MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD IN THE TOWN OF VULCAN COUNCIL CHAMBER
ON MONDAY, FEBRUARY 23, 2015

PRESENT:	Mayor	- Tom Grant
	Councillor	- Georgia-Lee DeBolt
	Councillor	- John Seaman
	Councillor	- Rick Howard
	Councillor	- Sue Dow
	Councillor	- Lorna Armstrong
	Councillor	- Paul Taylor
	Chief Administrative Officer	- Kim Fath
	Recording Secretary	- Karen Rose

1.0 Call to Order: Mayor Tom Grant called the meeting to order at 7:00 p.m.

2.0 Public Hearings – NIL

3.0 Delegations – Sergeant Darcy Forsen, Vulcan Royal Canadian Mounted Police

Sergeant Darcy Forsen presented to Council the Mayor's Report which is comprised of detachment statistics and answered questions that Council brought up. He also asked about setting up quarterly meetings between the Town and RCMP.

4.0 Adoption of Agenda

Motion No.: 15.047

Moved by Councillor Paul Taylor THAT the agenda governing this meeting be adopted as presented. **CARRIED UNANIMOUSLY**

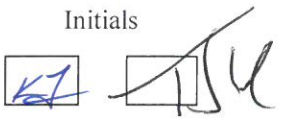
5.0 Adoption of Previous Minutes

5.1 Regular Council Meeting Minutes

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, February 9, 2015 were presented to Council.

Motion No.: 15.048

Initials



Moved by Councillor John Seaman THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Monday, February 9, 2015 be approved and read by each member of Council as presented. **CARRIED UNANIMOUSLY**

6.0 Unfinished Business - NIL

7.0 Financial Reports

7.1 Cash Statement – December 31, 2014

Motion No.: 15.049

Moved by Councillor Lorna Armstrong THAT the Cash Statement for the period ending December 31, 2014 be received for information. **CARRIED UNANIMOUSLY**

7.2 Cash Statement – January 31, 2015

Motion No.: 15.050

Moved by Councillor Georgia-Lee DeBolt THAT the Cash Statement for the period ending January 31, 2015 be received for information. **CARRIED UNANIMOUSLY**

8.0 Correspondence and Information Items

8.1 The Correspondence and Information Items for the period ending February 23, 2015 was presented to Council to be received for information.

Motion No.: 15.051

Moved by Councillor Paul Taylor THAT the Correspondence and Information Items for the period ending February 23, 2015 be received for information.

CARRIED UNANIMOUSLY

9.0 Committee and Administrative Reports

9.1 The minutes and verbal presentations were presented for the various boards and committees in whom Town Council has an interest.

Initials

Motion No.: 15.052

Moved by Councillor Sue Dow THAT the minutes and/or verbal reports of Town represented Boards/Committees at the February 23, 2015 Town Council Meeting be received for information.

- ORRSC Annual Organizational Board of Directors Meeting – Minutes – December 4, 2014
- Vulcan Business Development Society (VBDS) – Agenda – Minutes – December 10, 2014
- VBDS – Agenda – Minutes – January 14, 2015
- Town of Vulcan Library Board – Agenda – Minutes – January 21, 2015
- Rural Health Services – Review – January 28, 2015
- Mayors & Reeves of Southwest Alberta – Agenda – Minutes – February 6, 2015
- VBDS – Agenda – Minutes – February 11, 2015
- Twin Valley Regional Water Commission – Minutes – February 12, 2015

Verbal Reports:

- Councillor John Seaman
  - Twin Valley Regional Water Services Commission
- Councillor Sue Dow
  - Vulcan Business Development Society
  - Vulcan Brand Innovation Team
- Councillor Paul Taylor
  - Vulcan Business Development Society
- Councillor Lorna Armstrong
  - Vulcan Business Development Society
- Councillor Georgia-Lee DeBolt
  - Twin Valley Regional Water Services Commission
- Mayor Tom Grant
  - Southern Alberta Energy Waste Association

CARRIED UNANIMOUSLY

10.0 Bylaws - NIL

Initials

11.0 New Business

11.1 Vulcan & District Recreation Committee – Committee Appointment

The Vulcan & District Recreation Committee has a vacant opening as Cecilia Heemskerk (Vaile) has fulfilled her term on the Vulcan Recreation Committee.

