MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD IN THE TOWN OF VULCAN COUNCIL CHAMBER
ON MONDAY, AUGUST 24, 2015

PRESENT:	Mayor	- Tom Grant
	Councillor	- Georgia-Lee DeBolt
	Councillor	- Rick Howard
	Councillor	- Sue Dow
	Councillor	- Lorna Armstrong
	Councillor	- Paul Taylor
	Chief Administrative Officer	- Kim Fath
	Recording Secretary	- Karen Rose
ABSENT:	Councillor	- John Seaman

1.0 Call to Order: Mayor Tom Grant called the meeting to order at 7:00 p.m.

2.0 Public Hearings - NIL

3.0 Delegations

3.1 Palliser School Board of Trustees – Colleen Deitz, Chairman, Robert Strauss, Trustee, Kevin Gietz, Superintendent

Representatives from Palliser School Board attended the Regular Council Meeting and presented to Council the history behind Palliser and then explained changes the Board had made to improve the schools to current day. They are concerned about the decrease in the student population at Vulcan Prairieview Elementary School and County Central High School. They shared with Council their interest in providing the Town with promotional material on the schools in Vulcan for the Town's website and offered to help promote growth within the Town of Vulcan.

4.0 Adoption of Agenda

Motion No.: 15.280

11.6 Community Float

Moved by Councillor Lorna Armstrong THAT the agenda governing this meeting be adopted as amended. **CARRIED UNANIMOUSLY**

Initials

5.0 Adoption of Previous Minutes

5.1 Regular Council Meeting Minutes

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, August 10, 2015 were presented to Council.

Motion No.: 15.281

Moved by Councillor Georgia-Lee DeBolt THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Monday, August 10, 2015 be approved and read by each member of Council as presented.

CARRIED UNANIMOUSLY

6.0 Unfinished Business

6.1 360 Run Request for Change of Date

Cassandra Orr of 360 Fitness is requesting a change of date for her Judgement Kills Road Race from August 22, 2015 to September 12, 2015.

Motion No.: 15.282

Moved by Councillor Paul Taylor THAT Council approves the change of date for the Judgement Kills Road Race from August 22, 2015 to September 12, 2015.

CARRIED UNANIMOUSLY

7.0 Financial Reports

7.1 Cash Statement – Ending July 31, 2015

Motion No.: 15.283

Moved by Councillor Rick Howard THAT the Cash Statement for the period ending July 31, 2015 be received as information. **CARRIED UNANIMOUSLY**

Initials

7.2 Year-to-Date Statement – July 31, 2015

Motion No.: 15.284

Moved by Councillor Sue Dow THAT the Year-to-Date as of July 31, 2015 be received as information.

CARRIED UNANIMOUSLY

8.0 Correspondence and Information Items

8.1 The Correspondence and Information Items for the period ending August 24, 2015 was presented to Council to be received for information.

Motion No.: 15.285

Moved by Councillor Paul Taylor THAT the Correspondence and Information Items for the period ending August 24, 2015 be received for information.

CARRIED UNANIMOUSLY

9.0 Committee and Administrative Reports

9.1 The minutes and verbal presentations were presented for the various boards and committees in whom Town Council has an interest.

Motion No.: 15.286

Moved by Councillor Rick Howard THAT the minutes and/or verbal reports of Town represented Boards/Committees at the August 24, 2015 Town Council Meeting be received for information.

- Vulcan RCMP Detachment – Statistical Comparison – January to July 2011-2015
- Vulcan Business Development Society – Agenda – Minutes – June 11, 2015
- Vulcan Business Development Society – Agenda – Minutes – August 12, 2015

- Councillor Georgia-Lee DeBolt
  - Vulcan & District Tourism Society

- Councillor Sue Dow
  - Vulcan Business Development Society
  - Vulcan District Golf & Country Club
  - Vulcan & District Tourism Society

Initials

- Councillor Paul Taylor
  - Municipal Planning Commission

CARRIED UNANIMOUSLY

10.0 Bylaws - NIL

11.0 New Business

11.1 Rolls and Responsibilities Workshop

The Village of Carmangay is hosting a Roles and Responsibilities and Workshop on Wednesday, September 30, 2015 and is inviting all CAO's and Council members to attend.

Motion No.: 15.287

Moved by Councillor Sue Dow THAT Council approves the attendance of Councillors who wish to attend the Roles and Responsibilities Workshop.

CARRIED UNANIMOUSLY

11.2 Joint Meeting with Vulcan County to Review Budget Funding

At a joint meeting it was brought up that a meeting be set up with Vulcan County to review budget funding for the upcoming 2016 budget.

