

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD IN THE TOWN OF VULCAN COUNCIL CHAMBER
ON MONDAY, APRIL 11, 2016**

PRESENT:	Mayor	- Tom Grant
	Councillor	- Georgia-Lee DeBolt
	Councillor	- John Seaman
	Councillor	- Lorna Armstrong
	Councillor	- Rick Howard
	Councillor	- Sue Dow
	Councillor	- Paul Taylor
	Chief Administrative Officer	- Kim Fath
	Recording Secretary	- Karen Rose

1.0 Call to Order: Mayor Tom Grant called the meeting to order at 7:00 p.m.

2.0 Public Hearings - NIL

3.0 Delegations - NIL

4.0 Adoption of Agenda

Motion No.: 16.101

Moved by Councillor Rick Howard THAT the agenda governing this meeting be adopted as presented.

CARRIED UNANIMOUSLY

5.0 Adoption of Previous Minutes



5.1 Regular Council Meeting Minutes

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Tuesday, March 29, 2016 were presented to Council.

Motion No.: 16.102

Moved by Councillor Georgia-Lee DeBolt THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Tuesday, March 29, 2016 be approved and read by each member of Council as presented.

CARRIED UNANIMOUSLY

Initials
 

6.0 Unfinished Business

6.1 Policy PE-13 Vehicle Use Policy

At the March 14, 2016 Regular Council Meeting Council made motion that Administration develop a policy for employees using their personal vehicles for work related activities.

Motion No.: 16.103

Moved by Councillor Paul Taylor THAT Council approves Policy PE-13 Vehicle Use Policy.
CARRIED UNANIMOUSLY

7.0 Financial Reports - NIL

8.0 Correspondence and Information Items

8.1 The Correspondence and Information Items for the period ending April 11, 2016 was presented to Council to be received for information.

Motion No.: 16.104

Moved by Councillor Paul Taylor THAT Council directs Administration to send a letter of support to the Town of Fox Creek in support of Business Bylaw #736-2014.

CARRIED UNANIMOUSLY

Motion No.: 16.105

Moved by Councillor Lorna Armstrong THAT Administration send a letter of thanks to Jen Forhmzway for all her time and energy she dedicated to the Vulcan Municipal Library Board.

CARRIED UNANIMOUSLY

Motion No.: 16.106

Moved by Councillor Lorna Armstrong THAT the Correspondence and Information Items for the period ending April 11, 2016 be received for information.

CARRIED UNANIMOUSLY

9.0 Committee and Administrative Reports

- 9.1 The minutes and verbal presentations were presented for the various boards and committees in whom town Council has an interest.

Motion No.: 16.107

Moved by Councillor Sue Dow THAT the minutes and/or verbal reports of Town represented Boards/Committees at the April 11, 2016 Town Council Meeting be received for information.

Verbal Reports:

- Councillor Sue Dow
 - Vulcan & District Tourism Society
- Councillor Georgia-Lee DeBolt
 - Vulcan & District Tourism Society
 - Vulcan & District Recreation Committee
- Mayor Tom Grant
 - Mayors and Reeves

CARRIED UNANIMOUSLY

10.0 Bylaws

10.1 Bylaw No. 1453-16 Community Standards Bylaw

At the March 29, 2016 Regular Council Meeting Council directed Administration to draft a new Community Standards Bylaw including the consolidation of past amendments and providing for garage sales.

Motion No.: 16.108

Moved by Councillor Paul Taylor THAT Bylaw No. 1453-16 be given first reading.

CARRIED UNANIMOUSLY

Motion No.: 16.109

Moved by Councillor Georgia-Lee DeBolt THAT Bylaw No. 1453-16 be given second reading.

CARRIED UNANIMOUSLY

Motion No.: 16.110

Moved by Councillor Lorna Armstrong THAT Bylaw No. 1453-16 be introduced for third and final reading.
CARRIED UNANIMOUSLY

Motion No.: 16.111

Moved by Councillor John Seaman THAT Bylaw No. 1453-16 be given third and final reading.
CARRIED UNANIMOUSLY

11.0 New Business

11.1 Vulcan Tinman Street Closure

The Vulcan Tinman Annual Triathlon will be held on Saturday June 4th, 2016 from 7:30 am to approximately 5:00 pm.

