



**AGENDA FOR THE REGULAR MEETING OF COUNCIL
TO BE HELD IN THE TOWN OF VULCAN COUNCIL CHAMBERS
ON MONDAY, NOVEMBER 12, 2018
COMMENCING AT 7:00 PM**

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10. **Adjournment**



REPORT

TO: Council

FROM:

DATE: November 12, 2018

SUBJECT: Adoption of Previous Minutes October 22, 2018

DESCRIPTION:

Adoption of Previous Minutes October 22, 2018

RECOMMENDATION:

THAT the October 22, 2018 minutes be adopted as presented.

SUMMARY:

The minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Monday, October 22, 2018 are presented to Council.

SIGNATURES:

Manager, Title

CAO/Clerk



MINUTES
REGULAR MEETING OF COUNCIL
Meeting
Monday, October 22, 2018 TOWN OF
VULCAN COUNCIL CHAMBERS 7:00
PM

COUNCIL PRESENT:

Tom Grant, Mayor, Georgia-Lee DeBolt, Councillor, Laura Thomas, Councillor, Lorna Armstrong, Councillor, Lyle Magnuson, Councillor, Michelle Roddy, Councillor, and Paul Taylor, Councillor

COUNCIL ABSENT:

STAFF PRESENT:

Kim Fath, CAO and Karen Rose, Clerk

1. Call to Order

Mayor Tom Grant called the meeting to order at 7:00 p.m.

2. Adoption of Agenda

2.1 Additional Items

Motion No.: 2018.320

Moved by Lyle Magnuson

THAT the agenda be adopted as presented.

CARRIED UNANIMOUSLY.

3. Adoption of Previous Minutes

3.1 Regular Council Meeting Minutes - October 9, 2018

Motion No.: 2018.321

Moved by Paul Taylor

THAT the October 9, 2018 Regular Council meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY.

4. Delegations and Presentations

4.1 Royal Canadian Mounted Police Update - Sargent Troy Dobson

Sargent Troy Dobson with the Vulcan RCMP detachment attended the meeting and gave an update to Council.

5. Correspondence and Information Items

The list of Correspondence and Information for the period ending October 22, 2018 is attached for Council's review.

5.1 Federal Update from Martin Shield, MP Bow River October 2018

5.2 Rowan House Society Proclamation Request

Motion No.: 2018.322

Moved by Lorna Armstrong

THAT Council proclaims the month of November as Family Violence Prevention Month and that it be posted on the Town's website.

CARRIED UNANIMOUSLY.

5.3 Oldman Watershed Council

5.4 Vulcan & District Historical Society

Motion No.: 2018.323

Moved by Paul Taylor

THAT the Development Officer attends the October 24th Historical Society meeting and brings back a report for Council's information.

CARRIED UNANIMOUSLY.

5.5 Municipal Cannabis Transition Program

Motion No.: 2018.324

Moved by Georgia-Lee DeBolt

THAT Council directs Administration to send a letter of support to the local Little Bow MLA and that a media release be sent to the local media for publication.

CARRIED UNANIMOUSLY.

Motion No.: 2018.325

Moved by Lorna Armstrong

THAT the list of Correspondence and Information for the period ending October 22, 2018 be received for Council's information.

CARRIED UNANIMOUSLY.

6. Financial Reports

6.1 Cash Statement

Motion No.: 2018.326

Moved by Lorna Armstrong

THAT the Cash statement for the period ending September 30, 2018 be received for information.

CARRIED UNANIMOUSLY.

6.2 Year-to-Date Statement

Motion No.: 2018.327

Moved by Laura Thomas

THAT the Year-to-Date statement for the period ending September 30, 2108 be received for information.

CARRIED UNANIMOUSLY.

7. Bylaws and Policies

7.1 Municipal Borrowing Bylaw 1476-18

The Borrowing Bylaw is adopted annually.
It is suggested that the limit amount of \$413,500.00 be maintained.

Motion No.: 2018.328

Moved by Paul Taylor

THAT Bylaw No. 1476-18 be given first reading.

CARRIED UNANIMOUSLY.

Motion No.: 2018.329

Moved by Georgia-Lee DeBolt

THAT Bylaw No. 1476-18 be given second reading.

CARRIED UNANIMOUSLY.

Motion No.: 2018.330

Moved by Lorna Armstrong

THAT Bylaw No. 1476-18 be introduced for third and final reading.

CARRIED UNANIMOUSLY.

Motion No.: 2018.331

Moved by Laura Thomas

THAT Bylaw No. 1476-18 be given third and final reading.

CARRIED UNANIMOUSLY.

7.2 Amendment to Policy F-03 - Signing Authority

Administration is requesting that Council amend Policy F-03 - Signing Authority.

Motion No.: 2018.332

Moved by Lyle Magnuson

THAT Council adopts Policy F-03 - Signing Authority as amended.

CARRIED UNANIMOUSLY.

8. Current Business

8.1 Tax Recovery Auction

On October 15th at 10:00 a.m. Administration held an auction for the tax recovery sale of 310 and 312 Whispering Way. There were no bids on this property and therefore no sale.

Motion No.: 2018.333

Moved by Lyle Magnuson

THAT Council directs Administration to request the Land Titles Office to issue a new Certificate of Title in the name of the Town of Vulcan for 310 and 312 Whispering Way, Unit 79 and 80 Plan 0512713 as per section 424 of the Municipal Government Act.

CARRIED UNANIMOUSLY.

Motion No.: 2018.334

Moved by Paul Taylor

THAT Council approves Administration arranging for the disposal of 310 and 312 Whispering Way, Unit 79 and 90 Plan 0512713 as per section 425 of the Municipal Government Act and the Town of Vulcan Policy PL-07.

CARRIED UNANIMOUSLY.

8.2 Regional Family & Community Services Agreement

On October 1st, 2018 FCSS Director, Carrol Thomson confirmed that the Village of Champion will no longer be participating in the Regional FCSS Agreement. Therefore the Agreement requires amending to reflect the changes in participation and rules for quorum.

Motion No.: 2018.335

Moved by Lorna Armstrong

THAT Council approves the amendments to the Regional FCSS Agreement, and directs the Mayor and Administration to execute this document on behalf of the Town of Vulcan, as well as distribute the agreement to the participating municipalities for their approval.

CARRIED UNANIMOUSLY.

8.3 Municipal Planning Commission Member-at-Large Recommendation

The Municipal Planning Commission reviewed applications and made recommendation to Council for the Member-at-Large position at their October 16, 2018 meeting.

Motion No.: 2018.336

Moved by Georgia-Lee DeBolt

THAT Council approves the recommendation to appoint Brian Cole as a Member-at-Large to the Municipal Planning Commission commencing November 1, 2018.

CARRIED UNANIMOUSLY.

8.4 VBIT Funding Request

In September 2016 and March of 2018 Council approved separate one time grants of \$5000.00 to VBIT for the support of vTV.

An additional request has been received from the VBIT committee for the same level of funding.

VBIT has not fulfilled Council's terms for future requests, by providing financial statements and presenting the value of this funding to the community.

Motion No.: 2018.337

Moved by Lyle Magnuson

THAT Council deny the funding request from Vulcan Brand Innovation Team.

CARRIED UNANIMOUSLY.

8.5 Vulcan Tourism Committee Terms of Reference

At the October 9, 2018 Regular Council meeting Council directed Administration to prepare the Terms of Reference for the newly formed Vulcan Tourism Committee.

Motion No.: 2018.338

Moved by Georgia-Lee DeBolt

THAT Council approves the Terms of Reference for the Vulcan Tourism Committee.

CARRIED UNANIMOUSLY.

9. Committee Reports

The minutes and verbal presentations were presented for the various boards and committees on whom Town Council has an interest.

- 9.1 Oldman River Regional Services Commission
- 9.2 Canadian Badlands
- 9.3 Mayors and Reeves of Southwest Alberta
- 9.4 Municipal Planning Commission

Motion No.: 2018.339

Moved by Lyle Magnuson

THAT the minutes as presented from the various boards and committees be received as information.

CARRIED UNANIMOUSLY.

10. Councillor Reports

Council's verbal presentations on the various boards and committees in which the Town Council has an interest.

10.1 Councillor Taylor

Attended the Municipal Planning Commission meeting
Attended the Vulcan Fire Services Committee meeting
Attended the Vulcan Golf & Country Club meeting
Attended the Communications meeting
Provided an activity update on all meetings

10.2 Councillor DeBolt

Attended the Communication meeting

10.3 Councillor Magnuson

Attended the Municipal Planning Commission meeting
Attended the Communication meeting

Attended the Chamber of Commerce meeting
Provided an activity update on all meetings

10.4 Councillor Thomas

Attended the Communications meeting
Attended the Vulcan Library meeting but did not meet quorum
Attended the Vulcan Brand Innovation Team meeting
Provided an activity update on all meetings

10.5 Councillor Roddy

Attended the CCR Elder Abuse meeting
Provided an activity update on the meeting

10.6 Councillor Armstrong

Attended the Communication meeting
Suicide Awareness Workshop update

10.7 Mayor Grant

Attended the Communication meeting
Attended the Hospital Building meeting
Attended the Vulcan District Waste Commission meeting
Took part in a SAEWA teleconference meeting
Attended the Mayors and Reeve of Southwest Alberta meeting
Provided an activity update of all meetings

Motion No.: 2018.340

Moved by Laura Thomas

THAT the verbal reports presented by Council be received for information.

CARRIED UNANIMOUSLY.

11. Administrative Reports

Management is to produce a report each month.

11.1 Action List

11.2 CAO Report

Motion No.: 2018.341

Moved by Georgia-Lee DeBolt

THAT the information provided by Administration be received for information.

CARRIED UNANIMOUSLY.

12. Adjournment

Moved by Michelle Roddy that the meeting be adjourned at 8:46 p.m.

CAO

Mayor



REPORT

TO: Council

FROM:

DATE: November 12, 2018

SUBJECT: Adoption of Organizational Meeting Minutes October 22, 2018

DESCRIPTION:

Adoption of Organizational Meeting Minutes October 22, 2018

RECOMMENDATION:

THAT the October 22, 2018 minutes be adopted as presented.

SUMMARY:

The minutes of the Organizational Council Meeting, held in the Town of Vulcan Council Chamber on Monday, October 22, 2018 are presented to Council.

SIGNATURES:

Manager, Title

CAO/Clerk



MINUTES
ORGANIZATIONAL MEETING Meeting
Monday, October 22, 2018 TOWN OF
VULCAN COUNCIL CHAMBERS 8:00
PM

COUNCIL PRESENT:

Tom Grant, Mayor, Georgia-Lee DeBolt, Councillor, Laura Thomas, Councillor, Lorna Armstrong, Councillor, Lyle Magnuson, Councillor, Michelle Roddy, Councillor, and Paul Taylor, Councillor

COUNCIL ABSENT:

STAFF PRESENT:

Kim Fath, CAO and Karen Rose, Clerk

1. Call to Order

Mayor Tom Grant called the meeting to order at 8:45 p.m.

2. Appointment of Committee/Board Representatives

2.1 Committee Appointment Review

A list of the Town represented Boards and current appointments was presented for Council to review.

Motion No.: 2018.1

Moved by Lorna Armstrong

THAT the 2018 - 2019 Committee and Boards appointment list be adopted as presented.

CARRIED UNANIMOUSLY.

Motion No.: 2018.2

Moved by Paul Taylor

THAT the 2018 - 2019 Committee and Boards appointment list be adopted as amended.

CARRIED UNANIMOUSLY.

3. Deputy Mayor Appointment

3.1 Policy A-16 Review

Policy A-16 - Deputy Mayor Schedule sets the period of Deputy Mayor's appointment.

Motion No.: 2018.3

Moved by Paul Taylor

THAT Policy A-16 - Deputy Mayor Schedule be received for information.

