



## TOWN OF VULCAN E-BILL SERVICE AGREEMENT

**Please read the following terms and conditions carefully, as they contain important information that should be known before agreeing to subscribe to the E-Bill service.**

- This service allows subscribers to view their Town of Vulcan Utility Invoice electronically. The electronic bill, also called e-bill, has the same value as a paper Utility Invoice from the Town of Vulcan and should be treated as such by you.
- Printed copies of your e-bill can be used to pay at the Town Office, bank, online, telephone banking, or by mailing a cheque.
- The Utility invoice will be provided to the subscriber as a PDF attachment via the email address supplied.
- It is the subscriber's responsibility to provide the correct email address and to inform the Town of Vulcan of any changes to their email address. Utility bills are e-mailed by the 16th of February, April, June, August, October and December of each year. If you do not receive your Town Utility Invoice, please contact the Town Office at 403-485-2417. Non-receipt is not justification for late payment and penalties will apply.
- When you agree to the Terms & Conditions of this service, **you will no longer receive a paper Utility Invoice from the Town of Vulcan.**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Civic Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Utility Account Number(s): \_\_\_\_\_

E-mail Address: \_\_\_\_\_

I, \_\_\_\_\_, have read and agree to the present terms & conditions listed above.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Personal information is collected in accordance with section 3 of the Municipal Government Act and section 33(c) of the Freedom of Information and Protection of Privacy Act (FOIP) and is protected by FOIP. It will be used to register for electronic delivery of utility bills. If you have questions about the collection and use of the information, contact (403)485-2417.