

**AGENDA FOR THE REGULAR MEETING OF COUNCIL  
TO BE HELD IN THE TOWN OF VULCAN COUNCIL CHAMBERS  
ON MONDAY, JANUARY 25, 2016  
COMMENCING AT 7:00 PM**

**PUBLIC HEARING**

**CALL TO ORDER**

**1.0 Call to Order:**

**2.0 Public Hearing - NIL**

**3.0 Delegations**

3.1 Amanda Stapleton, Safety and Emergency Management Coordinator

**4.0 Adoption of Agenda**

4.1

**5.0 Adoption of Previous Minutes**

5.1 Regular Council Meeting Minutes – January 11, 2016

**6.0 Unfinished Business - NIL**

**7.0 Financial Statements - NIL**

**8.0 Correspondence and Information Items - NIL**

**9.0 Committee and Administrative Reports**

9.1 Presentation of Minutes/verbal reports on various boards/committees in which Town Council has an interest

## **10.0 Bylaws**

- 10.1 Bylaw No. 1450-16 Municipal Borrowing Bylaw
- 10.2 Bylaw No. 1451-16 Amendment to Bylaw No. 1428-14

## **11.0 New Business**

- 11.1 ACP Application Regional Emergency Management Implementation Project
- 11.2 ACP Application Regional Urban Intermunicipal Development Plans Project
- 11.3 ACP Application Inter-Professional Healthcare Training Project
- 11.4 2016 Capital Budget Request
- 11.5 Seniors Housing Letter of Intent

## **12.0 Notice of Motion**

## **13.0 Management Reports - NIL**

## **14.0 In-Camera**

## **15.0 Adjournment**

# Town of Vulcan

Request for Decision (RFD)

## Adoption of Previous Minutes Regular Council Meeting January 11, 2016

Meeting: Regular Council  
Meeting Date: January 25, 2016  
Originated By: Kim Fath

**BACKGROUND / PROPOSAL:**

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, January 11, 2016 were presented to Council.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**COSTS / SOURCE OF FUNDING (if applicable):**

N/A

**RECOMMENDED ACTION:**

Moved by Councillor \_\_\_\_\_ THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Monday, January 11, 2016 be approved and read by each member of Council.

Initials show support -Reviewed by: \_\_\_\_\_  
Director: \_\_\_\_\_ CAO 

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
HELD IN THE TOWN OF VULCAN COUNCIL CHAMBER  
ON MONDAY, JANUARY 11, 2016**

**PRESENT:**

Mayor	- Tom Grant
Councillor	- Georgia-Lee DeBolt
Councillor	- Rick Howard
Councillor	- Sue Dow
Councillor	- Paul Taylor
Chief Administrative Officer	- Kim Fath
Recording Secretary	- Karen Rose
Development Officer	- Nancy Neufeld

**ABSENT:**

Councillor	- John Seaman
Councillor	- Lorna Armstrong

**1.0 Call to Order:** Mayor Tom Grant called the meeting to order at 7:00 p.m.

**2.0 Public Hearings** **Bylaw No. 1439-15 – Road Closure Vulcan Seed Cleaning Plant**

Public Hearing – Called at 7:01 p.m.

No written or verbal communications were received, but Mayor Tom Grant allowed a further 5 minutes in case a late submission was received.

Public Hearing – Closed at 7:05 p.m.

**3.0 Delegations**

3.1 Vulcan Business Development Society – Marilyn MacArthur, EDO

Marilyn MacArthur, EDO for the Vulcan Business Development Society was in attendance and gave Council an update of the various projects they have worked on in the past year. She also reviewed with Council the services they provide to existing and potential businesses within the Town and County areas.

Initials

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**4.0 Adoption of Agenda**

**Motion No.: 16.001**

8.2 ACP Grant

Moved by Councillor Rick Howard THAT the agenda governing this meeting be adopted as amended. **CARRIED UNANIMOUSLY**

**5.0 Adoption of Previous Minutes**

5.1 Regular Council Meeting Minutes

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, December 14, 2015 were presented to Council.

**Motion No.: 16.002**

Moved by Councillor Georgia-Lee DeBolt THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Monday, December 14, 2015 be approved and read by each member of Council as presented.

**CARRIED UNANIMOUSLY**

**6.0 Unfinished Business - NIL**

**7.0 Financial Reports - NIL**

**8.0 Correspondence and Information Items**

8.1 The Correspondence and Information Items for the period ending January 11, 2016 was presented to Council to be received for information.

**Motion No.: 16.003**

Moved by Councillor Sue Dow THAT the Correspondence and Information Items for the period ending January 11, 2016 be received for information.

**CARRIED UNANIMOUSLY**

Initials

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8.2 ACP Grant

**Motion No. 16.004**

Moved by Councillor Sue Dow THAT Council authorize Administration to explore different options for ACP grants in 2016. **CARRIED UNANIMOUSLY**

**9.0 Committee and Administrative Reports**

9.1 The minutes and verbal presentations were presented for the various boards and committees in whom Town Council has an interest.

**Motion No.: 16.005**

Moved by Councillor Paul Taylor THAT the minutes and/or verbal reports of Town represented Boards/Committees at the January 11, 2016 Town Council Meeting be received for information.

Verbal Reports:

- Councillor Sue Dow
  - Vulcan Business Development Society
  - Vulcan Golf and Country Club
  
- Councillor Paul Taylor
  - Vulcan Business Development Society
  
- Councillor Georgia-Lee DeBolt
  - Vulcan and District Recreation Committee
  - Vulcan Business Development Society
  
- Mayor Tom Grant
  - Mayors and Reeves of Southwestern Alberta

**CARRIED UNANIMOUSLY**

Initials

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**10.0 Bylaws**

**11.0 New Business**

**11.1 ACE Grant Reserve Request**

At the December 3, 2015 Vulcan and District Recreation Board Meeting a motion was passed to move forward with the purchase of an outdoor cinema in the amount of \$17,000.00.

The Board felt that the outdoor movie theatre would be well used in the community and will be made available to other groups in Town for a nominal fee. The fees would go towards the maintenance and eventual replacement of this equipment.

The cost of the outdoor cinema is \$17,000.00 and the Recreation Board is requesting access to the ACE grant in the amount of \$10,000.00 held in reserve by the Town. A request will be made to Vulcan County for the remaining \$7,000.00 from the Vulcan and District Recreation Reserve.

**Motion No.: 16.006**

Moved by Councillor Rick Howard THAT Council approves a recommendation to the Recreation Director to draw funds from the ACE grant reserve in the amount of \$10,000.00 for the purchase of an outdoor cinema. **CARRIED UNANIMOUSLY**

**11.2 Vulcan Fire Department Capital Purchase Request**

The Vulcan Fire Department has forwarded to Administration a proposal for a capital purchase of equipment for 2016.

The Fire Chief requested that Council review his proposal for Capital Purchase.

**Motion No.: 16.007**

Moved by Councillor Paul Taylor THAT Administration forward the Fire Chief's recommendation to County Council for consideration of a municipal partnership for the purpose of purchasing an Aerial Fire Apparatus, and also consider an application through the Alberta Community Partnership Program for partial funding of this request. **CARRIED UNANIMOUSLY**

Initials

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11.3 Temporary Appointment to VBDS

Councillor Lorna Armstrong is requesting Council to appoint a temporary representative to the Vulcan Business Development Society. Councillor Armstrong and Dow are unable to attend the upcoming VBDS meeting and this may affect quorum.

**Motion No.: 16.008**

Moved by Councillor Sue Dow THAT Council appoints Mayor Tom Grant to attend the upcoming VBDS meeting on January 13, 2016 with full membership voting privileges on behalf of the Town of Vulcan. **CARRIED UNANIMOUSLY**

**Motion No.: 16.009**

Moved by Councillor Paul Taylor THAT Administration prepare amendments to Bylaw No. 1428-14 as discussed by Council. **CARRIED UNANIMOUSLY**

**12.0 Notice of Motion - NIL**

**13.0 Management Reports**

13.1 Management Reports

Management is to produce a report each month.