In a letter addressed to the Town, Colleen Carey, Vulcan Tinman Triathlon, Race Director is requesting that the Town approve street closures from 6:00 am to 6:00 pm as follows:

1. Centre Street from 5th Avenue to Highway 534 (6:00 am to 6:00 pm)
2. Block surrounding the Pool (Centre Street, 1st Street N., 5th & 6th Avenue N) (6:00 am to 6:00 pm)
3. 5th Avenue North between 1st Street North and 4th Street North (11:30 am to 1:00 pm)



The group is also asking for assistance from the town Public Works Crew to provide pylons and barriers to be delivered to the pool, set up bleachers at the North side of the pool on the outside and also move bleachers inside the pool to the east end of the pool and deliver and set up snow fencing along both sides of the Centre Street. A representative will be at the pool on Friday, June 3rd all day to help direct the crew, so they can complete this work during their regular working hours. They are also requesting that the pool temperature be turned to 80 degrees for race day.

Motion No.: 16.112

Moved by Councillor Sue Dow THAT Council approves the street closure as requested by Colleen Carey for the Vulcan Tinman Triathlon being held on June 4, 2016, as follows:

1. Centre Street, from 5th Avenue to Highway 534 (6:00 am to 6:00 pm)
2. Block surrounding the Pool (Centre Street, 1st Street N, 5th and 6th Avenue N (6:00 am to 6:00 pm)

Initials

3. 5th Avenue North between 1st Street North and 4th Street North (11:30 am to 1:00 pm)

THAT the organizers of this event be authorized to borrow pylons, roadblocks and snow fencing from the Town;

THAT the Town Public Works employees be authorized to provide help in setting up;

THAT the organizer provides the Town with a proof of Liability Insurance Policy for a minimum of \$1,000,000.00 coverage, in which the Town is a named insured.

CARRIED UNANIMOUSLY

11.2 Policy PU-10 Use of Town Vehicles

At the March 14, 2016 Regular Council Meeting Council directed Administration to develop an updated policy for the use of personal and Town owned vehicles.

Administration developed Policy PE-13 Vehicle Use Policy and submitted it to Council in the April 11, 2016 agenda under 6.1 Unfinished Business.

Motion No.: 16.113

Moved by Councillor Rick Howard THAT Council rescind Policy PU-10 Use of Town Vehicles.

CARRIED UNANIMOUSLY

11.3 Kinsmen Annual Soapbox Derby

The Recreation Department has brought forward an opportunity for the Town to support the Kinsmen's Annual Soapbox Derby.

The Recreation Department feels that the purchase of a gravity racer is an excellent platform for the Town of Vulcan to show its support of youth programs within the community.

The cost to purchase a gravity racer with Town logos is estimated at \$700.00. The yearly upkeep of the car is \$200.00. The purchase of the racer can be drawn from the grants portion of the 2016 operation budget.

Motion No.: 16.114

Moved by Councillor Rick Howard THAT the Recreation Director take this request back to the Vulcan & District Recreation Committee for their recommendation.

CARRIED UNANIMOUSLY

12.0 Notice of Motion - NIL

13.0 Management Reports

13.1 Management Reports

Management is to produce a report each month.

Attached are the following reports:

- Chief Administrative Officer – Kim Fath
- Development Officer – Nancy Neufeld
- Public Works – Stew Birch
- Recreation Committee – Bonnie Ellis
- Fire Chief – Aaron Grant

Motion No.: 16.115

Moved by Councillor John Seaman THAT Council supports the Vulcan Fire Department's decision to donate surplus firefighting equipment to Global Fire.

CARRIED UNANIMOUSLY

Motion No.: 16.116

Moved by Councillor Lorna Armstrong THAT this Council receives for information the management reports for the period ending April 11, 2016.

CARRIED UNANIMOUSLY

14.0 In-Camera

Motion No.: 16.117

Moved by Councillor Rick Howard THAT Council move-in-camera at 8:00 p.m.

Mayor Tom Grant granted a 3 minute recess.

The meeting reconvened at 8:03 p.m.

Motion No.: 16.118

Moved by Councillor Lorna Armstrong THAT Council move-out-of-camera at 8:40 p.m.

Motion No.: 16.119

Moved by Councillor John Seaman THAT Council accept the offer to purchase Parcel B Plan 1453GS for \$5,000.00 from Hillier Manufacturing Inc.

CARRIED UNANIMOUSLY

Motion No.: 16.120

Moved by Councillor Sue Dow THAT Administration allocate the funds received from the sale of Parcel B, Pan 1453GS to the Common Services Operation Budget for the purchase of top soil.

CARRIED UNANIMOUSLY

15.0 Adjournment

The meeting was adjourned by Councillor Rick Howard at 8:45 p.m.



Tom Grant
Mayor



Kim Fath
Chief Administrative Officer

Initials

