

**AGENDA FOR THE ORGANIZATIONAL MEETING OF COUNCIL
TO BE HELD IN THE TOWN OF VULCAN COUNCIL CHAMBERS
ON THURSDAY, SEPTEMBER 28, 2015
COMMENCING AT 7:00 P.M.**

Call to Order

- 1.0 Appointment of Committee/Board Members**
- 2.0 Regular Council Meeting Dates**
- 3.0 Confirmation of Signing Authority**
- 4.0 Deputy Mayor Appointments**
- 5.0 Adjournment**

Town of Vulcan

Request for Decision (RFD)

Appointment of Committees/Board Members

Meeting:	Organizational Meeting
Meeting Date:	September 28, 2015
Originated By:	Kim Fath

BACKGROUND / PROPOSAL:

Attached is a list of the Town represented Boards and current appointments.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Council is to review and approve nomination of Councilors on different Boards and Committees.

COSTS / SOURCE OF FUNDING (if applicable):

N/A


RECOMMENDED ACTION:

Moved by Councillor _____ THAT the Committee and Board appointments be adopted for the period of October 2015 – October 2016.

Initials show support - Reviewed by: _____

Director: _____


CAO

2015/2016		1	2	3	4	5	6	7	
	Required	Tom Grant	John Seamen	Georgia-Lee DeBolt	Sue Dow	Lorna Armstrong	Paul Taylor	Rick Howard	Contact Information
INTERNAL COMMITTEES									
Committee of the Whole	ALL	X	X	X	X	X	X	X	CAO
Assessment Review Board	1								Lenze Kuiper ORRSC (403)329-1344
Emergency Management Advisory Committee	2								DEM
Joint Subdivision and Development Appeal Board	1								Lenze Kuiper ORRSC (403)329-1344
Municipal Planning Commission	2								Development Officer
Seniors Housing Committee	2								Development Officer
Vulcan and District Recreation Committee	1								Recreation Director
EXTERNAL COMMITTEES									
Canadian Badlands LTD	1								Brad Tucker (403)823-7741
Community Futures Highwood	1								John Lockhart (403)995-4151
Family and Community Support Services Board (FCSS)	1								Carrol Thomson (403)485-2192
Foothills Regional Emergency Management Commission	1								Brenda Frenwick (403)933-6562
Joint Use Policy and Advisory Board	1								Colleen Deitz (403)485-8097 (Cel)
Mayors and Reeves		X							
Municipal Heritage Committee	1								Liza Dawber (403)485-3130
Oldman River Regional Service Commission	1								Barbara Johnson (403)329-1344
South Grow Regional Initiative	1								Pete Lovering (403)394-5900
Southern Alberta Energy from Waste Association (SAEWA)	1								Ron Knoedler (403)394-5900
The Marquis Foundation	1								Marty Hall (403)485-2422
Twin Valley Regional Water Services Commission	2								Harold Lewis (403)485-6736
Vulcan and District Tourism Society	2								Devan Daniels (403)485-2994
Vulcan Area Public Petroleum Association	1								Linda Cloutier (403)485-2897
Vulcan Brand Innovation Team (VBIT)	1								Ray Shaw (403)485-6321
Vulcan Business Development Society (VBDS)	3								Marilyn MacArthur (403)485-4100
Vulcan District Chamber of Commerce									Lyle Magnuson (403)633-2222
Vulcan District Waste Commission	1								Dick Ellis (403)485-8442 (Cell)
Vulcan Golf and Country Club	2								Mike Fenske (403)485-2553
Vulcan Library Board	1								Connie Clement (403)485-2571
Vulcan Region Healthcare Grant Committee	1								Vulcan County (403)485-2241
Vulcan Town & County Airport Committee	2								Georgia-Lee DeBolt (403)485-3635

Town of Vulcan

Request for Decision (RFD)

Regular Meeting Dates

Meeting: Organizational Meeting
Meeting Date: **September 28, 2015**
Originated By: Kim Fath

BACKGROUND / PROPOSAL:

Policy A-18 Regular Council Meeting Dates/Times specifies the dates and times that the Regular Council Meetings are held.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

Moved by Councillor _____ THAT in accordance with Policy No. A-18, the Regular Council Meeting schedule for the period from November 2015 to October 2016 be approved as presented.

Initials show support - Reviewed by: _____

Director: _____


CAO

Regular Council Meeting Schedule

2015

November

9 & 23

December

14 & 28

2016

January

11 & 25

February

8 & 22

March

14 & 29

April

11 & 25

May

9 & 24

June

13 & 27

July

11 & 25

August

8 & 22

September

12 & 26

October

11 & 24

Dates in Red are a Tuesday
Following a Holiday

Town of Vulcan

Request for Decision (RFD)

Confirmation of Signing Authority

Meeting: Organizational Meeting
 Meeting Date: **September 28, 2015**
 Originated By: Kim Fath

BACKGROUND / PROPOSAL:

Policy F-38 Signing Authority designates the signing authority for the Town of Vulcan.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

Moved by Councillor _____ THAT the signing authority for the Town of Vulcan shall be as per Policy No. F-38:

Mayor	Tom Grant
Councillor	Paul Taylor
Councillor	John Seaman
Councillor	Sue Dow
Councillor	Lorna Armstrong
Councillor	Georgia-Lee DeBolt
Councillor	Rick Howard
CAO	Kim Fath
Accountant	Janice McCallum-Campbell

Initials show support - Reviewed by: _____

Director:

CAO

Town of Vulcan Signing Authority 2015/16

Mayor: Tom Grant

Councillor: Rick Howard

Councillor: Georgia-Lee DeBolt

Councillor: Lorna Armstrong

Councillor: John Seamen

Councillor: Sue Dow

Councillor: Paul Taylor

CAO: Kim Fath

Financial Officer: Janice McCallum- Campbell

Town of Vulcan

Request for Decision (RFD)

Deputy Mayor Appointments

Meeting: Organizational Meeting
 Meeting Date: **September 28, 2015**
 Originated By: Kim Fath

BACKGROUND / PROPOSAL:

Policy A-16 "Deputy Mayor Schedule" sets the period of Deputy Mayor's Appointment.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Policy A-16 "Deputy Mayor Schedule" be received as information.

November 1, 2013 – June 30, 2014
 July 1, 2014 – February 28, 2015
 March 1, 2015 – November 30, 2015
 December 1, 2015 – July 31, 2016
 August 1, 2016 – March 31, 2017
 April 7, 2017 – October 31, 2017

Councillor John Seaman
 Councillor Rick Howard
 Councillor Paul Taylor
 Councillor Sue Dow
 Councillor Lorna Armstrong
 Councillor Georgia-Lee DeBolt

Initials show support - Reviewed by: _____

Director: _____


 CAO

Town of Vulcan Deputy Mayor Schedule November 2013 – October 2017	
November 1, 2013 - June 30, 2014	Councillor John Seaman
July 1, 2014 – February 28, 2015	Councillor Rick Howard
March 1, 2015 – November 30, 2015	Councillor Paul Taylor
December 1, 2015 – July 31, 2016	Councillor Sue Dow
August 1, 2016 – March 31, 2017	Councillor Lorna Armstrong
April 1, 2017 – October 31, 2017	Councillor Georgia-Lee DeBolt