Attached are the following reports:

- Chief Administrative Officer – Kim Fath
- Development Officer – Nancy Neufeld
- Public Works – Stew Birch
- Recreation Committee – Bonnie Ellis
- Fire Chief – Aaron Grant

**Motion No.: 16.010**

Moved by Councillor Paul Taylor THAT this Council receives for information the management reports for the period ending January 11, 2016.

**CARRIED UNANIMOUSLY**

Initials

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**14.0 In-Camera**

**Motion No.: 16.011**

Moved by Councillor Rick Howard THAT Council move in-camera at 8:30 p.m.

**CARRIED UNANIMOUSLY**

Mayor Grant called for a three minute recess.

The meeting reconvened at 8:33 p.m.

**Motion No.: 16.012**

Moved by Councillor Sue Dow THAT Council move out-of-camera at 9:40 p.m.

**CARRIED UNANIMOUSLY**

**Motion No.: 16.013**

Moved by Councillor Paul Taylor THAT Council directs Administration to proceed with drafting proposed amendments to the development agreements for Whispering Greens Phase 3A & B dated April 28, 2008 and Whispering Greens Phase 4A dated July 27, 2012.

**CARRIED UNANIMOUSLY**

**Motion No.: 16.014**

Moved by Councillor Rick Howard THAT in principle Council accepts the developer's request to address the drainage concerns of Whispering Greens Phase 4 pending submission of an engineered design plan at the developer's expense and final approval by Town Council.

**CARRIED UNANIMOUSLY**

**15.0 Adjournment**

The meeting was adjourned by Councillor Georgia-Lee DeBolt at 9:45 p.m.

\_\_\_\_\_  
Tom Grant  
Mayor

\_\_\_\_\_  
Kim Fath  
Chief Administrative Officer

Initials

# Town of Vulcan

Request for Decision (RFD)

## Committee and Administrative Reports

Meeting: Regular Council  
 Meeting Date: **January 25, 2016**  
 Originated By: Kim Fath

### BACKGROUND / PROPOSAL:

The minutes and/or verbal presentations to be presented on the various boards and committees in which Town Council has an interest.

- ORRSC Executive Committee Meeting – Agenda – Minutes – November 12, 2015
- TVRWC Executive Meeting – Agenda – Minutes – December 7, 2015
- TVRWC Regular Meeting – Agenda – Minutes – December 7, 2015
- Municipal Planning Commission – Agenda – Minutes – December 15, 2015
- Mayors and Reeves of Southwest Alberta – Agenda – Minutes – January 8, 2016
- Vulcan and District Tourism Society – Minutes – January 12, 2016

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

### COSTS / SOURCE OF FUNDING (if applicable):

N/A

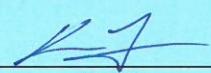
### RECOMMENDED ACTION:

Moved by Councillor \_\_\_\_\_ THAT the minutes and/or verbal reports of Town represented Boards/Committees at the January 25, 2016 Town Council Meeting be received for information.

- ORRSC Executive Committee Meeting – Agenda – Minutes – November 12, 2015
- TVRWC Executive Meeting – Agenda – Minutes – December 7, 2015
- TVRWC Regular Meeting – Agenda – Minutes – December 7, 2015
- Municipal Planning Commission – Agenda – Minutes – December 15, 2015
- Mayors and Reeves of Southwest Alberta – Agenda – Minutes – January 8, 2016
- Vulcan and District Tourism Society – Minutes – January 12, 2016

Initials show support -Reviewed by: \_\_\_\_\_

Director: \_\_\_\_\_

  
 \_\_\_\_\_  
 CAO



OLDMAN RIVER REGIONAL SERVICES COMMISSION

MINUTES - 7 (2015)

EXECUTIVE COMMITTEE MEETING

Thursday, November 12, 2015 at 7:00 p.m.

ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

EXECUTIVE COMMITTEE:

Gordon Wolstenholme - Chair
Henry Van Hierden - Vice-Chair
Don Anderberg
Jim Bester

Bill Chapman
David Hawco
Tom Rose

STAFF:

Lenze Kuiper - Director

Barb Johnson - Executive Secretary

AGENDA:

- 1. Approval of Agenda - November 12, 2015
2. Approval of Minutes - October 8, 2015 (attachment)
3. Business Arising from the Minutes
4. New Business
(a) Proposed 2016 Budget (attachment)
(b) Organizational Retreat Update
(c) Municipal Compliance SSRP (attachment)
(d) Assessment Review Board Training (attachment)
(e) Staff Resignation and New Staff
(f) Provincial Funding Request Follow-up
(g) Fee For Service Update (attachment)
5. Accounts
(a) Office Accounts - September 2015 (attachment)
(b) Financial Statements - January 1 - September 30, 2015 (attachment)
6. Director's Report
7. Executive Report
8. Adjournment

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CHAIR GORDON WOLSTENHOLME CALLED THE MEETING TO ORDER AT 6:55 P.M.

**1. APPROVAL OF AGENDA**

**Moved by: David Hawco**

THAT the Executive Committee approve the agenda, as presented.

**CARRIED**

**2. APPROVAL OF MINUTES**

**Moved by: Henry Van Hierden**

THAT the Executive Committee approve the minutes of October 8, 2015, as presented.

**CARRIED**

**3. BUSINESS ARISING FROM THE MINUTES**

- None.

**4. NEW BUSINESS**

**(a) Proposed 2016 Budget**

- Revisions discussed at the last Executive Committee meeting have been incorporated into the Proposed 2016 Budget. Highlights include:

**REVENUE:**

- Membership Fees – \$850,000
- GIS Member Fees – \$504,798
- Regional Assessment Review Board – \$5,000 (new)
- Fee for Service (member) – \$300,000
- Subdivision Approval Fees – \$305,000
- STEP Program Grant Revenue – \$10,000 (new)
- Total Revenue – \$2,036,798

**EXPENSES:**

- Permanent Employees – \$1,450,000 (includes 2% salary adjustment)
- Temporary Employees – \$20,000
- Transfer to Operating Reserve – \$25,000
- Transfer to Capital Reserve – \$25,000
- Equipment & Furniture Purchases – \$25,000 (vehicle)
- Total Expense – \$2,030,100

**NET INCOME: \$6,698**

**Moved by: Tom Rose**

THAT the Executive Committee approve the Proposed 2016 Budget and refer it to the Board of Directors for ratification at their meeting on December 3, 2015.

**CARRIED**

**(b) Organizational Retreat Update**

- The Director contacted Municipal Affairs regarding a possible retreat facilitator and is waiting to hear back on cost and available dates in 2016. Organizational retreat expenses will come out of existing staff and members conference budgets, rather than budgeted separately.

**(c) Municipal Compliance SSRP**

- The Land Use Secretariat's *Frequently Asked Questions About Municipal Compliance with Regional Plans and the Alberta Land Stewardship Act (ALSA)* was included in the agenda and contains important information for municipalities. This document will also be circulated to all ORRSC Board Members and discussed at the December 3, 2015 Board of Directors' Meeting.
- ORRSC staff are intensifying plans to ensure our municipalities' planning documents comply with the legislation by the September 1, 2019 deadline.

**Moved by: Jim Bester**

THAT the Executive Committee accept the Municipal Compliance SSRP, as information.

