

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
HELD IN THE TOWN OF VULCAN COUNCIL CHAMBER  
ON MONDAY, MAY 14<sup>th</sup>, 2018**

<b>PRESENT:</b>	Mayor	- Tom Grant
	Councillor	- Paul Taylor
	Councillor	- Georgia-Lee DeBolt
	Councillor	- Lyle Magnuson
	Councillor	- Laura Thomas
	Councillor	- Michelle Roddy
	Councillor	- Lorna Armstrong
	Chief Administrative Officer	- Kim Fath
	Recording Secretary	- Karen Rose

**1.0 Call to Order:** Mayor Tom Grant called the meeting to order at 7:00 p.m.

**2.0 Public Hearings - NIL**

**3.0 Delegations - NIL**

**4.0 Adoption of Agenda**

**Motion No.: 18.139**

Moved by Councillor Lyle Magnuson THAT the agenda governing this meeting be adopted as presented. **CARRIED UNANIMOUSLY**

**5.0 Adoption of Previous Minutes**

**5.1 Regular Council Meeting Minutes**

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, April 23, 2018 were presented to Council.

Initials



**Motion No.: 18.140**

Moved by Councillor Paul Taylor THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Monday, April 23, 2018 be approved and read by each member of Council as presented. **CARRIED UNANIMOUSLY**

**5.2 Committee of the Whole Minutes**

The minutes of the Committee of the Whole meeting of Council, held in the Town of Vulcan Council Chamber on Monday, May 7, 2018 were presented to Council.

**Motion No.: 18.141**

Moved by Councillor Georgia-Lee DeBolt THAT the minutes of the Committee of the Whole meeting, held in the Town of Vulcan Council Chamber on May 7, 2018 be approved and read by each member of Council. **CARRIED UNANIMOUSLY**

**6.0 Unfinished Business**

**6.1 Community Futures Highwood Membership-at-Large Appointment**

At the April 23, 2018 Regular Council Meeting, Council directed Administration to advertise for this position for a two week period and bring any responses received back for Council's consideration.

**Motion No.: 18.142**

Moved by Councillor Lyle Magnuson THAT Council approves the appointment of Barry Wallin to sit on the board of the Community Futures Highwood as a Member-at-Large for a three year term on behalf of the Town of Vulcan. **CARRIED UNANIMOUSLY**

**7.0 Financial Reports**

**7.1 2017 Audited Financial Statement**

**Motion No.: 18.143**

Moved by Councillor Lorna Armstrong THAT Council approves the 2017 Audited Financial Statement as presented and that it be published on the Town's website.

**CARRIED UNANIMOUSLY**

**7.2 2018 Operational Budget**

At the December 11, 2017 Regular Council meeting, Council passed the 2018 Operational Budget presented by Administration. Since the approval of the budget, Council further discussed various areas of the 2018 Operational budget and Administration amended the 2018 Operational budget as recommended by Council.

**Motion No.: 18.144**

Moved by Councillor Paul Taylor THAT Council approves the amendment of the 2018 Operational Budget as presented. **CARRIED UNANIMOUSLY**

**7.3 2018 Capital Budget**

Administration prepared the 2018 Capital Budget as per Council's recommendations.

**Motion No.: 18.145**

Moved by Councillor Georgia-Lee DeBolt THAT Council approves the 2018 Capital Budget as presented. **CARRIED UNANIMOUSLY**

**7.4 2018 Five Year Capital Budget**

Administration prepared the 2018 Five Year Capital Budget as per Council's recommendations.

**Motion No.: 18.146**

Moved by Councillor Lyle Magnuson THAT Council approves the 2018 Five Year Capital Budget as presented. **CARRIED UNANIMOUSLY**

**7.5 2018 Capital Reserves Plan**

Administration prepared the 2018 Capital Reserves Plan as per Council's recommendations.

**Motion No.: 18.147**

Moved by Councillor Lorna Armstrong THAT Council approves the 2018 Capital Reserves Plan as presented. **CARRIED UNANIMOUSLY**

Initials  
 

**7.6 2018 Operating Reserves Plan**

Administration prepared the 2018 Operating Reserves Plan as per Council's recommendations.

**Motion No.: 18.148**

Moved by Councillor Lorna Armstrong THAT Council approves the 2018 Operating Reserves Plan. **CARRIED UNANIMOUSLY**

**7.7 2018 25 Year Capital Equipment Replacement Plan**

Administration prepared the 2018 25 Year Capital Equipment Replacement Plan as per Council's recommendations.