Motion No.: 15.288

Moved by Councillor Lorna Armstrong THAT Council directs Administration to set up a meeting with the Vulcan County to review budget funding on October 1, 2015.

CARRIED UNANIMOUSLY

11.3 Encroachment Agreements

A request for an Encroachment Agreement has been received for two properties.

11.3A Encroachment Agreement – 506 – 4 Street South

A request for compliance was received from Robert & Danelle Gillespie at 506 – 4 Street South.

Initials

The owner is in the process of having North & Co. draft a standard Encroachment Agreement.

The grantee will insure that the encroachments are not enlarged, added to, rebuilt or structurally altered except as may be necessary to render them non-encroaching.

Motion No.: 15.289

Moved by Councillor Paul Taylor THAT Council approves the signing of a standard Encroachment Agreement for the encroachment as described on a Real Property Report dated November 26, 2014 prepared by Martin Geomatic Consultants Ltd.

CARRIED UNANIMOUSLY

11.3B Encroachment Agreement – 315 Cottonwood Drive

A request for compliance was received from Brenda Langridge for 315 Cottonwood Drive.

The owner is in the process of having a standard Encroachment Agreement written up.

The grantee will insure that the encroachments are not enlarged, added to, rebuilt or structurally altered except as may be necessary to render them non-encroaching.

Motion No.: 15.290

Moved by Councillor Rick Howard THAT Council approves the signing of a standard Encroachment Agreement for the encroachment of the Single-Unit dwelling as described on Real Property Report dated June 26, 2015 prepared by Brown Okamura and Associates Ltd.

CARRIED UNANIMOUSLY

11.4 2015 Capital Works Tender Approval

BSEI has submitted a Summary of Tender to the Town of Vulcan for the 3rd Avenue and 1st Street South Surfaces Works for approval.

Motion No.: 15.291

Moved by Councillor Georgia-Lee DeBolt THAT Council accepts the revised tender in the amount of $271,038.60 submitted by McNally Contractors Ltd. and directs Administration to have BSEI proceed with the Notice of Award and to prepare contract documents for the 2015 Capital Works program.

CARRIED UNANIMOUSLY

Initials

11.5 AHS Mapping Release of Information

Foothills Regional Emergency Services Commission (FRESC) has been working with Alberta Health Services (AHS) for approximately two years to establish an agreement that will allow AHS to share its extensive GIS map data with FRESC. The sharing of this data will provide a complete comprehensive, single source map and address file for the entire FRESC 911 and Fire Dispatch service data. This will result in a significant cost savings to FRESC if we are able to obtain this data in a complete format. FRESC requires the GIS data to update our Computer Aided Dispatch software, current GIS map data is critical to the provision of 911 and Fire Dispatch service to your community.

Motion No.: 15.292

Moved by Councillor Sue Dow THAT Council directs Administration to enter into an agreement that will allow AHS to enter into a data sharing agreement with FRESC.

CARRIED UNANIMOUSLY

11.6 Community Float

Mayor Tom Grant made mention that the Star Trek Float has proven to be very popular at the various parades it has attended. A suggestion was brought forward that the money currently budgeted for the Trade Show could be used to upgrade the float in an effort to gain more exposure for the Town of Vulcan in other community parades.

12.0 Notice of Motion - NIL

13.0 Management Reports - NIL

14.0 In-Camera

Motion No.: 15.293

Moved by Councillor Paul Taylor THAT Council move in-camera at 9:04 p.m.

CARRIED UNANIMOUSLY

Mayor Grant called for a three minute recess.

The meeting reconvened at 9:07 p.m.

Initials

Motion No.: 15.294

Moved by Councillor Sue Dow THAT Council move out-of-camera at 9:40 p.m.
CARRIED UNANIMOUSLY

14.1 County Partnership

Motion No.: 15.295

Moved by Councillor Paul Taylor THAT Council authorize the Mayor and CAO to execute an agreement conditional to approval of the Director of Emergency Management/Safety Coordinator agreement by all the within named parties. **CARRIED UNANIMOUSLY**

Motion No.: 15.296

Moved by Councillor Georgia-Lee DeBolt THAT Council authorize the Mayor and CAO to execute an agreement, conditional to approval of the IT Web Support agreement by all the within named parties. **CARRIED UNANIMOUSLY**

15.0 Adjournment

The meeting was adjourned by Councillor Lorna Armstrong at 9:41 p.m.

Tom Grant
Mayor

Kim Fath
Chief Administrative Officer

Initials