**CARRIED**

**(d) Assessment Review Board Training**

- Twenty-five municipalities have contracted ORRSC to provide Regional Assessment Review Board (RARB) services for tax appeals. ORRSC organizes the appeals and provides the Clerk for all RARB hearings and Board Members are chosen from a pool of trained individuals from participating municipalities. Currently this pool is down to three members and more qualified Board members are needed to accommodate hearings throughout our region.
- Each participating municipality is encouraged to have at least one certified Board Member. Recertification for Board Members and Clerks must be completed every 3 years. The Municipal Government Board (MGB) is offering New Member and Member Refresher courses in 2016 in various locations in the province. The following courses will be held in Lethbridge in the ORRSC Conference Room:

**March 7-10, 2016      New ARB Board Member (AL I + POA I)**

**April 11-12, 2016      Member Refresher**

- There is no cost to register and the courses will run from 8:30 am - 4:00 pm for all dates listed. The link for online registration is:

<http://www.municipalaffairs.alberta.ca/online-event-registration>

**Moved by: Henry Van Hierden**

THAT the Executive Committee accept the Assessment Review Board Training schedule, as information.

**CARRIED**

**(e) Staff Resignation and New Staff**

- Planner Spencer Croil has accepted a position at the Town of Coaldale but will be staying on staff until mid January to help transition current projects.
- Jennifer Maxwell has been hired as the Subdivision Technician, replacing Gail Kirkman who is retiring at the end of the year.

**Moved by: Don Anderberg**

THAT the Executive Committee accept the Staff Resignation and New Staff discussion, as information. **CARRIED**

**(f) Provincial Funding Request Follow-Up**

- Parkland Community Planning Services has been following up with provincial government representatives on annual funding for regional planning organizations. There is still no word on a decision, but the grant outline will have to be finalized by the end of the calendar year and we will be notified as soon as they hear anything.

**Moved by: Bill Chapman**

THAT the Executive Committee accept the Provincial Funding Request Follow-Up, as information. **CARRIED**

**(g) Fee For Service Update**

- The Rural Intermunicipal Development Plan Project is nearing completion and the final \$83,000 is still outstanding. Most of the projects are ongoing and will be carried over to next year.

**Moved by: David Hawco**

THAT the Executive Committee accept the Fee For Service Update, as information. **CARRIED**

**5. ACCOUNTS**

**(a) Office Accounts – September 2015**

5150	Staff Mileage .....	M. Burla .....	\$ 335.00
5150	Staff Mileage .....	M. Burla .....	160.00
5150	Staff Mileage .....	S. Johnson .....	72.50
5151	Vehicle Gas & Maintenance .....	S. Johnson .....	88.97
5320	General Office Supplies .....	S. Johnson .....	51.85
5530	Coffee & Supplies .....	S. Johnson .....	83.32
5536	Rural IMDP Grant .....	S. Johnson .....	20.18
5151	Vehicle Gas & Maintenance .....	Imperial Oil .....	316.41
5170	Staff Conference & Area .....	APPI .....	100.00
5280	Janitorial Services .....	Madison Ave Business Services .....	475.00
5285	Building Maintenance .....	Garrison Draper .....	350.00
5310	Telephone .....	Bell Mobility .....	890.90
5310	Telephone .....	Yellow Pages .....	29.34
5320	General Office Supplies .....	Desjardin Card Services .....	50.00
5320	General Office Supplies .....	Pitney Works .....	69.50
5320	General Office Supplies .....	Desjardin Card Services .....	36.74
5380	Printing & Printing Supplies .....	Desjardin Card Services .....	240.84
5330	Dues & Subscriptions .....	Macleod Gazette .....	50.00
5380	Printing & Printing Supplies .....	Lethbridge Mobile Shredding .....	22.00
5390	Graphic & Drafting Supplies .....	Continental Imaging Products .....	896.52
5390	Graphic & Drafting Supplies .....	Continental Imaging Products .....	1,132.37
5430	Aerial Photos & Maps .....	M.D. of Pincher Creek .....	100.00

5430	Aerial Photos & Maps .....	Lethbridge County .....	250.00
5440	Land Titles Office .....	Minister of Finance .....	344.00
5536	Rural IMDP Grant .....	Village of Glenwood .....	50.00
5570	Equipment Repairs & Maintenance .....	Xerox Canada .....	840.22
5580	Equipment & Furniture Rental .....	Xerox Canada .....	905.84
5580	Equipment & Furniture Rental .....	Pitney Bowes .....	297.13
1160	GST Receivable .....	GST Receivable .....	215.91
		<b>TOTAL</b>	<b><u>\$8,474.54</u></b>

**Moved by: Don Anderberg**

THAT the Executive Committee approve the Office Accounts of September 2015 (\$8,474.54), as presented. **CARRIED**

**(b) Financial Statements – January 1 - September 30, 2015**

- Committee members suggested that the “Difference” column on the Comparative Income Statement be changed to, or a new column added showing, “Projection to Year End” (over, under or on budget) which would allow them to ask questions and make adjustments throughout the year.

**Moved by: Tom Rose**

THAT the Executive Committee approve the unaudited Financial Statements for January 1 - September 30, 2015, as presented. **CARRIED**

**6. DIRECTOR’S Report**

- The Director reported on his activities since the last Executive Committee meeting.

**7. EXECUTIVE REPORT**

- Committee members reported on various projects and activities in their respective municipalities.

**8. ADJOURNMENT**

**Moved by: David Hawco**

THAT we adjourn the regular meeting of the Executive Committee of the Oldman River Regional Services Commission at 8:25 p.m. until **Thursday, December 10, 2015 at 7:00 p.m.** **CARRIED**

/bj

CHAIR: 

# December Executive

## Regular Meeting

{election of officers}

### AGENDA

- Call to Order 9-9:02
- Adoption of Agenda 9:03-9:04
- Election of Officers 9:05-9:10
  - Chairperson
  - Vice Chair
- Signing Authority 9:11-9:13
- Adjournment 9:14

**December 7, 2015**

**9:00am**

**Water  
Commission  
Board Room**

 *Twin Valley Regional  
Water Commission*



# Twin Valley Regional Water Commission

MINUTES ELECTION  
OF OFFICERS

DECEMBER 7, 2015

9:05AM

COMMISSION BOARD ROOM

FACILITATOR	Chairperson, Kym Nichols
NOTE TAKER	Manager, Cathy Dallmann
ATTENDEES	Kym Nichols, Jamie Smith, Murray McLean, Aaron Matlock, Cecil Sabourin, Georgia-Lee DeBolt (alternate for Sue Dow), Paul Taylor, Cathy Dallmann
ABSENT	Derrick Annable

## Items

1. Meeting called to order at 9:05am
2. Paul adopted agenda
  - a. Carried
3. Election of Officers
  - a. Cathy opened the floor for Chairperson nominations
    - i. Georgia-Lee nominated Kym Nichols
    - ii. Paul Taylor seconded
    - iii. Kym allowed her name to stand
    - iv. Cathy opened the floor for any other Chairperson nominations for the second time
    - v. Cathy opened the floor for any other Chairperson nominations for the third time
    - vi. No other nominations
    - vii. Kym Nichols ACCEPTED the position of Chairperson
  - b. Kym opened the floor for Vice Chair nominations
    - i. Georgia-Lee nominated Sue Dow
    - ii. Paul Taylor seconded
    - iii. Georgia-Lee allowed her name to stand on Sue's behalf
    - iv. Kym opened the floor for any other Vice Chair nominations
    - v. Kym nominated Aaron Matlock
    - vi. Jamie Smith seconded
    - vii. Aaron allowed his name to stand
    - viii. Open voting commenced
    - ix. Sue Dow voted as Vice Chair by majority vote
    - x. Georgia-Lee ACCEPTED on Sue Dow's behalf
4. Signing Authority
  - a. Aaron Matlock motioned to add Sue Dow as signing authority at ATB Financial effective Dec 8, 2015
  - b. CARRIED
5. Meeting adjourned at 9:13am

Minutes accepted by:

\_\_\_\_\_  
 Kym Nichols, Chairperson  
 Twin Valley Regional Water Commission

\_\_\_\_\_  
Dated

\_\_\_\_\_  
 Cathy Dallmann, Manager  
 Twin Valley Regional Water Commission

\_\_\_\_\_  
Dated

Board Members for Twin Valley Regional Water Commission:	
Kym Nichols, Chairperson	Sue Dow, Vice Chair
Cecil Sabourin, Village of Carmangay	Murray McLean, Vulcan County Rep
Jamie Smith, Village of Champion	Derrick Annable, Vulcan County Rep
Aaron Matlock, Village of Champion	Paul Taylor, Town of Vulcan Rep

