

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
HELD IN THE TOWN OF VULCAN COUNCIL CHAMBER  
ON MONDAY, MAY 22<sup>nd</sup>, 2017**

<b>PRESENT:</b>	Mayor	- Tom Grant
	Councillor	- John Seaman
	Councillor	- Georgia-Lee DeBolt
	Councillor	- Rick Howard
	Councillor	- Sue Dow
	Councillor	- Paul Taylor
	Chief Administrative Officer	- Kim Fath

<b>ABSENT:</b>	Councillor	- Lorna Armstrong
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**1.0 Call to Order:** Mayor Tom Grant called the meeting to order at 7:00 p.m.

**2.0 Public Hearings - NIL**

**3.0 Delegations - NIL**

**4.0 Adoption of Agenda**

**Motion No.: 17.190**

Moved by Councillor Rick Howard THAT the agenda governing this meeting be adopted as presented.

**CARRIED UNANIMOUSLY**

**5.0 Adoption of Previous Minutes**


**5.1 Regular Council Meeting Minutes**

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, May 8, 2017 were presented to Council.

**Motion No.: 17.191**

Moved by Councillor John Seaman THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Monday, May 8, 2017 be approved and read by each member of Council as presented

**CARRIED UNANIMOUSLY**

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## **6.0 Unfinished Business**

### **6.1 Request to Remove Berm at Rodeo Grounds**

At the April 24, 2017 Regular Council Meeting the Sid Hartung Rodeo Committee requested the removal of the berm at the rodeo grounds. Council directed Administration to contact the Committee for clarification regarding the hill or berms. The Committee confirmed that the original request was for the hill.

#### **Motion No.: 17.192**

Moved by Councillor Paul Taylor THAT Council under the supervision of the Public Works Department approves the request to remove the hill between the Lewis Ware Pavilion and the baseball diamond parking lot. **CARRIED**

## **7.0 Financial Reports**

### **7.1 Cash Statement – Ending April 30, 2017**

#### **Motion No.: 17.193**

Moved by Councillor Georgia-Lee DeBolt THAT the Cash Statement for the period ending April 30, 2017 be received as information. **CARRIED UNANIMOUSLY**

### **7.2 Year-to-Date Summary – Ending April 30, 2017**

#### **Motion No.: 17.194**

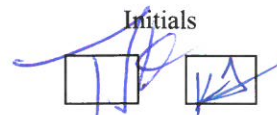
Moved by Councillor Sue Dow THAT the Year-to-Date Summary for the period ending April 30, 2017 be received as information. **CARRIED UNANIMOUSLY**

## **8.0 Correspondence and Information Items**

8.1 The Correspondence and Information Items for the period ending March 27, 2017 was presented to Council to be received for information.

#### **Motion No.: 17.195**

Moved by Councillor Paul Taylor THAT the Correspondence and Information Items for the period ending May 22, 2017 be received for information. **CARRIED UNANIMOUSLY**

Initials  


## 9.0 Committee and Administrative Reports

- 9.1 The minutes and verbal presentations were presented for the various boards and committees in whom Town Council has an interest.

### **Motion No.: 17.196**

Moved by Councillor Rick Howard THAT the minutes and/or verbal reports of Town represented Boards/Committees at the May 22, 2017 Town Council Meeting be received for information.

- Oldman River Regional Services Commission – Agenda – Minutes – March 2, 2017
- Municipal Planning Commission Meeting – Agenda – Minutes – May 16, 2017

### Verbal Reports:

- Councillor John Seaman
  - Foothills Regional Emergency Services Commission
- Councillor Sue Dow
  - Vulcan Business Development Society AGM & Regular Meeting
  - Vulcan Brand Innovation Team AGM and Regular Meeting
- Councillor Paul Taylor
  - Vulcan Golf and Country Club
- Councillor Georgia-Lee DeBolt
  - Vulcan Business Development Society AGM & Regular Meeting

**CARRIED UNANIMOUSLY**

## 10.0 Bylaws/Policies

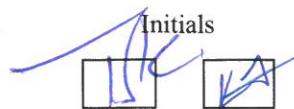
### 10.1 Amend Policy PL-02 – Encroachment Policy

Administration is reviewing current policies and requested that Council amend Policy PL-02 – Encroachment Policy with changes to the format of the policy but no changes to the wording in the policy.