**Motion No.: 18.149**

Moved by Councillor Paul Taylor THAT Council approves the 2018 25 Year Capital Equipment Replacement Plan. **CARRIED UNANIMOUSLY**

**8.0 Correspondence and Information Items**

8.1 The Correspondence and Information Items for the period ending May 14, 2018 was presented to Council to be received for information.

**Motion No.: 18.150**

Moved by Councillor Lorna Armstrong THAT Council declares the week of June 3 – 9, 2018 as Seniors' Week and that it be posted to the Town of Vulcan's website. **CARRIED UNANIMOUSLY**

**Motion No.: 18.151**

Moved by Councillor Paul Taylor THAT Council approves the attendance of Mayor Tom Grant at the Nanton Days Parade on August 6, 2018. **CARRIED UNANIMOUSLY**

**Motion No.: 18.152**

Moved by Councillor Paul Taylor THAT Council approves the letter of support drafted by the Alberta Urban Municipalities Association for the Kinder Morgan Trans Mountain Pipeline expansion project. **CARRIED UNANIMOUSLY**

**Motion No.: 18.153**

Moved by Councillor Lorna Armstrong THAT Council approves the attendance of Mayor Tom Grant to attend the Opening Ceremonies for the Southern Alberta Summer Games on July 4, 2018 at 7:00 p.m. in Confederation Park. **CARRIED UNANIMOUSLY**

**Motion No.: 18.154**

Moved by Councillor Georgia-Lee DeBolt THAT the Correspondence and Information Items for the period ending May 14, 2018 be received for information. **CARRIED UNANIMOUSLY**

**9.0 Committee and Administrative Reports**

- 9.1** The minutes and verbal presentations were presented for the various boards and committees in whom Town Council has an interest.

**Motion No.: 18.155**

Moved by Councillor Lyle Magnuson THAT the minutes and/or verbal reports of Town represented Boards/Committees at the May 14, 2018 Town Council Meeting be received for information.

- Foothills Regional Emergency Services Commission – Minutes – December 16, 2017
- Oldman River Regional Services Commission – Agenda – Minutes – February 15, 2018
- Family & Community Support Services – Minutes – March 22, 2018
- Mayors & Reeves of Southwest Alberta – Agenda – Minutes – April 6, 2018
- Vulcan & District Tourism Society – Minutes – May 2, 2018

Verbal Reports:

- Councillor Paul Taylor
  - Foothills Regional Emergency Services Commission
- Councillor Georgia-Lee DeBolt
  - Vulcan & District Tourism Society
  - Family Community & Support Services
- Councillor Laura Thomas
  - Vulcan & District Tourism Society

- Councillor Michelle Roddy
  - SouthGrow Regional Initiative
- Councillor Lorna Armstrong
  - The Marquis Foundation
  - SouthGrow Regional Initiative
- Mayor Tom Grant
  - Southern Alberta Energy for Waste Association

**CARRIED UNANIMOUSLY**

**10.0 Bylaws/Policies**

**10.1 Bylaw No. 1473-18 – Council Code of Conduct**

At the April 23, 2018 Regular Council Meeting, Council amended Bylaw No. 1473-18 – Council Code of Conduct and moved that it be given first reading.

**Motion No.: 18.156**

Moved by Councillor Paul Taylor THAT Bylaw No. 1473-18 be given second reading.

**CARRIED UNANIMOUSLY**

**Motion No.: 18.157**

Moved by Councillor Georgia-Lee DeBolt THAT Bylaw No. 1473-18 be given third and final reading.

**CARRIED UNANIMOUSLY**

**10.2 Bylaw No. 1474-18 - 2018 Taxation Rates Levy**

Bylaw No. 1474-18 authorizes the rates of taxation for the 2018 tax year.

**Motion No.: 18.158**

Moved by Councillor Lorna Armstrong THAT Bylaw No. 1474-18 be given first reading.

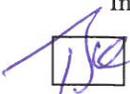
**CARRIED UNANIMOUSLY**

**Motion No.: 18.159**

Moved by Councillor Laura Thomas THAT Bylaw No. 1474-18 be given second reading.