Councillor Paul Taylor October 23, 2017 - June 30, 2018

Councillor Georgia-Lee DeBolt July 1, 2018 - February 28, 2019

Councillor Lyle Magnuson March 1, 2019 - October 31, 2019

Councillor Laura Thomas November 1, 2019 - June 30, 2020

Councillor Michelle Roddy July 1, 2020 - February 28, 2021

Councillor Lorna Armstrong March 1, 2021 - October 25, 2021

CARRIED UNANIMOUSLY.

4. Signing Authority

4.1 Policy F-03 Review

Policy F-03 - Signing Authority designates the signing authority for the Town of Vulcan.

Motion No.: 2018.4

Moved by Lyle Magnuson

THAT the signing authority for the Town of Vulcan shall be adopted as per amended Policy F-03:

Mayor Tom Grant

Councillor Lyle Magnuson

Councillor Lorna Armstrong

Councillor Michelle Roddy

Councillor Paul Taylor

Councillor Laura Thomas

Councillor Georgia-Lee DeBolt

CAO Kim Fath

Financial Officer Janice McCallum-Campbell

CARRIED UNANIMOUSLY.

5. Regular Meeting Dates

5.1 Policy A-18 Review

Policy A-18 - Regular Council Meeting Dates/Times specifies the dates and times that the Regular Council Meetings are held.

Motion No.: 2018.5

Moved by Lorna Armstrong

THAT in accordance with policy A-18, the Regular Council Meeting schedule for the period from November 2018 to December 2019 be approved as amended.

CARRIED UNANIMOUSLY.

6. Adjournment

The meeting is adjourned by Michelle Roddy at 9:12 p.m.

CAO

Mayor



REPORT

TO: Council
FROM: Kim Fath
DATE: November 12, 2018
SUBJECT: Policy F-06 Recurring Grants to Organizations

DESCRIPTION:

Policy F-06 Recurring Grants to Organizations

RECOMMENDATION:

THAT council receive the Policy F-06 report for information.

SUMMARY:

Through Policy F-06 council supports various organizations with consistent annual funding. The grant funding is based on the individual organizations ability to meet the terms established for them in this Policy.

ANALYSIS:

Attached are a copies of Policy F-06, Rainbow Literacy and the Vulcan Daycare's letters of request accompanied by their 2017 financial statements.

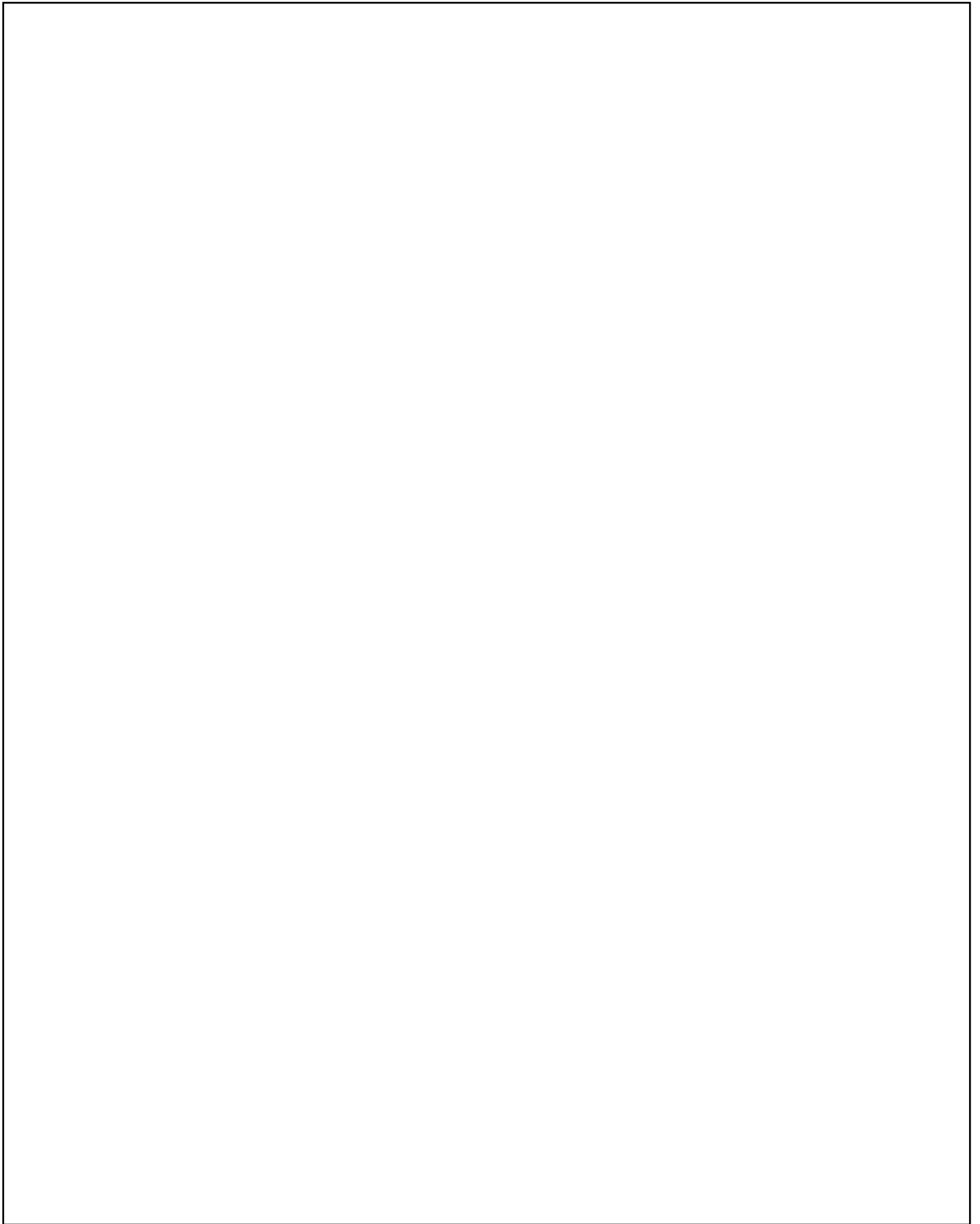
FINANCIAL IMPLICATIONS:

This funding has been included in the Draft 2019 Operation budget.

SIGNATURES:

Manager, Title

CAO/Clerk



TOWN OF VULCAN

Policy Manual

<u>POLICY NUMBER</u>			<u>TITLE OF POLICY</u>
F-06			Recurring Grants to Organizations
Approval	D/M/Y	Resolution #	
Adopted	24/08/1998	98.217	
Amended	24/11/2014	14.355	
From: F-26	23/01/2017	To F-06	
Amended	23/01/2017	17.037	

STATEMENT:

The Town of Vulcan requires a policy to formalize a process for providing consistent annual funding to various Organizations.

1. Policy

In recognition of Council's wish to support and encourage the activities of the following organizations, grants shall be provided each year to:

2. Chamber of Commerce

The grant shall be based on the efforts of the Chamber of Commerce to recruit new members and to maintain the membership that it has. The calculation of the grant will be based on the following criteria:

- 2.1** The Chamber of Commerce must apply to the Town each year for the grant and provide the number of members in good standing as of March 31 of the current year.
- 2.2** The payment of the grant will be provided on the following basis:
 - (a)** \$15 per member for the first fifty (50) members
 - (b)** \$25 per member over the first fifty (50) members
- 2.3** The maximum grant available to the Chamber of Commerce will be \$1,750 per year or as determined by Council from time to time.

3. Vulcan Royal Canadian Legion

Pursuant to the provisions of Section 362 (N iii b) of the Municipal Government Act, being Chapter M-26 2013 and amendments thereto, the Council of the Town of Vulcan, duly assembled, enacts the Municipal Administrator be authorized to issue a cheque to Vulcan Royal Canadian Legion in the amount of \$2,000 for the current year.

TOWN OF VULCAN

Policy Manual

4. Rainbow Literacy Society

The calculation of the grant will be based on the following criteria:

- 4.1** The Rainbow Literacy Society will provide Council with a Budget and Financial Statement by November 1 of each year.
- 4.2** The grant amount will be considered with regard to funds not expended in that year.
- 4.3** The maximum grant available to the Rainbow Literacy Society will be \$18,000 per year, or as determined by Council from time to time.

5. Vulcan Regional Victims Services Society

The calculation of the grant will be based on the following criteria:

- 5.1** The Vulcan Regional Victims Services Society will provide Council with a Budget and Financial Statement by November 1 of each year.
- 5.2** The grant amount will be considered with regard to funds not expended in that year.
- 5.3** The maximum grant available to the Vulcan Regional Victims Services Society will be \$5,000 per year, or as determined by Council from time to time.

6. Vulcan Daycare Society

The calculation of the grant will be based on the following criteria:

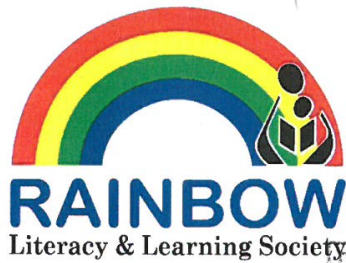
- 6.1** The Vulcan Daycare Society will provide Council with a Budget and Financial Statement by November 1 of each year.
- 6.2** The grant amount will be considered with regard to funds not expended in that year.
- 6.3** The maximum grant available to the Vulcan Daycare Society will be \$5,000 per year, or as determined by Council from time to time.

7. STARS Foundation

The calculation of the grant will be based on the following criteria:

- 7.1** Two dollars (\$2.00) per capita, calculated using the most recent census information available.

- END OF POLICY-



Rainbow Literacy & Learning Society

110 1st Avenue South
PO Box 449
Vulcan, AB T0L2B0
Phone: 403-485-3107

Email: info@rainbowliteracy.com

Website: www.rainbowliteracy.com

October 31, 2018

To Mayor Grant and Town Councillors,

Rainbow Literacy and Learning Society would like to take this opportunity to thank you for your ongoing support that you have all shown towards our organization. Not only have you supported us with granting us funding yearly but by being advocates for acknowledging the ongoing need of programming within our community.

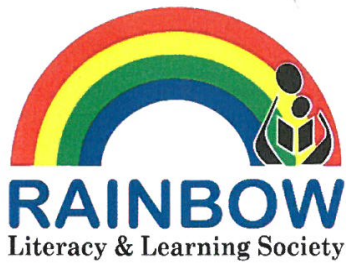
In our last fiscal year, September 2017 to August 2018, we had **534 adults** and **577 children** access one or more of our programs. Of these; **214 adults** and **208 children** were from the Town of Vulcan.

We would like to request the same amount of funding for this next year in the amount of **\$18,000**.

If the Town finds itself in a position where they have extra funding available to help us meet demands in our Time for Rhymes program we would gladly accept. Due to changes within how our CALP (government grant) is to be used we have had to streamline all of our family literacy programs.

Time for Rhymes is currently running for two – 10 week sessions in the Town of Vulcan. We have waiting lists and a demand for one additional session to be added back into our community. The costs associated would be \$450 for the facilitator's wages, \$110 in mileage and \$100 for resources and supplies for a total cost is: **\$660**.

We would ask that you consider an increase in your donation if the Town is in a financial position to do so. We currently have a registration of 64 parents and 160 children enrolled for our fall sessions throughout Vulcan County. This is inclusive of The Town of Vulcan with 16 parents and 27 children registered with a waiting list of 7 parents and 13 children for our Town of Vulcan sessions.



Rainbow Literacy & Learning Society

110 1st Avenue South
PO Box 449
Vulcan, AB T0L2B0
Phone: 403-485-3107

Email: info@rainbowliteracy.com

Website: www.rainbowliteracy.com

We would also like to let you know that we did complete our needs assessment this past summer and recognize the uniqueness of each of our communities within Vulcan County.

