

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD IN THE TOWN OF VULCAN COUNCIL CHAMBER
ON MONDAY, FEBRUARY 12th, 2018**

PRESENT:	Mayor	- Tom Grant
	Councillor	- Georgia-Lee DeBolt
	Councillor	- Lyle Magnuson
	Councillor	- Laura Thomas
	Councillor	- Michelle Roddy
	Councillor	- Lorna Armstrong
	Chief Administrative Officer	- Kim Fath
	Recording Secretary	- Karen Rose

ABSENT:	Councillor	- Paul Taylor
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1.0 Call to Order: Mayor Tom Grant called the meeting to order at 7:00 p.m.

2.0 Public Hearings

2.1 Bylaw No. 1469-18- Amend Prairie Vista Estates Area Structure Plan Bylaw 1358-08

No written or verbal comments were received, but Mayor Grant allowed a further 5 minutes in case a late submission was received.

2.2 Bylaw No. 1470-18 – Amend Land Use Bylaw 1437-15

No written or verbal comments were received, but Mayor Grant allowed a further 5 minutes in case a late submission was received.

The Public Hearing was closed at 7:10 p.m.

3.0 Delegations

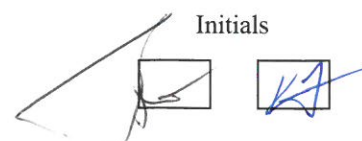
3.1 Linda Erickson – Alberta Economic Development

Linda Erickson with Alberta Economic Development presented to Council the fundamentals of Economic Development and how it relates to the Town of Vulcan and area.

3.2 Ursala Sherwood – Community Futures Highwood

Ursala Sherwood with Community Futures Highwood outlined the many services that Community Futures provides for their members.

Initials



3.3 Bill Halley – Alberta Innovates

Bill Halley with Alberta Innovates gave a presentation to Council describing the technology development background and how their structure and network process is part of a long term plan to help businesses grow.

4.0 Adoption of Agenda

Motion No.: 18.027

Moved by Councillor Lyle Magnuson THAT the agenda governing this meeting be adopted as presented.

CARRIED UNANIMOUSLY

5.0 Adoption of Previous Minutes

5.1 Regular Council Meeting Minutes

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, January 22, 2018 were presented to Council.

Motion No.: 18.028

Moved by Councillor Georgia-Lee DeBolt THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Monday, January 22, 2018 be approved and read by each member of Council as presented.

CARRIED UNANIMOUSLY

6.0 Unfinished Business

6.1 Star Trek Uniforms

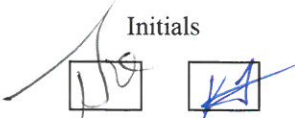
At the December 11, 2017 Regular Council Meeting, Council directed Administration to prepare a pricing quote and bring it back to Council for consideration.

Motion No.: 18.029

Moved by Councillor Lorna Armstrong THAT Council approves the purchase of Star Trek jackets from Katalin Berta at a cost not to exceed \$620.00 each and that the 2018 Operation budget be amended to include the cost of the jackets.

CARRIED UNANIMOUSLY

Initials



7.0 Financial Reports - NIL

8.0 Correspondence and Information Items

- 8.1 The Correspondence and Information Items for the period ending February 12, 2018 was presented to Council to be received for information.

Motion No.: 18.030

Moved by Councillor Laura Thomas THAT the Correspondence and Information Items for the period ending February 12, 2018 be received for information.

CARRIED UNANIMOUSLY

9.0 Committee and Administrative Reports

- 9.1 The minutes and verbal presentations were presented for the various boards and committees in whom Town Council has an interest.



Motion No.: 18.031

Moved by Councillor Lorna Armstrong THAT the minutes and/or verbal reports of Town represented Boards/Committees at the February 12, 2018 Town Council Meeting be received for information.

