

TOWN OF VULCAN

Policy Manual

<u>POLICY NUMBER</u>			<u>TITLE OF POLICY</u>
E-03			Cat Trapping
Approval	D/M/Y	Resolution #	
From: F-12		To: E-03	
Amended	09/01/17	17.013	
Amended	27/02/17	17.082	

STATEMENT:

The Town of Vulcan requires a policy to formalize a process for the trapping of at large cats in a humane manner.

1. Trap Requests

- 1.1** A citizen of the Town of Vulcan, who is annoyed with damages done to their property as a result of a stray cat, may contact the Town, voice a complaint and request a cat trap.
- 1.2** The individual requesting use of a cat trap must make an attempt to identify the owner of the problem cat and if possible, talk to the owner and advise the owner of the problem the cat is causing.
- 1.3** If the problem continues and trapping is the only recourse remaining, a trap will be supplied by the Town in order to ensure that the cat is trapped in a humane manner.
- 1.4** Traps will be made available at the Town Office. The borrower will be asked to sign an agreement (Appendix "A") which will hold them responsible should a cat be mistreated after being trapped as well as for lost, stolen or damaged traps. Traps will be available from 9:00 A.M. Monday to 12:00 NOON Friday during regular business hours.
- 1.5** All traps lent out by the Town must be returned by 12:00 NOON each Friday.
- 1.6** The Complainant will be required to pay a \$20.00 deposit to the Town. This deposit will be returned to the Complainant at such time as the trap is returned and is found to be in the same condition it was at the time it was obtained from the Town.
- 1.7** The borrower is responsible for the trap while in their possession. If the trap is not returned or if the trap is stolen or damaged in any way the borrower will be required to pay the actual cost of the replacement or repair of the trap.
- 1.8** The Town may enter and inspect the premises of the Complainant and ascertain if a cat trap has been properly placed or set and if a cat has been trapped.
- 1.9** If at any time it is found that a resident is not adhering to the conditions set out in the agreement, the service will be withdrawn immediately.
- 1.10** Traps will be given out on a first come first serve basis. If all traps are out of the office, staff will start a list and give the first available trap to the next person on the list.

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2. Trapping Procedure

- 2.1 Only approved traps as provided by the Town of Vulcan are to be used.
- 2.2 The borrower is responsible should a cat be mistreated after being trapped.
- 2.3 Traps can only be set on the borrower's property or in the case of a renter on his rented property.
- 2.4 The borrower must check the trap hourly and if no cat is caught before going to bed or leaving the residence, the trap should be tripped to avoid a cat being caught and spending a prolonged time in an unchecked trap. The trap should only be re-set when it can be monitored and checked hourly.
- 2.5 No trap is to be left operational when the temperature is above plus 30° degrees Celsius or below negative 10° Celsius. At the time of requesting a trap to be lent out if these temperatures exist or when wind, rain, snow or other extreme weather conditions exist or when the weather forecast calls for extreme weather conditions, at the discretion of the Bylaw Enforcement Officer or their designate, the traps will not be available for use.
- 2.6 When a cat is caught it is to be provided water and the trap moved to a location where it is protected from the weather and conditions outside or any other conditions that may bring harm to the animal until such time that it is dropped off and delivered to the Town and received by the Bylaw Enforcement Officer or other Town employee. When a cat is trapped outside of the hours that the Town Office is open the borrower must immediately the next morning contact the Bylaw Enforcement Officer or the Town Office and arrange to drop the cat off.
- 2.7 No cat will be accepted after the Town's regular working hours, or between 12:00 NOON Friday and 8:30 A.M. Monday.

3. Impound

- 3.1 While in the care of the Town a trapped cat will be checked twice daily to ensure they have sufficient food and water and are not in undue distress.
- 3.2 At such time as the Town takes possession of a trapped cat, the Town will try to locate an identifying tag or tattoo on the cat and, if found, will make effort to contact the Owner of the cat in order to report that it has been impounded by the Town.
- 3.3 Notwithstanding the care taken to ensure return of an Owner's cat, if a trapped cat shall be found by the Town to be wild and dangerous and/or seriously injured, it may be euthanized immediately upon being impounded.
- 3.4 The Bylaw Enforcement Officer shall report any apparent illness, communicable disease, injury, or unhealthy condition of any cat to a veterinarian and act upon their recommendation. The owner, if known, shall be held responsible for all charges resulting therefrom.