Rainbow strives to meet the requests that we have been given and work diligently to reduce barriers for all of our learners. Our community partners, organizations, coalitions and clients' voices are at the forefront of our programming.

If at any time this year council would like to voice any concerns about their community we have an open door policy and would like feedback. We would like to also offer to do another presentation at any time.

If you have any questions in regards to our request please do not hesitate to call, drop by or email me.

Regards,

Barbara Moore Coffey
Executive Director
Rainbow Literacy Society
Box 449
Vulcan, AB
T0L 2B0
403 485-3138
exdir@rainbowliteracy.com
www.rainbowliteracy.com

RAINBOW LITERACY AND LEARNING SOCIETY

FINANCIAL STATEMENTS

AUGUST 31, 2018

(Unaudited)

RAINBOW LITERACY AND LEARNING SOCIETY
INDEX TO FINANCIAL STATEMENTS
AUGUST 31, 2018
(Unaudited - See Notice to Reader)

Review Engagement Report	
Statement of Financial Position -----	Statement 1
Statement of Operations -----	Statement 2
Statement of Net Assets -----	Statement 3
Statement of Cash Flows -----	Statement 4
Schedule of Revenue -----	Schedule 1
Notes to Financial Statements	

Diane Krystalowich, C.P.A., C.G.A.

KRYSTALOWICH & CO.

CHARTERED PROFESSIONAL ACCOUNTANT

Phone (403) 485-2996 or (403) 485-2681
Fax (403) 485-6798

111 - 2nd Street South
P.O. Box 239
Vulcan, Alberta
T0L 2B0

REVIEW ENGAGEMENT REPORT

To the members of: RAINBOW LITERACY AND LEARNING SOCIETY

I have reviewed the accompanying financial statements of the RAINBOW LITERACY AND LEARNING SOCIETY that comprise the statement of financial position as at AUGUST 31, 2018, and the statements of operations, changes in net assets and cash flows for the year then ended, as well as a summary of significant accounting policies and other explanatory information.

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

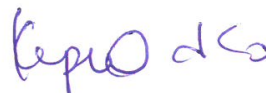
My responsibility is to express a conclusion on the accompanying financial statements based on my review. I conducted my review in accordance with Canadian generally accepted standards for review engagements, which require me to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making enquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, I do not express an audit opinion on these financial statements.

Based on my review, nothing has come to my attention that causes me to believe that these financial statements do not present fairly, in all material respects, the financial position of the RAINBOW LITERACY AND LEARNING SOCIETY as at AUGUST 31, 2018, and the results of its operations and its cash flows for the year then ended in accordance with the Canadian accounting standards for not-for-profit organizations.

Vulcan, Alberta
October 3, 2018



CHARTERED PROFESSIONAL ACCOUNTANT

RAINBOW LITERACY AND LEARNING SOCIETY

STATEMENT OF FINANCIAL POSITION

AUGUST 31, 2018

(Unaudited)

	2018	2018
ASSETS		
CURRENT		
Cash	\$ 157,694	\$ 285,565
Term deposit (Note 3)	5,586	5,503
Accounts receivable	150,542	-
Accrued interest receivable	37	31
G.S.T. recoverable	494	855
	<u>\$ 314,353</u>	<u>\$ 291,954</u>
LIABILITIES		
CURRENT		
Payroll deductions payable	\$ 529	\$ 1,957
Deferred revenue	267,962	244,417
	<u>268,491</u>	<u>246,374</u>
EQUITY		
UNRESTRICTED NET ASSETS (Statement 3)	<u>45,862</u>	<u>45,580</u>
	<u>\$ 314,353</u>	<u>\$ 291,954</u>

APPROVED BY:

Kelly Wickstrom DIRECTOR

Louise Kirk DIRECTOR

The accompanying schedule and notes form an integral part of these financial statements

RAINBOW LITERACY AND LEARNING SOCIETY
STATEMENT OF OPERATIONS
YEAR ENDED AUGUST 31, 2018
(Unaudited)

	2018	2017
REVENUES (Schedule 1)	<u>\$ 251,732</u>	<u>\$ 220,071</u>
EXPENSES		
Wages	166,439	138,091
Employee benefits	9,275	8,231
W.C.B.	809	1,363
Rent	300	-
Consulting	10,316	2,695
Program resources	7,537	22,700
Mileage	18,915	18,338
Training	4,853	2,524
Travel	4,402	2,411
Advertising	1,816	2,326
Volunteer appreciation	3,833	592
Meeting expenses	69	24
Office and postage	4,094	5,506
Printing and reproduction	710	1,028
Insurance	2,709	-
Dues and subscriptions	872	714
Telephone	1,676	2,108
Computer expenses	7,568	8,327
G.S.T. expense	606	566
Donations	1,525	1,300
Staff gifts	265	106
Accounting fees	1,560	1,225
Bank charges	1,301	232
	<u>251,450</u>	<u>220,407</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	<u><u>\$ 282</u></u>	<u><u>\$ (336)</u></u>

The accompanying schedule and notes form an integral part of these financial statements

RAINBOW LITERACY AND LEARNING SOCIETY
STATEMENT OF NET ASSETS
YEAR ENDED AUGUST 31, 2018
(Unaudited)

	<u>2018</u>	<u>2017</u>
BALANCE BEGINNING OF YEAR	\$ 45,580	\$ 45,916
ADD:		
Excess (deficiency) of revenues over expenses (Statement 2)	<u>282</u>	<u>(336)</u>
BALANCE END OF YEAR	<u>\$ 45,862</u>	<u>\$ 45,580</u>

The accompanying schedule and notes form an integral part of these financial statements

RAINBOW LITERACY AND LEARNING SOCIETY
STATEMENT OF CASH FLOWS
YEAR ENDED AUGUST 31, 2018
(Unaudited)

	<u>2018</u>	<u>2017</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Excess (deficiency) of revenue over expenses (Statement 2)	\$ 282	\$ (336)
(Increase) decrease in accounts receivable	(150,542)	139,292
(Increase) decrease in term deposit	(83)	(68)
(Increase) decrease in accrued interest receivable	(6)	(5)
(Increase) decrease in G.S.T. recoverable	361	(569)
Increase (decrease) in payroll deductions payable	(1,428)	1,957
Increase (decrease) in deferred revenue	23,545	15,590
	<u>(127,871)</u>	<u>155,861</u>
NET INCREASE (DECREASE) IN CASH	(127,871)	155,861
BEGINNING CASH BALANCE	<u>285,565</u>	<u>129,704</u>
ENDING CASH BALANCE	<u><u>\$ 157,694</u></u>	<u><u>\$ 285,565</u></u>
 CASH REPRESENTED BY:		
Petty cash	\$ 99	\$ 64
Bank - chequing 25	40,919	230,732
Bank - Casino	51,631	16,521
Bank - savings 24	38,235	38,248
Undeposited funds	26,810	-
	<u><u>\$ 157,694</u></u>	<u><u>\$ 285,565</u></u>

The accompanying schedule and notes form an integral part of these financial statements

RAINBOW LITERACY AND LEARNING SOCIETY
 SCHEDULE OF REVENUES
 YEAR ENDED AUGUST 31, 2018
 (Unaudited)

	2018	2017
Grant - Local	\$ 16,941	\$ 13,042
Grant - County and Town	42,384	26,405
Grant - Government	150,542	148,241
Grant - Foundation	1,600	2,300
Grant - Corporate	3,115	5,223
Donations - other	2,711	121
Interest income	175	112
Casino income	14,983	23,603
Program income	7,689	-
Recovery of expenses	11,552	-
Building block TG income	-	1,024
Memberships	40	-
	<u>\$ 251,732</u>	<u>\$ 220,071</u>

The accompanying schedule and notes form an integral part of these financial statements

RAINBOW LITERACY AND LEARNING SOCIETY

NOTES TO FINANCIAL STATEMENTS

AUGUST 31, 2018

(Unaudited)

NOTE 1: PURPOSE OF ORGANIZATION

The Rainbow Literacy and Learning Society operates programs aimed at promoting literacy. The society is incorporated under the *Provincial Society's Act* as a not-for-profit organization and is exempt from income tax as a registered charity under the *Income Tax Act*.

NOTE 2: SIGNIFICANT ACCOUNTING POLICIES

a) Basis of Presentation

The financial statements of the society have been prepared in accordance with Canadian accounting standards for not-for-profit organizations.

b) Use of Estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the year. Actual results could differ from those estimates.

c) Revenue Recognition

The society recognizes contributions of materials and services only when a fair value can be reasonably estimated and when the materials and services are used in the normal course of the society's operations and would otherwise have been purchased.

The society uses the deferral method of accounting for contributions under which restricted contributions related to expenses of future periods are deferred and recognized as revenue in the period in which the related expenses are incurred.

d) Cash and Cash Equivalents

Cash equivalents are comprised of highly liquid investments with maturities of three months or less from the date of acquisition.

e) Financial Instruments

The society's financial instruments consist of marketable securities, short-term indebtedness, and payables. Unless otherwise noted, it is management's opinion that the society is not exposed to significant credit, interest rate, liquidity, or market (other price) risks arising from these financial instruments. Market risks result from changes in interest rates, exchange rates of foreign currencies and market prices of financial instruments.

NOTE 3: TERM DEPOSIT

The term is due April 14, 2019. Interest is at 1.25% in year one, 1.50% in year two and 1.75% in year three.



Vulcan Daycare Society

October 31, 2018

Town of Vulcan
PO Box 360
Vulcan, AB
T0L 2B0

Attn: Mayor and Councillors

Re: Request for Funding

To whom it may concern,

In April of this year, the Vulcan Daycare Society was very excited to announce that our daycare had been named one of Alberta's Early Learning and Care Centres, which is a provincial government initiative to provide high quality, affordable child care to families. This provincial grant allows us to cap parent fees at \$25/day for children 0-5 years of age, augment employee wages and pay for employee training and development, as well as fund other specific initiatives relating to providing parenting provisions to families. As with most grants, we are bound by restrictions as to the use of fund which does not cover certain areas of our operations.

While there is no doubt that this grant will result in a better financial outcome for our daycare, we are still putting resources into our fundraising efforts so that we can continue to fund expenses relating to our operations, such as providing healthy snacks for children, purchasing art and craft supplies, developmentally appropriate toys, etc.

The Vulcan Daycare Society is grateful for the ongoing financial support from the Town of Vulcan and we are respectfully submitting the required documentation as part of our annual request for funding. Included with this letter is a copy of our 2017 financial statements for your review.

Our board of directors is currently in the process of finalizing and approving our 2019 budget, which will also be forwarded to your attention upon completion.

Any funding from the Town will be greatly appreciated and would help us remain a viable and sustainable organization and allow us to continue to provide this important service to our local families.

Please contact me if you require any further information. Thank you for your consideration.

Danyel Fath
President
Vulcan Daycare Society Board of Directors
(P) 403-485-1746

604 4th Avenue South | PO Box 1028 | Vulcan AB T0L 2B0 | 403-485-2945 | vulcandaycare@gmail.com

VULCAN DAYCARE SOCIETY
FINANCIAL STATEMENTS
DECEMBER 31, 2017
(Unaudited - See Notice to Reader)

VULCAN DAYCARE SOCIETY
INDEX TO FINANCIAL STATEMENTS
DECEMBER 31, 2017
(Unaudited - See Notice to Reader)

Notice to Reader	
Statement of Financial Position	Statement 1
Statement of Operations	Statement 2
Statement of Changes in Net Assets	Statement 3
Statement of Cash Flows	Statement 4

Diane Krystalowich, C.P.A., C.G.A.

KRYSTALOWICH & CO.

CHARTERED PROFESSIONAL ACCOUNTANTS

Phone (403) 485-2996 or (403) 485-2681
Fax (403) 485-6798

111 - 2nd Street South
P.O. Box 239
Vulcan, Alberta
T0L 2B0

NOTICE TO READER

On the basis of information provided by the management, I have compiled the statement of financial position of the VULCAN DAYCARE SOCIETY as at DECEMBER 31, 2017 and the statements of operations, changes in net assets and cash flows for the year then ended.

