



MINUTES
REGULAR MEETING OF COUNCIL
Meeting
Monday, November 26, 2018 TOWN OF
VULCAN COUNCIL CHAMBERS 7:00
PM

COUNCIL PRESENT: Tom Grant, Mayor, Georgia-Lee DeBolt, Councillor, Laura Thomas, Councillor, Lorna Armstrong, Councillor, Lyle Magnuson, Councillor, Michelle Roddy, Councillor, and Paul Taylor, Councillor

COUNCIL ABSENT:

STAFF PRESENT: Kim Fath, CAO and Karen Rose, Clerk

1. Call to Order

Mayor Tom Grant called the meeting to order at 7:00 p.m.

2. Adoption of Agenda

2.1 Additional Items

Motion No.: 2018.353

Moved by Lyle Magnuson

THAT the agenda be adopted as presented.

CARRIED UNANIMOUSLY.

3. Adoption of Previous Minutes

3.1 Regular Council Meeting Minutes - November 12, 2018

Motion No.: 2018.354

Moved by Georgia-Lee DeBolt

THAT the November 12, 2018 Regular Council meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY.

A handwritten signature in blue ink, appearing to be "A. Lee", is located in the bottom right corner of the page.

3.2 Special Council Meeting Minutes

Motion No.: 2018.355

Moved by Paul Taylor

THAT the November 19, 2018 Special Council meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY.

4. Delegations and Presentations

4.1 Niki Larson & Jody Le Maitre

Niki Larson and Jody Le Maitre were in attendance to request that Council review Bylaw No. 1228 to amend the notification process for outstanding arrears owing on property taxes.

Motion No.: 2018.356

Moved by Paul Taylor

*THAT the agenda be amended with the addition of:
7.5 - Property Tax - Arrears Notification*

CARRIED UNANIMOUSLY.

4.2 Seeds to Grow Media - Carmen Pelletier

Carmen Pelletier of Seeds to Grow Media was in attendance to address Council about the video recording and public posting of Town Council meetings.

4.3 STARS Foundation

Glenda Farnden, Sr. Municipal Relations Liaison with STARS attended the meeting and gave Council an overview of STARS activities, new developments and statistics for the Town of Vulcan and the surrounding area. A presentation was made from Glenda on behalf of STARS to Mayor Tom Grant thanking the Town for their involvement in the STARS Municipal Initiative program.

5. Correspondence and Information Items

The list of Correspondence and Information for the period ending November



26, 2018 is attached for Council's review.

5.1 Little Bow MLA Response to Cannabis Funding

Motion No.: 2018.357

Moved by Laura Thomas

THAT the list of Correspondence and Information for the period ending November 26, 2018 be received for Council's information.

CARRIED UNANIMOUSLY.

6. Financial Reports

6.1 Cash Statement

Motion No.: 2018.358

Moved by Lorna Armstrong

THAT the Cash Statement for the period ending October 31, 2018 be received for information.

CARRIED UNANIMOUSLY.

6.2 Year-to-Date Statement

Motion No.: 2018.359

Moved by Paul Taylor

THAT the Year-to-Date Statement for the period ending October 31, 2018 be received for information.

CARRIED UNANIMOUSLY.

7. Current Business

7.1 2019 Operational Budget

At the November 12, 2018 Regular Council meeting Council reviewed the Town's Draft 2019 Operating Budget. Council requested that Administration update the budget as discussed and that it be brought back to the November 26, 2018 Council meeting for approval.



Motion No.: 2018.360

Moved by Lorna Armstrong

THAT Council adopt the interim 2019 Operating Budget as presented.

CARRIED UNANIMOUSLY.

7.2 Seeds To Grow - Council Meeting Recording Proposal

Seeds to Grow Media provided Council with a quote for an ongoing contract for the continued services which were formerly provided by VTv (VBIT).

Motion No.: 2018.361

Moved by Paul Taylor

THAT Council directs Administration to research and provide Council with further information of the various options available and a comparison of costs for different types of services and bring the information back to the December 10, 2018 Council meeting for Council's consideration.

CARRIED UNANIMOUSLY.

7.3 Fire Committee Member at Large Appointment

As per the Vulcan and District Fire Committee Agreement, Town Council must appoint Members-at-Large for 2 year terms. One application was received from Stew Birch expressing his interest to remain on the Committee for a second term.

Motion No.: 2018.362

Moved by Lyle Magnuson

THAT Council appoints Stew Birch to represent the Town of Vulcan on the Vulcan and District Fire Committee for a 2 year term.

CARRIED UNANIMOUSLY.