**CARRIED UNANIMOUSLY**

Initials





**Motion No.: 18.160**

Moved by Councillor Georgia-Lee DeBolt THAT Bylaw No. 1474-18 be introduced for third reading. **CARRIED UNANIMOUSLY**

**Motion No.: 18.161**

Moved by Councillor Laura Thomas THAT Bylaw No. 1474-18 be given third and final reading. **CARRIED UNANIMOUSLY**

**11.0 New Business**

**11.1 Vulcan Tinman Street Closure**

The Vulcan Tinman Annual Triathlon will be held on Saturday, June 2, 2018 from 7:30 a.m. to approximately 5:00 p.m.

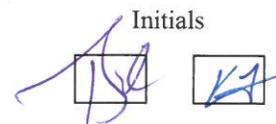
In a letter addressed to the Town of Vulcan, Colleen Carey, Vulcan Tinman Triathlon, Race Director is requesting that the Town approves various street closures and assistance utilizing Town resources.

**Motion No.: 18.162**

Moved by Councillor Lyle Magnuson THAT this Council approves Public Works and the Peace Officer's assistance and the street closures as requested by Colleen Carey for the Vulcan Tinman Triathlon being held on June 2<sup>nd</sup>, 2018, as follows:

1. Centre Street, from 5<sup>th</sup> Avenue to Highway 534 (6:00 a.m. to 6:00 p.m.)
2. Block surrounding Pool Centre Street, 1<sup>st</sup> Street N., 5<sup>th</sup> & 6<sup>th</sup> Avenue N (6:00 a.m. to 6:00 p.m.)
3. 5<sup>th</sup> Avenue North between 1<sup>st</sup> Street North and 4<sup>th</sup> Street North (11:30 a.m. – 1:00 p.m.)
4. THAT the organizers of this event be authorized to borrow pylons, roadblocks and snow fencing from the Town;
5. THAT the Town Public Works employees be authorized to provide help in setting up;
6. THAT the Peace Officer assist with traffic control at Centre Street and Elizabeth Street (Hwy 534) intersection;
7. THAT the organizer provides the Town with a proof of Liability Insurance Policy for a minimum of \$1,000,000.00 coverage, in which the Town is a named insured.

**CARRIED UNANIMOUSLY**

Initials  


## 11.2 Vulcan County BBQ Street Closure Request

Vulcan County is requesting the closure of a section of Centre Street on Friday, June 8<sup>th</sup>, 2018 to accommodate their annual barbeque.

### **Motion No.: 18.163**

Moved by Councillor Lorna Armstrong THAT Council approves Vulcan County's request for a street closure from 1<sup>st</sup> Avenue North and Centre Street intersection to the alley between the County Administration Building and the Big Sky Beer liquor store on Friday, June 8<sup>th</sup>, 2018 from 11:00 a.m. to 1:00 p.m. **CARRIED UNANIMOUSLY**

## 11.3 Extension of Kinetite Walking Path

The Vulcan Recreation Committee made a recommendation at the Town of Vulcan's strategic planning session to identify the extension and paving of the walking path along 1<sup>st</sup> Avenue North from 3<sup>rd</sup> Street North to Centre Street as a priority for the 2018 year.

The Vulcan Kinetite Club forwarded a letter to Town Council committing a \$15,000.00 donation towards the extension and paving of the walking path along 1<sup>st</sup> Avenue North from 3<sup>rd</sup> Street North to Centre Street.

### **Motion No.: 18.164**

Moved by Councillor Lyle Magnuson THAT Council approves the construction and paving of a walking path along 1<sup>st</sup> Avenue North from Centre Street to 3<sup>rd</sup> Street North at a cost not to exceed \$35,000.00 with no more than \$20,000.00 drawn from the Streets Capital Reserve and \$15,000.00 in donation from the Vulcan Kinetite Club. **CARRIED UNANIMOUSLY**

## 11.4 Spock Days Swimming Pool Request

The Director of Recreation and Community Services requested the use of a Town truck and flatbed to use for the pool float for the Spock Day's parade on June 9<sup>th</sup>, 2018.

### **Motion No.: 18.165**

Moved by Councillor Lorna Armstrong THAT Council approves the Recreation Department's request for the use of a Town truck and flatbed for the pool float in the Spock Day's parade on June 9<sup>th</sup>, 2018. **CARRIED UNANIMOUSLY**

### 11.5 Bike Rodeo Bike Raffle

A Bike Rodeo is being hosted on May 24, 2018 by various organizations within the Town of Vulcan.