I have not performed an audit or a review engagement in respect to these financial statements and, accordingly, I express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Vulcan, Alberta
May 16, 2018





CHARTERED PROFESSIONAL ACCOUNTANTS

Statement 1

VULCAN DAYCARE SOCIETY
STATEMENT OF FINANCIAL POSITION
DECEMBER 31, 2017
(Unaudited - See Notice to Reader)

ASSETS		2017	2016
CURRENT			
Cash	\$	24,411	\$ 35,352
Accounts receivable (net)		1,364	16,414
Subsidy receivable		6,450	8,134
Prepaid expenses		1,044	-
G.S.T. recoverable		-	2,235
	\$	<u>33,269</u>	<u>\$ 62,135</u>
LIABILITIES			
CURRENT			
Accounts payable	\$	976	\$ 977
Payroll deductions payable		4,136	3,986
Deferred revenue		574	7,154
		<u>5,686</u>	<u>12,117</u>
NET ASSETS			
UNRESTRICTED NET ASSETS		<u>27,583</u>	<u>50,018</u>
	\$	<u>33,269</u>	<u>\$ 62,135</u>

APPROVED BY:

 _____ DIRECTOR
 _____ DIRECTOR

Statement 2

VULCAN DAYCARE SOCIETY
STATEMENT OF OPERATIONS
YEAR ENDED DECEMBER 31, 2017
(Unaudited - See Notice to Reader)

	2017	2016
REVENUES		
Daycare fees	\$ 133,462	\$ 119,650
Subsidy grants	89,380	115,336
Donations and gifts	13,050	5,000
Interest	17	12
Fundraising	7,805	4,151
Casino	6,581	44,873
Other fees	595	1,825
Other income	-	1,287
	<u>250,890</u>	<u>292,134</u>
EXPENSES		
Salaries and benefits	223,071	260,712
Worker's compensation	1,101	967
Employee group benefits	7,199	5,085
Professional development	4,623	4,628
Staff discounts	1,775	1,884
Staff appreciation	438	-
Repairs and maintenance	430	1,985
Food and supplies	7,825	6,731
Office supplies	986	976
Insurance	1,189	1,086
Memberships, dues and subscriptions	588	650
Advertising	912	931
Telephone and internet	1,846	2,027
Utilities	6,572	6,802
Accounting and legal	1,260	1,260
Playground expense	-	335
Equipment purchases	761	-
Fundraising	3,555	1,951
Bank charges	428	703
Training and travel	-	337
Casino expenses	-	2,279
Bad debts	6,531	8,163
G.S.T. expense	2,235	-
	<u>273,325</u>	<u>309,492</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	<u>\$ (22,435)</u>	<u>\$ (17,358)</u>

Statement 3

VULCAN DAYCARE SOCIETY
STATEMENT OF CHANGES IN NET ASSETS
YEAR ENDED DECEMBER 31, 2017
(Unaudited - See Notice to Reader)

	<u>2017</u>	<u>2016</u>
BALANCE BEGINNING OF YEAR	\$ 50,018	\$ 67,376
ADD:		
Excess (deficiency) of revenues over expenses (Statement 2)	<u>(22,435)</u>	<u>(17,358)</u>
BALANCE END OF YEAR	<u>\$ 27,583</u>	<u>\$ 50,018</u>

Statement 4

VULCAN DAYCARE SOCIETY
STATEMENT OF CASH FLOWS
YEAR ENDED DECEMBER 31, 2017
(Unaudited - See Notice to Reader)

	2017	2016
CASH FLOWS FROM OPERATING ACTIVITIES		
Excess (deficiency) of revenues over expenses (Statement 2)	\$ (22,435)	\$ (17,358)
(Increase) decrease in accounts receivable	15,050	15,383
(Increase) decrease in subsidies receivable	1,684	4,176
(Increase) decrease in prepaid expenses	(1,044)	-
(Increase) decrease in G.S.T. recoverable	2,235	37
Increase (decrease) in accounts payable	(1)	35
Increase (decrease) in payroll deductions payable	150	(4,870)
Increase (decrease) in deferred revenue	(6,580)	7,154
	<u>(10,941)</u>	<u>4,557</u>
NET INCREASE (DECREASE) IN CASH	(10,941)	4,557
BEGINNING CASH BALANCE	<u>35,352</u>	<u>30,795</u>
ENDING CASH BALANCE	<u>\$ 24,411</u>	<u>\$ 35,352</u>
CASH REPRESENTED BY:		
Bank - Main	\$ 267	\$ 185
Bank - Fundraising	23,526	27,936
Bank - After School Program	-	34
Bank - Casino	605	7,185
Bank - shares	<u>13</u>	<u>12</u>
	<u>\$ 24,411</u>	<u>\$ 35,352</u>

This statement has been reviewed and approved by:

MEMBER Bonene

DATE may 29 11a

MEMBER pmix

DATE may 31 2018

Vulcan Daycare Society
Vulcan, Alberta

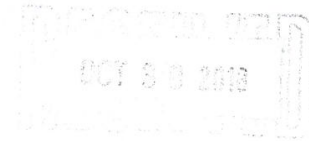


P.O. BOX 180
VULCAN, ALBERTA
T0L 2B0

TELEPHONE: 1-403-485-2241
TOLL FREE: 1-877-485-2299
FAX: 1-403-485-2920
www.vulcancounty.ab.ca

October 25, 2018

Town of Vulcan
P.O Box 360
Vulcan, Alberta T0L 2B0



Re: Vulcan Tourism Committee Appointment

Please be advised that at the October 17th Vulcan County Organizational Meeting, Councillor Laurie Lyckman was appointed to the Vulcan Tourism Committee for a one (1) year term. Her contact information is:

Councillor Laurie Lyckman
Email: Laurie.Lyckman@vulcan.ca
Phone: 403-423-0143

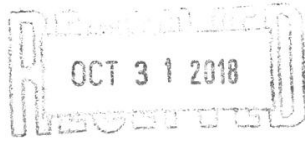
If you require further information, please contact Lansey Middleton at 403-485-3102.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jason Schneider".

Jason Schneider, Reeve

cc: Vulcan County Council



Vulcan & District Chamber of Commerce

October 30, 2018

Kim Fath
Chief Administrative Officer
PO Box 360
Vulcan, AB T0L 2B0

Dear Kim,

RE: Formation of the Vulcan Tourism Committee

It is my pleasure to inform you that the Vulcan & District Chamber of Commerce has appointed an executive member to join the Vulcan Tourism Committee. Sherry Poole brings a deep passion and interest in the success of Vulcan Tourism and the economic sustainability of the county. Sherry is looking forward to collaborating and bringing her experience to this committee. Sherry can be reach via email at sherry.poole@vulcancounty.ab.ca

Sincerely,

A handwritten signature in cursive script that reads "C. Burke".

Cynthia MacNeil-Burke
President
Vulcan & District Chamber of Commerce

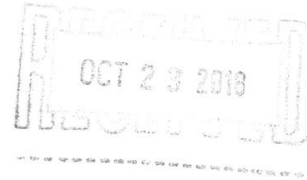
PO Box 385 Vulcan AB T0L 2B0 www.vulcanchamber.ca



265 East 400 South – Box 291 – Raymond – Alberta – T0K 2S0 – Tel: 403 752-4585 – Fax: 403 752-3643
Email: safetyctr@abfarmsafety.com Website: abfarmsafety.com

October 19, 2018

Town of Vulcan
PO Box 360
Vulcan, Alberta T0L 2B0



The 2018-2019 school year is the 21st consecutive year of Safety Smarts delivery to children attending rural and remote elementary schools in Alberta. The generosity of many continues to make this unique farm safety extension effort possible and we are grateful for each and every dollar donated in support of the important outreach of our charitable organization.

A fun infographic, which provides a few highlights of this 20 year endeavor, has been enclosed. The children's thirst for learning makes face to face interactions with them both rewarding and a bit of an adventure. A recent program evaluation indicated that more than 85% of the rural children we reach are remembering farm safety messages year to year. The evaluation also found that review materials sent home with these rural children are an important bridge to their parents.

We are again reaching out to towns, villages and summer villages across the province, asking each to consider supporting the continued delivery of Safety Smarts to rural children across Alberta. A big thanks to the 38 who recently contributed.

As budget realities allow, we invite your council to consider a 2019 contribution of \$.15/resident to a maximum of \$300. It is our intention to continue extending an annual invitation to towns, village and summer villages in Alberta encouraging them become involved in strengthening rural Alberta through farm safety education.

If this request just will not fit within your budget, we ask you to consider other rural champions in your community who may be interested in lending a hand/donating a few dollars. In our current regulatory focused environment, it seems that family farms and the individuals on them are being somewhat forgotten. Let's look after our own and together sustain this safety initiative for another 20 years!

As a charity registered with CRA, any donation in support of our mission is eligible for a charitable tax receipt.

The most recent year-end Safety Smarts report can be found on our website – abfarmsafety.com
Included in this report is an alphabetical listing of all 453 rural schools visited during the 2017-2018 school year along with the number of classes and students reached at each school. These delivery details have also been enclosed with this correspondence.

We would be pleased to provide additional information, upon request.

Sincerely,

Laura Nelson
Executive Director
Farm Safety Centre



Highway 3 Twinning Development Association

November 1, 2018

To: All adjacent and nonadjacent communities along Highway 3

From: The Executive of the Highway 3 Twinning Development Association (Bill Chapman, President)

At the regular meeting on October 12, 2018, the following motions were made and carried:

Motion 1:

Whereas the Highway 3 Twinning Development Association has shown the economic value of the twinning of Highway 3 through the U of L Twinning Feasibility Report;

Whereas the Association recognizes the value of twinning Highway 3 for increased transportation safety. **It is therefore resolved that** the Highway 3 Twinning Development Association adopts the Strategic Plan completed by 1st Principles Planning; and

Further be it resolved that the Executive of the Highway 3 Development Association work with our current administrative assistant to request proposals from interested parties or individual(s) that would work to implement the objectives of the Strategic Plan and present options for the board to consider at the earliest possible date.

Motion 2:

Whereas the Highway 3 Twinning Development recognizes that the objectives set out in the Strategic Plan will require time and financial resources to achieve a positive result.

It is therefore resolved that the Highway 3 Twinning Development Association direct our administrator to request funds for 2019 from southern Alberta Municipalities and organizations as proposed in the distributed spreadsheet.

The invoice for membership to the Association is attached, along with the spreadsheet outlining the approved suggested contributions. Non adjacent communities have been included. **We ask that you consider joining or renewing your membership to the Association.** The attached strategic plan outlines the future direction of the Association.

Once the invoices have been paid, the Executive will move forward to determine the options available within the financial constraints to implement the objectives of the Strategic Plan. In order to achieve this, we would request and hope that we could receive payment by January 15, 2019.

We look forward to creating even more success in twinning Highway 3.



Highway 3 Twinning Development Association

Membership Invoice 2019 - 2020

October 30, 2018

Town of Vulcan

Population 1917 X .50

Membership Fee \$ 479.25

Please make cheque payable to:

Town of Taber – Re: Highway 3 Twinning Development Association

A 4900 50 Street

Taber, AB T1G 1T2

We hope that we can receive payment by January 15, 2019 in order that the Executive can move forward to determine the options available within the financial constraints to implement the objectives of the Strategic Plan.