# December Executive Regular Meeting

## AGENDA

**December 7, 2015**

**9:15am**

**Water  
Commission  
Board Room**

- Call to Order 9:15-9:17
- Adoption of Agenda 9:18-9:20
- Approval of Previous Meeting Minutes (approved by email Nov 10/15)
- Chairperson's Report 9:21-9:30
- Operator (Stew Birch attending) 9:31-9:45
  - Report (attached)
  - Discussion on possibility of chemical change
  - Discussion on Hagen Electric quote for upgrading the contactors on distribution pumps
- Manager's Report (attached) 9:46-10
- Financials (attached)
  - 2016 budget discussion 10:01-10:15
- New Business 10:16-10:45
  - discussion & signing of borrowing bylaw for \$900,000 (loan) & \$250,000 (revolving line of credit)
    - how does this affect the budget (document)
  - November 13/15 signing of Account Resolution at ATB (Kym/Cathy)
  - contravention of debt service limit (Municipal Affairs, ATB, Woodman)
    - how does this affect the budget (document)
  - discussion of Kirkcaldy pipeline
  - discussion & signing of Woodman document for 2015 auditing
  - moving forward with auditor and/or bookkeeper
- Next meeting date 10:46-10:50
- Adjournment 10:51

# Twin Valley Regional Water Commission



MINUTES REGULAR  
MEETING

DECEMBER 7, 2015

9:15AM

COMMISSION BOARD ROOM

FACILITATOR	Chairperson, Kym Nichols
NOTE TAKER	Manager, Cathy Dallmann
ATTENDEES	Kym Nichols, Jamie Smith, Murray McLean, Aaron Matlock, Cecil Sabourin, Georgia-Lee DeBolt (alternate for Sue Dow), Paul Taylor, Cathy Dallmann
ABSENT	Derrick Annable

## Items

1. Meeting called to order at 9:15am
2. Jamie adopted agenda
  - a. Carried
3. Paul moved to Approve Minutes of Previous meeting (October 20/15)
  - a. Carried
4. Chairperson's Report
  - a. presented verbally
    - i. met with Manager on several occasions to;
      1. sign cheques
      2. at ATB for signing authority, bylaw contravention discussions
      3. at Krystalowich
      4. with Ian Woodman for 2015 audit procedure review
5. Operator's Report (as circulated)
  - a. Stew Birch in attendance
    - i. presented numbers/quotes on;
      1. Activated Carbon bulk buying. Purchasing 10 pallets would be a cost savings of approximately \$8,300 for a two year period. Moved to New Business.
      2. Coagulant bulk buying. Purchasing 15,000L would qualify as bulk purchase. Equivalent of 15 totes. We currently pay \$1.87/kg; bulk discount would be \$1.25/kg. Savings of approximately \$18,000/year. Points to be taken into account: storage space must meet environmental guidelines; storage temperature must be above 15 degrees.
        - a. Discussion points made: leasing vs. building/buying, a Sea-Can, collapsible bladder, utilizing current totes vs. having a new large tote built to specifications
        - b. Stew to contact R.A. West to see if he has space to lease, make some more queries regarding other options/possibilities
        - c. Moved to New Business
      3. Hagen Electric quote on upgrading contactors on the distribution pumps. They have already upgraded one contactor and have had no issues. Preemptive approach to replace the last two in order to alleviate issues in the future. Quote of \$3,425 +GST and freight submitted. Moved to New Business.
6. Manager's Report (as circulated)
  - a. opened the floor for questions or comments
    - i. discussion on the internet; possibility of xplornet or Axia. Manager to look into.

7. Financial Report (as circulated)
  - a. Paul motioned that all reports be accepted as presented
    - i. Aaron seconded
    - ii. Carried
8. New Business
  - a. 2016 Budget
    - i. Discussion on numbers involved in moving forward with repayment of Bylaw #7
      - a. payment schedule as submitted by Woodman White & Olsen
    - ii. Jamie made a motion to draft a letter to all members reiterating that 2015 water usage will be enforced within 10% of their request (as per 6.3.3 of Business Plan)
      1. Cecil seconded
      2. Carried
    - iii. Cecil motioned that 2016 Interim Budget be accepted as presented (with 2015 numbers as interim)
      1. Aaron seconded
      2. Carried
  - b. Borrowing Bylaw #7 for \$900,000
    - i. Georgia-Lee motioned that Borrowing Bylaw #7 as submitted by ATB for the \$900,000 be signed by Chairperson and Manager
      1. Cecil seconded
      2. Carried
  - c. Borrowing Bylaw #5 for \$250,000
    - i. Paul motioned that Borrowing Bylaw #5 for \$250,000 as submitted by ATB be signed by Chairperson and Manager
      1. Jamie seconded
      2. Carried
  - d. Discussion and signing of Woodman White & Olsen documents
    - i. discussion on how to handle RFP
      1. contact BBB, advertise well in advance of deadline (April 2016)
    - ii. Aaron motioned to sign waiver of liability submitted by Woodman White & Olsen
      1. All opposed
      2. DEFEATED
  - e. Activated Carbon Bulk Buying
    - i. Paul motioned to have the Plant Operators purchase the Activated Carbon in bulk as presented (5.a.1) and to be taken out of 'Maintenance – 1330 Chemicals'
      1. Cecil seconded
      2. Carried
  - f. Hagen Electric upgrade to contactors
    - i. Aaron motioned to have the Plant Operators purchase the two new contactors for the distribution pumps within a 10% variance of quote as submitted (5.a.3) and to be taken out of 'Maintenance – 1330 Chemicals'
      1. Georgia-Lee seconded
      2. Carried
9. Moving forward with Woodman White & Olsen and Krystalowich & Co
  - a. Jamie motioned to retain Woodman White & Olsen as auditors ONLY for the 2015 fiscal year and for the firm to submit their proposal for the 2016 fiscal year once a Request for Proposal has been issued by the Commission
    - i. Murray seconded
    - ii. Carried

b. Aaron motioned to have the Manager do Accounts Payable and Accounts Receivable beginning January 1, 2016. Chairperson to draft a letter to Krystalowich & Co and present in person.

i. Murray seconded

ii. Carried

10. Next meeting date of January 25, 2016 at the Water Commission 9am

11. Meeting adjourned at 11:43am

Minutes accepted by:

\_\_\_\_\_  
Kym Nichols, Chairperson  
Twin Valley Regional Water Commission

\_\_\_\_\_  
Dated

\_\_\_\_\_  
Cathy Dallmann, Manager  
Twin Valley Regional Water Commission

\_\_\_\_\_  
Dated

Board Members for Twin Valley Regional Water Commission:	
Kym Nichols, Chairperson	Sue Dow, Vice Chair
Cecil Sabourin, Village of Carmangay	Murray McLean, Vulcan County Rep
Jamie Smith, Village of Champion	Derrick Annable, Vulcan County Rep
Aaron Matlock, Village of Champion	Paul Taylor, Town of Vulcan Rep



FRIDAY, January 8, 2015 - 1:00 PM  
Culver City Room, Lethbridge City Hall  
910 – Fourth Avenue South, Lethbridge

Chairman – Reeve Lorne Hickey

*Please silence all  
electronic devices  
– thanks!*

1.0 WELCOME AND INTRODUCTIONS

2.0 ADDITIONS TO / APPROVAL OF THE AGENDA

3.0 ADOPTION/CORRECTION - December 4, 2015 MINUTES

**Correction to Motion – change George Bohne to Lorne Hickey:** Moved by Neil Wilson that Mayor George Bohne write a letter to Minister Sarah Hoffman on behalf of the M & R stating that the M & R support the recommendations outlined in Dr. Starke's report and that the first three recommendations are the top issues for the M & R. **Carried.**

