

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
HELD IN THE TOWN OF VULCAN COUNCIL CHAMBER  
ON MONDAY, DECEMBER 14, 2015**

<b>PRESENT:</b>	Mayor	- Tom Grant
	Councillor	- Georgia-Lee DeBolt
	Councillor	- Rick Howard
	Councillor	- Sue Dow
	Councillor	- John Seaman
	Councillor	- Lorna Armstrong
	Councillor	- Paul Taylor
	Chief Administrative Officer	- Kim Fath
	Recording Secretary	- Karen Rose

**1.0 Call to Order:** Mayor Tom Grant called the meeting to order at 7:00 p.m.

**2.0 Public Hearings - NIL**

**3.0 Delegations - NIL**

**4.0 Adoption of Agenda**

**Motion No.: 15.384**

Moved by Councillor Paul Taylor THAT the agenda governing this meeting be adopted as amended. **CARRIED UNANIMOUSLY**

**5.0 Adoption of Previous Minutes**

**5.1 Regular Council Meeting Minutes**

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, November 23, 2015 were presented to Council.

Initials  
 

**Motion No.: 15.385**

Moved by Councillor Rick Howard THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Monday, November 23, 2015 be approved and read by each member of Council as presented. **CARRIED UNANIMOUSLY**

**5.2 Committee of the Whole Meeting Minutes**

**Motion No.: 15.386**

Moved by Councillor John Seaman THAT the Minutes of the Committee of the Whole Meeting, held in the Town of Vulcan Council Chamber on Monday, November 30, 2015 be approved and read by each member of Council as amended.

**CARRIED UNANIMOUSLY**

**6.0 Unfinished Business**

**6.1 Vulcan & District Historical Society Archives Relocation**

The Vulcan & District Historical Society sent a letter informing the Town that the Vulcan and District Archives move will be completed by December 15, 2015.

**Motion No.: 15.387**

Moved by Councillor Rick Howard THAT Council receive this as information and send a thank you letter to the Society wishing them luck at their new location.

**CARRIED UNANIMOUSLY**

**7.0 Financial Reports**

**7.1 Cash Statement – Ending November 30, 2015**

**Motion No.: 15.388**

Moved by Councillor Georgia-Lee DeBolt THAT the Cash Statement for the period ending November 30, 2015 be received as information. **CARRIED UNANIMOUSLY**

## 7.2 Year-to-Date Statement – November 30, 2015

### Motion No.: 15.389

Moved by Councillor Lorna Armstrong THAT the Year-to-Date Statement as of November 30, 2015 be received as information.

**CARRIED UNANIMOUSLY**

## 8.0 Correspondence and Information Items

- 8.1 The Correspondence and Information Items for the period ending November 23, 2015 was presented to Council to be received for information.

### Motion No.: 15.390

Moved by Councillor Sue Dow THAT the Correspondence and Information Items for the period ending December 14, 2015 be received for information.

**CARRIED UNANIMOUSLY**

## 9.0 Committee and Administrative Reports

- 9.1 The minutes and verbal presentations were presented for the various boards and committees in whom Town Council has an interest.

### Motion No.: 15.391

Moved by Councillor Lorna Armstrong THAT the minutes and/or verbal reports of Town represented Boards/Committees at the December 14, 2015 Town Council Meeting be received for information.

- Oldman River Regional Planning Commission – Annual General Board of Directors Meeting – Minutes – June 4, 2015
- Vulcan RCMP Provincial Detachment Statistical Comparison – January – November 2011 – 2015
- Vulcan & District Chamber of Commerce – Agenda – Minutes – November 2, 2015
- Vulcan Golf & Country Club Executive Meeting – Minutes – November 19, 2015
- Municipal Planning Commission Meeting – Agenda – Minutes – November 24, 2015
- Vulcan Business Development Society Meeting – Minutes – November 25, 2015
- Mayors & Reeves of Southwest Alberta Meeting – Agenda – Minutes – December 4, 2015

- Councillor Sue Dow
  - Vulcan Golf and Country Club
  - Municipal Planning Commission
  
- Councillor Paul Taylor
  - Vulcan Business Development Society
  - Twin Valley Regional Water Services Commission
  
- Councillor John Seaman
  - Vulcan District Chamber of Commerce
  - Municipal Planning Commission
  - Joint Use and Policy Advisory Board
  
- Councillor Rick Howard
  - Oldman River Regional Services Commission
  - Community Futures Highwood
  - Vulcan Brand Innovation Team
  
- Councillor Georgia-Lee DeBolt
  - Vulcan Business Development Society
  - Vulcan and District Recreation Board
  - Twin Valley Regional Water Services Commission
  
- Mayor Tom Grant
  - Mayors and Reeves of Southwest Alberta
  - Doctor Retention
  - Seniors Housing

**CARRIED UNANIMOUSLY**

## 10.0 Bylaws

### 10.1 Bylaw No. 1439-15 Road Closure

The Town requested the closure of roads described in the attached draft bylaw.

Prior to second and third reading, a road closure bylaw needs to be advertised, a public hearing held and approved by the Minister of Infrastructure and Transportation.

Council was asked to give first reading of this bylaw and set a public hearing date.