Thank you for your support of Highway 3 Twinning Development Association

Highway 3 Twinning Development Association

Membership Other Orgs./Business	\$250
Number of Other Orgs./Business Units	20
Minimum Adjacent Community	\$750
Minimum Non Adjacent Community	\$250
Per Capita Adjacent Community	\$0.50
Per Capita Non Adjacent Community	\$0.25
Maximum	\$10,000.00
Total Acquisition	\$75,922.50
Census Source Data	http://www.municipalaffairs.gov.ab.ca/documents/
Total Participating Population	235,505
Total Non-Participating Population	46,338

Community	Town/MD	Population	Requested Amount
Crowsnest Pass	MD	5589	\$2,794.50
Cowley	Village	209	\$750.00
Pincher Creek	Town	3642	\$1,821.00
Pincher Creek	MD	2965	\$1,482.50
Fort Macleod	Town	2967	\$1,483.50
Willow Creek	MD	5179	\$2,589.50
Coalhurst	Town	2668	\$1,334.00
Lethbridge	City	98198	\$10,000.00
Lethbridge	MD	10353	\$5,176.50
Coaldale	Town	8215	\$4,107.50
Barnwell	Village	947	\$750.00
Taber	Town	8428	\$4,214.00
Taber	MD	7173	\$3,586.50
Bow Island	Town	2043	\$1,021.50
Forty Mile	MD	3581	\$1,790.50
Cypress County	MD	7662	\$3,831.00
Medicine Hat	City	63260	\$10,000.00
Piikani Nation	First Nation	2426	\$1,213.00
Vauxhall	Town	1222	\$305.50
Claresholm	Town	3780	\$945.00
Cardston	Town	3585	\$896.25
Cardston	MD	4481	\$1,120.25
Carmangay	Village	242	\$250.00
Champion	Village	317	\$250.00
Nobleford	Village	1278	\$319.50
Magrath	Town	2435	\$608.75
Raymond	Town	4037	\$1,009.25
Foremost	Village	541	\$250.00
Redcliff	Town	5600	\$1,400.00
Vulcan	County	3984	\$996.00
Vulcan	Town	1917	\$479.25
Granum	Town	406	\$250.00
Picture Butte	Town	1810	\$452.50
Barons	Village	341	\$250.00
Blood Reserve	First Nation	8510	\$2,127.50
Stirling	Village	1269	\$317.25
Waterton	Summer Village	105	\$250.00
Glenwood	Village	162	\$250.00
Hillspring	Village	316	\$250.00

HIGHWAY 3 TWINNING DEVELOPMENT ASSOCIATION

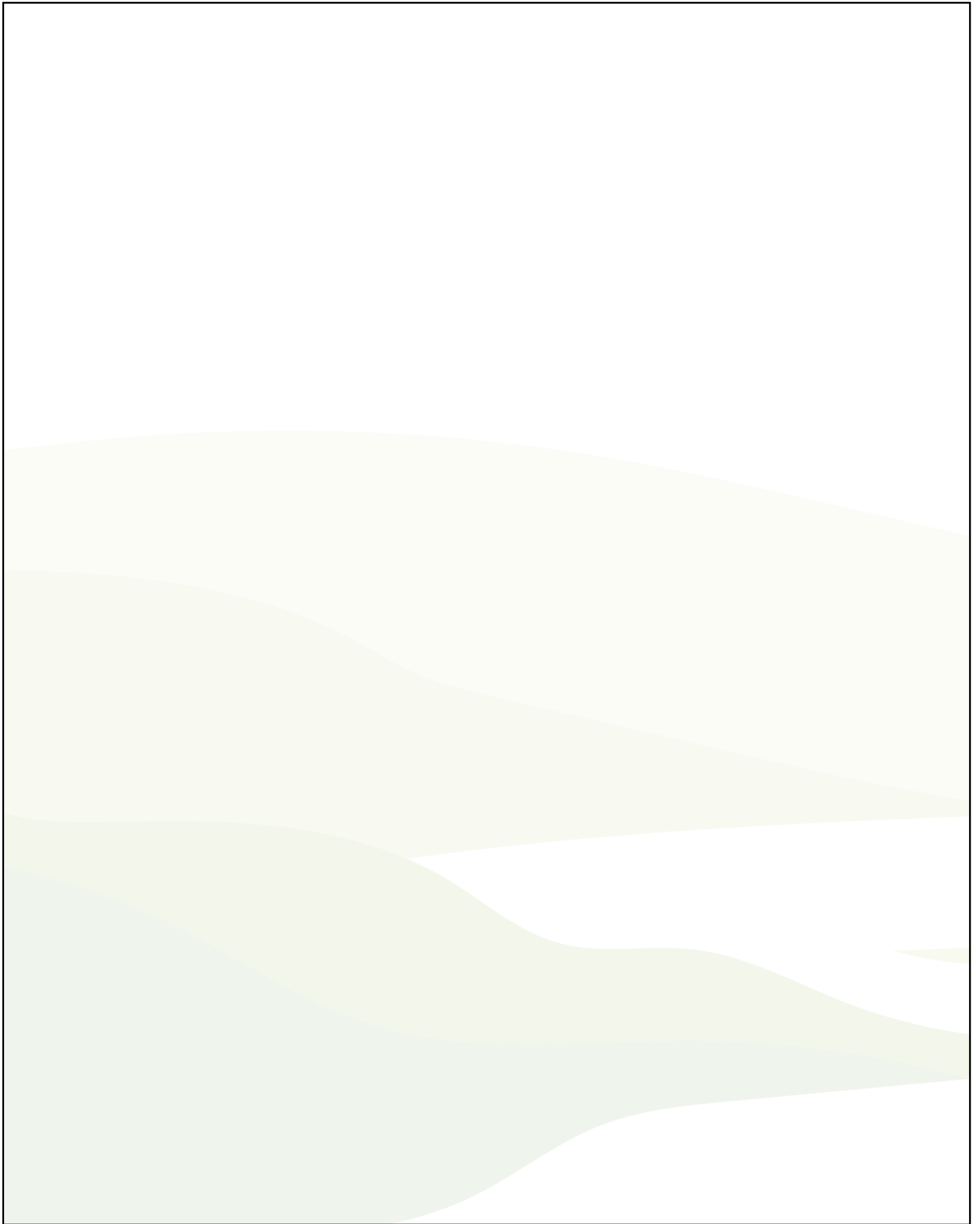
STRATEGIC PLAN 2018-2022



By: 1ST PRINCIPLES PLANNING

#2315 310 MCKENZIE TOWNE GATE SE
CALGARY AB T2Z 1A6

June 2018



1.0 PROJECT OVERVIEW

The Highway 3 Twinning Development Association has lobbied for improvements to Highway 3, specifically the twinning of single lane sections of the Highway, for more than 15 years. These efforts have led to the advancing of functional design studies, economic development analyses, and the construction of twinned sections of the Highway. It is acknowledged by the Association's members that through persistent advocacy of the Association now has "the ear" of the Minister of Transportation, as well as senior staff in the regional and provincial offices of Alberta Transportation.

Notwithstanding the past successes, the future of the Association, and its potential activities, is now in question. Several member municipalities have indicated a reluctance to continue even a modest level of financial support for the Association. Other members continue to express strong support for the Association, but wonder if continued lobbying is sufficient or if new directions need to be considered.

This Strategic Plan that is presented in this document is a reflection of the contributed thoughts, ideas, opinions, suggestions and advice of the Association's member organizations, as expressed by elected officials and senior staff. This input has been obtained through telephone conversations, web-meetings, and a strategic planning workshop. Summaries of the information gathered in these sessions is provided in Appendices A & B at the end of this report. These summaries have been specifically included to allow the readers access to the insightful input the 1st Principles Planning team members received. They also provide documentation of the perspectives and mindsets of the Association member in the Spring of 2018, with an important Provincial election just a year away. As these perspectives and mindsets change over time the Strategic Plan can be re-examined, revised and fine tuned to meet new challenges and opportunities.

The final section of this document considers the important step of "Plan Implementation". So often great plans are carefully crafted, but how they get accomplished is passed on to staff or volunteers who lack the resources, authority or skills required. 1st Principles Planning would be remiss if we neglected to share our thoughts on these matters with the Association members.

MISSION

To collaboratively and actively support the completion of twinning highway 3 from the BC border to Medicine Hat as an integral part of the evolving multi modal provincial transportation system.

VISION

A twinned Highway 3 is a safe, community and regional economy supporting “spine” of the provincial and national transportation network.

OBJECTIVES

• PROMOTE THE COMPLETION OF THE TWINNING OF THE TRANS-PROVINCIAL HIGHWAY 3

- Identify and evaluate alternative funding options and partnership opportunities for the H3TDA in order that operational costs can be borne by all benefiting parties
- Develop a H3TDA three to five-year business plan that includes staffing required to achieve the mission of the association
- Collaborate with Alberta Transportation regarding;
 - * Identification of the types of situations that can be used to lever the commitment of capital funding by Alberta Transportation
 - * Clarification of the Alberta Transportation definition of "shovel readiness"
 - * Identification of existing "shovel ready" sections waiting to be twinned
 - * Promotion of the completion of "shovel ready" requirements for sections that lack right of-way acquisition or functional design
- Develop collaborative relationships with Indigenous communities along Highway 3 to encourage the fast tracking of twinning where community safety is a high priority
- Identify and evaluate alternative funding options and partnership opportunities that could lead to expedited construction

• FOSTER AND SEIZE DIVERSIFIED COMMUNITY AND ECONOMIC DEVELOPMENT OPPORTUNITIES

- Invite Highway 3 industries to explore with the Association how the twinned Highway 3 will impact current and future development along the corridor
- Prepare and provide to association members text templates that support the twinning of Highway 3 to be included in each municipal members Intermunicipal Collaborative Framework and Intermunicipal Development Plan documents
- Consider the extension of BC's "electric highway" initiative to provide opportunities in Alberta to better serve the expanding electric vehicle user base
- Approach Alberta Transportation to define and include in highway construction design features/ components that support the use of autonomous commercial and private vehicles

• DEVELOP A MULTIMEDIA COMMUNICATION PROGRAM TO PROMOTE TWINNING, COMMUNITY AND ECONOMIC DEVELOPMENT INITIATIVES

- Determine communication program elements required to effectively inform residents, business owners, land owners, and elected officials about the initiatives and successes of H3TDA
- Invite Highway 3 industries to partner with the Association to support and promote the completion of Highway 3 twinning
- Commit staff to the preparation of regular distributed communications materials
- Develop relationships with major provincial and national media to promote the Highway 3 corridor
- Develop promotional opportunities plan to allow member communities and organizations to collaborate on the hosting of Highway 3 "highlighting" events

2.0 FINANCE AND STAFFING CONSIDERATIONS

The operational history of the Highway 3 Twinning Development Association, as it has been related to us by several sources, has been largely marked by volunteerism and local government contributions of staff time in support of the Association's initiatives. Despite a less than ideal operational arrangement the Association has been able to move the agenda of its members forward and has achieved success where members goal(s) and those of the Provincial Government have coincided.

The challenge now, however, is how to take the next steps toward the completion of the Association's highway twinning Vision in an era of limited financial resources and competing infrastructure projects.

The Objectives and Action Steps of the Strategic Plan, as it is proposed, do not lend themselves to a continuation of an informal, volunteerism-based organization, nor one that is subject to the annual budgetary debates of member municipalities. At the same time, the creation of an expensive, professionally staffed "lobbying" organization does not match well with the limited financial support that is available from current Association members. Clearly, a new approach that reflects both the Vision and fiscal realities needs to be explored.

1.1: Skills Requirements

The starting point is a consideration of the types of core skills that will be required to facilitate the implementation of the Strategic Plan:

- Administrative skills to maintain the records of the Association;
- Organizational skills, in particular the ability to arrange and facilitate the hosting of events, activities and meetings with "mission critical" members of senior governments and supporting organizations;
- Public relations skills and communications skills, including social media, website and digital graphics abilities, plus the ability to craft the Association's message to the various publics as each implementation action is undertaken.

