

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD IN THE TOWN OF VULCAN COUNCIL CHAMBER
ON MONDAY, JANUARY 8th, 2018**

PRESENT:	Mayor	- Tom Grant
	Councillor	- Georgia-Lee DeBolt
	Councillor	- Paul Taylor
	Councillor	- Lyle Magnuson
	Councillor	- Laura Thomas
	Councillor	- Michelle Roddy
	Chief Administrative Officer	- Kim Fath
	Recording Secretary	- Karen Rose
ABSENT:	Councillor	- Lorna Armstrong

1.0 Call to Order: Mayor Tom Grant called the meeting to order at 7:00 p.m.

2.0 Public Hearings - NIL

3.0 Delegations - NIL

4.0 Adoption of Agenda

➤ Robert Shearer - Request

Motion No.: 18.001

Moved by Councillor Lyle Magnuson THAT the agenda governing this meeting be adopted as amended.

CARRIED UNANIMOUSLY

Robert Shearer

Following the adoption of the agenda Bob Shearer was provided the opportunity to address Council with his concerns in regards to the solid waste services delivered to 110 – 116 – 3 Avenue North.

Initials

	
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5.0 Adoption of Previous Minutes

5.1 Regular Council Meeting Minutes

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, December 11, 2017 were presented to Council.

Motion No.: 18.002

Moved by Councillor Georgia-Lee DeBolt THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Monday, December 11, 2017 be approved and read by each member of Council as presented.

CARRIED UNANIMOUSLY

6.0 Unfinished Business

6.1 Chief Administrative Officer Evaluation

Motion No.: 8.003

Moved by Councillor Paul Taylor THAT Council moves to accept the 2017 Chief Administrative Officer's evaluation and that Mayor Tom Grant signs three (3) copies of the CAO Evaluation.

CARRIED UNANIMOUSLY

7.0 Financial Reports - NIL

8.0 Correspondence and Information Items

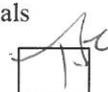
8.1 The Correspondence and Information Items for the period ending January 8, 2018 was presented to Council to be received for information.

Motion No.: 18.004

Moved by Councillor Laura Thomas THAT Administration send a letter to Alberta Transportation to support the removal of the signage at the turnout at the north entrance of Vulcan and directs Administration to provide Council with relocation options for the signage.

CARRIED UNANIMOUSLY

Initials



Motion No.: 18.005

Moved by Councillor Paul Taylor THAT the Correspondence and Information Items for the period ending January 8, 2018 be received for information. **CARRIED UNANIMOUSLY**

9.0 Committee and Administrative Reports

- 9.1** The minutes and verbal presentations were presented for the various boards and committees in whom Town Council has an interest.

Motion No.: 18.006

Moved by Councillor Lyle Magnuson THAT the minutes and/or verbal reports of Town represented Boards/Committees at the January 8, 2018 Town Council Meeting be received for information.

- Canadian Badlands Meeting – Minutes – November 30, 2017
- Mayors & Reeves of Southwest Alberta – Agenda – Minutes – December 1, 2017
- Municipal Planning Commission – Minutes – December 19, 2017

Verbal Reports:

- Councillor Paul Taylor
 - Municipal Planning Commission
- Councillor Georgia-Lee DeBolt
 - Vulcan & District Tourism Society
- Councillor Lyle Magnuson
 - Municipal Planning Commission
- Councillor Laura Thomas
 - Vulcan & District Tourism Society

CARRIED UNANIMOUSLY

10.0 Bylaws/Policies

10.1 Amend Policy E-05 – CPO Standards, Policies, and Procedures Manual

A representative with the Solicitor General’s office met with the Town’s Community Peace Officer (CPO) as a continuation of the review of the Town’s Peace Officer Program and instructed the CPO to make amendments to the Policy and Procedures Manual.

Motion No.: 18.007

Moved by Councillor Georgia-Lee DeBolt THAT Council adopts Policy E-05 – Community Peace Officer Standards, Policies and Procedures Manual as amended.

CARRIED UNANIMOUSLY

10.2 Bylaw No. 1469-18 – Amend the Prairie Vista Estates Area Structure Plan Bylaw No. 1358-08

At the December 19, 2017 Municipal Planning Commission meeting a recommendation to amend Prairie Vista Estates Area Structure Plan Bylaw 1358-08 was made and that proposed Bylaw No. 1469-18 be forwarded to Council for consideration.