### **Motion No.: 17.197**

Moved by Councillor Sue Dow THAT Council adopts Policy PL-02 – Encroachment Policy as amended.

**CARRIED UNANIMOUSLY**

Initials  


## **10.2 Amend Policy PL-04 – Manufactured Homes and Prefabricated Dwelling Regulations**

Administration is reviewing current policies and requested that Council amend Policy PL-04 Manufactured Homes and Prefabricated Dwelling Regulations with changes to the wording and formatting of the policy.

**Motion No.: 17.198**

Moved by Councillor Georgia-Lee DeBolt THAT Council adopts Policy PL-04 – Manufactured Homes and Prefabricated Dwelling Regulations as amended.

**CARRIED UNANIMOUSLY**

## **10.3 Amend Policy PL-08 – Municipal Addressing**

Administration is reviewing current policies and requested that Council amend Policy PL-08 – Municipal Addressing with changes to the format and wording in the policy.

**Motion No.: 17.199**

Moved by Councillor Rick Howard THAT Council adopts Policy PL-08 – Municipal Addressing as amended.

**CARRIED UNANIMOUSLY**

## **10.4 Policy PL-12 – Commercial Development Incentive and Business Resource Policy**


In 2014 Council approved a Business Incentive Policy PL-12-2. In performing research for the current policy review Administration has identified a much more comprehensive commercial development incentive policy.

Council reviewed the draft policy and provided their feedback to Administration and directed Administration to make available the draft policy for Vulcan residents to review at the Town Hall Meeting on June 19, 2017.

## **11.0 New Business**

### **11.1 Town Hall Meeting**

Council expressed an interest to Administration to host a Town Hall public meeting to discuss the 2017 budget and mill rate increase.

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**Motion No.: 17.200**

Moved by Councillor Paul Taylor THAT Council directs Administration to organize a Town Hall public meeting to be held on Monday, June 19, 2017 at the Vulcan Lodge Hall at 7:00 p.m.  
**CARRIED UNANIMOUSLY**

**11.2 Spock Days Requests**

Administration received several requests from the Spock Days Committee concerning events being held during Spock Days on June 9-11, 2017.

- 1) Spock Days Parade Road Closure  
Keith Brooks on behalf of the Spock Days Committee is asking for a road closure for the Spock Days Parade. The route will remain the same as last year.

**Parade** - June 10<sup>th</sup> between 9:30 a.m. to 11:00 a.m.:

From the Arena to Prairie View Elementary along 6<sup>th</sup> Avenue South and then from 6<sup>th</sup> Avenue South along Centre Street to 1<sup>st</sup> Avenue; 1<sup>st</sup> Avenue South to 2<sup>nd</sup> Street South to 2<sup>nd</sup> Avenue South to Elizabeth Street to the Arena.

- 2) Spock Days Sponsorship Package  
The Spock Days Association is asking for support for this year's Spock Days. In 2016 Council approved the "Commander Level Sponsorship" in the amount of \$675.00. The Sponsorship levels have changed for the 2017 Spock Days as shown on the attached letter.
- 3) Use of Virginia Mitchell Ball Diamond and Arena  
The Spock Days Association is requesting the use of grounds by the Virginia Mitchell Ball Diamonds for the beer gardens and the use of the Arena for the Cabaret.
- 4) Use of Town Truck and Flatbed  
The Recreation Department is requesting the use of a Town truck and flatbed to use for the pool float for the Spock Days parade on June 10, 2017.

**Motion No.: 17.201**

Moved by Councillor John Seaman THAT Council approves the street closures for the Vulcan Spock Days parade on June 10, 2017.  
**CARRIED UNANIMOUSLY**

**Parade** - June 10<sup>th</sup> between 9:30 a.m. to 11:00 a.m.:

From the Arena to Prairie View Elementary along 6<sup>th</sup> Avenue South and then from 6<sup>th</sup> Avenue South along Centre Street to 1<sup>st</sup> Avenue; 1<sup>st</sup> Avenue South to 2<sup>nd</sup> Street South to 2<sup>nd</sup> Avenue South to Elizabeth Street to the Arena.

**Motion No.: 17.202**

Moved by Councillor Sue Dow THAT Council approves the Silver Sponsorship level in the amount of \$500.00.