Initials





**Motion No.: 15.392**

Moved by Councillor Rick Howard THAT Bylaw No. 1439-15 be given first reading.

**CARRIED UNANIMOUSLY**

**10.2 Bylaw No. 1449-15 Borrowing Bylaw**

At the November 9, 2015 Regular Council Meeting Council gave Bylaw No. 1449-15 first reading.

As no sufficiently signed and valid petition for a vote has been received by the Council, Council is asked to give third and final reading to Bylaw No. 1449-15.

**Motion No.: 15.393**

Moved by Councillor Paul Taylor THAT Bylaw No. 1449-15 be given second reading.

**CARRIED UNANIMOUSLY**

**Motion No.: 15.394**

Moved by Councillor Sue Dow THAT Bylaw No. 1449-15 be given third and final reading.

**CARRIED UNANIMOUSLY**

**11.0 New Business**

**11.1 Family New Year's Party**

The Director of Recreation is planning a Family New Year's Party on December 31, 2015.

The Director of Recreation is requesting the use of a town truck and flatbed to have as a backup for the Family New Year's Party as they have not been able to confirm the booking of the horse drawn wagon as of yet.

They would need the use of the Town truck and flatbed from 4:30 pm to 8:00 pm on December 31, 2015.

**Motion No.: 15.395**

Moved by Councillor Paul Taylor THAT Council approves the Recreation Board's request for the use of a Town truck and flatbed as a backup for the Family New Year's Party.

**CARRIED UNANIMOUSLY**

## 11.2 Vulcan Municipal Library Expansion

The Vulcan Municipal Library Board and Friends of the Vulcan Library have the majority of the funding in place for the expansion of the Library.

They are requesting permission from Council to proceed with the expansion into the existing Archives area once it has been vacated by the Archives.

### **Motion No.: 15.396**

Moved by Councillor Lorna Armstrong THAT Council approves the Vulcan Library Board's request to proceed with the expansion of the library as per the submitted plans.

**CARRIED UNANIMOUSLY**

## 11.3 2016 Operational Budget

At the November 30, 2015 Committee of the Whole Meeting Council directed Administration that the 2016 Operational Budget be brought forward at the December 14, 2015 Regular Council Meeting for approval.

### **Motion No.: 15.397**

Moved by Councillor Rick Howard THAT Council approves the 2016 Operational Budget.

**CARRIED UNANIMOUSLY**

## 11.4 2016 FCSS Funding Agreement

The 2016 FCSS Funding Agreements have been posted online for approval by the municipalities.

The new agreement proposes a \$2,200.00 increase to the Town for 2016 which has been accounted for in the 2016 budget.

### **Motion No.: 15.398**

Moved by Councillor John Seaman THAT Council approves the 2016 FCSS Funding Agreement.

**CARRIED UNANIMOUSLY**

**11.5 December 28, 2015 Regular Council Meeting**

The next scheduled Regular Council Meeting is on Monday, December 28, 2015. Council may wish to cancel the December 28, 2015 meeting.

**Motion No.: 15.399**

Moved by Councillor Sue Dow THAT Council cancels the December 28, 2015 Regular Council Meeting unless an emergency arises. **CARRIED UNANIMOUSLY**

**11.6 Office Closure**

Administration is asking Council to consider closing the Town office at 12:00 noon on Thursday, December 24, 2015 and Thursday, December 31, 2015.

**Motion No.: 15.400**

Moved by Councillor Georgia-Lee DeBolt THAT Council approves the closure of the office at 12:00 noon on December 24, 2015 and December 31, 2015.

**CARRIED UNANIMOUSLY**

**11.7 CAO Vacation**

Administration requested Council's permission to take vacation from December 15, 2015 to January 4, 2015.

**Motion No.: 15.401**

Moved by Councillor Sue Dow THAT Council approves the CAO's vacation request.

**CARRIED UNANIMOUSLY**

**11.8 Janitorial Contract**

**Motion No.: 15.402**

Moved by Councillor Rick Howard THAT Council gives Administration permission to sign the 2016 Janitorial Contract.

**CARRIED UNANIMOUSLY**

**12.0 Notice of Motion – NIL**

**13.0 Management Reports**

**Motion No.: 15.403**

Moved by Councillor Paul Taylor THAT this Council receives for information the management reports for the period ending December 14, 2015.

**CARRIED UNANIMOUSLY**

**14.0 In-Camera**

**Motion No.: 15.404**

Moved by Councillor Rick Howard that Council move-in-camera at 8:38 pm.

Mayor Tom Grant called for a 3 minute recess.

The meeting reconvened at 8:41 pm.

**Motion No.: 15.405**

Moved by Councillor Georgia-Lee DeBolt THAT Council move out-of-camera at 9:15 pm.

**Motion No.: 15.405**

Moved by Councillor Lorna Armstrong THAT Mayor Tom Grant signs 3 copies of the CAO Evaluation.

**CARRIED UNANIMOUSLY**

**15.0 Adjournment**

The meeting was adjourned by Councillor Georgia-Lee DeBolt at 9:20 p.m.

  
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Tom Grant  
Mayor

  
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Kim Fath  
Chief Administrative Officer