The Committee's recommendation to Council was to appoint Taylor Anderson for a two year term.

Motion No.: 15.053

Moved by Councillor John Seaman THAT Council approves the Vulcan & District Recreation Committee's recommendation to appoint Taylor Anderson to the committee for a two year term. **CARRIED UNANIMOUSLY**

11.2 Vulcan Brand Innovation Team Flyer Mail Out Request

The Vulcan Brand Innovation Team is requesting that the Town distribute their newsletter with the monthly utility bill at no charge to the Vulcan Brand Innovation Team.

They plan on putting out three newsletters in 2015. The newsletter fits into a standard #10 envelope and weighs 13 grams.

We anticipate a cost increase in postage and in labour as we currently include our own newsletter and water bill in the mail out.

Motion No.: 15.054

Moved by Councillor Lorna Armstrong THAT Administration approves one mail out for VBIT and then report back to Council with any added costs involved.

CARRIED

11.3 Vulcan Library Board Representative Appointment Renewal

The Vulcan Municipal Library Board is requesting Council to reappoint Vicki Hutton to the Vulcan Municipal Library Board.

This appointment will be for a term of two years retroactive from January 1, 2015 to December 31, 2016.

Initials

Motion No.: 15.055

Moved by Councillor Paul Taylor THAT Council approves the reappointment of Vicki Hutton as a member of the Vulcan Municipal Library Board for a term of two years retroactive from January 1, 2015 and ending December 31, 2016.

CARRIED UNANIMOUSLY

11.4 Public Works – Mower Purchase

Stew Birch, Town Foreman is requesting funds to purchase a replacement deck mower from Cervus Equipment.

The cost would be $17,193.00 and the funding would come from the public works operational reserve. As of March 1, 2015 there will be a price update and is expected to increase the price of the mower due to the change in the dollar.

Motion No.: 15.056

Moved by Councillor Rick Howard THAT Council approves the purchase of a deck mower for $17,193.00 drawn from the public works operational reserve.

CARRIED UNANIMOUSLY

12.0 Notice of Motion - NIL

13.0 Management Reports - NIL

14.0 In-Camera

Motion No.: 15.057

Moved by Councillor John Seaman THAT Council move in-camera at 8:30 p.m.

CARRIED UNANIMOUSLY

Mayor Grant called for a three minute recess.

The meeting reconvened at 8:33 p.m.

Initials

Motion No.: 15.058

Moved by Councillor Paul Taylor THAT Council move out-of-camera at 9:55 p.m.
CARRIED UNANIMOUSLY

14.1 401 Elizabeth Street

A conditional offer has been submitted for 401 Elizabeth Street.

Motion No.: 15.059

Moved by Councillor Sue Dow THAT Council accepts the presented offer and removes the Town's conditions. **CARRIED UNANIMOUSLY**

14.2 Salary Grids

Administration gathered information and re-established salary grids.

Motion No.: 15.060

Moved by Councillor Lorna Armstrong THAT Council directs Administration to establish salary grids for municipal employees. **CARRIED UNANIMOUSLY**

14.3 Policy F-44 Remuneration Town's Members at Large on Committees

Motion No.: 15.061

Moved by Councillor Georgia-Lee DeBolt THAT Policy F-44 be rescinded and that Administration draft a new policy for Remuneration Town's Members at Large on Committees and submit to Council. **CARRIED**

14.4 Recreation Agreement

Motion No.: 15.062

Moved by Councillor Rick Howard THAT Administration amends the Recreation Agreement with the County to better reflect the roles and responsibilities of the committee.
CARRIED UNANIMOUSLY

Initials

15.0 Adjournment

The meeting was adjourned by Councillor Rick Howard at 10:00 p.m.

Tom Grant
Mayor

Kim Fath
Chief Administrative Officer

Initials