AGENDA FOR THE REGULAR MEETING OF COUNCIL
TO BE HELD IN THE TOWN OF VULCAN COUNCIL CHAMBERS
ON MONDAY, MAY 11, 2015
COMMENCING AT 7:00 PM

PUBLIC HEARING

CALL TO ORDER

1.0 Call to Order:

2.0 Public Hearing:

3.0 Delegations:

3.1 John Lockhart – Community Futures Highwood

3.2 Joe Brophy – Community Standards Bylaw

4.0 Adoption of Agenda

4.1

5.0 Adoption of Previous Minutes

5.1 Regular Council Meeting Minutes – April 27, 2015

5.2 Committee of the Whole Meeting – November 3, 2014

6.0 Unfinished Business

6.1 Community Futures Highwood Member at Large Appointment

7.0 Financial Statements

7.1 2014 Audited Financial Statement

7.2 2014 Capital Reserves

7.3 2015 Operations Budget

7.4 2015 Capital Budget

8.0 Correspondence and Information Items

8.1

9.0 Committee and Administrative Reports

9.1

10.0 Bylaws

Bylaw No. 1440-15 – Taxation Rates Levy 2015

11.0 New Business

11.1 Spock Days Sponsorship Package

11.2 National Health & Fitness Day

12.0 Notice of Motion

13.0 Management Reports

13.1 Management Reports

14.0 In-Camera

15.0 Adjournment

ITEM 5.1

Town of Vulcan

Request for Decision (RFD)

Adoption of Previous Minutes
Regular Council Meeting April 27, 2015

Meeting:	Regular Council
Meeting Date:	**May 11, 2015**
Originated By:	Kim Fath

BACKGROUND / PROPOSAL:

Attached are Minutes of the Regular Meeting of Town Council, held in the Town of Vulcan Council Chamber on Monday, April 27, 2015.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

After reviewing these Minutes Council is asked to approve the same with or without changes.

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

Moved by Councillor _____ THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chambers on Monday, April 27, 2015 be approved as circulated and read by each member of Council.

Initials show support -Reviewed by: _____ _____

Director: **CAO**

MINUTES OF THE REGULAR MEETING OF COUNCIL HELD IN THE TOWN OF VULCAN COUNCIL CHAMBER ON MONDAY, APRIL 27, 2015

PRESENT:	Mayor	- Tom Grant
	Councillor	- Georgia-Lee DeBolt
	Councillor	- John Seaman
	Councillor	- Rick Howard
	Councillor	- Sue Dow
	Councillor	- Lorna Armstrong
	Councillor	- Paul Taylor
	Chief Administrative Officer	- Kim Fath
	Recording Secretary	- Karen Rose

1.0 Call to Order: Mayor Tom Grant called the meeting to order at 7:00 p.m.

2.0 Public Hearings: **Bylaw No. 1437-15 - Land Use Bylaw**

Public Hearing – Called at 7:01 p.m.

No written or verbal comments were received, but Mayor Tom Grant allowed a further 10 minutes in case a late submission was received.

Public Hearing – Closed at 7:12 p.m.

3.0 Delegations

3.1 Alberta's Promise Presentation of Red Wagon – Nathan Cross

Nathan Cross with Alberta's Promise was not in attendance due to a scheduling error. He will be attending the May 25, 2015 Regular Council Meeting.

4.0 Adoption of Agenda

Motion No.: 15.114

11.4 Nine In A Line Art Society Request
14.2 Twin Valley Regional Water Commission

Initials

DRAFT

Moved by Councillor Rick Howard THAT the agenda governing this meeting be adopted as amended. **CARRIED UNANIMOUSLY**

5.0 Adoption of Previous Minutes

5.1 Regular Council Meeting Minutes

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, April 13, 2015 were presented to Council.

Motion No.: 15.115

Moved by Councillor Lorna Armstrong THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Monday, April 13, 2015 be approved and read by each member of Council as presented. **CARRIED UNANIMOUSLY**

5.2 Committee of the Whole Meeting Minutes

The Minutes of the Committee of the Whole Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, April 20, 2015 were presented to Council.

Motion No.: 15.116

Moved by Councillor Paul Taylor THAT the Minutes of the Committee of the Whole Meeting, held in the Town of Vulcan Council Chamber on Monday, April 20, 2015 be approved and read by each member of Council as presented.

CARRIED UNANIMOUSLY

6.0 Unfinished Business - NIL

6.1 Policy F-44 Remuneration of Town's Member at Large on Committee's

At the April 13, 2015 Regular Council Meeting Council referred Policy F-44 to the next Council Meeting and that Administration bring back more information for Council's consideration. Further information was provided to Council.

- Option A – Members at Large appointed by Council on a Committee will receive remuneration as indicated in Appendix "C".

Initials

DRAFT

- Option B – Members at Large appointed by Council on a Committee will only receive remuneration, if remuneration is addressed in the bylaw governing that Committee.
- Option C – All Members at Large appointed by Council on a Committee will receive remuneration.

Motion No.: 15.117

Moved by Councillor John Seaman THAT Policy F-44 Option B – Appointment of Member at Large – 3 be amended to state "Members at Large appointed by Council on a Committee will only receive remuneration, if remuneration is addressed in the Bylaw or Terms of Reference governing that Committee as approved by Council."

CARRIED UNANIMOUSLY

Motion No.: 15.118

Moved by Councillor Paul Taylor THAT Council approves Policy F-44 Remuneration of Town Appointed Members at Large on Committees Option B. **CARRIED**

7.0 Financial Reports

7.1 Cash Statement – March 31, 2015

Motion No.: 15.119

Moved by Councillor Georgia-Lee DeBolt THAT the Cash Statement for the period ending March 31, 2015 be received for information. **CARRIED UNANIMOUSLY**

8.0 Correspondence and Information Items

8.1 The Correspondence and Information Items for the period ending April 27, 2015 was presented to Council to be received for information.

Motion No.: 15.120

Moved by Councillor Lorna Armstrong THAT Council approves the donation of $100.00 to the FCM Women in Municipal Government Fund. **CARRIED**

Initials

DRAFT

Motion No.: 15.121

Moved by Councillor Paul Taylor THAT the Correspondence and Information Items for the period ending April 27, 2015 be received for information.

CARRIED UNANIMOUSLY

9.0 Committee and Administrative Reports

9.1 The minutes and verbal presentations were presented for the various boards and committees in whom Town Council has an interest.

Motion No.: 15.122

Moved by Councillor Sue Dow THAT the minutes and/or verbal reports of Town represented Boards/Committees at the April 27, 2015 Town Council Meeting be received for information.

- Foothills Regional Emergency Services – Agenda – Minutes – January 28, 2015
- Oldman River Regional Services Commission – Minutes – February 12, 2015
- Chamber of Commerce Special Meeting – Agenda – Minutes – March 2, 2015
- Chamber of Commerce Regular Meeting – Agenda – Minutes – March 2, 2015
- Twin Valley Regional Water Commission – Agenda – Minutes – March 31, 2015
- Mayors and Reeves of Southwest Alberta – Agenda – Minutes – April 10, 2015
- Twin Valley Regional Water Commission Special Meeting – Minutes – April 13, 2015
- Vulcan Business Development Society – Agenda – Minutes – April 15, 2015

  Verbal Reports:

  - Councillor Sue Dow
    - Vulcan Golf and Country Club
    - Vulcan Business Development Society
  - Councillor Paul Taylor
    - Vulcan Business Development Society
  - Councillor Lorna Armstrong
    - Vulcan Business Development Society
  - Councillor Georgia-Lee DeBolt
    - Vulcan Golf and Country Club
    - Twin Valley Regional Water Services Commission

Initials

DRAFT

- Councillor John Seaman
  - Twin Valley Regional Water Services Commission
  - Vulcan District Waste Commission

- Mayor Tom Grant
  - Southern Alberta Energy from Waste Association

CARRIED UNANIMOUSLY

10.0 Bylaws

9.1 Land Use Bylaw No. 1437-15

Land Use Bylaw No. 1437-15 was given first reading on March 23, 2015.

Council was asked to give second and third reading to Bylaw No. 1437-15.

Motion No.: 15.123

Moved by Councillor John Seaman THAT Council approves the amendment to Land Use Bylaw No. 1427-15, Schedule 1, Section 1, County Residential R3, Minimum Lot Size from 1.8 acres to 1.0 acre. **CARRIED UNANIMOUSLY**

Motion No.: 15.124

Moved by Councillor Paul Taylor THAT Bylaw No. 1437-15 be given second reading as amended. **CARRIED UNANIMOUSLY**

Motion No.: 15.125

Moved by Councillor John Seaman THAT Bylaw No. 1427-15 be given third reading.

CARRIED UNANIMOUSLY

11.0 New Business

11.1 Sale of Lot 11-13, Block 74 Plan 861505 Dale Doner

As per the agreement signed April 21, 2012 the Claresholm Garden Centre has indicated an interest in purchasing Lots 11-13, Block 74, Plan 861505 from the Town of Vulcan as stipulated in the agreement.

Initials

Motion No.: 15.126

Moved by Councillor Rick Howard THAT Council direct Administration to negotiate the sale of Lots 11-13, Block 74, Plan 861505 to Claresholm Garden Centre.

CARRIED UNANIMOUSLY

11.2 Highway Crossing at Whispering Creek

At the July 28, 2014 Regular Council Meeting Council directed Administration to add the construction of the Highway Crossing at Whispering Creek to the 2015 Operational Budget.

The cost of this work is approximately $5,000.00 and will be drawn from the streets paving budget. The Town for several years has had Streets General Reserve with a balance of $5,055.41. Administration would like to use this reserve to pay for this crossing.

Motion No.: 15.127

Moved by Councillor Sue Dow THAT this Council directs Administration to transfer $5,055.41 from the general streets reserve to the streets paving portion of the 2015 Operational Budget.

CARRIED UNANIMOUSLY

11.3 Land Use Bylaw No. 1437-15 Schedule Fee

With the implementation of the new Land Use Bylaw, the decision was made at MPC level to remove the fee schedule relating to development permitting issues from the Land Use Bylaw to a policy.

Proposed Policy F-46 indicates proposed changes in fees – included in a copy of the fee schedule currently in place and proposed policy F-46.

In order to bring current policies in line with the new Land Use Bylaw and proposed policy F-46, Council is asked to consider changes to the policy.

Motion No.: 15.128

Moved by Councillor Paul Taylor THAT Council approves the recommendation by the Development Officer to approve Policy F-46 – Land Use Bylaw Fee Schedule.

CARRIED UNANIMOUSLY

Initials

[ ] [ ]

Motion No.: 15.129

Moved by Councillor Rick Howard THAT Council rescinds Policy PL-1 – Building Permits for Garden Sheds and/or Tool Sheds. **CARRIED UNANIMOUSLY**

Motion No.: 15.130

Moved by Councillor Lorna Armstrong THAT Council amends Policy F-4 – Development Damage Deposits as presented. **CARRIED UNANIMOUSLY**

Motion No.: 15.131

Moved by Councillor Sue Dow THAT Council rescinds Policy PL-2 – Multiple Family Lots – Allen Subdivision. **CARRIED UNANIMOUSLY**

Motion No.: 15.132

Moved by Councillor Georgia-Lee DeBolt THAT Council rescinds Policy PL-3 – Grade Levels – Allen Subdivision. **CARRIED UNANIMOUSLY**

Motion No.: 15.133

Moved by Councillor John Seaman THAT Council rescinds Policy PL-11 – Land Use Bylaw Waiver Request. **CARRIED UNANIMOUSLY**

11.4 Nine In A Line Art Society Request

The Nine In A Line Art Society has made application to the FCC Agrispirit Fund. This fund needs to be received by a municipality and are requesting the Town of Vulcan host their application for this grant.

Motion No.: 15.134

Moved by Councillor Lorna Armstrong THAT Council supports the request from the Nine In A Line Art Society to receive and administer the funds for this grant application. **CARRIED UNANIMOUSLY**

12.0 Notice of Motion - NIL

13.0 Management Reports - NIL

Initials

DRAFT

14.0 In-Camera

Motion No.: 15.135

Moved by Councillor Paul Taylor THAT Council move in-camera at 8:08 p.m.
CARRIED UNANIMOUSLY

Mayor Grant called for a three minute recess.

The meeting reconvened at 8:11 p.m.

Motion No.: 15.136

Moved by Councillor John Seaman THAT Council move out-of-camera at 8:52 p.m.
CARRIED UNANIMOUSLY

15.0 Adjournment

The meeting was adjourned by Councillor Lorna Armstrong at 8:53 p.m.

DRAFT

Tom Grant
Mayor

Kim Fath
Chief Administrative Officer

Initials

ITEM 5.2

Town of Vulcan

Request for Decision (RFD)

Adoption of Previous Minutes
Committee of the Whole Meeting November 3, 2014

Meeting:	Regular Council
Meeting Date:	**May 11, 2015**
Originated By:	Kim Fath

BACKGROUND / PROPOSAL:

Attached are the Minutes of the Committee of the Whole Meeting of Town Council, held in the Town of Vulcan Council Chamber on Monday, November 3, 2014.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

After reviewing and filing of council minutes it was discovered that the minutes for the November 3, 2014 Committee of the Whole Meeting had not been approved.

Council is asked to review and approve these minutes with or without changes.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT the Minutes of the Committee of the Whole Meeting, held in the Town of Vulcan Council Chambers on Monday, November 3, 2014 be approved as circulated and read by each member of Council.

Initials show support -Reviewed by: _____ _____

Director: **CAO**

MINUTES FOR THE COMMITTEE OF THE WHOLE MEETING
TO BE HELD IN THE TOWN OF VULCAN COUNCIL CHAMBER
ON MONDAY, November 3, 2014
STARTING AT 7:00 P.M.

PRESENT:	Mayor	- Tom Grant
	Councillor	- John Seaman
	Councillor	- Sue Dow
	Councillor	- Rick Howard
	Councillor	- Lorna Armstrong
	Councillor	- Georgia-Lee DeBolt
	Chief Administrative Officer	- Kim Fath
	Financial Manager	- Janice McCallum-Campbell
ABSENT:	Councillor	- Paul Taylor

CALL TO ORDER Mayor Tom Grant called the meeting to order at 7:00 pm.

