



MINUTES
REGULAR MEETING OF COUNCIL
Meeting
Tuesday, October 9, 2018 TOWN OF
VULCAN COUNCIL CHAMBERS 7:00
PM

COUNCIL PRESENT:

Tom Grant, Mayor, Georgia-Lee DeBolt, Councillor, Laura Thomas, Councillor, Lorna Armstrong, Councillor, Lyle Magnuson, Councillor, Michelle Roddy, Councillor, and Paul Taylor, Councillor

COUNCIL ABSENT:

STAFF PRESENT:

Kim Fath, CAO and Karen Rose, Clerk

1. Call to Order

Mayor Tom Grant called the meeting to order at 7:00 p.m.

2. Adoption of Agenda

2.1 Additional Items

Motion No.: 2018.299

Moved by Lyle Magnuson

THAT the agenda be adopted as presented.

CARRIED UNANIMOUSLY.

3. Adoption of Previous Minutes

3.1 Regular Council Meeting Minutes - September 24, 2018

Motion No.: 2018.300

Moved by Georgia-Lee DeBolt

THAT the September 24, 2018 Regular Council meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY.

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4. Public Hearings

Bylaw No. 1475-18 - Amendment to Land Use Bylaw 1437-15

- 4.1 Bylaw No. 1475-18 - Inclusion of Cannabis/Retail Amendment to Land Use Bylaw 1437-15

Norma Daniels made a verbal presentation expressing legislative concerns.

Ian McDonald of the Oldman River Regional Services Commission provided Council with a Bylaw process update.

No written comments were received by administration, and Mayor Grant allowed a further 10 minutes in case a late submission was received.

The public hearing was closed at 7:15 p.m.

5. Correspondence and Information Items

The list of Correspondence and Information for the period ending October 9, 2018 is attached for Council's review.

- 5.1 Thank You for Your Support 65+ Ladies Curling

Motion No.: 2018.301

Moved by Lorna Armstrong

THAT Administration send a letter of congratulations to the Vulcan team for winning a silver medal for the 65+ Ladies Curling at the 55 Plus Canadian Games.

CARRIED UNANIMOUSLY.

Motion No.: 2018.302

Moved by Lorna Armstrong

THAT the list of Correspondence and Information for the period ending October 9, 2018 be received for Council's information.

CARRIED UNANIMOUSLY.

A handwritten signature in black ink, appearing to read 'K. Se' or similar, located in the bottom right corner of the page.

6. Bylaws and Policies

- 6.1 Bylaw No. 1475-18 - Inclusion of Cannabis/Retail Amendment Land Use Bylaw 1437-15

At the September 24, 2018 Regular Council meeting Council gave Bylaw 1475-18 - Inclusion of Cannabis/Retail Amendment to Land Use Bylaw 1437-15 first reading.

Council was asked to give second and final reading to Bylaw 1475-18 Inclusion of Cannabis/Retail Amendment to Land Use Bylaw 1437-15.

Motion No.: 2018.303

Moved by Lyle Magnuson

THAT Bylaw No. 1475-18 be given second reading.

CARRIED UNANIMOUSLY.

Motion No.: 2018.304

Moved by Paul Taylor

THAT Bylaw No. 1475-18 be given third and final reading.

CARRIED UNANIMOUSLY.

7. Current Business

- 7.1 Organizational Meeting

The Chief Administrative Officer asked for Council's recommendation that the 2018-2019 Organizational Meeting be held on October 22, 2018 at either 6:00 p.m. or 7:00 p.m. at the Town Council Chambers.

Motion No.: 2018.305

Moved by Paul Taylor

THAT the 2018-2019 Organizational meeting be held on October 22, 2018 following the business of the Regular Council meeting at the Town Office Council Chambers.

CARRIED UNANIMOUSLY.

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7.2 Black Friday Event Request

The Community Services Manager was approached by business owners to assist in the coordination of a Black Friday event in the downtown on November 23, 2018.

Motion No.: 2018.306

Moved by Laura Thomas

THAT Public Works prepares the fir tree at the Bell Park for the Light Up the Tree event and that Mayor Tom Grant attends the official tree lighting.

CARRIED UNANIMOUSLY.

7.3 ICIP-Investing in Canada Infrastructure Program Grant

The Community Services Manager is leveraging as much funding as possible for the Vulcan Swimming Pool project and is asking for Council's permission to apply for the ICIP - Investing in Canada Infrastructure Program Grant.

Motion No.: 2018.307

Moved by Lorna Armstrong

THAT Council approves the Community Services Manager's request to apply for the Investing in Canada Infrastructure Grant for the Vulcan Swimming Pool Project.

CARRIED UNANIMOUSLY.

7.4 Request for Letters of Support

The Southern Alberta Energy for Waste Association (SAEWA) is applying for two Alberta Community Partnership - Intermunicipal Collaboration Fund Initiative grants and are requesting a letter of support for each grant from the Town of Vulcan.

Motion No.: 2018.308

Moved by Paul Taylor

KJ-TSE

THAT Council fully supports this important project initiative and directs Administration to complete the two letters of support as requested by SAEWA.

CARRIED UNANIMOUSLY.

7.5 Request to Host a Grant Application

The Vulcan Spock Days Committee would like to apply for a Community Foundation of Lethbridge and Southern Alberta Grant to assist in fundraising for the purchase of a storage secan to be placed at the fenced storage space at the Town yard.