4.0 BUSINESS ITEMS ARISING FROM THE MINUTES

5.0 MP and MLA UPDATES

5.1 MP Reports

5.2 MLA Reports

6.0 REPORTS

6.1 Alberta Southwest Regional Alliance Report – Mayor Blair Painter

6.2 SouthGrow - Mayor Maggie Kronen (*attachment*)

6.3 AUMA – Mayor Kim Craig

6.4 AAMD&C – Bob Jones

6.5 Associate Dean's Advisory Council – Mayor David Hawco

6.6 Oldman Watershed Council – Reeve Brian Brewin/Mayor Blair Painter

6.7 Highway #3 Association – Deputy Mayor Bill Chapman (*attachment*)

7.0 BUSINESS

7.1 Specific points/topics of special interest or concern to M & R for Dr. Linda Vennard, Commissioner - CRTC, to address at the February meeting

7.2 Regional Issues Committee Update

– Mayor Maggie Kronen, Reeve Fred Lacey, Mayor Margaret Plumtree

7.3 2016 Parking Pass available from Bev

8.0 NEXT MEETING

Friday, February 5, 1 pm - Culver City Room, Lethbridge City Hall

FUTURE MEETING PRESENTATIONS

February 5, 2016 – Dr. Linda Vennard, Commissioner, CRTC

March 4, 2016 - Dr. Barbara Lacey and Mr. Sean Chilton

- Role and work of the Oldman River Health Advisory Council

April 1, 2016 - Mr. Troy Holinski, President and Mr. Frank Hawkins, Chair

- Alberta Capital Finance Authority (ACFA)

9.0 ADJOURNMENT



# Mayors & Reeves of Southwest Alberta

# MINUTES

FRIDAY, January 8, 2016 - 1:00 PM  
Culver City Room, Lethbridge City Hall

## PRESENT:

Reeve Lorne Hickey, Chair	Lethbridge County	Mayor Thomas Grant	Town of Vulcan
Mayor Tom Butler, Vice Chair	Village of Coutts	Mayor Eric Jensen	Village of Barnwell
Mayor Gordon Reynolds	Town of Bow Island	Mayor Ed Weistra	Village of Barons
Mayor Maggie Kronen	Town of Cardston	Mayor Kym Nichols	Village of Carmangay
Mayor Kim Craig	Town of Coaldale	Mayor Jordon Koch	Village of Glenwood
Mayor Dennis Cassie	Town of Coalhurst	Mayor Don McDowell	Village of Nobleford
Mayor Rene Gendre	Town of Fort Macleod	Reeve Fred Lacey	Cardston County
Dep. Mayor Brent Feyter	Town of Fort Macleod	Reeve Ross Ford	Warner County
Mayor Leonard Lampman	Town of Granum	Reeve Brian Hammond	MD of Pincher Creek
Dep. Mayor Brenda Beck	Town of Magrath	Dep. Reeve Harry Streeter	MD of Ranchland
Mayor David Hawco	Town of Milk River	Reeve Neil Wilson	MD of Willow Creek
Mayor Rick Everett	Town of Nanton	Chair Barney Reeves	ID 04 Waterton Lakes NP
Mayor Wendy Jones	Town of Picture Butte	Mayor Chris Spearman	City of Lethbridge
Mayor Don Anderberg	Town of Pincher Creek	Bev Bellamy	Administrative Assistant
Mayor Henk De Vliieger	Town of Taber		

## Guests:

Maria Fitzpatrick, MLA	Lethbridge East	Rachael Harder, MP	Lethbridge
at Stier, MLA	Livingstone-Macleod	Bob Jones, Zone Rep	AAMD&C
Grant Hunter, MLA	Cardston-Taber-Warner	Bill Chapman, Chair	Highway #3 Association
Drew Barnes, MLA	Cypress-Medicine Hat		

### 1.0 WELCOME AND INTRODUCTIONS

Reeve Lorne Hickey called the meeting to order at 1:00 pm.

### 2.0 ADOPTION OF THE AGENDA

Moved by Mayor Tom Butler to adopt the agenda. **Carried.**

### 3.0 ADOPTION OF THE DECEMBER 4 MEETING MINUTES

Moved by Mayor Ed Weistra to adopt the December 4, 2015 minutes with corrections as noted. **Carried.**

### 4.0 BUSINESS ITEMS ARISING FROM MINUTES

Received an email from Premier Notley's office stating that the invitation to attend the joint meeting in Taber is on their radar, but it is too early to make a commitment.

### 5.0 REPORTS

#### 5.1 MP Reports

##### Rachael Harder, MP – Lethbridge

- MP Harder attended the Mayors and Reeves meeting for the first time as the Lethbridge MP.
- Was in the House of Commons for 7 days and heard from Prime Minister Justin Trudeau as he set the direction for Canada.
- They Conservatives want to hold the government accountable in the area of agriculture.

- House will be back in session at the end of January. Euthanasia legislation is an agenda item that they want to put it into place by February; although they could also ask for a six-month extension.
- Question was raised regarding Syrian refugee issues, especially with people who have been trying to get into the country for the past 5 years. There is a backlog of people as well as people who are already here who are at risk of being deported. The system doesn't deal fairly with people and government needs a process to deal with everyone.
- MP Harder said that this is a legitimate concern and to direct people in these situations to contact her office. She does not have the power to expedite, make inquiries and advocate on behalf of constituents, but they can direct people to receive assistance.
- Question on the election promises of legalization of cannabis and how it will impact local jurisdictions regarding its licensing. Has the party developed a strategy on this? Would these growing ops need approval by municipalities? Concerns were also expressed re driving under the influence.
- MP Harder stated that although this is part of the mandate of this government, they know very little about it. She expects that legislation will open up in spring in the House and would like to see a committee struck to do research on this. Five States in the US are facing problems with this same legislation and PM Trudeau is being advised to move slowly.

## 5.2 MLA Reports

### **Maria Fitzpatrick, MLA – Lethbridge East**

- Office closed over Christmas, attended several events.

### **Pat Stier, MLA – Livingstone-Macleod**

- Budget is coming up in a few months and he has heard concerns from municipalities re future funding difficulties, including programs for bridges.
- Mayor Spearman expressed concerns via a brief to Minister Hoffman re grants in lieu of taxes for social housing facilities and that it affects the City of Lethbridge municipal tax base by approximately \$1 million.
- For any difficulties with funding, M & R were asked to contact the MLA's to bring topics up that they can include in the budget discussion and preparation.
- Western slope cutthroat trout has just been added to the endangered species list; this could have implications on the proposed mine in CNP and Ranchlands.

### **Grant Hunter, MLA – Cardston-Taber-Warner**

Receiving calls re Bill 6 that came into effect on January 1. If anyone has questions on it, Worker's Compensation Board and Occupational Health and Safety are working to get up to speed on it and are putting together a package to allow farmers and ranchers a minimum standard they will have to adhere to; this will be available later this month.

## 6.0 Reports

### **6.1 Alberta Southwest Regional Alliance Report – Mayor Blair Painter**

- AB SW Report was circulated via email this morning.
- Board meeting was held on Wednesday with a presentation by Ad Spectra that is developing sustainable horticulture facilities in Magrath. Presented interesting ideas;

recommend that they make a presentation to Mayors & Reeves. The slideshow could also be forwarded to M & R.

- Decided to change meetings to every other month.

**6.2 SouthGrow** – Mayor Maggie Kronen

No meeting held in December. Planning meeting was held yesterday and will talk about it at the next meeting.

**6.3 AUMA** – Mayor Kim Craig

Urban Symposium on linear assessment on January 15 in Calgary and on January 27 in Edmonton; register on AUMA website.

In transition with the retirement of the CEO; the new CEO is Sue Bohaichuk.