1.0 Delegations - NIL

2.0 Additions to the Agenda

Motion No.: 14.019

Moved by Councillor Lorna Armstrong THAT the agenda governing this meeting be adopted as presented.

CARRIED UNANIMOUSLY

3.0 Minutes

3.1 Minutes – Committee of the Whole Meeting – September 29, 2014

Motion No.: 14.020

Moved by Councillor Sue Dow THAT the Minutes of the Committee of the Whole Meeting, held in the Town of Vulcan Council Chamber on Monday, September 29, 2014 be approved as circulated and read by each member. **CARRIED UNANIMOUSLY**

4.0 Unfinished Business - NIL

5.0 New Business - NIL

6.0 In-Camera

Motion No.: 14.021

Moved by Councillor John Seaman THAT Council move in-camera at 7:02 p.m. **CARRIED UNANIMOUSLY**

Motion No.: 14.022

Moved by Councillor Georgia-Lee DeBolt THAT Council move out-of-camera at 10:02 pm. **CARRIED UNANIMOUSLY**

Adjournment

The meeting adjourned by Councillor Sue Dow at 10:04 p.m.

DRAFT

Tom Grant
Mayor

Kim Fath
Chief Administrative Officer

ITEM 6.1

Town of Vulcan

Request for Decision (RFD)

Community Futures Highwood Membership At Large Appointment

Meeting:	Regular Council
Meeting Date:	**May 11, 2015**
Originated By:	Kim Fath

BACKGROUND / PROPOSAL:

At the April 27, 2015 Regular Council Meeting Council directed Administration to advertise for this position for a two week period and the responses to the ad will be brought forward to Council at the Regular Council meeting on May 11, 2015.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

There were three applications submitted for the Member at Large position, Gord MacPherson, Marilyn McArthur and Alcide Cloutier.

Gord MacPherson is a resident of Vulcan with extensive business knowledge based on his experience as the past manager of the local Credit Union.

Marilyn McArthur currently represents VBDS and has knowledge of local based business. With her current position as the Economic Development Officer it could be perceived as a conflict. Although she works within the Town of Vulcan she is not a resident.

Alcide Cloutier is a resident of Vulcan with a background in municipal government as well as accounting practices.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Council appoints to sit on the Community Futures Highwood Committee as a Member at Large on behalf of the Town of Vulcan.

Initials show support -Reviewed by: _____ _____

Director: **CAO**

TELUS dmcph1@telus.net

RECEIVED APR 30 2015

Vacant seat Community Futures Highwood Board

From : dmcph@telusplanet.net <dmcph1@telus.net> Thu, Apr 30, 2015 01:55 PM

Subject : Vacant seat Community Futures Highwood Board

To : dmcph@telusplanet.net

I would like to put my name forward to fill the advertised vacant seat on the Community Futures Highwood Board, as advertised locally in the Vulcan Advocate.

Thank you.

Gordon McPherson, Box 1046, Vulcan, Alberta 403 485 6821

RECEIVED
APR 28 2015

Vulcan Business Development Society
VBDS

PO Box 1205
Vulcan Alberta,
T0L2B0

April 27, 2015

Kim Fath, CAO
Town of Vulcan
Vulcan Alberta,
T0L2B0

Re: Community Futures Highwood Community/Business Representative

Dear Kim:

It was with great interest that I read the advertisement for the above position in the April 22 issue of the Advocate.

As an economic development professional, I have long been involved with the Community Futures movement in western Canada. I have served as a board member and chair, as well as an employee over the past years.

In my role as Manager, Business Development for VBDS, I have the honour of working with large and small enterprises throughout the community and region. This relationship affords me significant contact with businesses and would allow me to represent Vulcan and the local business community in a meaningful way at the CFDC Board level. The motivation for this application is to insure ongoing representation and increased communication and high levels of service between CF Highwood and the trades people and local groups such as the Chamber of Commerce.

I feel I would represent the community well, and look forward to serving Vulcan in this capacity.

Warmest regards,

Marilyn MacArthur, EcD
Manager Business Development

Box 421
Vulcan, AB
T0L 2B0

May 6, 2015

Mr. Kim Fath
Chief Administrative Officer
Town of Vulcan
321-2nd Street S.
Box 360
Vulcan AB
T0L 2B0

Dear Mr. Fath,

Subject: Community Futures Highwood
Community/Business Representative

I read with interest the ad in the Vulcan Advocate in regards to the above mentioned position.

With the same interest and for your consideration, please accept this letter and enclosed resume as my application to be the Town Community/Business Representative to Community Futures Highwood.

My past experience, as a business owner and CAO for the Town of Vulcan, provides me with the ability to understand the needs of both the business and community sectors.

I possess a good knowledge of the goals and mission of Community Futures Highwood and am eager to help our business community benefit from the programs it offers.

Should you need more information, please do not hesitate to contact me at 403-485-2897 or on my cell at 403-485-1767.

Best regards,

Alcide Cloutier

Enclosure (1)

ITEM 7.1

Town of Vulcan

Request for Decision (RFD)

2014 Audited Financial Statement

Meeting:	Regular Council
Meeting Date:	**May 11, 2015**
Originated By:	Kim Fath

BACKGROUND / PROPOSAL:

Mr. Darryl Scase from Scase & Partners Professional Accountants has provided the 2014 audited financial statement.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Council approves the 2014 Audited Financial Statement as presented.

Initials show support -Reviewed by: _____ _____

Director: **CAO**

TOWN OF VULCAN

CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2014

TOWN OF VULCAN

DECEMBER 31, 2014

CONTENTS

	Page
AUDITOR'S REPORT	1
FINANCIAL STATEMENTS	
Consolidated Statement of Financial Position	3
Consolidated Statement of Operations	4
Consolidates Statement of Changes in Net Assets (Debt)	5
Consolidated Statement of Cash Flows	6
Schedules	7
Notes to Financial Statements	13

INDEPENDENT AUDITOR'S REPORT

TO THE MEMBERS OF COUNCIL
TOWN OF VULCAN

We have audited the accompanying financial statements of Town of Vulcan, which comprise the statement of financial position as at December 31, 2014, and the statements of operations, changes in net financial assets (debt) and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's responsibility for the financial statements
Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's responsibility
Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Suite 32, 2333 18th Avenue NE, Calgary Alberta. T2E 8T6
Suite 1000, 640 – 8th Avenue SW, Calgary, Alberta T2P 1G7
Ph: 403-735-0735 Fax: 403-735-2377
www.scaseandpartners.com

Opinion

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of Town of Vulcan as at December 31, 2014, the results of its operations, changes in its net financial assets (debt), and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Scase & Partners

Professional Accountants

April 25, 2015
Calgary, Alberta

TOWN OF VULCAN

CONSOLIDATED STATEMENT OF FINANCIAL POSITION

AS AT DECEMBER 31, 2014

	2014	2013
FINANCIAL ASSETS		
Cash and investments (Note 2)	$ 1,810,712	$ 1,248,379
Receivables:		
Taxes and grants in lieu receivable (Note 3)	116,758	167,342
Trade and other receivables	304,051	352,222
Due from other governments	43,088	33,027
Land held for resale	1,298,163	1,068,163
	3,572,772	2,869,133
LIABILITIES		
Accounts payable and accrued liabilities	86,658	152,538
Deposit liabilities	98,200	4,000
Deferred revenue (Note 6)	1,193,327	762,449
Employee benefit obligations (Note 11)	75,385	62,470
Long term debt (Note 5)	2,927,891	2,913,856
	4,381,461	3,895,313
NET FINANCIAL ASSETS (DEBT)	(808,689)	(1,026,180)
NON-FINANCIAL ASSETS		
Tangible capital assets (Note 4)	20,869,848	21,687,682
Inventory for consumption	7,473	5,500
Prepaid expenses	92,284	151,208
	20,969,605	21,844,390
ACCUMULATED SURPLUS (Schedule 1, (Note 10)	$20,160,916	$20,818,210

APPROVED:

_____ **Mayor**

_____ **Councilor**

The accompanying notes form an integral part of these financial statements

TOWN OF VULCAN

CONSOLIDATED STATEMENT OF OPERATIONS
FOR THE YEAR ENDED DECEMBER 31, 2014

	BUDGET (Unaudited)	2014	2013
REVENUE			
Net municipal taxes (Schedule 3)	$ 2,093,016	$ 2,099,254	$ 2,021,791
User fees and sales	1,787,111	1,678,005	1,609,813
Penalties and costs of taxes	25,000	33,208	47,433
Government transfers (Schedule 4)	210,962	296,383	247,535
Fines	101,300	49,597	24,043
Franchise and concession contracts	355,200	397,321	303,304
Investment income	1,500	8,805	2,661
Rentals	70,929	80,427	63,222
Licences and permits	24,860	38,822	32,211
Special tax	-		239,199
Other	-	31,712	118,933
Net gain(loss) on sale of capital assets		(7,500)	
	4,669,878	4,706,034	4,710,145
EXPENSES			
Legislative	101,700	101,991	96,507
Administration	866,665	821,027	924,318
Fire	129,523	124,305	127,119
Ambulance	6,000		
Bylaws enforcement	124,737	106,126	65,947
Common service	224,700	280,238	255,178
Roads, streets, walks, lighting	336,666	838,857	789,894
Airport	8,000	8,000	21,000
Storm sewers	4,455	577,227	39,591
Water supply and distribution	762,710	854,155	942,425
Wastewater treatment and disposal	203,919	469,011	837,840
Waste management	365,401	359,211	351,925
Family and community support	177,266	208,898	182,936
Land use, planning, zoning and development	159,365	169,907	129,265
Subdivision land development	82,742	87,655	97,138
Parks and recreation	744,640	831,009	733,695
Culture	127,881	139,989	144,491
Cemeteries	20,950	12,534	17,130
	4,447,320	5,990,140	5,756,399
(SHORTFALL) OF REVENUE OVER EXPENSES BEFORE OTHER	222,558	(1,284,106)	(1,046,254)
Government transfers for capital (Schedule 4)	-	626,811	435,963
(SHORTFALL) EXCESS OF REVENUE OVER EXPENSES	222,558	(657,295)	(610,291)
ACCUMULATED SURPLUS, beginning of year	73,009,160	20,818,211	21,428,502
ACCUMULATED SURPLUS, end of year	$73,231,718	$20,160,916	$20,818,211

The accompanying notes form an integral part of these financial statements

CONSOLIDATED STATEMENT OF CHANGES IN NET FINANCIAL ASSETS (DEBT)

FOR THE YEAR ENDED DECEMBER 31, 2014

	BUDGET (Unaudited)	2014	2013
EXCESS (SHORTFALL) OF REVENUES OVER EXPENSES	$ 222,558	$ (657,295)	$ (610,291)
Acquisition of tangible capital assets		(260,883)	(79,798)
Proceeds on disposal of tangible capital assets		10,000	
Amortization of tangible capital assets		1,061,217	1,064,675
(Gain) loss on sale of tangible capital assets		7,500	
		817,834	984,877
Acquisition of supplies inventories		(7,473)	(5,500)
Acquisition of prepaid assets		(92,284)	(151,208)
Use of supplies inventories		5,500	6,358
Use of prepaid assets		151,208	59,778
		56,951	(90,572)
DECREASE (INCREASE) IN NET DEBT	222,558	217,490	284,014
NET FINANCIAL ASSETS (DEBT), beginning of year	550,114	(1,026,180)	(1,310,194)
NET FINANCIAL ASSETS (DEBT), end of year	$ 772,672	$ (808,690)	$(1,026,180)

The accompanying notes form an integral part of these financial statements

TOWN OF VULCAN

CONSOLIDATED STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED DECEMBER 31, 2014

	2014	2013
NET INFLOW (OUTFLOW) OF CASH RELATED TO THE FOLLOWING ACTIVITIES:		
OPERATING		
Excess (shortfall) of revenues over expenses	$ (657,295)	$ (610,291)
Non-cash items included in excess (shortfall) of revenues over expenses:		
Amortization	1,061,217	1,064,675
(Gain) loss on disposal of tangible capital assets	7,500	
Non-cash charges to operations (net change):		
Decrease (increase) in taxes and grants in place receivable	50,584	116,794
Decrease (increase) in due from government and other trade receivables	38,110	90,758
Decrease (increase) in prepaid expenses	58,924	(91,430)
Decrease (increase) in land held for resale and inventories	(231,973)	1,480
Increase (decrease) in accounts payable and accrued liabilities	(52,967)	41,495
Increase (decrease) in deferred revenue and deposits	525,078	(560,769)
CASH PROVIDED BY OPERATING TRANSACTIONS	799,178	52,712
CAPITAL		
Acquisition of tangible capital assets	(260,883)	(79,798)
Sale of tangible capital assets	10,000	
CASH APPLIED TO CAPITAL TRANSACTIONS	(250,883)	(79,798)
FINANCING		
Short term debt issued		32,000
Short term debt repaid		(32,000)
Long-tern debt issued	230,000	
Long-term debt repaid	(215,965)	(167,874)
CASH APPLIED TO FINANCING TRANSACTIONS	14,035	(167,874)
CHANGE IN CASH AND CASH EQUIVALENTS	562,330	(194,960)
CASH AND CASH EQUIVALENTS, beginning of year	1,248,382	1,443,342
CASH AND CASH EQUIVALENTS, end of year	$ 1,810,712	$ 1,248,382
CASH AND CASH EQUIVALENTS IS REPRESENTED BY:		
Cash and temporary investments (Note 2)	$ 1,810,712	$ 1,248,379
INTEREST PAID ON LONG-TERM DEBT	$ 145,535	$ 151,159

The accompanying notes form an integral part of these financial statements

SCHEDULE OF CHANGES IN ACCUMULATED SURPLUS

FOR THE YEAR ENDED DECEMBER 31, 2014

SCHEDULE 1

	Unrestricted Surplus	Restricted Surplus	Equity in Tangible Capital Assets	2014	2013
BALANCE, beginning of year	$ 1,445,068	$ 599,320	$18,773,824	$20,818,212	$21,428,502
Excess (deficiency of revenues over expenses	(657,295)			(657,295)	(610,290)
Unrestricted funds designated for future use	(113,768)	113,768			
Restricted funds used for operations	4,599	(4,599)			
Restricted funds used for tangible capital assets		(70,468)	70,468		
Current year funds used for tangible capital assets	(190,415)		190,415		
Contributed tangible capital assets					
Disposal of tangible capital assets net of amortization	17,500		(17,500)		
Annual amortization expense	1,061,217		(1,061,217)		
New long term debt	230,000		(230,000)		
Long term debt decrease	(215,965)		215,965		
Change in accumulated surplus	135,873	38,701	(831,869)	(657,295)	(610,290)
BALANCE, end of year	$ 1,580,941	$ 638,021	$17,941,955	$20,160,917	$20,818,212