Motion No.: 18.008

Moved by Councillor Paul Taylor THAT Bylaw No. 1469-18 be given first reading.

THAT the Public Hearing Date be set for February 12, 2018.

CARRIED UNANIMOUSLY

10.3 Bylaw No. 1470-18 – Amend Land Use Bylaw No. 1437-15

An application was received for the amendment of Land Use Bylaw 1437-15 for a change in land use designation for the Town owned land identified as “Prairie View Estates”.

The property is currently zoned “TA” Transitional Agriculture and the proposed land designation is “DC” Direct Control.

Motion No.: 18.009

Moved by Councillor Paul Taylor THAT Bylaw No. 1470-18 be given first reading.

Initials
 

THAT the Public Hearing date be set for February 12, 2018.

CARRIED UNANIMOUSLY

11.0 New Business

11.1 Commercial Development Incentive Application

A Commercial Development Incentive application was received from the original owner under Option 1 as per the policy. Under new ownership another Commercial Development Incentive application was received for Tax Roll #053000 but does not qualify for the incentive under the current policy. Council was asked to honor the terms of the original tax incentive application.

Motion No.: 18.010

Moved by Councillor Michelle Roddy THAT Council approves a 20% tax reduction for the 2018 tax year for Tax Roll #053000.

CARRIED

11.2 Strategic Planning Session

Administration is organizing a Strategic Planning Session for Mayor, Council and staff to be held on February 21-22, 2018 in Lethbridge at the Sandman Inn.

Motion No.: 18.011

Moved by Councillor Lyle Magnuson THAT Council approves the attendance of Councillors and Mayor at the Strategic Planning Session and that all related expenses be paid by the Town.

CARRIED UNANIMOUSLY

11.3 Pick-Up Truck Tender

The Town was scheduled to replace a pick-up truck in 2018 through the 25 year Capital Equipment Plan through an open tender process as per Policy F-01.

The deadline for tender submission was 9:30 a.m. on December 20, 2017. One tender was received and it was submitted by Country Chrysler. On December 21, 2017 a late submission was received from High River Ford. The tender was opened but was disqualified for not meeting the deadline. Both tenders were reviewed by the Public Works foreman for the purpose of comparison.

Motion No.: 18.012

Moved by Councillor Laura Thomas THAT Council approves the purchase of a 2018 ½ ton Pick-up from Country Chrysler for the tendered price of \$33,834.41 and the disposal of a 2008 Pick-up to Country Chrysler for \$7,500.00 in trade. The funds for this purchase to be drawn from the Common Services Reserve not to exceed \$27,000.00.

CARRIED UNANIMOUSLY

11.4 Gravel Truck Tender

The Town of Vulcan was scheduled to replace the Hino Gravel Truck in 2018 through the 25 year Capital Equipment Plan through an open tender process as per Policy F-01.

The deadline for the tender submission was 9:30 a.m. on January 3, 2018. At the deadline 7 tenders from 2 companies were received. Public Works and Administration reviewed all tenders and followed up with questions to the bidders.

Motion No.: 18.013

Moved by Councillor Georgia-Lee DeBolt THAT Council approves the purchase of a 2018 Kenworth K370 Gravel Truck from Fort Gary Industries for the tendered price of \$120,900.00. Council also approves the purchase of the optional sander package equipment at a cost of \$7,295.00. The funds for this purchase to be drawn from the Common Services Capital Reserve not to exceed \$128,000.00.

Motion No.: 18.014

Moved by Councillor Paul Taylor THAT Council approves the disposal of the Hino Gravel Truck through Public Auction, following the delivery of the new Gravel Truck.

CARRIED UNANIMOUSLY

12.0 Notice of Motion - NIL

13.0 Management Reports

Motion No.: 18.015

Moved by Councillor Laura Thomas THAT this Council receives for information the management reports for the period ending January 8, 2018.

CARRIED UNANIMOUSLY

Initials

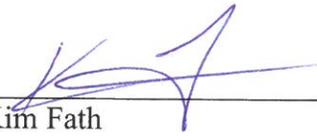
14.0 In-Camera - NIL

15.0 Adjournment

The meeting was adjourned by Councillor Georgia-Lee DeBolt at 8:33 p.m.



Tom Grant
Mayor



Kim Fath
Chief Administrative Officer