**6.4 AAMD&C** – Councillor Bob Jones, Zone Rep

- Monitoring and getting the information out on Bill 6. On behalf of Councillor Jones, MLA Fitzpatrick requested a list of producers that were consulted through this but she has not received it yet.
- Zone meeting is on Friday.

**6.5 Associate Dean's Advisory Council** - Mayor David Hawco – no report

**6.6 Oldman Watershed Council** – Mayor Blair Painter

- OWC is moving their office from the Lethbridge Research Centre to downtown.
- Watershed Legacy Program is accepting applications for projects such as off stream watering, fencing, weed pulls and protection of riparian areas. For more information visit the OWC website: [www.oldmanwatershed.ca](http://www.oldmanwatershed.ca)

**6.7 Highway #3 Association** – Deputy Mayor Bill Chapman

- Minutes were circulated previously.
- Had a meeting this morning and discussion was on the fatality on Highway #3 before Christmas. Need to put more pressure on to get Highway #3 twinned.
- Mayor Reynolds shared some statistics from his municipality in terms of fatalities that have occurred; need to hear these numbers from municipalities along Highway #3 so the Association can bring these numbers forward to help address this situation.
- Mayor Reynolds also stated that fire departments are required to log reports with claims with Alberta Transportation – every municipality's emergency service should have this information.
- AGM will be held on Friday, February 5.

**7.0 BUSINESS**

**7.1 Specific points/topics of special interest/concern** – Reeve Lorne Hickey

Dr. Linda Vennard, CRTC Commissioner is making a presentation to the M & R in February and asked the M & R to send her a list of specific points/topics that they would like her to address at this meeting. The following topics were listed:

- Gain an understanding of what the CRTC does.
- Several years ago, the CRTC stated they would do something about commercials being so loud with the TV programs at a normal volume. Where are they at on this?
- Is AXIA regulated by CRTC, and if not, why not? What happens once AXIA is no longer under contract under the government and they don't take on any more

municipalities?

- What does CRTC have to do with fibre optic, or are they strictly television/radio?
- Explain what the rule of aggregation is re teleconference.
- CBC is no longer on local television, only on cable/satellite TV. What is the future of local television for the rural sector, especially for those who do not have cable/satellite TV?

**7.2 Regional Issues Committee Update** – Mayor Maggie Kronen, Reeve Fred Lacey, Mayor Margaret Plumtree

- First meeting was held today and the committee would like a stronger mandate from the Mayors and Reeves on what to work at. They started with the list of regional issues that were collected from M & R and compiled by Mayor Bohne.
- M & R were asked to contact them indicating their 4 or 5 prioritized issues and also give more background on these issues. As concerns are shared, give background and expertise so it is very specific as to what to achieve.
- AHS is the top of consensus for regional issues for most people. Would like a presentation from 911 representatives in Lethbridge and Calgary to explain how they respond and facilitate a call and to learn the hand-off process and the mechanics of how it works. Could also bring rep from Alberta Health that is responsible for ambulance and rural health; looking at possibility of this for May meeting.

**7.3 2016 Volunteer Parking Passes issued by City of Lethbridge available from Bev**

**8.0 Next Meeting Date - February 5, 2016** –Dr. Linda Vennard, Commissioner, CRTC

**March 4, 2016** - Dr. Barbara Lacey and Mr. Sean Chilton

- Role and work of the Oldman River Health Advisory Council

**April 1, 2016** – Mr. Troy Holinski, President and Mr. Frank Hawkins, Chair

- Alberta Capital Finance Authority (ACFA)

**May 6, 2016 – Presentation Idea from Regional Issues Committee:** AHS presentation using 911 reps from both Calgary and Lethbridge on how they respond and facilitate a call. Could also bring in AHS rep that is responsible for ambulance and rural health.

**10.0 ADJOURNMENT:** Moved by Mayor David Hawco to adjourn meeting at 1:55 pm. **Carried.**

<b>ACTION ITEMS FROM JANUARY 8, 2016 MEETING</b>	<b>PERSON RESPONSIBLE</b>
Ad Spectra – possible presentation	Reeve Lorne Hickey
Contact Regional Issues Committee to indicate 4 or 5 prioritized issues	All Mayors and Reeves
Presentation from 911 reps in Lethbridge and Calgary; also have rep from AHS that is responsible for ambulance and rural health, possibly in May	Regional Issues Committee
<b>ACTION ITEMS FROM DECEMBER 4, 2015 MEETING</b>	<b>PERSON RESPONSIBLE</b>
Letter to Minister Sarah Hoffman re top 3 health issues	Reeve Lorne Hickey
Submit possible names for Admin Assistant position to Reeve Hickey	All Mayors & Reeves

Please send any community information for distribution to M & R to Lorne at [lhickey@lethcounty.ca](mailto:lhickey@lethcounty.ca)

**Vulcan and District Tourism Society  
January 12, 2016  
Vulcan County Council office**

Present: Jason Schneider, Michael Monner, Georgia-Lee DeBolt, Tony Scott, Sue Dow, Vera-Lynn Beale, Shannon Clark, Devon Daniels, Grace Klitmoller.

Called to Order – 7:01 pm

**Additions to the Agenda**

-9.1 in camera

Michael moved to adopt agenda.

**Carried**

**Minutes from Nov 10, 2015**

Tony moved to adopt minutes.

**Carried**

**2015 Financial update**

- Debt to town is due to outstanding receivables and we have paid for booths in Calgary and Edmonton expos. No sales for VulCon yet as stars are not confirmed.
- There will be end of year adjustments with inventory
- Town funding in January and County is in April

Georgia-Lee made a motion to accept update.

**Carried**

Tony made a motion for our AGM to be Mar 8, 2016 6:30 and then regular meeting after.

**Carried**

**CRA Update**

Our board has not been updated federally for years therefore is wrong list.

Michael made a motion to confirm our list of directors in the minutes.

New board:   Chairperson   Jason Schneider  
                  Vice chairperson - Georgia-Lee DeBolt  
                  Secretary - L Grace Klitmoller  
                  Directors - Anthony Scott, Vera-Lynn Beal, Michael Monner and Lorna  
                  Armstrong

**Carried**

Grace will fill out the form to change things.

**Statistics**

2012 best year but don't know how accurate it is 14,800  
2015- 14,855 accurate count

Sue motioned to accept as info.

**Carried**

### **VulCon 50 Anniversary**

VTV to do something on real date of September 8, 2016

Spock Day parade June get a star in it

Confirmed guest historians presentation on 50 years (maybe Reed, Chekota, and Borg queen)

Michael move accept this as info.

**Carried**

February 1 Georgia-Lee to attend chamber meeting.

Shannon updated village info with VBDS Marilyn MacArthur and Ashley Beck.

### **In Camera**

Sue made motion to go in camera 8:10 pm.

**Carried**

Georgia-Lee made motion to come out of camera 8:25 pm.

**Carried**

Tony motioned to allow Devon to attend Growing Rural Tourism conference.

**Carried**

Members from the other board will let their board know.

Next meeting Feb 9, 2016 7:00 County chambers.

### **Adjournment**

Georgia-Lee adjourned the meeting 8:30 pm.

# Town of Vulcan

Request for Decision (RFD)

## Bylaw No. 1450-16 Municipal Borrowing Bylaw

Meeting: Regular Council  
Meeting Date: **January 25, 2016**  
Originated By: Kim Fath

**BACKGROUND / PROPOSAL:**

The Borrowing Bylaw is adopted annually.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

It is suggested that the limit amount of \$413,500.00 be maintained.

Attached is a draft bylaw.

**COSTS / SOURCE OF FUNDING (if applicable):**

N/A

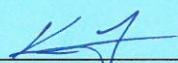
**RECOMMENDED ACTION:**

Moved by Councillor \_\_\_\_\_ THAT Bylaw No. 1450-16 be given first reading.