TOWN OF VULCAN

SCHEDULE OF TANGIBLE CAPITAL ASSETS

FOR THE YEAR ENDED DECEMBER 31, 2014

SCHEDULE 2

	LAND	BUILDINGS	ROADS AND STREETS	ENGINEERED STRUCTURES WATER SYSTEM	ENGINEERED STRUCTURES WASTE SYSTEM	STORM SYSTEM	MACHINERY AND EQUIPMENT	VEHICLES	2014	2013
COST:										
BALANCE, beginning of year	$ 1,212,308	$ 12,206,989	$ 36,810,496	$ 9,322,338	$ 16,320,838	$ 2,581,527	$ 1,606,012	$ 528,424	$ 80,588,932	$ 80,509,132
Acquisition of tangible capital assets	84,580		39,621	41,497	41,497	24,518	-	29,170	260,883	79,798
Construction -in-progress										
Disposal of tangible capital assets								(25,000)	(25,000)	
Write-down of tangible assets										
BALANCE, end of year	1,296,888	12,206,989	36,850,117	9,363,835	16,362,335	2,606,045	1,606,012	532,594	80,824,815	80,588,930
ACCUMULATED AMORTIZATION:										
BALANCE, beginning of year		9,716,042	33,235,217	6,924,690	6,519,008	1,553,622	782,508	170,163	58,901,250	57,836,574
Annual amortization		66,681	492,375	98,334	201,464	32,624	138,156	31,583	1,061,217	1,064,675
Accumulated amortization on disposals								(7,500)	(7,500)	
BALANCE, end of year		9,782,723	33,727,592	7,023,024	6,720,472	1,586,246	920,664	194,246	59,954,967	58,901,249
NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	$ 1,296,888	$ 2,424,266	$ 3,122,525	$ 2,340,811	$ 9,641,863	$ 1,019,799	$ 685,348	$ 338,348	$ 20,869,848	$ 21,687,681
2013 NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	$ 1,212,308	$ 2,490,947	$ 3,575,279	$ 2,397,648	$ 9,801,830	$ 1,027,905	$ 823,504	$ 358,261	$ 21,687,682	

TOWN OF VULCAN

STATEMENT OF PROPERTY AND OTHER TAXES

FOR THE YEAR ENDED DECEMBER 31, 2014

SCHEDULE 3

	BUDGET (Unaudited)	2014	2013
TAXATION			
Real property taxes	$ 2,653,250	$ 2,610,316	$ 2,575,469
Linear property taxes	55,958	46,880	42,217
Government grants in place of property taxes	57,808	40,551	57,808
	2,767,016	2,697,747	2,675,494
REQUISITIONS			
Alberta School Foundation Fund	640,000	566,213	621,601
Seniors Lodge	34,000	32,280	32,102
	674,000	598,493	653,703
NET MUNICIPAL TAXES	$ 2,093,016	$ 2,099,254	$ 2,021,791

TOWN OF VULCAN

SCHEDULE OF GOVERNMENT TRANSFERS

FOR THE YEAR ENDED DECEMBER 31, 2014

SCHEDULE 4

	BUDGET (Unaudited)	2014	2013
TRANSFERS FOR OPERATING:			
Provincial Government	$ 85,521	$ 113,012	$ 91,280
Federal Government	3,000	5,506	4,624
Other Local Governments	122,441	177,865	151,631
	210,962	296,383	247,535
TRANSFERS FOR CAPITAL:			
Provincial Government		626,811	435,963
Federal Government			
		626,811	435,963
TOTAL GOVERNMENT TRANSFERS	$ 210,962	923,194	$ 683,498

SCHEDULE OF CONSOLIDATED EXPENSES BY OBJECT

FOR THE YEAR ENDED DECEMBER 31, 2014

SCHEDULE 5

	BUDGET (Unaudited)	2014	2013
CONSOLIDATED EXPENDITURES BY OBJECT			
Salaries, wages and benefits	$ 1,485,924	$ 1,379,087	$ 1,253,817
Contracted and general services	1,414,392	1,214,426	1,133,839
Materials, goods and utilities	1,105,412	1,546,156	1,536,168
Transfers to local boards and agencies	304,361	624,977	595,023
Bank charges and short-term interest	11,700	7,385	8,060
Interest on long-term debt	125,531	145,535	151,159
Other expenses		11,355	13,657
Amortization of tangible capital assets		1,061,217	1,064,675
	$ 4,447,320	5,990,138	$ 5,756,398

STATEMENT OF OPERATIONS
SCHEDULE OF SEGMENTED DISCLOSURE

FOR THE YEAR ENDED DECEMBER 31, 2014

SCHEDULE 6

	General Government	Protective Services	Transportation Services	Planning and Development	Recreation and Culture	Environmental Services	Other	Total
REVENUE								
Net municipal taxes	$ 2,099,254	$	$	$	$	$	$	$ 2,099,254
Government transfers	197,533	500	39,621		71,287	614,254		923,195
User fees & sales of goods	9,266		10,846	33,830	251,020	1,359,193	13,850	1,678,005
Investment income	8,805							8,805
Contributed assets								
Other revenues	489,759	7,111	5,289	19,223	81,006	21,199		623,587
	2,804,617	7,611	55,756	53,053	403,313	1,994,646	13,850	5,332,846
EXPENSES								
Contract & general services	344,485	120,844	59,599	87,999	121,375	479,571	553	1,214,426
Salaries and wages	356,616	66,531	281,525	80,399	370,020	212,954	11,043	1,379,088
Goods and supplies	31,304	34,413	192,667	2,364	180,576	1,103,895	938	1,546,157
Transfers to local boards	318,248		8,000	75,000	223,729			624,977
Long-term debt interest			12,814	10,931		121,790		145,535
Other expenses	7,385			869	10,487			18,741
	1,058,038	221,788	554,605	257,562	906,187	1,918,210	12,534	4,928,924
NET REVENUE BEFORE AMORTIZATION	1,746,579	(214,177)	(498,849)	(204,509)	(502,874)	76,436	1,316	403,922
Amortization Expense	70,517	8,644	572,489		68,172	341,394		1,061,216
NET REVENUE	$ 1,676,062	$ (222,821)	$ (1,071,338)	$ (204,509)	$ (571,046)	$ (264,958)	$ 1,316	$ (657,294)

1. SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements of the Town of Vulcan are the representations of management prepared in accordance with Canadian public sector accounting standards for local governments established by the Public Sector Accounting Board of the Canada. Significant aspects of the accounting policies adopted by the town are as follows:

(a) Reporting Entity

The consolidated financial statements reflect the assets, liabilities, revenues and expenditures, changes in fund balances and change in financial position of the reporting entity. This entity is comprised of the municipal operations plus all of the organizations that are owned or controlled by the town and are therefore, accountable to the town council for the administration of their financial affairs and resources. Included with the municipality are the following:

Vulcan Fire Department

Vulcan Family & Community Support Services

Vulcan Library

The schedule of taxes levied also includes requisitions for education, health, social and other external organization that are not part of the municipal reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties.

(b) Basis of accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified,

(c) Government Transfers

Government transfers are the transfer of assets from senior levels of government that are nor the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be determined.

(d) Investments

Investments are recorded at amortized cost. Investment premiums and discounts are amortized on the net present value basis over the term of the respective investments. When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

1. SIGNIFICANT ACCOUNTING POLICIES, continued

(e) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provided the Consolidated Change in Net Financial Assets (Debt) for the year.

i. Tangible Capital Assets

Tangible capital assets are recorded at cost which included all amounts that are directly attributable to acquisition, construction, development or betterment of the assets. The cost, less residual value of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

Land Improvements	15-20 years
Buildings	25-50 years
Engineered Structures	
Water System	35-65 years
Wastewater system	35-65 years
Other engineered structures	15-40 years
Machinery and equipment	5-20 years
Vehicles	3-20 years

One-half of the annual amortization is charged in the year of acquisition and in the year of disposal. Assets under construction are not amortized until the assets if available for productive use.

ii. Contributions of Tangible Capital Assets

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

(f) Prepaid Local Improvement Charges

Construction and borrowing costs associated with local improvement projects are recovered through annual special assessments during the period of the related borrowing. These levies are collectible from property owners for work performed by the municipality.

Where a taxpayer has elected to repay the outstanding local improvement charges, such amounts are recorded as deferred revenue. Deferred revenue is amortized to revenue on a straight-line basis over the remaining term of the related borrowings.

In the event that the prepaid amounts are applied against the related borrowings, the deferred revenue is amortized to revenue by the amount equal to the debt repayment.

1. SIGNIFICANT ACCOUNTING POLICIES, continued

(g) Pension Liability

The Town of Vulcan and its eligible employees participate in the Local Authorities Pension Plan, which provides pensions to the Town of Vulcan employees based on years of service and earnings. Employer, employee and Government of Alberta contributions and investment earnings of the LAPP Fund finance the plan.

The actuarial valuation was determined using the projected benefit method prorated on service. Assumptions used in the valuation are based on the Pension board's best estimate of future events. The plan's future experiences will inevitably differ, perhaps significantly, from the assumptions. Any differences between actuarial assumptions ad future experience will emerge as gains or losses in future valuations and will be amortized over the expected average remaining service life of the employee group.

(h) Reserves for Future Expenditures

Reserves are established at the discretion of council to se aside funds for future operating and capital expenditures. Transfers to and/or from reserves are reflected as an adjustment to the applicable fund.

(i) Use of Estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards for local governments requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

(j) Fund Accounting

Management funds consists of the operating, capital, and reserve funds. Transfers between funds are recorded as adjustments to the appropriate equity account. Capital fund debt principal and interest payments are recorded as operating fund expenditures. Proceeds from sales of land held for resale are recorded as operating fund revenues.

1. SIGNIFICANT ACCOUNTING POLICIES, continued

(k) Taxes and Grants in Lieu Receivable

Taxes and grants in lieu receivable consist of current tax levies which remain outstanding at December 31, 2013.

(l) Inventories

Inventories of materials and supplies are valued at cost.

Land held for resale is recorded at cost. Cost includes costs for land acquisition and improvements required to prepare the land for servicing such as clearing, stripping, and leveling charges. Related development cost incurred to provide infrastructure such as water and wastewater services, roads, sidewalks, and street lighting are recorded as physical assets under their respective functions. When land is sold the inventory balance is reduced with an offsetting adjustment to equity in capital assets.

(m) Reserves for Future Expenditures

Reserves are established at the discretion of council to set aside funds for future operating and capital expenditures. Transfers to and/or from reserves are reflected as an adjustment to the operating fund while transfers to and/or from capital reserves are shown as an adjustment to the respective fund.

(n) Tax revenues

Tax revenues are recognized when the tax has been authorized by bylaw and the taxable event has occurred.

Requisitions operate as a flow through and are excluded from municipal revenue

(o) Requisition Over-levies and Under-levies

Excess collections and under-levies arise from the difference between the actual levy made to cover each requisition and the actual amount requisitioned. If the actual levy exceeds the requisition, the excess collection is accrued as a liability and shown as an "other" operating expenditure. In situations where the actual levy is less than the requisition amount, the under-levy is accrued as an "other" asset and reflected as "other" operating revenue. Requisition tax rates in the subsequent year are adjusted for any excess collections to under-levies of the prior year. Amounts previously accrued for excess collections are included in "other" operating expenditures.

(p) Interest on Long Term Debt

Interest on long-term debt is recorded as an expenditure as payment is made and there is an accrual for long-term debt interest payable at the end of the year.

1. SIGNIFICANT ACCOUNTING POLICIES, continued

(q) Debt Charges Recoverable

Debt charges recoverable consist of amounts that are recoverable from municipal agencies or other local governments with respect to outstanding debentures or other long-term debt pursuant to annexation orders or joint capital undertakings. These recoveries are recorded at a value that equals the offsetting portion of the unmatured long-term debt, less actuarial requirements for the retirement of any sinking fund debentures.debt interest payable at the end of the year.

(r) Certain balances may not add due to formula rounding.

2. CASH AND TEMPORARY INVESTMENTS

	2014	2013
Bank overdraft	$ (104,181)	$ (565,719)
Temporary investments	1,914,893	1,814,098
	$ 1,810,712	$ 1,248,379

Temporary investments are are investments with maturities in the normal operating cycle of the municipality. Non-current investments are term deposits and other funds with maturities greater than the normal operating cycle.

	2014	2013
Restricted cash		
Restricted surplus	$ 638,021	$ 599,320
Deferred revenue	1,193,327	762,449
Deposits	98,200	4,000
	1,929,548	$ 1,365,769

3. TAXES AND GRANTS IN PLACE OF TAXES RECEIVABLE

	2014	2013
Current taxes and grants in place of taxes	$ 81,926	$ 154,824
Arrears taxes	34,832	12,517
	116,758	167,341
Less: allowance for doubtful accounts	-	-
	$ 116,758	$ 167,341

4. TANGIBLE CAPITAL ASSETS

NET BOOK VALUE	2014	2013
Land	$ 1,296,888	$ 1,212,308
Buildings	2,424,266	2,490,947
Engineered Structures		
Roadway system	3,122,525	3,575,279
Water distribution system	2,340,811	2,397,648
Wastewater treatment system	9,641,863	9,801,830
Storm system	1,019,800	1,027,905
Machinery and equipment	685,347	823,504
Vehicles	338,348	358,261
	$20,869,848	$21,687,682

5. LONG-TERM DEBT

	2014	2013
AMFC debentures	$ 2,927,891	2,913,856
Mortgage borrowing	-	-
	$ 2,927,891	$ 2,913,856
Current Portion	$ 169,319	$ 169,965

	Principal	Interest	Total
2015	$ 169,317	$ 142,091	$ 311,408
2016	169,401	134,063	303,464
2017	175,972	126,227	302,199
2018	182,898	118,036	300,934
2019	144,200	109,469	253,669
Thereafter	2,086,100	759,753	2,845,853
	$ 2,927,888	$ 1,389,639	$ 4,317,527

Debenture debt is payable to Alberta Municipal Financing Authority (ACFA) and bears interest at rates ranging from 2.41% to 6.25% per annum, before Provincial subsidy and mature in periods 2013 through 2034. Debenture debt is issued on the credit and security of the Town of Vulcan at large.