- Oldman River Regional Services Commission – Agenda – Minutes – November 9, 2017
- Family & Community Support Services – Minutes – November 23, 2017
- Foothills Regional Emergency Services Commission – Minutes – December 6, 2017
- Mayors & Reeves of Southwest Alberta – Minutes – January 5, 2018
- Vulcan Library Board – Minutes – January 17, 2018
- Vulcan Regional Food Bank Society – Minutes – January 25, 2018
- Vulcan & District Tourism Society – Minutes – January 30, 2018

Verbal Reports:

- Councillor Georgia-Lee DeBolt
 - Vulcan Regional Food Bank Society
 - Vulcan & District Tourism Society
 - Vulcan & District Recreation Committee

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- Councillor Laura Thomas
 - Vulcan & District Tourism Society
 - Vulcan Brand Innovation Team
- Councillor Michelle Roddy
 - Vulcan Business Development Society
 - Community Futures Highwood
- Councillor Lorna Armstrong
 - Vulcan Business Development Society
 - Marquis Foundation
 - Vulcan Health & Wellness Foundation
- Mayor Tom Grant
 - Southern Alberta Energy from Waste Association
 - Mayors and Reeves
 - Vulcan Health & Wellness Foundation
 - Vulcan Area Public Petroleum Association

CARRIED UNANIMOUSLY

10.0 Bylaws/Policies

10.1 Bylaw No. 1469-18 – Amend the Prairie Vista Estates Area Structure Plan Bylaw No. 1358-08

At the January 8, 2018 Regular Council Meeting Council gave Bylaw No. 1469-18 Amending the Prairie Vista Estates Area Structure Plan Bylaw No. 1358-08 first reading.

Council was asked to give second and final reading to Bylaw No. 1469-18 Amending the Prairie Vista Estates Area Structure Plan Bylaw No. 1358-08.

Motion No.: 18.032

Moved by Councillor Georgia-Lee DeBolt THAT Bylaw No. 1469-18 be given second reading.



CARRIED UNANIMOUSLY

Motion No.: 18.033

Moved by Councillor Lorna Armstrong THAT Bylaw No. 1470-18 be given third and final reading.

CARRIED UNANIMOUSLY

Initials

10.2 Bylaw No. 1470-18 – Amendment to Land Use Bylaw No. 1437-15

At the January 8, 2018 Regular Council Meeting Council gave Bylaw No. 1470-18 – Amendment to Land Use Bylaw No. 1437-15 first reading.

The property is currently zoned “TA” Transitional Agriculture and the proposed land designation is “DC” Direct Control. The purpose of the proposed amendment is to accommodate commercial renewable energy.

Motion No.: 18.034

Moved by Councillor Lyle Magnuson THAT Bylaw No. 1470-18 be given second reading.
CARRIED UNANIMOUSLY

Motion No.: 18.035

Moved by Councillor Laura Thomas THAT Bylaw No. 1470-18 be given third and final reading.
CARRIED UNANIMOUSLY

11.0 New Business

11.1 Request for Compliance 404 Meadowlark Way

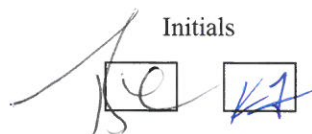
Council approved an encroachment agreement for 404 Meadowlark Way with Motion No. 17.337 in regards to a request for a compliance certificate. The encroachment in question is indicated as “Encroachment #1 – Deck and Deck Stairs encroach into URW (Plan 051 4314)” as shown on RPR dated June 4, 2014.

The signed agreement was submitted to Land Titles by the seller’s lawyer and the submitted document was rejected by Land Titles. As the encroachment is into a Utility Right of Way, the agreement is to be submitted via a “Utility Right of Way Amending Agreement” vs an “Encroachment Agreement”.

Motion No.: 18.036

Moved by Councillor Lorna Armstrong THAT Council directs Administration to research this matter for further clarification and bring it back to Council for consideration.

CARRIED UNANIMOUSLY

Initials
The block contains the word "Initials" above a handwritten signature and two small rectangular boxes. The first box contains the initials "JC" and the second box contains the initials "LA".