Motion No.: 2018.309

Moved by Lorna Armstrong

THAT Council approves the Vulcan Spock Days Committee's request for the Town of Vulcan to host the Community Foundation of Lethbridge grant application with the condition that the committee completes the grant and that the grant funding will be held in reserve by the Town of Vulcan on behalf of the committee.

CARRIED UNANIMOUSLY.

7.6 Formation of Vulcan Tourism Committee

AT the October 2, 2018 Vulcan & District Tourism Society meeting a discussion was held by the Society moving forward. The Society made a motion recommending the Town form a Committee to provide for all Tourism functions.

Motion No.: 2018.310

Moved by Lyle Magnuson

THAT Council approves the creation of the Vulcan Tourism Committee for the purpose of providing recommendations for the direction of the Tourism department, and directs Administration to create the terms of reference for this committee, and the committee be made up of the following members:

- 1. One Elected Official appointed by the Town of Vulcan*
- 2. One Elected Official appointed by the Vulcan County*



3. *One Executive Member appointed by the Vulcan and District Chamber of Commerce*
4. *4 Members at Large appointed by the Town of Vulcan*

CARRIED.

7.7 Pool Capital Replacement Budget

In the 2018 5 year Capital Plan, Town Council included a planning budget of three million for the Capital replacement of the Swimming pool. Following committee review and an RFP process we were able to gather enough information to provide Council with a more detailed cost breakdown for this project.

Motion No.: 2018.311

Moved by Lyle Magnuson

THAT Council approves directing Administration to include \$2,978,078.00 in the 2019 Capital Budget for the replacement of the swimming pool.

CARRIED.

7.8 Project Management of Pool Replacement

Recreation and Administration have met with both consultants, and Public Works was included in the review of the proposals.

Motion No.: 2018.312

Moved by Lorna Armstrong

THAT Council move in-camera at 7:54. p.m.

CARRIED UNANIMOUSLY.

Motion No.: 2018.313

Moved by Laura Thomas

THAT Council move out-of-camera at 8:14 p.m.

CARRIED UNANIMOUSLY.



Motion No.: 2018.314

Moved by Paul Taylor

THAT Council approves Administration to enter into a contract with the Tango project management firm to provide services for the capital replacement of the Vulcan Pool and that the funding for this be added to the 2019 operational budget.

CARRIED UNANIMOUSLY.

8. Committee Reports

The minutes and verbal presentations were presented for the various boards and committees in whom Town Council has an interest.

- 8.1 Family and Community Support Services
- 8.2 Vulcan Regional Food Bank Society
- 8.3 Vulcan and Vulcan County Coordinated Community Response to Elder Abuse
- 8.4 Vulcan Golf and Country Club
- 8.5 Vulcan & District Tourism Society

Motion No.: 2018.315

Moved by Georgia-Lee DeBolt

THAT the minutes as presented from the various boards and committees be received as information.

CARRIED UNANIMOUSLY.

9. Councillor Reports

Council's verbal presentations on the various boards and committees in which the Town Council has an interest.

- 9.1 Councillor Taylor

Attended Alberta Urban Municipalities Association Convention

- 9.2 Councillor DeBolt

Attended Alberta Urban Municipalities Association Convention

Attended Vulcan & District Tourism Society meeting



Provided an activity update on all meetings

9.3 Councillor Magnuson

Attended Alberta Urban Municipalities Association Convention

9.4 Councillor Thomas

Attended Alberta Urban Municipalities Association Convention

Attended Vulcan & District Tourism Society meeting

Provided an activity update on all meetings

9.5 Councillor Roddy

Attended Alberta Urban Municipalities Association Convention

Attended Community Futures Highwood Board training

Provided an activity update on all meetings

9.6 Councillor Armstrong

Attended Alberta Urban Municipalities Association Convention

Attended Marquis Foundation Special Meeting

Vulcan County Health & Wellness holding meetings in the different villages to update residents

Provided an activity update on all meetings

9.7 Mayor Grant

Attended Alberta Urban Municipalities

Solid Alberta Waste for Energy Association

Vulcan District Solid Waste and Doctor Retention meetings were cancelled

Provided an activity update on all meetings

Motion No.: 2018.316

Moved by Paul Taylor

THAT the verbal reports presented by Council be received for information.

CARRIED UNANIMOUSLY.

10. Administrative Reports

Management is to produce a report each month.

10.1 Action List

- 10.2 CAO Report
- 10.3 Development Officer Report
- 10.4 Public Works Report
- 10.5 Community Services Report
- 10.6 Community Peace Officer Report
- 10.7 Fire Services Report

Motion No.: 2018.317

Moved by Laura Thomas

THAT the information provided by Administration be received for information.

CARRIED UNANIMOUSLY.

11. In-Camera Items

- 11.1 Tourism Staffing

Motion No.: 2018.318

Moved by Georgia-Lee DeBolt

THAT Council moves in-camera at 8:36 p.m. under the Freedom of Information and Protection of Privacy Act, Part 1, Division 2 16(1)(a)(ii) for the purposes of reviewing a labour matter.


CARRIED UNANIMOUSLY.

Motion No.: 2018.319

Moved by Lyle Magnuson

THAT Council move out-of-camera at 10.03 p.m.

CARRIED UNANIMOUSLY.



12. Adjournment

Moved by Councillor Roddy that the meeting be adjourned at 10:04 p.m.



CAO



Mayor