6. DEFERRED REVENUE

	2014	2013
Unearned income		
Deferred revenue	$ 3,418	$ 406
MSI grant capital	359,528	317,437
Alberta energy grant	405,369	439,496
Fire grant	-	500
Federal gas tax fund	208,457	-
Basic municipal transport grant	165,769	-
Regional collaboration grant	46,882	-
Wh Gr Ph 3-6 developer bond	3,903	4,610
	$ 1,193,326	$ 762,449

7. SALARY AND BENEFITS DISCLOSURE

Disclosure of salaries and benefits for elected municipal officials the chief administrative officer and designated officers as required by Alberta Regulation 313-2000 is as follows:

	2014			2013
	Salary (1)	Benefits and Allowances (2)	Total	Total
Mayor Dirks	$ -	$ -	$ -	$ 12,077
Mayor Grant	16,450	2,357	18,807	4,915
Councilor Armstrong	6,800	1,071	7,871	4,653
Councilor DeBolt	7,200	1,446	8,646	4,506
Councilor Dow	11,700	1,429	13,129	1,257
Councilor Howard	5,200	1,429	6,629	3,181
Councilor Seaman	9,400	1,428	10,828	12,549
Councilor Hill	-	-	-	6,516
Councilor Day	-	-	-	6,932
Councilor Sanderson	-	-	-	7,632
Councilor Taylor	9,800	1,190	10,990	13,834
Chief Administrative Officer	61,250	4,351	65,601	65,369
Chief Administrative officer	62,965	10,162	73,127	83,472

(1) Salary includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria, and any other direct cash remuneration.

7. SALARY AND BENEFITS DISCLOSURE, continued

(2) Employer's share of all employee benefits and contributions or payments made on behalf of employees including pension, health care, dental coverage, vision coverage, group life insurance. accidental disability amid dismemberment insurance, long and short term disability plans, professional memberships and tuition.

(3) Benefits and allowance figures also include the employer's share of the costs of additional taxable benefits including special leave with pay, financial planning services. retirement services, concession loans, travel allowances, car allowances and club memberships.

8. DEBT LIMITS

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/00 for the Town of Vulcan be disclosed as follows:

	2014	2013
Total debt limit	$ 7,059,051	$ 7,065,218
Total debt	(3,811,095)	(4,323,221)
Amount of debt limit (exceeded) unused	$ 3,247,956	$ 2,741,997

	2014	2013
Debt servicing limit	$ 1,176,509	$ 1,177,536
Debt servicing	(500,655)	(965,514)
Amount of debt servicing limit (exceeded) unused	$ 675,854	$ 212,022

The debt limit is calculated as 1.5 times revenue of the municipality (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

The Town of Vulcan has guaranteed a loan payment to the Chinook Credit Union (formerly MacLeod Savings and Credit Union) for the Vulcan Golf and Country Club for construction of an additional nine holes. The total principal of the loan guarantee is $1,300,000 amortized over a 25 year period. The Town has agreed to pay 100% of the annual payments of the loan.

9. EQUITY IN TANGIBLE CAPITAL ASSETS

	2014	2013
Tangible capital assets (Schedule 2)	$80,824,815	$80,588,930
Accumulated amortization (Schedule 2)	59,954,967)	58,901,249)
Long-term debt (Note 5)	(2,927,891)	(2,913,856)
	$17,941,957	$18,773,825

10. ACCUMULATED SURPLUS

Accumulated surplus consists of restricted and unrestricted amounts and equity in tangible capital assets as follows:

	2014	2013
Unrestricted surplus	$ 1,580,942	$ 1,445,068
Restricted surplus (Schedule 1)	638,021	599,320
Equity in tangible capital assets	17,941,954	18,773,821
	$20,160,917	$20,818,209

11. LOCAL AUTHORITIES PENSION PLAN

Employees of the Town participate in the Local Authorities Pension Plan (LAPP), which is one of the plans covered by the Alberta Public Sector Pension Plans Act. The LAPP is financed by employer and employee contributions and by investment earnings of the LAPP Fund.

Contributions for current service are recorded as expenditures in the year in which they become due.

The Town is required to make current service contributions to the LAPP of 10.43% of pensionable earnings up to the year's maximum pensionable earnings under the Canada Pension Plan and 14.47% on pensionable earnings above this amount. Employees of the Town are required to make current service contributions of 9.43% of pensionable salary up to the year's maximum pensionable salary and 13.47% on pensionable salary above this amount.

Total current service contributions by the Town to the LAPP in 2014 were $112,302 (2013 - $89,162). Total current service contributions by the employees of the Town to the LAPP in 2014 were $103,099 (2013 - $81,041).

12. CONTINGENCIES

The Town is a member of the Alberta Municipal Insurance Exchange (MUNIX). Under the terms of membership, the town could become liable for its proportionate share of any claim losses in excess of the funds held by the exchange. Any liability incurred would be accounted for as a current transaction in the year the losses are determined.

13. FINANCIAL INSTRUMENTS

The Town's financial instruments consist of cash and temporary investments, accounts receivable, accounts payable, deposit liabilities, accrued liabilities, and long-term debt. It is management's opinion that the town is not exposed to significant interest or currency risk arising from there financial instruments.

The Town is subject to credit risk with respect to taxes and grants in place of taxes receivable and trade and other receivables. Credit risk arises from the possibility that taxpayers and entities to which the town provides services may experience financial difficulty and be unable to fulfill their obligations. The large number and diversity of taxpayers and customers minimize the credit risk.

Unless otherwise noted, the stated of these financial instruments approximate fair value.

14. SEGMENTED DISCLOSURE

The Town of Vulcan provides a range of services to its ratepayers. For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 1.

15. COMPARATIVE FIGURES

Certain of the comparative figures have been restated to facilitate comparison to the current years presentation.

16. APPROVAL OF FINANCIAL STATEMENTS

Council and Management have approved these financial statements.

MANAGEMENT REPORT

The accompanying consolidated financial statements and other information contained in this Financial Report as of December 31, 2014 are the responsibility of the management of the Town of Vulcan.

Management has prepared these consolidated financial statements. Financial statements are not precise since they include certain amounts based on estimated and judgments. Management has determined such amounts on a reasonable basis in order to ensure that the financial statements are presented fairly, in all material respects.

The Town maintains systems of internal accounting and administrative controls that are designed to provide reasonable assurance that the financial information is relevant, reliable, and accurate and that the Town's assets are properly accounted for and adequately safeguarded.

The elected Council of the Town of Vulcan is responsible for ensuring that management fulfills its responsibilities for financial reporting and is ultimately responsible for reviewing and approving the financial statements.

The Council meets regularly with management to discuss internal controls over the financial reporting process, auditing matters and financial reporting issues, and to satisfy itself that each party is properly discharging its responsibilities. The Council also approves the engagement or re-appointment of the external auditors. The Council reviews the financial reports.

The consolidated financial statements have been audited by Scase & Partners Professional Accountants, the external auditors, in accordance with Canadian generally accepted auditing standards on behalf of Council, residents and ratepayers of the Town. Scase & Partners Professional Accountants has full and free access to Council.

_____

Mayor

_____

Date

ITEM 7.2

Town of Vulcan

Request for Decision (RFD)

2015 Capital Reserves

Meeting:	Regular Council
Meeting Date:	**May 11, 2015**
Originated By:	Kim Fath

BACKGROUND / PROPOSAL:

The Chief Administrative Officer is requesting approval to allocate a portion of the 2014 accumulated surplus.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Council allocates a portion of the 2014 accumulated surplus to the Capital Reserves as presented or amended.

Initials show support -Reviewed by: _____ _____

Director: **CAO**

TOWN OF VULCAN

CAPITAL RESERVES

		Notes	Currrent	2015 Budget Expense	2015 Budget Transfer In	From Surplus	Total
4-12-00-764-00	Admin - Vulcan Innovation Project	Solar park Use?	$ 15,205.00				$ 15,205.00
4-12-00-763-00	Admin - Capital	Computer Upgrades	$ -	$ (50,000.00)	$ 100,000.00		$ 50,000.00
4-25-00-720-00	Reserve - Emergency Services	Fire Truck or EMP Agreement	$ 27,271.80				$ 27,271.80
4-31-00-763-00	Common Services- Capital(Shop)	Shop Equipment	$ -	$ (17,643.48)	$ 40,952.56	$ 51,690.92	$ 75,000.00
4-32-00-720-00	Streets - General		$ 5,055.41	$ (5,055.41)			$ -
4-32-00-763-00	Streets - Capital	Street Upgrades	$ -		$ 78,000.00	$ 22,000.00	$ 100,000.00
4-32-00-763-02	Streets - Light Pole Replacement	Part of Mainstreet	$ 58,000.00				$ 58,000.00
4-41-00-763-00	Water - Capital	Water Upgrades	$ -			$ 50,000.00	$ 50,000.00
4-42-00-763-00	Sewer - Capital	Sewer Upgrades	$ -			$ 50,000.00	$ 50,000.00
4-56-00-763-00	Cemetary - Capital	Sidewalks	$ 5,000.00				$ 5,000.00
4-66-00-720-00	Reserve - Prairie Vista	Land Use for Green Space	$ 77,646.00				$ 77,646.00
4-66-00-725-00	Lola Mix Municipal Reserve	Land Use for Green Space	$ 5,028.54				$ 5,028.54
4-66-00-726-00	Lorne Healy Municipal Reserve	Land Use for Green Space	$ 15,193.87				$ 15,193.87
4-66-00-727-00	Robert Shearer Municipal Reserve	Land Use for Green Space	$ 1,620.63				$ 1,620.63
4-66-00-728-00	Androsoff Municipal Reserve	Land Use for Green Space	$ 5,229.78				$ 5,229.78
4-71-01-763-00	Recreation - Capital	Carry Over From Board	$ 36,587.02	$ (5,754.00)			$ 30,833.02
4-71-04-800-00	Recreation - Program - Rec Hockey	Held in Trust	$ 7,891.17				$ 7,891.17
4-72-00-761-00	Flags	Held in Trust	$ 20,000.00				$ 20,000.00
4-72-04-762-00	Reserve - Pool - Tinman	For Pool Improvements	$ 3,000.00				$ 3,000.00
4-72-04-762-01	Reserve - Pool - Enhancement	For Pool Improvements	$ 4,152.58		$ 17,663.00		$ 21,815.58
4-72-07-763-00	Reserve - Arena - Capital	For Arena Upgrades	$ -			$ 10,000.00	$ 10,000.00
4-72-09-761-00	Reserve - Parks	For Irrigation Upgrades	$ 19,310.00				$ 19,310.00
4-75-00-763-00	Reserve - Tourist Center - Capital	Building Upgrades	$ 313.29			$ 9,686.71	$ 10,000.00
4-97-00-710-00	Contingency Reserve		$ 63,289.67			$ 36,710.33	$ 36,710.33
		Total	**$ 369,794.76**			**$ 230,087.96**	**$ 694,755.72**

TOWN OF VULCAN

OPERATING RESERVES

		Current	Tranfer to Capital	2015 Budget Transfer In	Total
4-12-00-720-00	Reserve - Admin - Operating	$ 100,000.00	$ (100,000.00)	$ 40,952.00	**$ 40,952.00**
4-12-00-721-00	Reserve - Physician Recruitment Operating	$ 32,428.86			**$ 32,428.86**
4-12-00-722-00	Reserve - Admin - Parade Float	$ 2,286.50			**$ 2,286.50**
4-23-00-720-00	Reserve - Fire Fighting - Special Tax	$ 48,489.65			**$ 48,489.65**
4-26-01-761-00	Reserve - Bylaw - Equipment	$ 10,000.00			**$ 10,000.00**
4-71-01-720-00	Reserve - Recreation - Ace Grant	$ 10,000.00			**$ 10,000.00**
4-71-01-721-00	Reserve - Recreation Skateboard Park	$ 29,890.00		$ 40,000.00	**$ 69,890.00**
4-71-05-720-00	Reserve - Concert Series Operating	$ 3,134.43			**$ 3,134.43**
4-72-07-720-00	Reserve - Arena - Advertising Signs	$ 10,174.52			**$ 10,174.52**
					$ 227,355.96

ITEM 7.3

Town of Vulcan

Request for Decision (RFD)

2015 Operations Budget

Meeting:	Regular Council
Meeting Date:	**May 11, 2015**
Originated By:	Kim Fath

BACKGROUND / PROPOSAL:

The Chief Administrative Officer is requesting that Council approve the 2015 Operations Budget.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Council is asked to adopt the Final 2015 Operations Budget.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Member _____ THAT Council approves the 2015 Operations Budget as presented.