**CARRIED UNANIMOUSLY**

**Motion No.: 17.203**

Moved by Councillor Rick Howard THAT Council approves the use of the grounds by the Virginia Mitchell Ball diamonds for the beer gardens on June 9-11, 2017 and the use of the Arena for the Cabaret on June 10, 2017. The Chairperson must ensure that there is proper security in attendance and a cleanup plan is in place for these events.

**CARRIED UNANIMOUSLY**

**Motion No.: 17.204**

Moved by Councillor Georgia-Lee DeBolt THAT Council approves the Recreation Department's request for the use of a truck and flatbed for the pool float in the Spock Day's parade on June 10, 2017.

**CARRIED UNANIMOUSLY**

**11.3 Furnace Replacement at Tourist Center**


The Public Works department has identified the need to replace both furnace units at the Tourism Center. Council has allocated funds for this purpose from the Tourism Capital Reserve in the amount of \$10,000.00.

The Public Works Foreman received two written quotes from local businesses for this project. The lowest quote was received from Town & Country Sheet Metal for \$7,192.50, with the second quote being approximately \$4,000.00 higher.

**Motion No.: 17.205**

Moved by Councillor Rick Howard THAT Council approves the replacement of the two furnaces at the Tourism Center, and that the funds be drawn from the Tourist Center Capital Reserve in an amount not to exceed \$7,500.00.

**CARRIED UNANIMOUSLY**

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#### **11.4 Heaven Can Wait Funding Request**

At the December 12, 2016 Regular Council Meeting, Heaven Can Wait attended the meeting as a delegation and gave a presentation describing the shelter's mandate and how they could assist the Town with the homeless cat population. Heaven Can Wait committed \$10,000.00 to help initiate this program.

Heaven Can Wait requested that the Town of Vulcan consider funding this initiative in the amount of \$4,000.00 so that this program may continue. The CPO has been the point of contact for this initiative from the start and has supplied a letter for Council providing his position on this matter.

##### **Motion No.: 17.206**

Moved by Councillor Paul Taylor THAT Council approves a onetime contribution of \$4000.00 to the Heaven Can Wait Cat Program with the funds to be drawn from the Contingency Reserve account.

**CARRIED UNANIMOUSLY**

#### **11.5 Business Tax Incentive Applications**

Council adopted Policy PL-12-2 to provide for a portion of the municipal taxes to be forgiven to encourage the growth of existing and new businesses within the Town of Vulcan.

The Town currently has 5 businesses that have requested forgiveness of the Municipal taxes.

Roll Number 084300: Requests 50% forgiveness

Roll Number 020700: Requests 20% forgiveness

Roll Number 019200: Requests 30% forgiveness

Roll Number 086000: Requests 60% forgiveness

Roll Number 053000: Requests 30% forgiveness


##### **Motion No.: 17.207**

Moved by Councillor Rick Howard THAT Council approves Administration's recommendation to forgive the municipal taxes for the businesses as presented.

**CARRIED UNANIMOUSLY**

#### **11.6 Vulcan Swimming Pool Concession Agreement**

The Vulcan Recreation Department requested that the Town of Vulcan enter into an agreement between the Town of Vulcan and the Rise and Shine c/o Carol Seaman for the

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operation of the concession at the Vulcan Lions Club Swimming Pool and Water Park commencing May 31, 2017 and expiring on August 31, 2017.

Councillor John Seaman excused himself from the meeting at 8:13 p.m.

**Motion No.: 17.208**

Moved by Councillor Sue Dow THAT Council enters into an agreement with Rise and Shine c/o Carol Seaman for the operation of the concession at the Vulcan Lions Club Swimming Pool and Water Park that expires on August 31, 2017.

**CARRIED UNANIMOUSLY**

Councillor John Seaman returned to the meeting at 8:15 p.m.

**11.7 3<sup>rd</sup> Annual Kin Kids Soap Box Derby Street Closure Request**

The Kinsmen Club of Vulcan is hosting its 3<sup>rd</sup> Annual Kin Kids Soap Box Derby on Saturday, July 15, 2017 in conjunction with the County Cruiser's Show' n Shine event.