There was a suggestion at the Strategic Planning workshop that lobbying skills might also be valuable, but given the experience the region's elected officials and economic development professionals in representing the Association's interests to senior governments and affected business communities it is not considered to be a core skill requirement at this time.

1.2: Time Commitment

The mix of core skills that are recommended as being required suggests that more than one person may be required to part of the Association's "team". This does not mean, however, that full time staff are a necessity, or even desirable. The flexibility to combine the right set of skills to accomplish a specific task without committing to full time employment is the hall mark of the part-time job trend ("gig economy") that has become the new norm in a number of sectors of the economy. This type of employment is attractive to those members of the community who are developing their workplace skill sets (post-secondary students), those with marketable skills who want shorter work days, as well as retired administrative, communications and public relations professionals who are looking for to supplement their pensions / investment incomes. If it is determined that the implementation actions are to be pursued at a reasonable, consistent, professional pace then it is estimated that staffing requirements will be:

- Project Coordinator; Public Relations/Partnership Negotiations – 0.66 FTE, 1st year;
- Project Coordinator; Relationship & partnership management – 0.5 FTE, 2nd to 5th Year;
- Project Assistant; Administrative support and record keeping – 0.3 FTE, term of the Plan;
- Communications Assistant; Website, social media, graphics – 0.3 FTE, term of the Plan;

A vigorous “start-up” phase of implementation could require increasing of the Implementation Lead and Project Assistant to a 0.8 FTE for the first year.

1.3: Roles and Responsibilities

Successful implementation will also require all parties involved with the Association; Mayors and Reeves, member representatives and staff to understand the roles they will play and the responsibilities they will have during the term of the Strategic Plan. For the Mayors and Reeves the role is clear political advocacy to senior levels of government, public acknowledgment of the importance of twinning to local and regional economies, and the recruiting, welcoming and inclusion of new partners that agree to support Plan implementation.

Member representatives, many of whom are also elected officials, monitor the progress of Plan implementation and ensure financial accountability and transparency. They also share the responsibility to acknowledge the importance of twinning both the general public and the industries in their jurisdictions, identify for staff potential partnership candidates, as well as welcoming new partners into the Association and including them in the promotional activities where appropriate.

Association staff are the “do-ers” of the day-to-day Plan implementation, as well as day-to-day administration of the Association. They are the organizers of meetings with potential partners and senior government representatives, the developers of communications / public relations initiatives and events to promote Highway 3 twinning at every reasonable opportunity, the managers of the budget, with regular report back responsibilities to the Executive and the members.

1.4: Financial Requirements

To attract quality individuals to part-time positions it is not necessary to pay “top dollar”, but it is also important not to offer minimum wage. Depending on an individual's relevant skills and experience, an hour wage range of \$25 to \$40 per hour should attract the talent that Plan implementation requires. For budgetary purposes let's use the upper end of the range, \$35/hr and a 0.7 FTE which projects an annual staffing cost of approximately \$50,000 in years 2-5 of Implementation, with a vigorous, first year start up adding an additional \$25,000. Again, for budgetary purposes, let's assume administration overhead, hosting of special events, promotional efforts and related travel at 40% of staffing costs or \$30,000 in the first year, and \$20,000 in years 2-5. Including a modest contingency of \$5,000 seem to be reasonable would make the first year budget estimate \$110,000 and the subsequent years budget estimate \$75,000.

1.5: Funding Options

Before we consider the funding options, it is essential to explore the importance of funding commitment. Finding \$75,000 to \$110,000 for a single year's operation will be a

challenge given the potential that both the City of Medicine Hat and the City of Lethbridge have indicated a reluctance to provide additional financial support, but it could likely be done if the Association's members truly support their Mission Statement. That said, the reality is that very few of implementation steps can be completed in just one year, and the Strategic Plan is intended to direct the Association's activities for five years. This is where commitment, specifically funding commitment for five years, become a key factor in the Strategic Plan's chances for success.

Option A: Current members share the cost on a proportional basis, similar in format to the current financial contribution arrangement. This would mean contribution increases to all members would be likely unless some operational costs, not staffing costs, could be offset by "in kind" services; i.e. discounted office space, use of a member municipality's vehicle for Association duties, photocopies, etc.

Option B: Add to the implementation actions "the recruitment of new members" from those business sectors and organizations that would benefit for the completion of the Highway 3 twinning. The addition of new members, each with a five year funding commitment, would add strength to the Association's leverage with senior governments and provide opportunities for joint industry-Association promotions and events that keep the twinning vision and message planted in the minds of the public and media. It could also open up additional "in kind" services; i.e. use of an electric vehicle courtesy of an wind energy producer.

Option C: The development of dedicated internship or co-op job opportunities for students studying at Medicine Hat College, Lethbridge College and the University of Lethbridge could allow for the inclusion of the highly skilled and practical-experience-motivated pre-professionals onto the Association's implementation team. The development of such opportunities could lead to marginally lower operating costs with significant promotional benefits throughout the Highway 3 corridor.

Option D: Grant programs from senior levels of government could assist in reducing the cost to the Association members, but grants need to be well researched and pursued annually, with the endorsement of all members and the vigorous support of the corridor's MLAs and MPs.

3.0 RECOMMENDATIONS

1. **Go Big or Go Home:** Borrowing from the sports world, the Association needs to re-invigorate its member municipalities and organizations, and potential new partners, by “going big”. Having the Minister of Transportation’s ear is nice, but having the Ministry’s capital dollars is much better. To change the funding dynamic the voices of the entire corridor need to be heard at Legislature, and in Parliament, as well. Doing what the Association has always done won’t get it done. Being bold, noisy and imaginative with communications and the promotion of twinning projects could be the lever that’s needed.
2. **“Deeds not Words”:** Commitment: Adopting the Strategic Plan is the easy part. Implementing a visionary, action oriented Strategic Plan is harder, but with the old time, Southern Alberta “my handshake is my bond” type of five-year commitment from all members success is very possible.
3. **Act Now:** Commit the funds that currently in the Association’s account to bring the people the essential “start-up” skills and experience together to begin the implementation process in the next three months.
4. **Evaluate, Adapt, Refine and Move Forward:** No Plan along survives its first “contact” with the real world. The ability to evaluate implementation progress, adjust and fine tune implantation actions and activities on the fly and not lose momentum is the reason skilled and motivated staff are brought on the Association’s team. Delegation of the necessary and appropriate levels authority to act on behalf the Executive is an important early consideration.
5. **Annual Review:** Change circumstances along the corridor and in the regional economy will require the members to annually review the Strategic Plan. The goal of these reviews to allow for minor tweaking that keeps the Vision attune to the times and the implementation steps appropriately adjusted.
6. **Celebrate the Association’s Successes:** The work is challenging and success often seems to be measured in centimeters not kilometers. Regardless, celebrate even the smallest success and spread the word so others can celebrate, too.



APPENDICES

APPENDIX A INTERVIEW SUMMARY

Overview: 1st Principles associates contacted staff of each of the Association's member municipalities and the Improvement District #4 to determine their level of awareness of the Association's work; their opinions about impact the Association has made; and the opportunities that they feel lay ahead.

Awareness: The individuals contacted were well aware of the efforts that the association had made over the years. Newer staff lacked the perspective of the Association's long-term efforts to raise the political profile of the Hwy 3 corridor and the results of those efforts that have resulted in existing twinned sections of the Highway. When asked why the highway should be twinned, members cited economic development and traffic safety as the two top responses, with tourism being an important but lesser reason. Municipalities tended to respond with traffic safety as being the most important reason for twinning, while economic development groups tended to respond with economic development as being the most important reason for twinning.

Accomplishments: Interviewees were unified in their recognition of successes achieved by the association. Responses included comments about the positive impacts of the construction of existing twinned sections, the higher profile that Hwy 3 now has in the Alberta Transportation and the Legislature, the funding/completion of the Hwy 3 Traffic Study, and the long-standing unity of the members around key issues and objectives. Many members feel that every goal has been achieved save the actual twinning of the highway and recognize that this is out of the Association's hands.

Take Action: Interviewees commented on: the need for tangible action items after meetings; the need for monthly meetings; re-evaluating the Association's mission, goals, objectives; better communication of highway development plans with the public (more open houses, more transparency, more engagement with the public, etc). A key concern from many members is the organization of the Association: what is the role of the Association moving forward, who do we need to be in charge, what does that job description look like? There is also a missing link

with the Piikani Nation, and relationship building must begin with this stakeholder group.

Priorities: Support for the priority twinning of section of Hwy 3 in the Crowsnest Pass was acknowledged by some members, but others questioned the difficulty of twinning in that area (cost, geographical constraints, wildlife corridors, etc).

Opportunities: Suggestions regarding the opportunities that lay ahead varied significantly. A number of interviewees indicated that the continuation of the current mission, to advocate twinning projects, should remain the principal focus of the Association. Other members proposed: increased support for "off the Hwy" communities and their businesses; combining with other Southern Alberta economic development associations to form a "super-regional" development lobbying force; investigation into inter-modal transportation, including rail, air, and highways, and how a twinned highway would support and develop alongside these other two modes of goods transportation; and research into grant and partnership opportunities with segments of the private sector whose industries depended on the safe and efficient movement of goods and services. There was a number of members who wanted to see steps taken to make the twinning of Hwy 3 "shovel-ready" to further entice the government to fund the project.

Challenges: The challenges that were mentioned by all respondents focused on raising the priority of Hwy 3 twinning on Alberta Transportation's Capital Planning program and obtaining an assured commitment of construction funding. Other challenges identified include: the impact of autonomous vehicles on the traffic volumes and servicing requirements; inclusion of "safe crossings" for wildlife along the route; twinning the highway to the BC border only to have the highway reduced to 2 lanes again; how future highway bypasses will affect the economies of smaller towns in the region.

APPENDIX B SWOC SUMMARY

Strengths:

- Heightened awareness of the importance of Hwy 3 in AT and the public
- Prioritize sections for AT; municipalities not competing with each other for limited funding \$\$
- People have remained positive & continued interest in meeting, a unity in working together
- Study completed about the economic impacts with
- Collaborative effort by the members
- Media has picked up on Association's open houses
- Economic Development Lethbridge and Chamber of Commerce represent the City on the Committee
- Mayor (Lethbridge) advocates for Hwy 3 every chance he gets and champions that 2 lane Hwy 3 is an economic bottle neck.
- Have avoided getting into the detail "weeds" about the aspects of twinning.

Weaknesses:

- Association is cash limited, which limits its ability to undertake new initiatives.
- Southern Alberta is not seen as a political battleground; don't have the political clout that other areas have where there is a contest between the political parties.
- Key economic elements (50 km east & west of Lethbridge) have been addressed as part of the Can-A-Mex route.
- Feeling of spinning our wheels, can't demonstrate results; frustration among members that progress isn't being made.
- CP Rail has terrible relationships with customers and very high car booking limits (100)
- Not a strong relationship with the trucking industry
- RV's and users who are frustrated by them are not represented
- Letters of support is all the ag industry have supplied to date
- Justifications for getting \$\$ from municipalities is hard, results are lacking
- Communication of vision is a challenge, big picture is hard to conceptualize and doesn't "look" real
- No action plan for involving citizens.
- Indigenous community representatives invited, but not involved in the Association.