Initials show support - Reviewed by: _____ _____

Director: **CAO**

TOWN OF VULCAN

2014 -2015 SUMMARY

OPERATING BUDGET

	2014 BUDGET	2015 BUDGET
General and Requistions		
Revenue	-2,608,715.87	-2,720,724.56
Expenses	34,000.00	36,000.00
School Foundation Req.		
Revenue	-640,000.00	-566,500.00
Expenses	640,000.00	566,500.00
Legislative Services		
Revenue	0.00	0.00
Expenses	101,699.88	123,000.00
General Administration		
Revenue	-24,700.00	-25,968.76
Expenses	763,714.04	818,280.84
Fire Fighting		
Revenue	0.00	0.00
Expenses	129,523.52	133,623.28
Emergency Services		
Revenue		
Expenses	6,000.00	7,500.00

	2014 BUDGET	2015 BUDGET
Bylaw		
Revenue	-7,299.96	-6,500.00
Expenses	124,737.16	116,400.08
Common Services		
Revenue	0.00	0.00
Expenses	224,700.36	264,867.83
Roads & Streets		
Revenue	-14,153.34	-10,846.14
Expenses	405,245.45	354,613.68
Airport		
Revenue	0.00	0.00
Expenses	8,000.00	8,000.00
Water Treatment		
Revenue	-250000.00	-240000.00
Expenses	163166.66	161991.54
Storm Sewer		
Revenue	0.00	0.00
Expenses	4,780.62	20,360.55
Water Supply & Distribution		
Revenue	(698,760.76)	(639,133.25)
Expenses	666,754.10	566,657.89

	2014 BUDGET	2015 BUDGET
Sanitary Sewer		
Revenue	-165,399.98	-167,000.00
Expenses	277,322.14	275,521.93
Garbage Collection		
Revenue	-372,880.98	-361,743.00
Expenses	365,401.12	380,397.48
FCSS		
Revenue	-166,301.00	-165,943.00
Expenses	177,266.00	176,908.00
Cemetary		
Revenue	-6,300.00	-8,000.00
Expenses	20,949.84	22,809.96
Planning, Development, & Safety		
Revenue	-3,059.88	-3,600.00
Expenses	159,365.40	119,607.84
Subdivision		
Revenue	-2,628.58	-10,200.00
Expenses	20,780.09	75,380.09
Economic Development		
Revenue	0.00	0.00
Expenses	75,000.00	83,832.00

	2014 BUDGET	2015 BUDGET
Recreation Board		
Revenue	-111,887.84	-175,157.07
Expenses	174,363.28	243,439.31
Golf Course Loan		
Revenue	0.00	0.00
Expenses	84864.00	84864.00
Parks		
Revenue	-20,200.00	-33,789.00
Expenses	107,975.00	103,827.34
Swimming Pool		
Revenue	-115,149.00	-124,550.00
Expenses	189,998.00	217,712.84
Arena		
Revenue	-117840.00	-122895.00
Expenses	187439.98	201790.08
Culture		
Revenue	-4,200.00	-4,200.00
Expenses	127,880.67	124,385.02
Tourist Center		
Revenue	-14,400.00	-14,400.00
Expenses	102,949.88	112,878.20
TOTAL REVENUE	**-5,343,877.19**	**-5,401,149.78**
TOTAL EXPENSES	**5,343,877.19**	**5,401,149.78**

ITEM 7.4

Town of Vulcan

Request for Decision (RFD)

2015 Capital Budget

Meeting:	Regular Council
Meeting Date:	**May 11, 2015**
Originated By:	Kim Fath

BACKGROUND / PROPOSAL:

The Chief Administrative Officer is requesting that Council approve the 2015 Capital Budget.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached is Option 1 & 2 of proposed projects for Council's consideration.

COSTS / SOURCE OF FUNDING (if applicable):

See Attachments

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Council approves the 2015 Capital Budget Option as presented.

Initials show support -Reviewed by: _____ _____

Director: **CAO**

Option #1

TOWN OF VULCAN

CAPITAL BUDGET 2015

PROPOSED PROJECTS	SCOPE OF WORK	ESTIMATED COST	PROPOSED FUNDING
3rd Ave North Alley	Road Work	$ 76,125.00	100% Local Improvement
3rd Ave North Street	Infrastructure and Road Work	$ 172,624.00	50 % Basic Municipal Transportation Grant 50% Local Improvement
2nd St South - portion of	Infrastructure and Road Work	$ 1,003,998.00	50% MSI Grant 50% Local Improvement
2nd St NE & Jamison Rd	Infrastructure and Storm Drainage	$ 1,175,950.00	Building Canada Fund Grant 33% Federal Grant 33% Provincial Grant 33% MSI
Purchase 2015 JD 1550 Mower	New mower	$ 16,000.00	Shop Capital Reserve
Purchase Server & 5 Workstations	Equipment	$ 50,000.00	Admin Equipment Capital Reserve
Purchase 2 Workstations	Equipment	$ 5,754.00	Recreation Capital Reserve
Skate Board Park	Infrastructure	$ 90,000.00	Recreation Skateboard Park Reserve

Option #2

TOWN OF VULCAN

CAPITAL BUDGET 2015

PROPOSED PROJECTS	SCOPE OF WORK	ESTIMATED COST	PROPOSED FUNDING
3rd Ave North Street	Infrastructure and Road Work	$ 172,624.00	100 % Basic Municipal Transportation Grant
2nd St South - portion of	Infrastructure and Road Work	$ 1,003,998.00	100% MSI Grant
2nd St NE & Jamison Rd	Infrastructure and Storm Drainage	$ 1,175,950.00	Building Canada Fund Grant 33% Federal Grant 33% Provincial Grant 33% MSI
Purchase 2015 JD 1550 Mower	New mower	$ 16,000.00	Shop Capital Reserve
Purchase Server & 5 Workstations	Equipment	$ 50,000.00	Admin Equipment Capital Reserve
Purchase 2 Workstations	Equipment	$ 5,754.00	Recreation Capital Reserve
Skate Board Park	Infrastructure	$ 90,000.00	Recreation Skateboard Park Reserve

ITEM 8.1

Town of Vulcan

Request for Decision (RFD)

Correspondence and Information

Meeting:	Regular Council
Meeting Date:	**May 11, 2015**
Originated By:	Kim Fath

BACKGROUND / PROPOSAL:

Attached is the list of Correspondence and Information for the period ending May 11, 2015.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

For Council's review.

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

Moved by Councillor _____ THAT the Correspondence and Information for the period ending May 11, 2015 be received for information.

Initials show support -Reviewed by: _____ _____

Director: **CAO**

Report on Miscellaneous Correspondence 8.1 (2) - May 11, 2015

A. **Kirkcaldy Community Club**
Upgrading Water Facilities in Hall – Requesting use of Champion Water Line

8.1.A

RECEIVED
MAY 05 2015

May 1, 2015

Champion Village Council

Box 367

Champion, AB T0L0R0

Dear Council Members:

The Kirkcaldy Community Club (hall) is upgrading the water facilities for the hall use and would like to have the Champion Village consider this request to subscribe to the water line. This installation of the water line would be in compliance with the policies and regulations already in place by the Vulcan County infrastructure. There would be advantages to be considered as our subscription would help offset your maintenance and operational costs.

Easements were already in place and a valve was installed during the installation of the line for the use of Kirkcaldy residents. At the moment there are an additional 14 area residents that would be interested in receiving water.

Yours truly,

Joanne Cummins

Sec. Treasurer

Kirkcaldy Community Club

Box 322, Vulcan, AB T0L2B0

cc: Aaron Matlock, Water Commission

Vulcan County

Village of Carmangay

Town of Vulcan

ITEM 9.1

Town of Vulcan

Request for Decision (RFD)

Committee and Administrative Reports

Meeting:	Regular Council
Meeting Date:	**May 11, 2015**
Originated By:	Kim Fath

BACKGROUND / PROPOSAL:

The minutes and/or verbal presentations to be presented on the various boards and committees in which Town Council has an interest.

- Vulcan and District Chamber of Commerce – Agenda – Minutes – April 13, 2015
- Municipal Planning Commission – Agenda – Minutes – April 21, 2015

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

Moved by Councillor _____ THAT the minutes and/or verbal reports of Town represented Boards/Committees at the May 11, 2015 Town Council Meeting be received for information.

- Vulcan and District Chamber of Commerce – Agenda – Minutes – April 13, 2015
- Municipal Planning Commission – Agenda – Minutes – April 21, 2015

Initials show support -Reviewed by: _____ _____

Director: **CAO**

VULCAN AND DISTRICT CHAMBER OF COMMERCE
6:30 PM, MONDAY, APRIL 13, 2015
VULCAN LODGE HALL

AGENDA

6:30 pm – 1. Call to order
6:32 pm – 2. Presentation – Vulcan Television (vTV)
6:55 pm – 3. Signage – Nancy Neufeld – Town of Vulcan
7:00 pm – 3. Additions to Agenda – Adoption
7:05 pm – 4. Adoption of Minutes
7:10 pm – 5. Treasurer's Report – Danyel Fath
7:15 pm – 6. Membership Report – Sarah Vaudry
7:20 pm – 7. Tourism Report – Shannon Clarke
7:25 pm - 8. Spock Days – Lyle Magnuson – Chili Cook-off
Do we host cook-off or not?
7:30 pm – 9. New business – Golf tournament – August 22nd
Grey Cup coming to Vulcan on April 27th
7:40 pm – 10. Representative for Spock Days Committee
7:45 pm – Next meeting – Monday, May 4, 2015 @ 6:30 pm
7:50 pm - Adjournment

Vulcan and District Chamber of Commerce

April 13, 2015 General Meeting Minutes

Vulcan Lodge Hall

1. Call to Order: 18:35 by Lyle Magnuson
2. Presentation on Vulcan Television, a pilot program internet broadcast channel based on community programming.
3. Address by Nancy Neufeld regarding amended signage bylaws, specifically the use of sandwich boards on town sidewalks. Sandwich boards and other freestanding signage are only permitted on business property.
4. Additions to Agenda: Shannon Clarke regarding Small business dinner. Agenda motioned as amended by Karen Currie.
5. Previous Minutes: Motion to accept by Maureen Howard, seconded by Karen Currie.
6. Treasurer's report: Karen Currie. Motion to accept by Tony Scott, seconded by Shannon Clarke.
7. Membership report: No report.
8. Tourism Report: Shannon Clarke. Leonard Nimoy memorial to be held April 25th.
9. Vote on proposed community business chili cook-off. Motion defeated.
10. New Business:
    a) Proposed BBQ on June 12th. Tabled until next meeting.
    b) Golf tournament to be held August 22nd.
    c) Grey Cup visit April 27th with Calgary Stampeders.
    d) Political Forum April 27th at PrairieView Elementary from 7-9 PM.
    e) Legion is booked for the small business dinner Oct 25th.
    f) Spock Days Committee: Shannon Clarke will resume her post on the committee.
    g) Janice Jackson steps down as Chamber director. Call for new director to stand forward.
    h) Discussion of putting together a welcome package for new members.
11. Next meeting: Monday, May 4th, Vulcan Lodge Hall.
12. Adjourned 20:02 by Karen Currie

MUNICIPAL PLANNING COMMISSION
Town of Vulcan Council Chambers
Tuesday, April 21, 2015 – 2:00 P.M.
AGENDA

CALL TO ORDER

1.0 DELEGATIONS/OPEN SESSION FOR PUBLIC

2.0 ADDITIONS TO AGENDA – NIL

3.0 MINUTES

3.1 Municipal Planning Commission Meeting Minutes of March 17, 2015

4.0 MISC CORRESPONDENCE – NIL

5.0 SUBDIVISION, DEVELOPMENT APPLICATIONS & WAIVER REQUESTS

5.1 D15.08 – R-1 – Discretionary Use – Home Occ II – Dayhome – 211 Allen Cr Lot 10 Blk 55 Plan 7911085.
5.2 Request for waiver of side yard setback from 1.5m to 1.08m at 145 Whispering Way – Unit 47 Plan 0212256.
5.3 Request for waiver of side yard setback on principal building from 1.5m to 1.3m. Waiver of side yard setback on accessory building from .60m to .30m at 415-3 St N Lot 14 Block 27 Plan 8149JK.

6.0 UNFINISHED BUSINESS

6.1 Subdivision 2009-0-001 – SW1/4 32-16-24-W4M/Androsoff

7.0 NEW BUSINESS

7.1 Vulcan County - Subdivision

8.0 DEVELOPMENT OFFICER'S REPORT

9.0 QUESTION PEIOD

10.0 IN-CAMERA

11.0 NEXT MEETING – May 19, 2015

12.0 ADJOURNMENT

MINUTES OF THE TOWN OF VULCAN MUNICIPAL PLANNING COMMISSION
MEETING HELD IN THE TOWN OF VULCAN COUNCIL CHAMBERS
ON TUESDAY MARCH 17, 2015
COMMENCING AT 2:00 P.M.

A meeting of the Municipal Planning Commission, of the Town of Vulcan in the Province of Alberta, was held in the Town Office on March 17, 2015 commencing at 2:00 p.m.

PRESENT:	Vice-Chairman	- Ross Zuehlke
	Member	- Ron Fernley
	Member	- Randy Wolfe
	Member	- Paul Taylor
	Member	- Lyle Magnuson
	Development Officer	- Nancy Neufeld
ABSENT:	Chairman	- John Seaman

CALL TO ORDER: Vice-Chairman Ross Zuehlke called the meeting to order at 2:02 p.m.

DRAFT

1.0 DELELGATION

1.1 Craig Haga spoke to Item D15.05

2.0 ADDITIONS TO THE AGENDA – NIL

Motion: 15.09

Moved by Member Ron Fernley that the agenda as presented by approved.

CARRIED

3.0 MINUTES

3.1 Minutes of the January 20, 2015 meeting of the MPC

Motion: 15.10

Moved by Member Ron Fernley that the Minutes of the Town of Vulcan Municipal Planning Commission January 20, 2015 be approved as circulated and read by each member of the Commission.

CARRIED

4.0 MISCELLANEOUS CORRESPONDENCE NIL

5.0 SUBDIVISION, DEVELOPMENT APPLICATIONS & WAIVER REQUESTS

5.1 D15.02 – R-1 – Discretionary Use – Home Occ II – Wedding & Event Planner – 216 Aspen Way – Lot 12 Blk 50 Plan 7710842

Motion: 15.11

Moved by Randy Wolfe that Development Permit D15.01 be approved as follows:

- No development authorized by the issue of this permit shall commence:
  Less than 17 days after the issue of this permit, or
  If an appeal is made, until the appeal is decided upon.
- Must comply with all Federal and Provincial Statutes and Regulations.
- Must comply with Town of Vulcan Land Use By-Law 1333-05.
- Current Town Business License must be obtained every year business is in operation.
- No outside storage.
- Utility rate for Home Occupation 2x flat rate for water, commercial sewer fee and commercial garbage fee.

CARRIED

DRAFT

5.2 D15.04 – R-1 – Discretionary Use – Home Occ II – Landscaping – 528-1st Street North – Lots 6&7 Block 35 Plan 2126GF

Motion: 15.12

Moved by Ron Fernley that the applicant of Development Permit D15.04 be approved as follows:

- No development authorized by the issue of this permit shall commence:
  Less than 17 days after the issue of this permit, or
  If an appeal is made, until the appeal is decided upon.
- Must comply with all Federal and Provincial Statutes and Regulations.
- Must comply with Town of Vulcan Land Use By-Law 1333-05.
- Current Town Business License must be obtained every year business is in operation.
- Storage of business related equipment is not exposed to public view.
- Parking of work related vehicles to be contained on property.
- Utility rate for Home Occupation 2x flat rate for water, commercial sewer fee and commercial garbage fee.