7.4 Town Office Holiday Hours

In the past Council has approved the closure of the Town Office on Christmas Eve and a half day on New Year's Eve. As per Policy A-01 a

motion from Council is required for these closures.

Motion No.: 2018.363

Moved by Georgia-Lee DeBolt

THAT Council approves the closure of the Town Office from December 24 - 26, 2018 as well as closing at 12:00 p.m. on December 31, 2018.

CARRIED UNANIMOUSLY.

7.5 Property Tax Arrears Notification

Council discussed the request from Niki Larson and Jody Le Maitre to amend Bylaw No. 1228 to review the notification process for outstanding tax arrears.

Motion No.: 2018.364

Moved by Lorna Armstrong

*THAT Council directs Administration to review other communities bylaws concerning notification of tax arrears and bring back a recommendation to the December 10, 2018 Regular Council meeting for Council's consideration and;
THAT no further penalty be applied to tax roll #031100 until Council reviews the information.*

CARRIED UNANIMOUSLY.

8. Bylaws and Policies

8.1 Bylaw No. 1477-18 - Amendment to Land Use Bylaw 1437-15

An application has been received for the amendment of Land Use Bylaw 1437-15 in that "Office" and "Retail" to be added as a permitted use under "Highway Commercial C-2".

Councillor Lyle Magnuson excused himself at 8:18 p.m. due to a pecuniary interest.

Councillor Lyle Magnuson returned to the meeting at 8:20 p.m. following the discussion of Item 8.1 and Motion No. 2018.365.

Motion No.: 2018.365



Moved by Georgia-Lee DeBolt

THAT Bylaw No. 1477-18 be given first reading and THAT a Public Hearing date be set for December 10, 2018.

CARRIED UNANIMOUSLY.

9. Committee Reports

THAT the minutes and verbal presentations were presented for the various boards and committees on whom Town Council has an interest.

- 9.1 Canadian Badlands
- 9.2 Oldman River Regional Services Commission
- 9.3 Municipal Planning Commission

Motion No.: 2018.366

Moved by Lorna Armstrong

THAT the minutes as presented by various boards and committees be received for information.

CARRIED UNANIMOUSLY.

10. Councillor Reports

Council's verbal presentations on the various boards and committees in which the Town Council has an interest.

10.1 Councillor Taylor

Attended the Joint Town and County budget meeting
Attended the Special Council Pool meeting
Attended the Municipal Planning Commission meeting
Attended the Vulcan Golf and Country Club meeting
Provided an activity update on all meetings

10.2 Councillor DeBolt

Attended the Joint Town and County budget meeting
Attended the Special Council Pool Meeting
Attended the Municipal Planning Commission meeting
Attended the Twin Valley Regional Water Services Commission meeting
via Email



Attended the Family and Community Support Services meeting
Attended the Vulcan & District Tourism Annual General meeting
Provided an activity update on all meetings

10.3 Councillor Magnuson

Attended the Joint Town and County budget meeting
Provided an activity update on all meetings

10.4 Councillor Thomas

Attended the Joint Town and County budget meeting
Attended the Special Council Pool meeting
Attended 3 Vulcan Library Board meetings
Provided an activity update on all meetings

10.5 Councillor Roddy

Attended the Joint Town and County budget meeting
Attended the Special Council Pool meeting
Met with the new Community Futures director
Attended the Community Futures Highwood meeting
Attended the VVCCC Response to Elder Abuse meeting
Attended the Chamber of Commerce Giving Tree on Black Friday
Provided an activity update on all meetings

10.6 Councillor Armstrong

Attended the Joint Town and County budget meeting
Attended the Special Council Pool meeting
Provided an activity update on all meetings

10.7 Mayor Grant

Attended the Joint Town and County budget meeting
Attended the Special Council pool meeting
Attended two different Southern Alberta Energy for Waste Commission meetings
Attended Vulcan District Waste Commission meeting
Attended the Tree Lighting ceremony at Black Friday
Provided an activity update on all meetings

Motion No.: 2018.367

Moved by Lyle Magnuson

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THAT the verbal reports presented by Council be received for information.

CARRIED UNANIMOUSLY.

11. Administrative Reports

Management is to produce a report each month.

11.1 Action List

Motion No.: 2018.368

Moved by Laura Thomas

THAT the information provided by the Administrator be received for information.

CARRIED UNANIMOUSLY.

11.2 CAO Report

Motion No.: 2018.369

Moved by Georgia-Lee DeBolt

THAT the information provided by Administration be received for information.

CARRIED UNANIMOUSLY.

12. Adjournment

Moved by Councillor Michelle Roddy THAT the meeting be adjourned at 8:45 p.m.



CAO



Mayor