They requested that the Town approves the closure of 1<sup>st</sup> Street North between 1<sup>st</sup> Avenue and 2<sup>nd</sup> Avenue North between 8:00 a.m. to 6:00 p.m. They also requested the intersection of 1<sup>st</sup> North and 2<sup>nd</sup> Avenue North between Chinook Credit Union and Fountain Tire be closed due to safety concerns with traffic moving through intersection.

**Motion No.: 17.209**

Moved by Councillor Georgia-Lee DeBolt THAT Council approves the street closure of 1<sup>st</sup> Street North between 1<sup>st</sup> Avenue and 2<sup>nd</sup> Avenue North including the 2<sup>nd</sup> Avenue North intersection on Saturday, July 15, 2017 from 8:00 a.m. to 6:00 p.m.



**CARRIED UNANIMOUSLY**

**11.8 Vulcan County Cruisers Show' n Shine and Demolition Derby Street Closure – July 15-16, 2017**

The Vulcan County Cruisers Car Club is requesting a street closure for the club's Annual Show' n Shine on July 15, 2017 as well as permission to use the rodeo grounds for a demolition derby on July 15-16, 2017.

Closure of Centre Street from 1<sup>st</sup> Avenue to 3<sup>rd</sup> Avenue and 2<sup>nd</sup> Avenue from 1<sup>st</sup> Street North to 1<sup>st</sup> Street South from 6:00 a.m. to 4:00 p.m.

Permission to use the Rodeo Grounds for a demotion derby

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**Motion No.: 17.210**

Moved by Councillor Paul Taylor THAT Council approves the closure of the following roads on July 15, 2017 from 6:00 a.m. to 4:00 p.m. for the Vulcan County Cruisers Car Club Show' n Shine as well as permission to use the rodeo grounds for a demolition derby on July 15-16, 2017.

Closure of Centre Street from 1<sup>st</sup> Avenue to 3<sup>rd</sup> Avenue and 2<sup>nd</sup> Avenue from 1<sup>st</sup> Street North to 1<sup>st</sup> Street South from 6:00 a.m. to 4:00 p.m.

Permission to use the Rodeo Grounds for a demolition derby

**CARRIED UNANIMOUSLY**

**11.9 Vulcan County Cruisers Request for Use of Baseball Diamond**

The Vulcan County Cruisers Car Club requested the use of the Ball Diamond at the Virginia Mitchell Park for parking of car trailers and camping trailers during the Vulcan County Cruisers Car Club Demolition Derby. This request was forwarded to the Vulcan Recreation Department and Public Works for their recommendations.

**Motion No.: 17.211**

Moved by Councillor Paul Taylor THAT Council denies the Vulcan County Cruisers request to use the Ball Diamond at the Virginia Mitchell Park for parking of car trailers and camping trailers during the Vulcan Cruisers Demolition Derby.

**CARRIED UNANIMOUSLY**

**11.10 Request for Placement of Portable Washroom on Town Property**

The Town has received a request from the parents of the U-12 Soccer Club to place a portable washroom on the boulevard of the Prairie View Elementary School. This request was forwarded to both Recreation and Development departments for comment.

**Motion No.: 17.212**

Moved by Councillor Rick Howard THAT Council denies the request to place a portable washroom on the boulevard of the Prairie View Elementary School. The Town of Vulcan will provide a Letter of Support to the U-12 Soccer Club for the placement of a portable washroom on the adjacent field on Palliser property.

**CARRIED UNANIMOUSLY**

### 11.11 Foothills Regional 911 Initiative

The Foothills Regional Emergency Services Commission is working on an initiative called Fix Rural 911 Dispatch.

Councillor Seaman attended a Foothills Regional Emergency Services Commission and was asked to bring this information forward to Council. They are requesting that the Town distribute the information for their initiative Fix Rural 911 Dispatch to Vulcan residents.

#### **Motion No.: 17.213**

Moved by Councillor John Seaman THAT Administration sends the Fix Rural 911 Dispatch information to Vulcan residents through Canada Post distribution and publish on the town's website.

**CARRIED UNANIMOUSLY**

#### **12.0 Notice of Motion - NIL**


#### **13.0 Management Reports - NIL**

#### **14.0 In-Camera - NIL**

#### **15.0 Adjournment**

The meeting was adjourned by Councillor Rick Howard at 8:49 p.m.

  
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Tom Grant  
Mayor

  
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Kim Fath  
Chief Administrative Officer