11.2 Industrial Land Use Strategy

In May 2017 VBDS contracted MDC Insight to develop an Industrial Land Use Strategy on behalf of the County and Town. This project was funded 50% through the CARES program and 50% by VBDS, Town of Vulcan and Vulcan County.

Motion No.: 18.037

Moved by Councillor Lyle Magnuson THAT Council receives the Industrial Land Use Strategy prepared by MDC Insight for information, and that the report be made publicly available on the Town of Vulcan website. **CARRIED UNANIMOUSLY**

11.3 2018 SouthGrow Economic Summit

Councillor Lorna Armstrong requested that the information received from SouthGrow Regional Initiative be brought forward for Council's consideration.

Motion No.: 18.038

Moved by Councillor Lyle Magnuson THAT Council approves the attendance of any Councillor wishing to attend the 2018 SouthGrow Economic Summit and that the expenses are covered as per Policy A-12 - Council Remuneration. **CARRIED UNANIMOUSLY**



11.4 2018 Alberta Seniors & Housing Association Convention

Councillor Lorna Armstrong requested that information received from Alberta Seniors Communities & Housing Association (ASCHA) be brought forward for Council's consideration. Attendance to the convention would be on behalf of the Marquis Foundation.

Registration would be done through the Marquis Foundation as they are a member of the ASCHA. The registration fee to attend is \$650.00 plus GST and would be paid through the Town of Vulcan and other related expenses would be covered under Policy A-12 – Council Remuneration.

Motion No.: 18.039

Moved by Councillor Lorna Armstrong THAT Council approves the attendance of Councillor Lorna Armstrong to the 2018 Alberta Seniors & Housing Association Convention on behalf of the Marquis Foundation and that all expenses be paid as per Policy A-12 – Council Remuneration. **CARRIED UNANIMOUSLY**

Initials
 

11.5 Amend Policy PL-03 – Local Improvement Policy

At the January 22, 2018 Regular Council Meeting Council directed Administration to prepare local improvement plans for the underground utility and surface improvements of 3rd Street South from 4th Avenue to 6th Avenue.

Motion No.: 18.040

Moved by Councillor Lorna Armstrong THAT Council directs Administration to amend Policy PL-03 – Local Improvement Policy and bring it back to Council for consideration.

CARRIED UNANIMOUSLY

11.6 Local Improvement Plan Approval

At the Regular Council Meeting on January 22, 2018 Council directed Administration to prepare local improvement plans for the underground utility and surface improvements of 3rd Street South from 4th Avenue to 6th Avenue.

Motion No.: 18.041

Moved by Councillor Georgia-Lee DeBolt THAT Council approves the Local Improvement Plan Option B for the underground utility and surface improvements proposed for 3rd Street South from 4th Avenue to 6th Avenue.

CARRIED UNANIMOUSLY

11.7 Fire Pits for Virginia Mitchell Municipal Campground

At the September 11th, 2017 Council meeting direction was given to investigate the possibility of having fire pits installed at the Virginia Mitchell Memorial Park campground. At the November 27th Council meeting policy PU-05 was amended to accommodate and regulate the use of fire pits in VMMP.

Motion No.: 18.042

Moved by Councillor Lyle Magnuson THAT Council approves the purchase of 20 fire pits from Laser-Fab with the funds to be drawn from the parks reserve not to exceed \$5,200.00, as well as approving Public Works to install 20 of these pits in the Virginia Mitchell Memorial Campground.

CARRIED UNANIMOUSLY

12.0 Notice of Motion - NIL

13.0 Management Reports

13.1 Management Reports

Motion No.: 18.043

Moved by Councillor Laura Thomas THAT this Council receives for information the management reports for the period ending February 12, 2018.

CARRIED UNANIMOUSLY


14.0 In-Camera - NIL

15.0 Adjournment

The meeting was adjourned by Michelle Roddy at 9:55 p.m.



Tom Grant
Mayor



Kim Fath
Chief Administrative Officer