



**MINUTES**  
**REGULAR MEETING OF COUNCIL**  
**Meeting**  
**Monday, July 23, 2018 TOWN OF**  
**VULCAN COUNCIL CHAMBERS 7:00**  
**PM**

**COUNCIL PRESENT:** Tom Grant, Mayor, Georgia-Lee DeBolt, Councillor, Laura Thomas, Councillor, Lorna Armstrong, Councillor, Lyle Magnuson, Councillor, and Michelle Roddy, Councillor

**COUNCIL ABSENT:** Paul Taylor, Councillor

**STAFF PRESENT:** Kim Fath, CAO and Karen Rose, Clerk

**MEDIA PRESENT:**

**1. Call to Order**

**2. Adoption of Agenda**

**2.1 Additional Items**

**Motion No.: 2018.235**

Moved by Lyle Magnuson

*THAT the agenda be adopted as presented.*

**CARRIED.**

**3. Adoption of Previous Minutes**

**3.1 Regular Council Meeting Minutes - July 9, 2018**

**Motion No.: 2018.236**

Moved by Georgia-Lee DeBolt

*THAT the July 9, 2018 Regular Council meeting minutes be adopted as presented.*

**CARRIED.**

A handwritten signature in blue ink, appearing to be 'K. Lee'.

**4. Delegations and Presentations**

4.1 Robert Shearer - 116 - 3 Avenue North

Mr. Robert Shearer was unable to attend the Council meeting and Council moved this discussion to the end of the meeting.

**5. Correspondence and Information Items**

The list of Correspondence and Information for the period ending July 23, 2018 was attached for Council's review

5.1 Claresholm & District Fair Days - Parade Invitation

**Motion No.: 2018.237**

Moved by Laura Thomas

*THAT Administration forward a thank you letter and request that they send a letter of invitation for their 2019 parade.*

CARRIED.

5.2 Alberta Urban Municipalities Association President Meeting Request

**Motion No.: 2018.238**

Moved by Georgia-Lee DeBolt

*THAT Council directs Administration to host this meeting at the Town of Vulcan Council Chambers and to extend an invitation to Vulcan County and villages to attend this meeting with Mayor Barry Morishita, current president of the Alberta Urban Municipalities Association.*

CARRIED.

**Motion No.: 2018.239**


Moved by Lorna Armstrong

*THAT Council approves the Correspondence and Information to be received as information.*

CARRIED.

**6. Financial Reports**

6.1 Cash Statement

A handwritten signature in black ink, appearing to be 'K. F. Le', is located at the bottom right of the page.

Cash Statement for the period ending June 30, 2018.

**Motion No.: 2018.240**

Moved by Lyle Magnuson

*THAT the Cash Statement for the period ending June 30, 2018 be received for information.*

CARRIED.

6.2 Year-to-Date Statement

Year-to-Date Statement for the period ending June 30, 2018.

**Motion No.: 2018.241**

Moved by Lorna Armstrong

*THAT the Year-to-Date statement for the period ending June 30, 2018 be received for information.*

CARRIED.

**7. New and Unfinished Business**

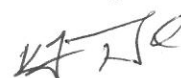
7.1 Family & Community Support Services - Member-at-Large  
Appointments

The Family & Community Support Services (FCSS) requested that Council appoint four applicants who have shown interest to sit as members-at-large on the FCSS Board.

**Motion No.: 2018.242**

Moved by Lorna Armstrong

*THAT Council approves the appointment of Danette Smith as a returning member-at-large to the Family and Community Support Services for a 3 year term commencing on July 23, 2018 and ending July 23, 2021.*



CARRIED.

**Motion No.: 2018.243**

Moved by Georgia-Lee DeBolt

*THAT Council approves the appointment of Betty Whitney as a returning member-at-large to the Family and Community Support Services for a 3 year term commencing on July 23, 2018 and ending July 23, 2021.*

CARRIED.

**Motion No.: 2018.244**

Moved by Lyle Magnuson

*THAT Council approves the appointment of Linda Joyce as a returning member-at-large to the Family and Community Support Services for a 3 year term commencing on July 23, 2018 and ending July 23, 2021.*

CARRIED.

**Motion No.: 2018.245**

Moved by Georgia-Lee DeBolt

*THAT Council approves the appointment of Jen Forhmzway as a member-at-large to the Family and Community Support Services for a term commencing on July 23, 2018 and ending July 23, 2021.*

CARRIED.

7.2 SouthGrow Commitment to Site Selection and Market Data Program

SouthGrow Regional Initiative requested written commitment from the Town of Vulcan to participate in the development of a Site Selection and Market Data Program.

**Motion No.: 2018.246**

Moved by Lyle Magnuson

*THAT Council directs Administration to execute the commitment letter provided by SouthGrow in order to participate in the proposed 3 year*

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*Site Selection and Market Data Program as outlined in the letter of request.*

CARRIED.

7.3 SouthGrow Community Representation on SouthGrow Board of Directors

The SouthGrow Regional Initiative has made changes to the structure of its Board and how communities are represented within the association.

**Motion No.: 2018.247**

Moved by Lyle Magnuson

*THAT Council appoints Councillor Lorna Armstrong to serve as the Town of Vulcan representative as a member of the SouthGrow Board of Directors.*

CARRIED.

7.4 Public Informal Engagement

Councillor Roddy prepared an information sheet listing the comments received at the informal public engagement for Council's information and the opportunity for Council to provide their feedback on the public meeting.

**Motion No.: 2018.248**

Moved by Michelle Roddy

*THAT Council directs Administration to respond to the residents that requested a response and to distribute the comments to department heads, and review the comments at the next Strategic Planning session.*

CARRIED.

**8. Committee Reports**

The minutes and/or verbal presentations were presented on the various boards and committees in which Town Council has an interest

8.1 Canadian Badlands - Minutes - April 26, 2018

8.2 Canadian Badlands - Minutes - May 14, 2018

**Motion No.: 2018.249**

Moved by Lyle Magnuson

*THAT the minutes presented from the various boards and committees be received as information.*

CARRIED.

**9. Councillor Reports**

Council provided verbal presentations of their meetings and their recent official activities

9.1 Councillor DeBolt

- Attended the Public Informal Engagement

9.2 Councillor Magnuson

- Had no meetings to attend since the last council meeting

9.3 Councillor Thomas

- Had no meetings to attend since the last council meeting

9.4 Councillor Roddy

- Attended the Public Informal Engagement
- Attended CCR Elder Abuse meeting

9.5 Councillor Armstrong

- Attended the Public Informal Engagement
- Attended Vulcan Golf & Country Club meeting as alternate for Councillor Taylor

9.6 Mayor Grant

- Southern Alberta Energy from Waste Association executive meeting

**Motion No.: 2018.250**

Moved by Laura Thomas

*THAT the verbal reports presented by Council be received as information.*

CARRIED.

**10. Administrative Reports**

Management is to produce a report each month

10.1 Action List

10.2 CAO Report

**Motion No.: 2018.251**

Moved by Lorna Armstrong

*THAT the Administrative reports be received as information.*

CARRIED.

**11. Delegation Discussion**

Administration gave Council a brief description of Mr. Shearer's concerns regarding the utility charges for 116 - 3 Avenue North.

11.1 Discussion

**Motion No.: 2018.252**

Moved by Lorna Armstrong

*THAT the information provided by Administration be received as information.*

CARRIED.

**12. Adjournment**

Moved by Councillor Michelle Roddy THAT the meeting be adjourned at 8:07 p.m.

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CAO

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Mayor