p.m. to 3:30 p.m.

Motion No.: 17.407

Moved by Councillor Georgia-Lee DeBolt THAT Council approves a donation of \$2,000.00 for the Vulcan Food Bank to be drawn from the Administration Grants portion of the 2017 Operation budget, and agrees to participate in the CP Holiday Train visit to Vulcan.

CARRIED UNANIMOUSLY

Motion No.: 17.408

Moved by Councillor Paul Taylor THAT Council approves a temporary road closure for the CP Holiday Train event on 2nd Street South from Service Road to 1st Avenue.

CARRIED UNANIMOUSLY

Motion No.: 17.409

Moved by Councillor Lorna Armstrong THAT Council approves that the Public Works Department and the Vulcan Fire Department assist in the preparations for the CP Holiday Train event in cooperation with the Vulcan Regional Foodbank Society.

CARRIED UNANIMOUSLY

11.2 Elected Official Education Program

Under the Municipal Government Act municipalities must offer orientation training within 90 days after each Councillor takes the oath of office.

The Elected Officials Education Program offers a 2 day course that will provide everything needed to meet the MGA requirements. The closest location to Vulcan is in Lethbridge on January 8-9, 2018. The cost for this course is \$200.00 per person. CAO's are encouraged to attend with the Councillors.

Motion No.: 17.410

Moved by Councillor Paul Taylor THAT Council approves the expenses as per Policy A-12 for all Councillors to attend the Munis 101: The Essentials of Municipal Governance course

being offered by the Elected Officials Education Program, at a location of their choosing with preference being given to Lethbridge on January 8-9, 2018.

CARRIED UNANIMOUSLY

11.3 Fire Services Committee Agreement

Over the last several months the Town and County have been working at developing an operation agreement for fire protection in the Vulcan district.

On October 23 Council made motion to enter into an agreement with the Vulcan County to form a Fire Services Committee. The terms of this agreement were for each municipality to appoint one elected official and two members at large.

Motion No.: 17.411

Moved by Councillor Lorna Armstrong THAT Council appoint Stewart Birch, and Dwayne Hill as the members at large, and Paul Taylor as the elected official, to the Vulcan Fire Services Committee.

CARRIED UNANIMOUSLY

11.4 Council Photographs

Administration contacted Glacier Valley Photography about the new Council photographs that are taken with each new Council.

Glacier Valley Photography supplied a quote of \$942.00. This will be drawn from the 2017 Legislative budget.

Motion No. 17.412

Moved by Councillor Michelle Roddy THAT Council approves the quote from Glacier Valley Photography for the new Council photographs with the funds to be taken from the 2017 Legislative budget, and directs Administration to make arrangements with Glacier Valley Photography to take the new Council's photographs.

CARRIED UNANIMOUSLY

11.5 Alberta Local Authorities Reciprocal Insurance Exchange

The Town of Vulcan was a subscriber of the Alberta Local Authorities Reciprocal Insurance Exchange (ALARIE) when they stopped issuing insurance policies as of December 31, 2002.

Initials





ALARIE has completed all final payment of claims, and the Alberta Court of Queen's Bench has issued an order confirming the subscribers eligible for the distribution of assets. The Town of Vulcan is included in this order and received a payment of \$29,092.45.

Motion No.: 17.413

Moved by Councillor Georgia-Lee DeBolt THAT Council directs Administration to deposit the funds received from the dissolution of the Alberta Local Authorities Reciprocal Insurance Exchange to the Contingency Reserve. **CARRIED UNANIMOUSLY**

11.6 Act 4 Health Cancer Prevention Request

The Act 4 Health Cancer Prevention Coalition is an active group of community members that are looking at ways to support a cancer prevention project supported by the Alberta Cancer Prevention Legacy Fund.

One of their initiatives is to have bike racks installed around the Town. The placement of bike racks is hoped to promote more physical activity for all ages.

Motion No.: 17.414

Moved by Councillor Lorna Armstrong THAT Council approves the installation of bike racks at Memorial Park, Birch Park, VMMP Soccer Field, VMMP Ball Diamonds and the Library to be coordinated by the Public Works and Recreation Department and funded by the Acts 4 Health Cancer Prevention Coalition. **CARRIED UNANIMOUSLY**

11.7 Vulcan & District Tourism Society

Over the last several months the Town and County have discussed different funding options in an effort to sustain the ongoing operations of the Vulcan and District Tourism Society.

On November 7, 2017 the Vulcan and District Tourism Society board of directors met and made a motion in regards to the future operations of the Society.

Motion No.: 17.415

Moved by Councillor Paul Taylor THAT the Town of Vulcan provide administrative management of the Vulcan and District Tourism Society effective January 1, 2018, and directs Administration to provide Council with a proposal for the ongoing management of the Society, and

THAT the Town of Vulcan 2018 funding allocation for the Vulcan and District Tourism Society be held by the Town for the purpose of managing the Society operations.

CARRIED UNANIMOUSLY

11.8 Vulcan Business Development Society

Over the last several months the Town and County have discussed different options in an effort to sustain the ongoing operations of the Vulcan Business Development Society.

On October 25, 2017 the Vulcan County at their Regular Council meeting made motion to provide zero funding in 2018 to the Vulcan Business Development Society.

Motion No.: 17.416

Moved by Councillor Lorna Armstrong THAT Council recommends to the Vulcan Business Development Society to approach the Vulcan County to provide administrative management of this Society effective January 1, 2018, and pending County approval, that the Town of Vulcan 2018 funding allocation for the Vulcan Business Development Society be held by the Town until such time as it may be requested for the management of the Society operations.

CARRIED UNANIMOUSLY

11.9 Municipal Planning Commission Appointment – John Seaman

On October 24, 2017 the Municipal Planning Commission recommended the appointment of John Seaman as a Member-at-Large of this committee.

Motion No.: 17.417

Moved by Councillor Paul Taylor THAT Council appoints John Seaman as a Member-at-Large for the Municipal Planning Commission with the term ending December 2019.

CARRIED UNANIMOUSLY

11.10 112 – 3 Avenue North Utility Bill

Council discussed the verbal presentation given in regards to the utility bill for 112 – 3 Avenue North.

Motion No.: 17.418

Moved by Councillor Georgia-Lee DeBolt THAT Council directs Administration to not apply penalty to the outstanding balance of the utility account for 112 – 3 Avenue North until April 1, 2018 or such time as the balance has been paid in full.

CARRIED UNANIMOUSLY

12.0 Notice of Motion - NIL

13.0 Management Reports

Motion No.: 17.419

Moved by Councillor Laura Thomas THAT this Council receives for information the management reports for the period ending November 13, 2017.

CARRIED UNANIMOUSLY

14.0 In-Camera

14.1 CUPE Local 37 Negotiations – FOIPPA Part 1 Division 2 (16)(1)(a)(ii)

Motion No.: 17.420

Moved by Councillor Lorna Armstrong THAT Council move in-camera at 8:52 p.m. for the purpose of reviewing the collective agreement affecting Town Staff.

CARRIED UNANIMOUSLY

Mayor Tom Grant granted a 3 minute recess.

Motion No.: 17.421

Moved by Councillor Georgia-Lee DeBolt THAT Council move out-of-camera at 9:24 p.m.

CARRIED UNANIMOUSLY

Initials


 

15.0 Adjournment

The meeting was adjourned by Councillor Michelle Roddy at 9:25 p.m.



Tom Grant
Mayor



Kim Fath
Chief Administrative Officer

Initials