The Community Peace Officer is requesting Council's approval to allocate \$200.00 from his budget from the Goods and Supplies budget line to be used for the purchase of a bicycle to raffle off for the children attending the Bike Rodeo.

#### **Motion No.: 18.166**

Moved by Councillor Georgia-Lee DeBolt THAT Council approves the allocation of \$200.00 from the Community Peace Officer's Goods and Supplies budget line to be allocated towards the purchase of a bicycle for the Bike Rodeo.

**CARRIED UNANIMOUSLY**

### 11.6 Request to Host a Concert at the Rodeo Grounds

The Vulcan Recreation Committee has been approached to host a Doc Walker concert in Vulcan. The Vulcan Recreation Committee at its May 3<sup>rd</sup>, 2018 meeting, gave direction to the Recreation Coordinator to proceed with looking into hosting this event.

The event would take place on July 27, 2018 at the Virginia Mitchell Municipal Park Rodeo Grounds and would include a beer garden and concession.

#### **Motion No.: 18.167**

Moved by Councillor Lyle Magnuson THAT Council directs Administration to request more detailed information from the Community Services Manager for this event and that it be brought back to Council for further discussion.

**CARRIED UNANIMOUSLY**

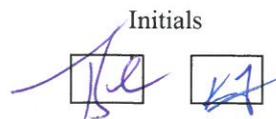
### 11.7 Town Hall Meeting

Council has expressed an interest to Administration to host a Town Hall public meeting to discuss the 2018 budget.

#### **Motion No.: 18.168**

Moved by Councillor Laura Thomas THAT Council directs Administration to organize a Town Hall public meeting to be held on Monday, June 18, 2018 at the Vulcan Lodge Hall at 7:00 p.m.

**CARRIED UNANIMOUSLY**

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## 11.8 Marquis Foundation Multi-Care Facility Viability Committee

At the April 24, 2018 Marquis Foundation board meeting, motion was made to begin looking into the feasibility, and viability of building a new lodge. It has been suggested that a viability committee be formed to investigate this matter. The committee structure that has been suggested is Mayor Tom Grant, Councillor Lorna Armstrong and CAO Kim Fath along with Vulcan County representatives Reeve Jason Schneider, Councillor Laurie Lyckman, Councillor Serena Donovan and CAO Nels Petersen. There was also the possibility of Councillor Juce from Carmangay also sitting as a committee member.

### Motion No.: 18.169

Moved by Councillor Paul Taylor THAT Council appoints Mayor Tom Grant, Councillor Lorna Armstrong and CAO Kim Fath to sit on the Marquis Foundation Multi-Care Facility Viability Committee and that Council approves the per diem for this committee as per Policy A-12 – Council Remuneration. **CARRIED UNANIMOUSLY**

## 12.0 Notice of Motion - NIL

## 13.0 Management Reports

### 13.1 Management Reports

#### Motion No.: 18.170

Moved by Councillor Laura Thomas THAT this Council receives for information the management reports for the period ending May 14, 2018. **CARRIED UNANIMOUSLY**

## 14.0 In-Camera

### 14.1 EDF Solar Lease

#### Motion No.: 18.171

Moved by Councillor Georgia-Lee DeBolt THAT Council moves in-camera at 8:19 p.m. for the purpose of reviewing the EDF Solar Lease Agreement affecting the Town of Vulcan, under the Freedom of Information and Protection of Privacy Act, Part 1, Division 2, Section 25(1)(c)(iii). **CARRIED UNANIMOUSLY**

Mayor Tom Grant allowed for a 3 minute recess.

**Motion No.: 18.172**

Moved by Councillor Paul Taylor THAT Council moves out-of-camera at 8:48 p.m.

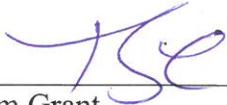
**Motion No.: 18.173**

Moved by Councillor Paul Taylor THAT Council approves the terms of the Prairie Vista Estates Land Lease Agreement to allow the EDF Group to develop a solar energy production facility, and directs Administration to coordinate with EDF or their designated land agent to prepare and execute the requisite documents.

**CARRIED UNANIMOUSLY**

**15.0 Adjournment**

The meeting was adjourned by Councillor Michelle Roddy at 8:50 p.m.

  
\_\_\_\_\_  
Tom Grant  
Mayor

  
\_\_\_\_\_  
Kim Fath  
Chief Administrative Officer