CARRIED

5.3 D15.05 – C-2 – Discretionary Use – Addition to Existing Building/Change of Use – 115-2nd Street South – Lot 2 Block 32 Plan 450JK

Motion: 15.13

Moved by Paul Taylor that the applicant of Development Permit D15.05 be approved as follows:

- No development authorized by the issue of this permit shall commence:
  Less than 17 days after the issue of this permit, or
  If an appeal is made, until the appeal is decided upon.
- Must comply with all Federal and Provincial Statutes and Regulations.
- Must comply with Town of Vulcan Land Use By-Law 1333-05.
- Current Town Business License must be obtained every year business is in operation.
- Safety code permits required prior to commencement of work, i.e. building, electrical, plumbing & gas.
- No outside storage
- Occupancy deposit of $1,000
- Occupancy permit issued by Town of Vulcan prior to occupancy.
- Provision of Real Property Report upon completion of construction & prior to occupancy.
- Water supply to new addition to be metered.
- Adherence to Alberta Health rules & regulations.
- Completion of addition, i.e. occupancy granted, within eight months from date of issuance of building permit.

DRAFT

CARRIED

5.4 D15.06 – R-1 – Discretionary Use – Home Occ II – Delivery/Shuttle Service – 613-1st St South – Lt 2 Block 20 Plan 8076JK

Motion: 15.14

Moved by Ron Fernley that the applicant of Development Permit D15.06 be approved as follows:

- No development authorized by the issue of this permit shall commence:
  Less than 17 days after the issue of this permit, or
  If an appeal is made, until the appeal is decided upon.
- Must comply with all Federal and Provincial Statutes and Regulations.
- Must comply with Town of Vulcan Land Use By-Law 1333-05.
- Current Town Business License must be obtained every year business is in operation.
- No outside storage.
- Utility rate for Home Occupation 2x flat rate for water, commercial sewer fee and commercial garbage fee.

- Evidence of appropriate insurance (commercial) provided prior to issuance of business license.
- Limit of two vehicles for commercial use.

CARRIED

5.5 Request for waiver of projection over front yard from 3.7 sq m to 13.54 sq m.

Motion: 15.15

Moved by Ron Fernley that the request for wavier of the projection over the front yard from 3.7 sq m to 13.54 sq m be denied as a waiver had previously been granted in 2009 regarding the size of this structure and it's encroachment into the front yard setback.

CARRIED

6.0 UNFINISHED BUSINESS

6.1 Land Use Bylaw

The new Land Use Bylaw is scheduled to go to Council for first reading on March 23rd, 2015. The following issues/changes were discussed:

- Zoning re Wisener Condo property and Meadowlark Way
- Confirmation of zoning Victory Church
- Confirmation of zoning VBDS
- Parking of Recreation Vehicles
- Width of modular homes in R2
- Modular home foundation

DRAFT

6.0 NEW BUSINESS - NIL

7.0 DEVELOPMENT OFFICER'S REPORT

The Commission was provided with the Development Officer's Report.

Motion: 15.16:

Moved by member Ron Fernley that the Municipal Planning Commission receive the Development Officer's report for information.

CARRIED

8.0 QUESTION PERIOD - NIL

9.0 IN-CAMERA - NIL

10.0 Date of next MPC – April 21, 15.

11.0 ADJOURNMENT

The meeting adjourned at 3:25 p.m.

_____

Chairman

_____

Secretary

DRAFT

ITEM 10.1

Town of Vulcan

Request for Decision (RFD)

Taxation Rates Levy 2015

Meeting:	Regular Council
Meeting Date:	**May 11, 2015**
Originated By:	Kim Fath

BACKGROUND / PROPOSAL:

Bylaw to authorize the rates of taxation for the 2015 tax year.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached is Bylaw 1440-15.

Council is asked to approve this bylaw.

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Bylaw No. 1440-15 be given first reading.

Moved by Councillor _____ THAT Bylaw No. 1440-15 be given second reading.

Moved by Councillor _____ THAT Bylaw No. 1440-15 be introduced for third reading.

Moved by Councillor _____ THAT Bylaw No. 1440-15 be given third and final reading.

Initials show support -Reviewed by: _____ _____

Director: **CAO**

BYLAW N0. 1440-15

OF THE

TOWN OF VULCAN

IN THE PROVINCE OF ALBERTA

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF VULCAN IN THE PROVINCE OF ALBERTA FOR THE 2015 TAXATION YEAR.

Whereas, the Town of Vulcan, in Alberta has prepared and adopted detailed estimate of the municipal revenues and expenditures as required, at the Council meeting held on May 11, 2015; and

Whereas, the estimated municipal expenditures and transfers set out in the budget for the Town of Vulcan, in Alberta for 2015 total $5,401,150. and

Whereas, the estimated municipal revenues and transfers from all sources other than taxation is estimated at $2,612,845.00 and the balance of $2,788,305.00 is to be raised by general municipal taxation; and

Whereas, the requisitions are:

Alberta School Foundation Fund (ASFF)	**$566,500.00**
Senior Foundation	**$ 36,000.00**

and

Whereas, the Council of the Town of Vulcan is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

Whereas, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta, 1994; and

Whereas, the assessed value of all property in the Town of Vulcan of Alberta as shown on the assessment roll is:

	Assessment
Residential	163,167,080.00
Residential – Self Contained	1,238,340.00
Commercial / Industrial	41,208,840.00
Farmland	45,080.00
Country – Residential	53,340.00
Country – Commercial	46,200.00
Country – Farmland	66,380.00
Total Assessment	205,825,260.00

NOW THEREFORE under the authority of the Municipal Government Act, the Council of the Town of Vulcan of Alberta, in the Province of Alberta, enacts as follows:

1. **That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Vulcan of Alberta:**

	Tax Levy	Assessment	Tax Rate
General Municipal			
Residential	1,432,607.00	163,167,080.00	8.78
Residential – Self Contained	10,873.00	1,238,340.00	8.78
Non-Residential	571,979.00	41,208,840.00	13.88
Farmland	396.00	45,080.00	8.78
Residential-Country	307.00	53,340.00	5.76
Commercial-Country	422.00	46,200.00	9.14
Farmland-Country	607.00	66,380.00	9.14
Total	2,017,191.00	205,825,260.00	
ASFF			
Residential/Farmland	412,813.00	163,167,080.00	2.53
Farmland	114.00	45,080.00	2.53
Non-Residential	153,281.00	40,550,520.00	3.78
Residential-Country	131.00	53,340.00	2.461
Commercial-Country	171.00	46,200.00	3.694
Farmland-Country	163.00	66,380.00	2.461
Total	566,673.00	203,928,600.00	

Senior Foundation

Residential	28,399.00	163,212,160.00	0.174
Comm/Indus/Farm	7,170.00	41,208,840.00	0.174
Residential-Country	8.00	53,340.00	0.1579
Commercial-Country	8.00	46,200.00	0.1579
Farmland-Country	10.00	66,380.00	0.1579
Total	35,595.00	204,586,920.00	

Physician Recruitment

Residential	27,957.00	164,450,500.00	.17
Comm/Indus/Farm	7,005.00	41,208,840.00	.17
Total	34,962.00	205,659,340.00	

Fire Department

Residential	107,057.00	164,450,500.00	.651
Comm/Indus/Farm	26,827.00	41,208,840.00	.651
Total	133,884.00	205,659,340.00	

2. That this bylaw shall take effect on the date of the third and final reading.

Read a first time this 11th day of May, 2015.

Read a second time this 11th day of May, 2015.

Read a third time, by unanimous consent of the Councillors present, and finally passed this 11th day of May, 2015.

Thomas J. Grant,
Mayor

Kim Fath,
Chief Administrative Officer

ITEM 11.1

Town of Vulcan

Request for Decision (RFD)

Spock Days Sponsorship Package

Meeting:	Regular Council
Meeting Date:	**May 11, 2015**
Originated By:	Bonnie Ellis

BACKGROUND / PROPOSAL:

The Vulcan Spock Days Association is asking for support for this year's Spock Days taking place on June 12-14, 2015.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached is correspondence outlining the different Spock Day Sponsorship packages being offered to support this community event. At the 2014 Spock Days Council approved the "Commander Level Sponsorship" in the amount of $675.00.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Council approves a "Commander Sponsorship" in the amount of for advertising in the Spock Days 2014 Program.

Initials show support -Reviewed by: _____ _____

Director: **CAO**

To Whom It May Concern,

Re: Spock Days 2015

On behalf of the Vulcan Spock Days Association, we are asking for your support for this year's Spock Days taking place June 12 – 14th, 2015. Spock Days is a fantastic community event that brings Vulcan County and beyond together to celebrate.

As Vul-Con is moving their event to the weekend of July 24th this year, Spock Days is going to be more community focused and we are hoping to have a lot of fun activities for all ages to draw people to the town. We provide most activities free or at low cost to encourage full community participation. Therefore we ask our local businesses to support this service to our community and help us continue the tradition.

Activities that have already been planned include a ball tournament that runs Friday, Saturday and Sunday. It brings 24 teams to town, including current and former residents and visitors from around the province. There is a cabaret Friday night featuring Drew Gregory and Lyndsay Butler. Saturday there will be a parade that brings out many locals, followed by activities downtown, a Family Fun Fair at the Rodeo Grounds, outdoor Laser Tag for the older kids and fireworks at night. All these activities are only possible with the support of businesses and organizations.

Support can come in many ways and we are grateful for all

- A financial donation or
- An 'in kind' donation of time by volunteering during the weekend
- A combination of both!

So what do I get for my money?
Please see attached an outline for the benefits of supporting this great event! Please note that the deadline for submitting your artwork for advertising is May 6, 2015.

Should you have any questions or concerns you may contact Bonnie Ellis at 403-485-2554 or email bellis@townofvulcan.ca

Thank you.
Yours truly,

Bonnie Ellis
Slo Pitch Chairperson
Vulcan Spock Days Association

SPOCK DAYS SPONSORSHIP PACKAGES
June 12th, 13th, and 14th, 2015
Sponsorship artwork deadline is May 6, 2015

Advertising Opportunities	$225-$399	$400-$999	$1000-$2500
	Ensign Level	Commander Level	Admiral Level
A business card ad on placemats and posters for pre-event advertising.			
Your business name listed on the Spock Days Facebook Page.			
Your organization listed in a post-event thank-you in the Vulcan Advocate.			
An ad in the "Event Details Brochure" distributed during Spock Days.			
Opportunity to place your coupons or promotional inserts into Ball Tournament registration packages.			
Naming rights to an event during Spock Days. All ads for these events will list the event sponsored by your organization. Banners supplied by your organization can be hung at the location of the event. Events include Pancake Breakfast, Family Fun Fair, Downtown Activities, Parade, Ball Tournament, Fireworks, Beer Gardens and the Cabaret.			
Volunteering In-kind - If your organization supplies 4 or more volunteers during Spock Days, you will receive recognition at the Ensign Level of sponsorship.			
Volunteering In-kind - If your organization becomes the coordinator for one of the Spock Days events, you will receive recognition at the Commander Level of sponsorship.			
Volunteering In-kind - If your organization becomes the coordinator for one of the Spock Days events, and makes a donation of $500 or more, you will receive recognition at the Admiral Level of sponsorship.			

Please fill out the information below. Make cheques payable to:

Spock Days Association, Box 360, Vulcan, AB T0L 2B0

Name: _____ Phone: _____

Organization or Business Name: _____

Email: _____ Address: _____

Sponsorship Level: _____ Paid? Yes_____ No _____

ITEM 11.2

Town of Vulcan

Request for Decision (RFD)

National Health & Fitness Day

Meeting:	Regular Council
Meeting Date:	**May 11, 2015**
Originated By:	Kim Fath

BACKGROUND / PROPOSAL:

John Barlow, Member of Parliament, Macleod is requesting Council pass a resolution in support of the new national day National Health and Fitness Day to enhance the health and fitness of all Canadians.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Government is encouraging Canadians to promote a healthy lifestyle by raising awareness of the importance of participating in healthy physical activity within our community.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Council passes the resolution in support of the proclamation for National Health and Fitness Day.

THEREFORE:

We proclaim National Health and Fitness Day in the Town of Vulcan as the first Saturday in June.

Initials show support -Reviewed by: _____ _____

Director: **CAO**

11.2

HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

John Barlow
Member of Parliament
Macleod

Dear Mayor ~~Grant~~: Thomas

Re: National Health & Fitness Day

I write to ask that your Council pass a resolution in support of this new national day to enhance the health and fitness of your constituents and all Canadians. I enclose a draft resolution that can be adapted or used by Council to commit to a national programme that unites you with other local governments in the promotion of increased participation in physical activities in communities across Canada.

Councils that have endorsed the concept have taken different approaches. Some have simply proclaimed the day (the first Saturday in June) to raise awareness of the importance of increasing physical activity; others have marked the day with local events and initiatives celebrating and promoting the importance and use of local health, recreational, sports and fitness facilities, in order to boost participation in healthy physical activity. Endorsement of the concept should ultimately drive up participation rates and help promote our common interest in encouraging Canadians to live healthier lifestyles.

If you support National Health and Fitness day, please send a copy of your resolution to the office of MP Weston, who is monitoring the results from Coast to Coast.

Thank you in anticipation of your Council helping to promote health and fitness in Canada.

With best regards,

John Barlow

John Barlow, MP

Macleod

Ottawa
Room 310, Justice Building, Ottawa, Ontario K1A 0A6
Tel.: 613-995-8471 Fax: 613-996-9770
Email: John.Barlow@parl.gc.ca

Constituency Office
109 4th Avenue S.W. High River, Alberta T1V 1M5
Tel.: 403-603-3665 Fax: 403-603-3669
Email: John.Barlow.C1@parl.gc.ca

Draft resolution to proclaim:

NATIONAL HEALTH AND FITNESS DAY

WHEREAS:

- the Parliament of Canada wishes to increase awareness among Canadians of the significant benefits of physical activity and to encourage Canadians to increase their level of physical activity and their participation in recreational sports and fitness activities;
- it is in Canada's interest to improve the health of all Canadians and to reduce the burden of illness on Canadian families and on the Canadian health care system;
- many local governments in Canada have public facilities to promote the health and fitness of their citizens;
- the Government of Canada wishes to encourage local governments to facilitate Canadian's participation in healthy physical activities;
- the Government of Canada wishes to encourage the country's local governments, non-government organizations, the private sector and all Canadians to recognize the first Saturday in June as National Health and Fitness Day and to mark the day with local events and initiatives celebrating and promoting the importance and use of local health, recreational, sports and fitness facilities;
- Canada's mountains, oceans, lakes, forest, parks and wilderness also offer recreational and fitness opportunities;
- Canadian Environment Week is observed throughout the country in early June, and walking and cycling are great ways to reduce vehicle pollution and improve physical fitness;
- declaring the first Saturday in June to be National Health and Fitness Day will further encourage Canadians to participate in physical activities and contribute to their own health and well-being;

THEREFORE:

We proclaim National Health & Fitness Day in our municipality/district /regional district as the first Saturday in June;

(Optional) As a step to increase participation and enhance the health of all Canadians, we commit to mark the day with local events and initiatives celebrating and promoting the importance and use of local health, recreational, sports, and fitness facilities on National Health and Fitness Day.