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3. Impound Continued

- 3.5** At such time as a cat owner attends the Town office for the purpose of picking up their cat, which was running at large, an offence ticket will be issued in accordance with the Town of Vulcan Animal Control Bylaw, at the rate established in the Rates and Fees Bylaw.
- 3.6** The Town shall keep all impounded cats for a period of at least 72 hours, including the day of impounding. Sundays and Statutory Holidays shall not be included in the computation of the 72 hour period. During this period, any cat may be redeemed, by its Owner, upon payment to the Town of:
- (a) impound, kennel and necessary veterinary fees incurred as a result of the impoundment and,
 - (b) accepting service of the appropriate bylaw violation ticket.
- 3.7** At the expiry of the 72 hour period, any cat not redeemed may be destroyed, sold or adopted and any proceeds kept by the Town.
- 3.8** Anyone interested in adopting a cat from the Town will be required to pay all impound fees associated with said cat. At their sole discretion, the Bylaw Enforcement Officer has the right to refuse to adopt a cat to any person that they believe would be an unsuitable owner, for any reason.
- 3.9** If the cat is not claimed by its owner or no one is interested in adopting the cat an attempt will be made to find an alternative animal shelter or animal rescue for the cat. If none of these alternative options are possible or available the cat will be euthanized by a veterinarian.

- END OF POLICY -

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Cat Trapping Agreement



THE CAT TRAP LENT OUT BY THE TOWN OF VULCAN IS CONSIDERED TO BE A FEASIBLE AND HUMANE WAY OF DEALING WITH UNWANTED CATS. HOWEVER, THE TRAP COULD VERY EASILY BECOME A TORTURE CHAMBER AND VERY INHUMANE IF THE FOLLOWING INSTRUCTIONS ARE NOT FOLLOWED:

1. Only approved traps as provided by the Town of Vulcan are to be used.
2. The borrower is responsible should a cat be mistreated after being trapped.
3. Regardless of which day in the week the trap is taken out it must be returned on Friday of the same week by 12:00 NOON.
4. Traps can only be set on the borrower's property or in the case of a renter on his rented property.
5. The lender must check the trap hourly and if no cat is caught before going to bed or leaving the residence, the trap should be tripped to avoid a cat being caught and spending a prolonged time in an unchecked trap. The trap should only be re-set when it can be monitored and checked hourly.
6. No trap is to be left operational when the temperature is above plus 30° degrees Celsius or below negative 10° Celsius.
7. When a cat is caught it is to be provided water and the trap moved to a location where it is protected from the weather and conditions outside or any other conditions that may bring harm to the animal until such time that it is dropped off and delivered to the Town and received by the Bylaw Enforcement Office or other Town employee. When a cat is trapped outside of the hours that the Town Office is open the borrower must immediately the next morning contact the Bylaw Enforcement Officer through the Town Office at 403-485-2417 and arrange to drop the cat off.
8. No cat will be accepted after the Town's regular working hours, or between 12:00 NOON Friday and 8:30 A.M. Monday.
9. If at any time it is found that a resident is not adhering to the conditions set out in this agreement, the service will be withdrawn immediately.
10. The borrower is responsible for the trap while in their possession. If the trap is not returned or if the trap is stolen or damaged in any way the borrower will be required to pay the actual cost of the replacement or repair of the trap.
11. The borrower hereby indemnifies the Town of Vulcan from and against any and all claims and actions for damage, losses, expenses or claims of any nature to any person or property arising in any way whatsoever out of the use and operation of the cat trap received by the borrower.

I am a resident of the Town of Vulcan and have read and agree to the terms and conditions as stated above.

Name of Borrower				(Print)
House Address				
Telephone Number	Home:		Cell:	
Date and Time Trap Taken	Date:		Time:	
Deposit Taken	\$20.00		Trap Number	

Signature of Borrower _____

Date and Time Trap Returned	Date:		Time:	
Condition				
Deposit Returned	Yes/No:			
Cats Trapped	Yes/No:		If Yes how many?	

Signature of Town Staff _____