Moved by Councillor \_\_\_\_\_ THAT Bylaw No. 1450-16 be given second reading

Moved by Councillor \_\_\_\_\_ THAT Bylaw No. 1450-16 be introduced for third and final reading.

Moved by Councillor \_\_\_\_\_ THAT Bylaw No. 1450-16 be given third and final reading.

Initials show support -Reviewed by: \_\_\_\_\_  
Director: \_\_\_\_\_   
CAO

**MUNICIPAL BORROWING BYLAW**  
**For the Purpose Specified in Section 256 of the Municipal Government Act**  
**Bylaw No. 1450-16**

WHEREAS the Council of Town of Vulcan (hereinafter called the "Corporation") in the Province of Alberta, considers it necessary to borrow certain sums of money for the purpose of:

(Insert description of purpose in general terms.)

Operating Credit Facility and Alberta Business Mastercard

NOW THEREFORE pursuant to the provisions of the Municipal Government Act, it is hereby enacted by the Council of the Corporation as a By-law that:

(Delete and initial clause 2. if loan is revolving line of credit.)

1. The Corporation borrow from Alberta Treasury Branches ("ATB") up to the principal sum of \$413,500.00 repayable upon demand at a rate of interest per annum from time to time established by ATB, and such interest will be calculated daily and due and payable monthly on the last day of each and every month.
2. ~~Prior to demand the Corporation make, on account of the borrowing, payments of \$ \_\_\_\_\_ each, or as may subsequently be agreed with ATB in writing, for a term of \_\_\_\_\_ years.~~
3. The Chief Elected Officer and the Chief Administrative Officer are authorized for and on behalf of the Corporation:
  - (a) to apply to ATB for the aforesaid loan to the Corporation and to arrange with ATB the amount, terms and conditions of the loan and security or securities to be given to ATB;
  - (b) as security for any money borrowed from ATB
    - (i) to execute promissory notes and other negotiable instruments or evidences of debt for such loans and renewals of all such promissory notes and other negotiable instruments or evidences of debts;
    - (ii) to give or furnish to ATB all such securities and promises as ATB may require to secure repayment of such loans and interest thereon; and
    - (iii) to execute all security agreements, hypothecations, debentures, charges, pledges, conveyances, assignments and transfers to and in favour of ATB of all or any property, real or personal, moveable or immovable, now or hereafter owned by the Corporation or in which the Corporation may have any interest, and any other documents or contracts necessary to give or to furnish to ATB the security or securities required by it.

4. The source or sources of money to be used to repay the principal and interest owing under the borrowing from ATB are:

(Insert source of repayment.)

Taxes,Reserves,Grants,etc

5. The amount to be borrowed and the term of the loan will not exceed any restrictions set forth in the Municipal Government Act.
6. In the event that the Municipal Government Act permits extension of the term of the loan and in the event the Council of the Corporation decides to extend the loan and ATB is prepared to extend the loan, any renewal or extension, bill, debenture, promissory note, or other obligation executed by the officers designated in paragraph 3 hereof and delivered to ATB will be valid and conclusive proof as against the Corporation of the decision of the Council to extend the loan in accordance with the terms of such renewal or extension, bill, debenture, promissory note, or other obligation, and ATB will not be bound to inquire into the authority of such officers to execute and deliver any such renewal, extension document or security.
7. This Bylaw comes into force on the final passing thereof.

### Certificate

WE HEREBY CERTIFY that the foregoing Bylaw was duly passed by the Council of the Corporation therein mentioned at a duly and regularly constituted meeting thereof held on the \_\_\_\_\_ day of \_\_\_\_\_ at which a quorum was present, as entered in the minutes of the said Council, and that the Bylaw has come into force and is still in full force and effect.

WITNESS our hands and the seal of the Corporation this \_\_\_\_\_ day of \_\_\_\_\_.

Seal

\_\_\_\_\_  
Chief Elected Official

\_\_\_\_\_  
Chief Administrative Officer

# Town of Vulcan

Request for Decision (RFD)

## Bylaw No. 1451-16 Amendment to Bylaw No. 1428-14

Meeting:	Regular Council
Meeting Date:	January 25, 2016
Originated By:	Kim Fath

**BACKGROUND / PROPOSAL:**

At the January 11, 2016 Regular Council Meeting Council authorized Administration to prepare an amendment to Bylaw No. 1428-14 Council Procedure bylaw.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

Attached is a copy of Bylaw No. 1451-16 for Council's consideration.

**COSTS / SOURCE OF FUNDING (if applicable):**

**RECOMMENDED ACTION:**

Moved by Councillor \_\_\_\_\_ THAT Bylaw No. 1451-16 be given first reading.

Moved by Councillor \_\_\_\_\_ THAT Bylaw No. 1451-16 be given second reading.

Moved by Councillor \_\_\_\_\_ THAT Bylaw No. 1451-16 be introduced for third and final reading.

Moved by Councillor \_\_\_\_\_ THAT Bylaw No. 1451-16 be given third and final reading.

Initials show support -Reviewed by:	_____	_____
	Director:	CAO

**TOWN OF VULCAN**

**BYLAW NO. 1451-16**

A Bylaw of the Town of Vulcan, in the Province of Alberta, to amend The Procedure Bylaw No. 1428-14.

**WHEREAS** there has been consideration by the Council of the Town of Vulcan to amend Section 11 of Procedure Bylaw No. 1428-14 to better facilitate the orderly conduct of its business:

**THEREFORE** under the authority and subject to the provisions of Section 145(a) and (b) inclusive of the Municipal Government Act, being Chapter M-26 2000 and amendments thereto, deal with meeting of Council, this bylaw, by virtue of the Municipal Government Act, provides for the regulation of the proceedings of Council and the Committees thereof, the Council duly assembled does hereby enact the following:

1. That Section 11 of The Procedure Bylaw No. 1428-14 be amended by adding the following:
  - (3) The Mayor, as ex-officio, may attend the Meeting of any Committee, Board, Commission, or Organization on which Town Council is entitled to representation, but shall not be required to do so. When in attendance at any such Meeting, he shall have all the rights of a Member of the Committee, Board, Commission, or Organization.
2. Bylaw No. 1428-14, being the Procedure Bylaw, is hereby amended.
3. This Bylaw comes into effect upon third and final reading hereof.

READ a first time this 25<sup>th</sup> day of January, A.D., 2016.

\_\_\_\_\_  
Tom Grant, Mayor

\_\_\_\_\_  
Kim Fath, CAO

READ a second time this 25<sup>th</sup> day of January, A.D., 2016.

\_\_\_\_\_  
Tom Grant, Mayor

\_\_\_\_\_  
Kim Fath, CAO

READ a third time, by unanimous consent of the Councillors present, and finally passed this 25<sup>th</sup> day of January 2016

\_\_\_\_\_  
Tom Grant, Mayor

\_\_\_\_\_  
Kim Fath, CAO

# Town of Vulcan

Request for Decision (RFD)

## ACP Application Regional Emergency Management Implementation Project

Meeting: Regular Council  
Meeting Date: **January 25, 2016**  
Originated By: Kim Fath

### BACKGROUND / PROPOSAL:

A meeting was held on January 11, 2016 with the CAO's in attendance to discuss eligible projects for the Alberta Community Partnership program.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Village of Lomond is hosting an application to develop the Regional Emergency Management Implementation project under the Regional Collaboration component of the Regional Collaboration program.

### COSTS / SOURCE OF FUNDING (if applicable):

### RECOMMENDED ACTION:

Moved by Councillor \_\_\_\_\_ THAT Council approves the following motion.

Be it resolved that we authorize the Village of Lomond to participate in an application for the Regional Emergency Management Implementation project, submitted by the Village of Lomond under the Intermunicipal Collaboration component of the Alberta Community Partnership, further

That the Town of Vulcan, a participant, agrees to abide by the terms of the Conditional Grant Agreement, governing the purpose and use of the grant funds.