Opportunities:

- Relationship with the Piikani Nation needs to be established; don't appear willing to work with municipalities, a personal relationship may open the door to collaboration.
- P3 opportunities for Hwy 3 Twinning projects ... not likely to happen, private sector sees Twinning as a government responsibility.
- Leverage economic development groups to advocate for systems-based transportation infrastructure
- Toll road might be an option to get funding for construction moving.
- Associations (trucking, ag, feedlots, RV's, etc) might be willing to help fund Association if there is a perceived benefit to them in the future.
- New major industrial agriculture ventures are regionally significant and might raise profile of the highway.
- Connection with tourism industry associations could be helpful.
- Various options for "staffing" other than straight traditional hiring? Contract for specific project(s)

Constraints:

- How does the Association get a medium to long range funding commitment to allow for expanded role / duties?
- How to administer the organization needs to be addressed?
- What is administrative role? What is Board's role? Who has authority / responsibility?
- Piikani Nation - how to build a relationship that can get them involved?
- City of Lethbridge has limited interest unless the spending more money if there isn't a lot more results.
- Alternative; could the Regional Economic Development authority could be expanded to include Hwy 3 Twinning or would the message could be lost in the ED "mix"?
- Need options for the next phase of professional involvement in the organization.
- What future trends; i.e. transition to electric vehicles, charging stations, autonomous vehicles, etc., need to be included in the strategic planning mix?



REPORT

TO: Council
FROM: Kim Fath
DATE: November 12, 2018
SUBJECT: Twin Valley Regional Water Commission 2019 Budget

DESCRIPTION:

Twin Valley Regional Water Commission 2019 Budget

RECOMMENDATION:

THAT council provide feedback or receive report for information.

SUMMARY:

The Twin Valley Regional Water Commission have provided a draft budget summary of their 2019 Budget.

ANALYSIS:

In accordance to the TVRWC bylaw #2 the draft budget must be distributed to the members for review prior to final approval.

- *Upon authorization from the Board, the Manager shall distribute the proposed Annual Budget to each Member*
- *Any Member may submit comments and questions to the Board in writing within 30 days*
- *After the 30th day, the Directors shall finalize and approve the Annual Budget*

FINANCIAL IMPLICATIONS:

The information provided has been included in the Town of Vulcan 2019 Operational Budget.

SIGNATURES:

Manager, Title

CAO/Clerk

TWIN VALLEY REGIONAL WATER SERVICES COMMISSION
2019 Budget

1000 - Total Water Revenues	\$	718,270.63	* 2019 water rate \$1.75/m ³
1040 -Total Admin Revenues	\$	65,221.14	* 2019 Raw water rate \$0.28m ³
Total Loan Revenues	\$	169,069.47	
Total Operating Revenues	\$	952,561.24	
Total Water Expenses	\$	567,300.00	
Total Admin Expenses	\$	65,221.14	
TCA	\$	415,000.00	
Total Loan Expenses	\$	74,126.13	
Total Operating Expenses	\$	1,121,647.27	
Excess (shortfall) of revenues over expenses	-\$	169,086.03	
Total Water Reserve Transfers	-\$	150,970.63	YE Transfer
Transfer of Amortization (in Admin)	\$	415,000.00	YE Transfer
Total Principal Repayment	-\$	94,943.35	YE Transfer (or done at time of payment)
Total Schedule 1 Effects	\$	169,086.02	
Net Surplus	<u>\$</u>	<u>-</u>	

	<u>Admin Costs</u>	<u>TOV 1 & 2</u>	<u>ACFA Old</u>	<u>ACFA New</u>
Town of Vulcan	\$ 16,305.29	\$ 22,636.39	\$ 54,591.24	\$ 7,397.38
Carmangay	\$ 16,305.29	\$ 2,275.31	\$ 23,775.63	\$ 3,221.71
Champion	\$ 16,305.29	\$ 2,858.72	\$ 29,902.20	\$ 4,051.90
Vulcan County	\$ 16,305.29	\$ 1,400.19	\$ 14,935.03	\$ 2,023.77



REPORT

TO: Council
FROM: Stew Birch
DATE: November 12, 2018
SUBJECT: Public Works Hydrovac

DESCRIPTION:

Public Works Hydrovac

RECOMMENDATION:

THAT council approves the purchase of a 2015 Ring O Matic 550 Hydrovac unit from Joe Johnson Equipment with funding not to exceed \$67,500.00 to be drawn from the Common Services Capital Reserve.

SUMMARY:

Based on previous discussions with Town Council about the benefits of possibly adding a hydrovac unit to the Town's fleet of equipment including the ability to:

- Expose Utilities
- Clean out catch basins
- Sewer service replacement
- Curb stop repairs
- Steamer/ Pressure washer
- Sewer manhole clean up
- Water Breaks
- Valve box clean out plus thaw out
- Street light replacement
- Assist Water Commission (Charged out at a rate to be determined)
- Assist Vulcan County (Charged out at a rate to be determined)

Public Works has engaged different equipment dealers to gather cost estimates for budget purposes.

Joe Johnson Equipment has located a unique unit which is available immediately at a significant savings to the Town.

PURPOSE:

The addition of a Hydrovac unit to the fleet, would eliminate the need for contacting out this service at an annual average cost of \$8500.00.

ANALYSIS:

Following budget review at the beginning of this year, council proposed exploring the cost of a hydrovac unit for the Town. On May 14th, 2018 Council approved a transfer \$73,654.04 from the 2017 Accumulated Surplus to the Common Services Capital Reserve in an effort to start saving for this future capital purchase.

Joe Johnson Equipment have located a 2015 Ring O Matic 550 Hyrovac in like new condition with only 7 hours. Attached are the specs for the unit, the email detailing the uniqueness of the unit, and quotes for comparable new units.

We have confirmed that the Town's current One Ton truck is more than adequate to handle this unit.

FINANCIAL IMPLICATIONS:

The purchase price fro this unit from Joe Johnson Equipment is \$65,000.00 plus \$2500.00 shipping to Calgary.

Council has allocated \$73,654.04 to the Common Services Capital Reserve for this purpose.

If drawn entirely from the reserve there would be no need for additional funding.

SIGNATURES:

Manager, Title

CAO/Clerk



**Joe Johnson
Equipment**

Subsidiary Of Federal Signal Corporation

RING-O-MATIC 550VX HI CFM



Specifications:

- 550 Gallon Spoils Tank
- 50 HP CAT Industrial Diesel Engine
- 1,000 CFM Displacement Gardner Denver blower
- Pressurized Tank Offload
- Pressure Filter Backflush
- Reverse Flow Suction Hose Blow-Out
- 2x100 Gallon Poly Fresh Water Tanks
- 6.0 GPM @ 4,000 PSI Water Pump
- Premium Silencer Package
- Hydraulic Tank Hoist
- Hydraulic Full Opening Rear Door
- Sight Glass for Level Detection
- 50' x 3" Suction Hose
- 50' x 3/8" High Pressure Hose Reel
- Wash Gun
- 5' Potholing Lance
- 6' Suction Tube With Lawn Sweep
- Safety Strobe
- Dual LED Work Lights
- Power Lock Door System
- Viper Pothole Gun
- 3" Extendable Boom (6-way) -
Hydraulically Rotates 340°,
Raises/Lowers, Extends/Retracts (10' to
14') w/ Handheld Wireless Remote;
Comes with 3 sections of 3" suction hose
in lieu of standard 50' section: 1 ea 6',
12' and 24'

Sale Price: \$65,000.00 CDN
FOB: Ottawa, Ont

Unit in demo / like new condition. The municipal customer who leased it from JJE didn't have the truck to pull it so it just sat.

STOCK: U016176 BODY: DEMO
VIN 1R9351827EP303238

Subject To Availability, Freight & Applicable Tax

1.800.263.1262 | jjei.com

From: Brad Saunders <bsaunders@jjei.com>
Date: 10-30-2018 3:26 PM (GMT-07:00)
To: Stew Birch <sbirch@townofvulcan.ca>
Subject: Demo Ring -o-Matic - Huge Savings

Hi Stew,

It's been awhile and maybe you've already done something but I was just sent this and thought you might be interested. The savings would certainly be worth looking at.

We have a unique unit for sale. A 2015 Ring O Matic 550.

Now the unit itself isn't unique but the fact it's in demo / like new condition is.

Municipal customer leased the unit from JJE but didn't have the truck to pull it with or justification to buy the truck and set up the operator etc.

So the unit did virtually no work. The pictures are of the unit as we picked it up.

U016716

2015 Ring O Matic 550
Sale Price: \$65,000.00

FOB: Ottawa, Ont

New this unit would be roughly \$95-\$100K so great value here for a customer looking to save some money.

Let me know either way if you can please. Thanks.

Brad Saunders

Regional Sales Manager Southern Alberta
Joe Johnson Equipment | Clean Air. Clean Water. Clean Streets.
Subsidiary of Federal Signal Corporation

12274 44th Street SE, Calgary, Alberta T2Z 4A2
Tel 403.355.3414 | Cell 403.542.8945 | Fax 403.366.3277

bsaunders@jjei.com | www.jjei.com





**Joe Johnson
Equipment**

Subsidiary Of Federal Signal Corporation

February 20, 2018

Stew Birch
Town of Vulcan
102 Centre St., Box 360
Vulcan, Alberta
T0L 2B0

Dear Mr. Birch,

RE: Ring-O-Matic 550 Hi CFM VacEx Vacuum Excavator Trailer – Quotation

We would like to take this opportunity to thank the Town of Vulcan for your interest in Joe Johnson Equipment Inc. (JJE), Canada's leading supplier of environmental equipment.

JJE is pleased to present the following quotation to provide one (1) Ring-O-Matic Hi CFM 550 VacEx vacuum excavator.

We appreciate the opportunity to assist with this equipment requirement and ask that you not hesitate to contact us should additional information be required.

Respectfully Submitted,

Brad Saunders
Regional Sales Manager - Southern Alberta
Joe Johnson Equipment Inc.
Cell: (403) 542-8945
Office: (403) 355-3414
bsaunders@jjei.com



705.733.7700



jjei.com



705.733.8800



info@jjei.com



2521 Bowman St. Innisfil, ON L9S 3V6

Clean Air. Clean Water. Clean Streets.



**Joe Johnson
Equipment**

Subsidiary Of Federal Signal Corporation

QUOTATION

To provide one (1) Ring-O-Matic Hi CFM 550 VacEx, standard-equipped as detailed below:

- 50 HP CAT industrial diesel engine
- 1000 CFM displacement Gardner Denver blower
- 550 gallon spoils tanks
- Pressurized tank offload
- Pressure filter backflush
- Reverse flow suction hose blow-out
- Two (2) 100 gallon poly fresh water tanks
- 6.0 GPM @ 4000 PSI water pump
- Premium silencer package
- Hydraulic tank hoist
- Hydraulic full-opening rear door
- Sight glass for level detection
- 50' x 3" suction hose
- 50' x 3/8" high pressure hose reel
- Wash gun
- 5' potholing lance
- 6' suction tube with lawn-sweep
- One (1) strobe and dual LED work lights
- Mounted on a 12,000 lb axle capacity trailer
-

INCLUDING the Following Additional Features:

- 3" diameter with 4" connector Viper 2-in-1 Pothole Excavator - (Stainless)
- 4" Upgrade with Suction Hose (50 ft) and Accessories Package
- 4" Extendable Boom (6-way) - Hydraulically Rotates 340°, Raises/Lowers and Extends/Retracts (10' to 14') w/ Handheld Wireless Remote - Recommended for Hi CFM Only - Includes 4" hose upgrade with 3 sections of 4" suction hose in lieu of standard 50' section: 1 ea 6', 12' and 24'
- Set Up only for Water Heater
- Boom Plate-Covers; covers hole created if existing boom is removed

Price..... \$110,385.48

~ Terms & Conditions ~

Pricing: Canadian dollars, taxes extra, valid for 30 days

Purchase Order Required

F.O.B.: Vulcan, AB

Payment Terms: Net 30 Days



705.733.7700



jjei.com



705.733.8800



info@jjei.com



2521 Bowman St. Innisfil, ON L9S 3V6

Clean Air. Clean Water. Clean Streets.