ITEM 13.1

Town of Vulcan

Request for Decision (RFD)

Management Reports

Meeting:	Regular Council
Meeting Date:	**May 11, 2015**
Originated By:	Kim Fath

BACKGROUND / PROPOSAL:

Management is to produce a report each month.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached are the following reports:

(A) Chief Administrative Officer – Kim Fath

(B) Development Officer – Nancy Neufeld

(C) Public Foreman – Stew Birch

(D) Director of Recreation and Community Services – Bonnie Ellis

(E) Fire Chief – Aaron Grant

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

Moved by Councillor _____ THAT this Council receives for information the management reports for the period ending May 11, 2015.

Initials show support -Reviewed by: _____ **Director:** _____ **CAO**

ADMINISTRATOR'S REPORT

TO: **TOWN COUNCIL**

FROM: **Kim Fath, CAO**

DATE: **May 6th, 2015**

Seniors Housing

On April 16th Nancy and I met with a Developer interested in the senior's housing project. He has expressed an interest in looking at this project closer. We met again with the Developer his business partner on May 6th. They are very interested in exploring this project. They will be taking the information we provided back with them, and will be in contact with us very soon to start the engagement the committee and the community to gauge the support for this project.

Council Tablets

I have talked with Dwayne Dallmann about the tablet repairs/replacement. He has been working directly with Dell to find a solution. He is currently collecting all of the error reports from all of the tablets and forwarding them to Dell for them to examine. Dell will then make a decision on whether they will replace the equipment.

Lots 11-13 2nd Street NE

I have met with North and Company and they have been in contact with The Claresholm Garden Center and his legal counsel. An offer has been put forward to purchase the land according to the terms outlined in the agreement signed April 21, 2012. The closing date for this sale has been set for May 29th, 2015.

ADMINISTRATOR'S REPORT

Solar Park

Kyle Greene updated the committee on the progress with the solar park on April 27th. The committee has reviewed the Request for Quotations and have given direction to Kyle to engage three of the contractors to provide further detail on the design and construction of the park. The goal to do this project as a design build is still the strategy but it may have to be modified slightly to deal with time constraints and lack of interest of one contractor eager to be the general on this project.

Recreation Programmer Interviews

I assisted the Recreation Director with the interviews for a temporary Recreation Programmer to fill the position when it becomes vacant due to a one year leave.

2015 Budgets and Mill Rate

We have been working on the Capital and Operational budgets. We have proposed several additions to Capital Reserves. I have put together options for Local Improvements for capital projects. We are planning to have the Mill Rate Bylaw presented at the May 11th council meeting.

Meetings of Interest

Milo – County Communications Meeting – April 9th.
Peter Lovering – Southgrow – April 17th.
Committee of the Whole – Health Foundation – April 20th.
VTv Meeting – Lodge Hall – April 20th.
Solar Park Committee – RFQ Review – April 27th.
Certification Advisory Committee – Edmonton - April 29-30th.
CAO's Meeting – County Partnerships - May 5th.
Drew Wallace – Seniors Housing – May 6th.

MANAGEMENT ACTIVITIES REPORT

Attached is the management activities report for the period of February, 9th to April, 28rd 2015.

Kim Fath
Chief Administrative Officer

Management Activity Report

#	Subject	Meeting	Date	Motion No.	Action	By	Completion Date
13	Spock Days 2015 - Use of Arena Request	RC	9-Feb-15	15.033	Send letter to Recreation Director approving recommendation to allow use of arena for cabaret.	KR/KF	13-Feb-15
14	Vulcan & District Recreation Board Committee Appointment	RC	23-Feb-15	15.053	Send letter to Recreation Director approving recommendation to appoint Taylor Anderson for 2 year term	KR/KF	26-Feb-15
15	Vulcan Brand Innovation Team Mail Out Request	RC	23-Feb-15	15.054	Send resolution to VBIT approving one mail out and report back to council after with findings	KR/KF	24-Feb-15
16	Vulcan Library Board Representative Request	RC	23-Feb-15	15.055	Send letter to Library approving recommendation to reappoint Vicki Hutton for a two year term Send copy of letter to Vicki Hutton and Chinook Arch	KR/KF	26-Feb-15
17	Public Works - Mower Purchase	RC	23-Feb-15	15.056	Send approval to purchase Deck Mower to Public Works Foreman	KR/KF	26-Feb-15
18	401 Elizabeth Street	RC	23-Feb-15	15.059	Send acceptance of offer and removal of town's conditions to Lyle Magnuson	KR/KF	24-Feb-15
19	Policy F-44 Remuneration	RC	23-Feb-15	15.061	Draft new policy F44 and submit back to Council for approval	KR/KF	23-Mar-15
20	Recreation Agreement	RC	23-Feb-15	15.062	Amend Recreation Policy with the County	KF	

BY: KF/Kim Fath NN/Nancy Nuefeld SB/Stew Birch BE/Bonnie Ellis JMcC/ Janice McCallum/Campbell KR/Karen Rose LH/Loreli Hornby

#	Subject	Meeting	Date	Motion No.	Action	By	Completion Date
21	Visitors Guide Ad Placement	RC	9-Mar-15	15.070	Send Advocate changes addressed by Council Approve proof sent by Advocate and place ad in Visitors Guide	KR KR	16-Mar-15 30-Mar-15
22	TVRWSC Operation Grant	RC	9-Mar-15	15.075	Negotiate three year Operation Contract with Twin Valley Manager	KF	13-Apr-15
23	Bylaw No. 1437-15 Land Use Bylaw	RC	23-Mar-15	15.081	Send copy of ad to Advocate and add to the April 27th Regular Council Meeting Agenda Package	KR	25-Mar-15
24	Bylaw No. 1438-15 Heritage Advisory Board Committee	RC	23-Mar-15	15.082-15.085	Send copy of signed Heritage Advisory Bylaw to Liza	KR	31-Mar-15
25	Vulcan Library Representative Appointment Louise Schmidt	RC	23-Mar-15	15.086	Send letter and copy of resolution to Library cc Louise Schmidt and Chinook Arch	KR KR	25-Mar-15 25-Mar-15
26	Vulcan Library Board Members	RC	23-Mar-15	15.087	CAO to initiate discussion with Library about # of appointees on Board Council representative to initiate discussion with Library about # of appointees on Board	KF PT	8-Apr-15
27	Vulcan Tinman Street Closure	RC	23-Mar-15	15.088	Send letter to Colleen Carey approving request for street closure and cc Stew Birch Foreman Send copy of ad to Advocate to run in May 27th and June 3rd Advocate	KR KR	25-Mar-15
28	St. Aldhelm's Anglican Church - Disabled Parking	RC	23-Mar-15	15.089	Send copy of letter to Church advising Council's approval cc Stew Birch Foreman	KR	26-Mar-15 26-Mar-15
29	FCSS - Youth Advisory Council	RC	23-Mar-15	15.090	Send copy of letter to Roxanne at FCSS asking for more information to take to Council	KR	26-Mar-15
30	The Hair Hut Business Incentive Policy Request	RC	23-Mar-15	15.091	Send letter to Gwen approving request for business incentive policy request option 2 cc to Teresa Smith, tax clerk	KR KR	26-Mar-15 26-Mar-15
31	Adoption of Policy F-44 Remuneration of Town's Member at Large on Committees	RC	23-Mar-15	15.092	Refer to next meeting Administration to bring back more options at the next council meeting	KR KF	26-Mar-15 13-Apr-15
32	Samll Communities Fund	RC	23-Mar-15	15.093	Send copy of resolution about Small Communities Fund to Liza Dawber (Liza picked up)	KR	31-Mar-15
33	Munton Lawsuit	RC	23-Mar-15	15.096	Email letter to Bownlee of Council's agreeing to terms presented by Brownlee	KF	24-Mar-15

BY: KF/Kim Fath NN/Nancy Nuefeld SB/Stew Birch BE/Bonnie Ellis JMcC/ Janice McCallum/Campbell KR/Karen Rose LH/Loreli Hornby

KF

Management Activity Report

#	Subject	Meeting	Date	Motion No.	Action	By	Completion Date
34	Policy F-44 Remuneration of Town's Member at Large on Committees	RC	13-Apr-15	15.099	Administration to bring back to April 27th Council Meeting Add to April 27th agenda Options for different remuneration rates and total anticipated cost for remuneration for members at large	KF/KR	15-Apr-15
35	Twin Valley Regional Water Services Commission Operational Agreement	RC	13-Apr-15	15.100	Sign agreement to enter into operational agreement with TVRWSC and send signed copy back to Water Commission	KF/KR	14-Apr-15
36	Sale of 401 Elizabeth Street	RC	13-Apr-15	15.101	Give Janice copy of resolution with Council's approval to pay the loan for 401 Elizabeth Street	KR	16-Apr-15
37	COW meeting with Health & Wellness Foundation	RC	13-Apr-15	15.102	Town to arrange COW meeting on April 20, 2015 inviting Health & Wellness Foundation to attend	KF/KR	16-Apr-15
38	Appointment of SAEWA representative at Annual Meeting	RC	13-Apr-15	15.104	Send notification of appointment of Mayor Tom Grant as representative to SAEWA 's annual meeting	KR	15-Apr-15
39	Street Closure Request - Grey Cup Event	RC	13-Apr-15	15.106	Send letter to Sandra Scott confirming street closure on April 27/15 Send notification to Advocate placing ad for Road Closure for week of April 22	KR KR	16-Apr-15 15-Apr-15
40	Foothills Regional Emergency Services Commission Regional Emergency Warning/Mass Notification Agreement	RC	13-Apr-15	15.107	Send signed and sealed agreements to Brenda Fenwick to be signed and have 1 completed agreement sent back to Town's office	KR/KR	14-Apr-15
41	Community Futures Highwood Board Member at Large Appointment	RC	13-Apr-15	15.108	Place an ad for Member at Large position in the Vulcan Advocate for April 22 and April 29 Add to the May 11, 2015 Regular Council Meeting agenda for consideration	KR KF/KR	15-Apr-15 15-Apr-15
42	Chinook Arch Library Board Appointment	RC	13-Apr-15	15.109	Send letter to Chinook Arch Library Board, Vulcan Library Board and Vicki Hutton approving appointment	KR	
43	Canadian Diabetes Association	RC	13-Apr-15	15.110	Confirm council's approval to place a clothing donation bin on the curling rink parking lot.	KF	14-Apr-15
44	Councillors Tablets	RC	13-Apr-15		Kim to contact Dwayne Dallman about contacting Dell to replace faulty tablets with new tablets	KF	
45	Policy F-44 Remuneration of Town's Member at Large on Committees	RC	28-Apr-15	15.117 15.118	Amend Policy F-44 add "terms of reference" to policy Adopt policy and file with amendments	KR KR	28-Apr-15 28-Apr-15
46	FCM Women in Municipal Government Fund	RC	28-Apr-15	15.120	Send copy of motion to Janice approving donation of $100.00 to FCM Women in Municipal Government Fund (Gave paper copy of resolution to Janice)	KR	29-Apr-15
47	Land Use Bylaw No. 1437-15	RC	28-Apr-15	15.125	Sign and Stamp Land Use Bylaw and File Send copy of signed bylaw to ORRSC (emailed to Nancy to send)	KR	29-Apr-15
48	Sale of Lot 11-13, Blk 74 Plan 861505	RC	28-Apr-15	15.126	Set up meeting with North & Co. to finish land deal with Dale Doner Provide Christy with Copy of Resolution (emailed) cc Kim	KF KR	29-Apr-15
49	Highway Crossing at Whispering Creek	RC	28-Apr-15	15.127	Provide Janice with Copy of Resolution to transfer funds from Reserve to Operational (Gave paper copy of resolution to Janice)	KR	29-Apr-15
50	Land Use Bylaw No. 1437-15 Schedule Fee	RC	28-Apr-15	15.128	Adopt and file policy F-46	NN/KR	30-Apr-15
51	Policy PL-1 - Building Permits for Garden Sheds/Tool Sheds	RC	28-Apr-15	15.129	Remove rescinded policy PL-1 from Policy Binder	KR	29-Apr-15
52	Policy F-4 Development Damage Deposits	RC	28-Apr-15	15.130	Amend Policy F4 and file amended copy in Policy Binder	KR	
53	Policy PL-2 Multiple Family Lots - Allen Subdivision	RC	28-Apr-15	15.131	Remove rescinded policy PL-2 from Policy Binder	KR	29-Apr-15
54	Policy PL-3 Grades Levels - Allen Subdivision	RC	28-Apr-15	15.132	Remove rescinded policy PL-3 from Policy Binder	KR	29-Apr-15
55	Policy PL-11 Land Use Bylaw Waiver Request	RC	28-Apr-15	15.133	Remove rescinded policy PL-11 from Policy Binder	KR	29-Apr-15
56	Nine In A Line Art Society Request	RC	28-Apr-15	15.134	Send Copy of Resolution ot Liza Dawber supporting request to receive and administer funds for grant application cc Kim (emailed)	KR	28-Apr-15

BY: KF/Kim Fath NN/Nancy Nuefeld SB/Stew Birch BE/Bonnie Ellis JMcC/ Janice McCallum/Campbell KR/Karen Rose LH/Loreli Hornby

KF

MEMO

TO: Town Council
FROM: Nancy Neufeld, Development Officer
DATE: May 6, 2015

****See attached report re building permits issued, development permits issued, occupancies granted & new business licenses issued in April, 2015.**

Solar Park
Committee met in regards to RFQ submissions pertaining to construction of the Vulcan Solar Park. The submissions were shortlisted to three. RFQ2 has been sent out to the three with a deadline of May 14th for submission.

