

TOWN OF VULCAN

Policy Manual

<u>POLICY NUMBER</u>			<u>TITLE OF POLICY</u>
U-08			Vulcan East Water Co-Op
Approval	D/M/Y	Resolution #	
From: PU-17		To: U-08	
Amended	11/28/16	16.350	

STATEMENT:

The Town of Vulcan requires a policy to formalize a process for administering the metering and sale of water to the Vulcan East Water Co-Op.

1. Policy

- 1.1** The Meter will be read the last day of every month by the Town of Vulcan and billed on a quarterly basis.
- 1.2** Water bills will be processed on a quarterly basis and the periods will be:
 - 1) January – February – March
 - 2) April – May – June
 - 3) July – August – September
 - 4) October – November – December
- 1.3** The water usage will be billed per cubic meter at a rate established in the rates and fees bylaw.
- 1.4** An administration fee will be charged at a rate established in the rates and fees bylaw.

- END OF POLICY-