Initials show support -Reviewed by:

\_\_\_\_\_  
Director:

  
\_\_\_\_\_  
CAO



# Town of **Vulcan**



January 26, 2016

At the January 25, 2016 meeting of Vulcan Town Council the following motion was passed.

MOTION No. **MOVED BY COUNCILLOR \_\_\_\_\_ that Council approves the following motion.**

\_\_\_\_\_ ***Be it resolved that we authorize the Village of Lomond to participate in an application for the Regional Emergency Management Implementation project, submitted by the Village of Lomond under the Intermunicipal Collaboration component of the Alberta Community Partnership, further***

***That the Town of Vulcan, a participant, agrees to abide by the terms of the Conditional Grant Agreement, governing the purpose and use of the grant funds.***

\_\_\_\_\_  
**Mayor  
Tom Grant**

\_\_\_\_\_  
**Date**

CARRIED UNANIMOUSLY

# Town of Vulcan

Request for Decision (RFD)

## ACP Application Regional Urban Intermunicipal Development Plans Project

Meeting: Regular Council  
Meeting Date: **January 25, 2016**  
Originated By: Kim Fath

**BACKGROUND / PROPOSAL:**

A meeting was held on January 11, 2016 with the CAO's in attendance to discuss eligible projects for the Alberta Community Partnership program.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

Vulcan County is hosting an application to participate in an application for the Regional Urban Intermunicipal Development Plans project, submitted by Vulcan County under the Intermunicipal Collaboration component of the Alberta Community Partnership program.

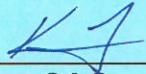
**COSTS / SOURCE OF FUNDING (if applicable):**

**RECOMMENDED ACTION:**

Moved by Councillor \_\_\_\_\_ THAT Council approves the following motion.

Be it resolved that we authorize Vulcan County to participate in an application for the Regional Urban Intermunicipal Development Plans project, submitted by Vulcan County under the Intermunicipal Collaboration component of the Alberta Community Partnership, further

That the Town of Vulcan, a participant, agrees to abide by the terms of the Conditional Grant Agreement, governing the purpose and use of the grant funds.

Initials show support -Reviewed by: \_\_\_\_\_  \_\_\_\_\_  
Director: CAO



# Town of **Vulcan**



January 26, 2016

At the January 25, 2016 meeting of Vulcan Town Council the following motion was passed.

MOTION No. ***MOVED BY COUNCILLOR \_\_\_\_\_ that Council approves the following motion.***

\_\_\_\_\_ ***Be it resolved that we authorize Vulcan County to participate in an application for the Regional Urban Intermunicipal Development Plans project, submitted by Vulcan County under the Intermunicipal Collaboration component of the Alberta Community Partnership, further***

***That the Town of Vulcan, a participant, agrees to abide by the terms of the Conditional Grant Agreement, governing the purpose and use of the grant funds.***

\_\_\_\_\_  
***Mayor  
Tom Grant***

\_\_\_\_\_  
***Date***

CARRIED UNANIMOUSLY

# Town of Vulcan

Request for Decision (RFD)

## ACP Application Inter-Professional Healthcare Training Project

Meeting: Regular Council  
Meeting Date: January 25, 2016  
Originated By: Kim Fath

**BACKGROUND / PROPOSAL:**

A meeting was held on January 11, 2016 with the CAO's in attendance to discuss eligible projects for the Alberta Community Partnership program.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

The Town of Vulcan is hosting an application to participate in an application for the Inter-Professional Healthcare Training Project submitted by the Town of Vulcan under the Municipal Collaboration component of the Alberta Community Partnership program.

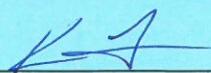
**COSTS / SOURCE OF FUNDING (if applicable):**

**RECOMMENDED ACTION:**

Moved by Councillor \_\_\_\_\_ THAT Council approves the following motion.

Be it resolved that we authorize the Town of Vulcan to participate in an application for the Inter-Professional Healthcare Training Project, submitted by the Town of Vulcan under the Intermunicipal Collaboration component of the Alberta Community Partnership, further

That the Town of Vulcan, the applicant, agrees to enter into a Conditional Grant Agreement, governing the purpose and use of the grant funds.

Initials show support -Reviewed by: \_\_\_\_\_  
Director: \_\_\_\_\_ CAO 



# Town of **Vulcan**



11.3

January 26, 2016

At the January 25, 2016 meeting of Vulcan Town Council the following motion was passed.

MOTION No. **MOVED BY COUNCILLOR \_\_\_\_\_ that Council approves the following motion.**

\_\_\_\_\_ ***Be it resolved that we authorize the Town of Vulcan to participate in an application for the Inter-Professional Healthcare Training Project, submitted by the Town of Vulcan under the Intermunicipal Collaboration component of the Alberta Community Partnership, further***

***That the Town of Vulcan, the applicant, agrees to enter into a Conditional Grant Agreement, governing the purpose and use of the grant funds.***

\_\_\_\_\_  
**Mayor  
Tom Grant**

\_\_\_\_\_  
**Date**

CARRIED UNANIMOUSLY

# Town of Vulcan

Request for Decision (RFD)

## 2016 Capital Budget Request

Meeting: Regular Council  
Meeting Date: **January 25, 2016**  
Originated By: Kim Fath

**BACKGROUND / PROPOSAL:**

Public Works has requested permission to tender for the purchase of a pickup for the Public Works Department to replace the 2004 F150.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**COSTS / SOURCE OF FUNDING (if applicable):**

The estimated cost of the replacement pickup is \$33,000.00.

The funds for this Capital Purchase could be drawn from the Common Services Capital Reserve.

**RECOMMENDED ACTION:**

Moved by Councillor \_\_\_\_\_ THAT Council direct Administration to tender the purchase of a 2016 half ton 4 X 4 pickup in accordance to the Town Purchasing Policy F-20. Funding of this purchase to be drawn from the Common Service Capital Reserve not to exceed \$35,000.00.

Initials show support -Reviewed by: \_\_\_\_\_  \_\_\_\_\_  
Director: CAO

TOWN OF VULCAN  
CAPITAL BUDGET REQUEST  
2016

11.4

<b>DEPARTMENT:</b>	Public Works
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<b>EQUIPMENT:</b>	New <input type="checkbox"/>	Replacement <input checked="" type="checkbox"/>
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<b>Description:</b>	2016 4x4 Half ton
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<b>Details:</b>	To replace the 2004 ford F150 with a 2016 4x4 half ton .
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The 2004 if we are to trade in it is valued at \$3000.00 it is my feeling that we would get a better value out of the

2004 by selling it ourselves . Estimated cost of new truck would be \$33,000

<b>Estimated Cost:</b>	\$33,000	
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<b>INFRASTRUCTURE:</b>	Water works <input type="checkbox"/>	Road Works <input type="checkbox"/>	Building <input type="checkbox"/>	Others <input type="checkbox"/>
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<b>Location:</b>	
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<b>Details:</b>	
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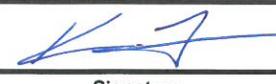
<b>Estimated Cost:</b>		
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<b>Requested by:</b>	Stew Birch		January 19/2016
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Print Name

Signature

Date

<b>Reviewed by:</b>	Kim Fath		January 20/2016
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Print Name

Signature

Date

# Town of Vulcan

Request for Decision (RFD)

## Seniors Housing Letter of Intent

Meeting:	Regular Council
Meeting Date:	January 25, 2016
Originated By:	Kim Fath

**BACKGROUND / PROPOSAL:**

Westcastle Land Developments has requested an extension of the Letter of Intent signed on August 20, 2015 for another 120 days.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**COSTS / SOURCE OF FUNDING (if applicable):**

**RECOMMENDED ACTION:**

Moved by Councillor \_\_\_\_\_ THAT Council direct Administration to extend the Westcastle Land Developments Letter of Intent for another 120 days.

Initials show support -Reviewed by: \_\_\_\_\_  \_\_\_\_\_  
Director: CAO