Whispering Greens/Willow Development
No progress to date.

The Fairways
Henry Dekoort has submitted development and building permits for two houses in The Fairways. Henry has indicated that he would like a "meet and greet" with Council after he is back from holidays mid-May.

Chamber of Commerce Meeting
The Chamber of Commerce requested that I speak to signage, in particular sandwich boards, at their meeting.

Heritage Advisory Committee
Attended the Heritage Advisory Committee Training session. The session was to update and provide information on the Heritage Advisory Committee and to gain knowledge on what role the Town and Development Officer plays in the heritage designation process.

Vulcan County Notice of Application for Subdivision of Land
Attended Vulcan County MPC meeting re application for subdivision by Kelly Nelson. Our Planner's comments were presented to the MPC as attached. The subdivision was not approved.

The following are the written comments regarding the proposed Vulcan County subdivision (ORRSC file 2015-0-050) within the NW33 16-24-W4 as provided by Town of Vulcan planning advisor Gavin Scott. During the rezoning of this property to Rural Commercial it was suggested that an Area Structure Plan should be required to establish the framework for developing a multi-lot site.

The issues then included identifying water and sewer servicing, transportation road network planning, drainage plan, compatible land use review, and the intended density and phasing of the development. Those same issues remain a concern for this proposal. Additionally, the proposal does not indicate a means of legal access to 1st Avenue and it now seems the intended use does not match the zoning.

The concept plan that was provided by the applicant in support of the application requires some scrutiny as it provides the only context to review the proposed subdivisions location. The plan indicates that a road would be developed on the north side of the proposed lot. This road abuts the road allowance for the existing road behind the Tri-services building. No permanent access should be developed that takes traffic north through the Tri-services access as this access point is proposed for removal by AT.

The road also heads west and intersects a road labeled service road. The Service road runs parallel to the existing street 1st Avenue. It is not clear where the service road would tie into 1st Avenue nor does it include where town intersections are proposed to join 1st Ave along the west side. The town has direction, control, and management of 1st Avenue and would like to work out the details of access onto the street prior to a subdivision imposing a location. It is entirely possible that the service road is redundant because of 1st Ave.

The applicant has indicated on their application that water and sewer service will be via the Town through agreement with Vulcan County. The details of that agreement have not been broached with either side and it should be questioned whether water and sewer are even available for the site. It is suggested that until that question is answered and an ASP completed that the site is not suitable for the proposed use and therefore should be denied.

If the MPC decides to approve the application, please consider conditions for the following:

1. a stormwater management plan;
2. a development agreement that includes town construction standards/requirements for road development, access on 1st Avenue, and water sewer servicing;
3. dedication of an east west road plan connecting the lot to 1st Avenue (this condition should clearly deny the ability to utilize the tri-services road connection onto Highway 534, except as a temporary measure for access);

Respectfully,

Gavin Scott
ORRSC
Planning Advisor to the Town of Vulcan

BUILDING PERMITS ISSUED MARCH 2015

DATE	PERMIT #	Dev Permit	OWNER'S NAME	CONTRACTOR	Job Description	JOB VALUE	CIVIC ADDRESS
March 13/15	TVC B0004 15MU	N/A	Helen McMullen	Vulcan Home & Garden	Deck	R-$2,500.00	410 Centre St
March 17/15	TVC B0005 15MU	D15.07	Brian Dowell	Owner	Commercial Reno	C-$15,000	119 Centre Street

DEVELOPMENT PERMITS ISSUED/APPLIED FOR MARCH 2015

Date Applied	Dev Permit #	Applicant	Use	District	Civic Address	Date Approved
March 6/15	D15.07	The Sugar Shack	Change of Use	C-1	119 Centre Street	March 17/15
March 26/15	D15.08	EROX Farms Ltd.	Home Occ II	R-1	211 Allen Cr	April 21/15

OCCUPANCY PERMITS ISSUED MARCH 2015

Date	Address	Name	
March 12/15	1303 Whispering Drive	Duane & Elaine Felt	
March 16/15	406-3rd Ave N	Wiseway	With Conditions
March 27/15	608 Centre St	Somerville	With Conditions

NEW BUSINESS LICENSES ISSUED MARCH 2015

Date	Lic#	Company Name	Type of Business	Vulcan Civic Address
March 4/15	904	D Ellis Plumbing	Plumbing & Gas Fitting	N/A
March 6/15	905	Avon c/oCrystal Lewis	Avon Home Sales	N/A
March 11/15	906	Mountainview Upholstery	Reupholstery	N/A
March 12/15	907	Legacy Plbg & Heating	Plumbing & Gas Fitting	N/A
March 19/15	908	Smashing Wedding & Events	Wedding & Event Planning Consultation	216 Aspen Way
March 20/15	909	MacKenzie Landscaping	Landscaping	528-1 St North

Town of Vulcan
Public Works
Month End Report

Month of: April 2015

Facilities:

- Arena and curling rink compressor Startech was in to do end of season shut in on April 3rd
- In the month of April work on the pool to get it ready for the season was conducted. Will start to fill pool on May 3rd
-

Streets:

- Pothole patching
- Did repairs to street lights
- Korthuis tree care will be in the first week of May to start on tree program and replacement
- Received quotes for paving repair patches in streets. Went with McNally contractors to do work which was completed on May 1st. This included the patch work for the County / Town /Rohl as well as cross walk at Whispering greens intersection. Each party will pay for their material and cuts our cost for McNally's mobilization charge ($3800.00) four ways .The public works crew did all the prep work for paving (except Rohl)to cut costs for all parties .

Water & Sewer:

- Working with BSEI on repair of flow meter at lagoons.
- Repaired one water service
- On April 7th had a sewer main plug off on 3rd street south backed up into one residence which had a dirt basement so no major damage was done. I had McGill's up and flushed line to clear blockage.
- McGill's will be in town the first week of May to do flushing of all the sewer main lines in town as well as lift stations.

Water Plant (contracted)

- No major concerns with operations
- The verbal agreement with the Village of Champion and the Town of Vulcan to have myself and Rob Davidson sign of on their system ended on April 6th. Champion has hired a new employee with his certification.

Parks:

- Public works has finished the installation of the exercise equipment at Centennial Park.
- The irrigation in Town has been turned on and tested. Repairs have been done on most of the systems and are in operation.
- Public works has started working on solar park as we are able. There was a hold up on work due to some conditions that had to be meet for the oil companies Kyle Green let me know on May 2nd that we are clear to continue with work .Within the first two weeks of May public works should be done the work that has been asked of them so far .

Cemetery:

- In the month of April we topped up sunken graves and worked on cleaning up cemetery after winter

Equipment

-

Personnel:

- Have hired four summer students. Two of the new employees are collage students and will be working full time for the summer. Due to applications I have hired two employees that will graduate high school in June and will be going to college in September they will work part time until July and then will go full time. Doing this should help getting summer work done covering time that they seem to always need off..

Other:

Stewart Birch Town Foreman

Department of Recreation Director's Report May 2015

Item	Status	Information
Recreation Strategic Plan	ongoing	RC Strategies will be attending the May 7th recreation committee mtg to review the final draft of the recreation survey.
Circus	May 16	The circus will again be in Vulcan for a one day performance.
Skateboard Park	ongoing	On hold until after the recreation report. Money is in operational reserve for this, with 20,000 being held at the county until start of work.
Spock Days	March	Sponsorship have been sent out to all sponsoring organizations. All committees are progressing nicely to make sure it comes off well this year.
County Grants	ongoing	We have received the cultural and recreation grants. We will be giving out the money for the recipients. The recreation committee applied and received $4000 for concert series and $1000 for the fall fair.
Roving Gym Program	Completed	We had a good 1st session at the roving gym we will start up again in the fall.
Concert Series	May 1st	Last concert on May 1st. So far attendance has been down. Not sure why
Lewis/Ware Pavilion heaters	Ongoing	Meeting with Lion's Reps and they will be installing heaters at the Lewis/Ware Pavilion as soon as it is emptied of equipment and picnic tables
Exercise Equipment	Completed	8 pieces have been installed in the Centennial Park on the north side of Vulcan. Early indication is that they will be awesome for our community. We put pictures of the process and have received over 2000 views on Facebook.
Pool	Opening May 15	Hiring of lifeguards is complete. Due to the low number of qualified lifeguards some changes in the scheduling of the pool will be needed until more staff can lifeguard. I am bringing back "apprentices" with a more purposeful job with an education component to it.
Recreation Programmer	Ongoing April	I have not yet found a replacement for Lindsay but will have someone in place by May 8th. Lindsay will be leaving on Maternity leave May 20th an ad has gone out in the paper to fill her position.

Vulcan Fire Department
Office of the Fire Chief

April 10, 2015

Management Report

To the end of March 2015, Vulcan Fire Department has responded to the following:

Call Type	2014		2015	
	Town	Rural	Town	Rural
Fire Response		2		1
Grassland				1
Rescue				1
Hazmat				
Gas Leaks				
MVC	1	3	1	2
Mutual Aid		1		2
Medical Assist	8	1	6	4
First Response	3		2	
Service Call				
False Alarm			1	
Total Calls	12	7	10	11

First Response = No Ems from Vulcan

Total Calls to the end of March 2015– 21

- Total Calls to the end of March 2014- 19

General Operations

- We have been working on getting all vehicles CVIP'ed as they come due. Also working on pricing for equipment for the year. Our Engine 18-3 (old town truck) has passed its usable ULC rating. I will be approaching council in the next few months with my thoughts on a replacement vehicle and potential costs.

Membership/Recruitment

- Our membership is still at 16 members and 2 junior members. We are actively recruiting members for the Fire Dept.

Vulcan Fire Department
Office of the Fire Chief

Training

- We have a very busy and aggressive training program planned for this year.
- We now have all members certified with first-aid and cpr to HCP. We have 7 members that are trained to perform as an EMR or higher right now. 1 of these members is taking their EMT certification right now which will assist us in providing better Medical First Response care when required.
- Two of our new members are continuing their NFPA 1001 Level 1 and 9 members that are working on their NFPA 1001 Level 2.
- The 2 new members that had started our basic fire training course have unfortunately been unable to continue at this time due to personal reasons. Hopefully in spring this will change.
- All of our Officers have started the FOTP 250 correspondence course, which is the first level of the Fire Officer Training Program, NFPA 1021. Exam was held on March 21, 2015 for some of the members. 3 members got a 30day extension to finish course.
- One member completed and passed NFPA 1041 Level II which will allow examinations locally at a lower cost to taxpayer.
- NFPA 472 Operations is the next level and we will be hosting it the last weekend of April and first weekend of May.
- My hope is still to have all existing members to have their NFPA 1001 Level 1 & 2, also their NFPA 472 Operations (Basic Hazmat) and Basic Pump by the end of the 2015.
- Also all Officers to complete their NFPA 1021 Level 1and Advance Pump.
- All members to have completed ICS 100, 200, BEM (Basic Emergency Management) and the S-100G which is a grassland Wildfire Operations course.
- Other classes that we are looking at having members become instructors are WHMIS/TDG and flagman train the trainer.
- The County will be putting live fire props into the Training Tower in May of this year. Fingers crossed

Fire Prevention/Public Relations

- The last month not much has been done in the way of fire prevention or public relations.

Vulcan Fire Department
Office of the Fire Chief

Respectfully,

Aaron Grant,
Fire Chief, EMT-A
Vulcan Fire Department
(403)485-1855
vfd1801@gmail.com

Vulcan Fire Department
Office of the Fire Chief

May 6, 2015

Management Report

To the end of April 2015, Vulcan Fire Department has responded to the following:

Call Type	2014		2015	
	Town	Rural	Town	Rural
Fire Response		2		1
Grassland		1		1
Rescue				1
Hazmat				
Gas Leaks				
MVC	1	9	1	2
Mutual Aid		3		2
Medical Assist	9	2	8	5
First Response	3		4	1
Service Call				
False Alarm	1		2	
Total Calls	14	17	15	13

First Response = No Ems from Vulcan

Total Calls to the end of April 2015– 28

- Total Calls to the end of April 2014- 31

General Operations

- We are preparing for spring and summer months. Ensuring all of our wild land equipment is mission ready. We will be starting having members on call during the upcoming May long weekend continuing until September long weekend. Our Engine 18-3 (old town truck) has passed its usable ULC rating. I will be approaching council in the next few months with my thoughts on a replacement vehicle and potential costs.

Membership/Recruitment

- Our membership is still at 16 members and 2 junior members. We are actively recruiting members for the Fire Dept.

Vulcan Fire Department
Office of the Fire Chief

Training

- We have a very busy and aggressive training program planned for this year.
- We will soon be updating our first aid and HCP CPR.
- Two of our new members will be finishing their NFPA 1001 Level 1 in June. 9 members that have been working on their NFPA 1001 Level 2 have finished the theory portion of course and will do practical in the summer when we have the props in the Training Tower.
- The FOTP 250 correspondence course, which is the first level of the Fire Officer Training Program, NFPA 1021 was finished in the middle of April. Hope to see results soon.
- NFPA 472 Operations was held April 25, 26 and May 2,3 with 2 of our members taking it
- My hope is still to have all existing members to have their NFPA 1001 Level 1 & 2, also their NFPA 472 Operations (Basic Hazmat) and Basic Pump by the end of the 2015.
- Also all Officers to complete their NFPA 1021 Level 1and Advance Pump.
- All members to have completed ICS 100, 200, BEM (Basic Emergency Management) and the S-100G which is a grassland Wildfire Operations course.
- Other classes that we are looking at having members become instructors are WHMIS/TDG and flagman train the trainer.
- The County will be putting live fire props into the Training Tower in May of this year. Fingers crossed

Fire Prevention/Public Relations

- The last month not much has been done in the way of fire prevention or public relations.
- Calgary Wildfire Management Area Mutual Aid meeting was held on April 15, 15 at our Lodge hall and at Vulcan Airport. The meeting was an informative and interesting event. The organizers were happy with our facility and community.

Respectfully,

Aaron Grant,
Fire Chief, EMT-A
Vulcan Fire Department
(403)485-1855
vfd1801@gmail.com