Quotation

TO:	Town of Vulcan	DATE:	February 1, 2018
Att:	Stew Birch		

We are pleased to Quote on the following Equipment:			
QTY	DESCRIPTION		
1	Ditch Witch FX50 Vacuum Excavator		\$110,300.00
	Includes:		
	800gal Spoils Tank		
	200gal Fresh Water Tank		
	Boiler		
	Hydraulic Boom w.270 degree of range		
	49hp Deutz Diesel		
	1027cfm		
	6ft & Standard wand		
	Includes a 1 year Factory Warranty		
	Optional 1 year Extended - \$2650.00		
	Optional 2 year Extended - \$3900.00		
**	Includes 2yr Extended Warranty	Total	\$114,200.00

Should you have any questions or concerns regarding this quote, please feel free to contact me at (403) 248-0018 or on cellular at (403) 771-7470.

G.S.T.: Extra
Machine Delivery: _____
F.O.B. Point: _____

Acceptance is subject to
 Approval by the company.

PAYMENT TERMS: _____

SIGNED BY _____
Trevour Wigemyr , Ditch Witch Product Specialist
BRANDT TRACTOR LTD.





Quote Information

Page #:

Town of Vulcan
Vulcan, AB

Ship Via	Terms

[illegible]

Quote Total	\$83,885.55
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TOWN OF VULCAN DRAFT 2019 OPERATIONAL BUDGET

YTD for the Ten Months Ending Octoberber 31, 2018

	<u>2018 YTD</u>	<u>2018 Budget</u>	<u>2019 Budget</u>
General Taxes and Fees			
Revenue	(2,956,572.80)	(3,009,439.35)	(3,001,440.00)
Expenses	34,471.00	34,000.00	36,000.00
School Taxes			
Revenue	(595,440.14)	(595,520.00)	(625,000.00)
Expenses	446,638.59	595,520.00	625,000.00
Legislative			
Revenue			
Expenses	84,938.10	118,970.00	115,300.00
General Administration			
Revenue	(75,468.34)	(52,700.00)	(65,000.00)
Expenses	819,258.02	827,281.69	801,703.02
Fire Fighting			
Revenue	(284,791.50)		
Expenses	415,389.95	144,854.00	140,907.00
Emergency Services			
Revenue			
Expenses		5,500.00	5,500.00
Bylaw			
Revenue	(16,539.68)	(32,500.00)	(27,500.00)
Expenses	86,463.33	119,108.00	105,275.00
Common Services			
Revenue	(6,750.00)		
Expenses	286,244.45	328,300.00	322,150.00
Roads & Streets			
Revenue	(177,458.49)	(13,775.18)	(15,423.71)
Expenses	584,320.13	504,107.44	498,355.94
Airport			
Revenue			
Expenses	8,000.00	8,000.00	8,000.00
Water Treatment			
Revenue	(200,000.00)	(240,000.00)	(240,000.00)
Expenses	147,514.57	199,091.80	200,125.01

TOWN OF VULCAN DRAFT 2019 OPERATIONAL BUDGET

YTD for the Ten Months Ending Octoberber 31, 2018

	<u>2018 YTD</u>	<u>2018 Budget</u>	<u>2019 Budget</u>
Storm			
Revenue			
Expenses	3,735.58	6,580.54	7,180.56
FCSS			
Revenue	(207,831.00)	(199,133.00)	(186,903.00)
Expenses	220,774.75	212,291.00	199,088.00
Cemetery			
Revenue	(8,110.00)	(8,000.00)	(8,000.00)
Expenses	8,090.17	20,965.00	18,650.00
Planning Development & Safety			
Revenue	(15,827.62)	(8,800.00)	(8,800.00)
Expenses	78,917.80	104,315.00	103,178.31
Subdivision			
Revenue	(11,340.00)	(10,200.00)	(11,340.00)
Expenses	17,548.73	20,780.09	20,780.09
Economic Development			
Revenue			
Expenses	1,853.57	35,000.00	35,000.00
Recreation			
Revenue	(134,107.62)	(133,529.50)	(158,530.50)
Expenses	165,293.57	225,558.53	248,561.00
Golf Course Loan			
Revenue			
Expenses	71,808.00	84,864.00	84,864.00
Parks			
Revenue	(77,046.08)	(65,200.00)	(65,875.00)
Expenses	79,786.70	110,700.00	111,550.00
Swimming Pool			
Revenue	(120,291.23)	(126,375.00)	(176,375.00)
Expenses	201,795.14	207,450.00	307,450.00
Arena			
Revenue	(165,325.28)	(116,870.00)	(121,875.00)
Expenses	153,184.81	200,440.00	203,750.00

TOWN OF VULCAN DRAFT 2019 OPERATIONAL BUDGET

YTD for the Ten Months Ending Octoberber 31, 2018

	<u>2018 YTD</u>	<u>2018 Budget</u>	<u>2019 Budget</u>
Culture			
Revenue	(12,000.00)	(14,400.00)	(14,400.00)
Expenses	146,767.10	141,472.60	143,040.17
Tourist Center			
Revenue	(121,650.63)	(145,000.00)	(140,000.00)
Expenses	370,706.87	364,175.00	342,796.00
Water			
Revenue	(611,994.59)	(730,097.81)	(732,475.17)
Expenses	666,833.26	772,133.08	802,410.43
Sewer			
Revenue	(182,251.19)	(207,489.81)	(214,147.17)
Expenses	200,052.67	320,666.88	315,069.26
Garbage			
Revenue	(369,218.72)	(426,020.00)	(425,770.00)
Expenses	401,713.51	422,925.00	437,170.70
TOTAL REVENUE	(6,350,014.91)	(6,135,049.65)	(6,238,854.55)
TOTAL EXPENSES	5,702,210.29	6,135,049.65	6,238,854.49

TOWN OF VULCAN DRAFT 2019 OPERATIONAL BUDGET

YTD For the Ten Months Ending October 31, 2018

	2018 YTD	2018 BUDGET	Variance	2019 Budget
General Taxes and Fees				
Revenue:				
1-00-00-110-00 Real Property Taxes	(2,395,027.73)	(2,395,530.00)	(502.27)	(2,380,160.00)
1-00-00-180-00 Designated Industrial Property	(109.35)	(109.35)	0.00	(120.00)
1-00-00-190-00 Electric Power, Pipe Line, Cable T.V.	(49,361.10)	(50,000.00)	(638.90)	(52,000.00)
1-00-00-230-00 Federal Grants-in-Lieu of Taxes	(2,757.83)	(2,800.00)	(42.17)	(2,900.00)
1-00-00-240-00 Provincial Grants-in-Lieu of Taxes	(41,445.65)	(41,000.00)	445.65	(42,000.00)
1-00-00-510-00 Penalties on Taxes	(33,125.27)	(28,000.00)	5,125.27	(30,000.00)
1-00-00-511-00 Costs & Collections on Taxes	(1,200.00)		1,200.00	
1-00-00-540-00 Revenue from Franchise Fees	(400,900.04)	(472,000.00)	(71,099.96)	(469,260.00)
1-00-00-550-00 Return on Investments	(32,645.83)	(20,000.00)	12,645.83	(25,000.00)
Total Revenue	(2,956,572.80)	(3,009,439.35)	(52,866.55)	(3,001,440.00)
Expenses:				
2-00-00-752-00 Marquis Foundation - Lodge Requisition	34,471.00	34,000.00	(471.00)	36,000.00
Total Expenses	34,471.00	34,000.00	(471.00)	36,000.00

School Taxes

Revenue:				
1-00-00-111-00 School Foundation Taxes	(595,440.14)	(595,520.00)	(79.86)	(625,000.00)
Total Revenue	(595,440.14)	(595,520.00)	(79.86)	(625,000.00)
Expenses:				
2-00-00-741-00 School Foundation Requisition	446,638.59	595,520.00	148,881.41	625,000.00
Total Expenses	446,638.59	595,520.00	148,881.41	625,000.00

TOWN OF VULCAN DRAFT 2019 OPERATIONAL BUDGET

YTD For the Ten Months Ending October 31, 2018

	2018 YTD	2018 BUDGET	Variance	2019 Budget
Legislative				
Revenue				
Expenses:				
2-11-00-234-00 Council - Computer	200.00	2,000.00	1,800.00	1,000.00
2-11-00-274-00 Council - Insurance	408.57	600.00	191.43	600.00
2-11-00-510-00 Council - Goods and Supplies	71.99	0.00	(71.99)	200.00
2-11-00-990-00 Council - Other Expenses	7,937.36	9,340.00	1,402.64	4,800.00
2-11-02-151-00 Lorna Armstrong - Council Meetings	1,650.00	2,530.00	880.00	2,530.00
2-11-02-152-00 Lorna Armstrong - AUMA Convention	1,795.00	2,400.00	605.00	2,400.00
2-11-02-153-00 Lorna Armstrong - Committee Meetings	4,510.00	5,000.00	490.00	6,000.00
2-11-02-211-00 Lorna Armstrong - Travel	1,848.02	1,600.00	(248.02)	2,000.00
2-11-02-212-00 Lorna Armstrong - Expense Allowance	1,307.14	1,500.00	192.86	1,600.00
2-11-04-151-00 Georgia Lee DeBolt - Council Meetings	1,870.00	2,530.00	660.00	2,530.00
2-11-04-152-00 Georgia Lee DeBolt - AUMA Conference	1,685.00	2,400.00	715.00	2,400.00
2-11-04-153-00 Georgia Lee DeBolt - Committee Meetings	5,500.00	10,000.00	4,500.00	8,000.00
2-11-04-211-00 Georgia Lee DeBolt - Travel	1,162.44	1,600.00	437.56	1,600.00
2-11-04-212-00 Georgia Lee DeBolt - Expense Allowance	1,285.71	1,800.00	514.29	1,800.00
2-11-07-151-00 Tom Grant - Council Meetings	2,550.00	3,450.00	900.00	3,420.00
2-11-07-152-00 Tom Grant - AUMA Convention	1,210.00	2,400.00	1,190.00	2,400.00
2-11-07-153-00 Tom Grant - Committee Meetings	4,180.00	10,000.00	5,820.00	10,000.00
2-11-07-211-00 Tom Grant - Travel	1,077.72	3,000.00	1,922.28	3,000.00
2-11-07-212-00 Tom Grant - Expense Allowance	2,571.42	3,600.00	1,028.58	3,600.00
2-11-21-151-00 Paul Taylor - Council Meetings	1,650.00	2,530.00	880.00	2,530.00
2-11-21-152-00 Paul Taylor - AUMA Convention	1,150.00	2,400.00	1,250.00	2,400.00
2-11-21-153-00 Paul Taylor - Other Committee Meetings	4,510.00	5,000.00	490.00	6,000.00
2-11-21-211-00 Paul Taylor - Council Travel	548.65	1,200.00	651.35	1,200.00
2-11-21-212-00 Paul Taylor - Expense Allowance	1,285.71	1,500.00	214.29	1,500.00
2-11-22-151-00 Lyle Magnuson - Council Meetings	1,980.00	2,530.00	550.00	2,530.00
2-11-22-152-00 Lyle Magnuson - AUMA Meetings	1,685.00	2,400.00	715.00	2,400.00
2-11-22-153-00 Lyle Magnuson - Other Committee Meetings	2,530.00	6,000.00	3,470.00	6,000.00
2-11-22-211-00 Lyle Magnuson - Council Travel	959.55	1,200.00	240.45	1,200.00
2-11-22-212-00 Lyle Magnuson - Expense Allowance	1,285.71	1,500.00	214.29	1,500.00
2-11-23-151-00 Michelle Roddy - Council Meetings	2,090.00	2,530.00	440.00	2,530.00
2-11-23-152-00 Michelle Roddy - AUMA Meetings	1,795.00	2,400.00	605.00	2,400.00
2-11-23-153-00 Michelle Roddy - Other Committee Meetings	6,050.00	6,000.00	(50.00)	6,000.00
2-11-23-211-00 Michelle Roddy - Council Travel	2,235.55	2,000.00	(235.55)	2,000.00
2-11-23-212-00 Michelle Roddy - Expense Allowance	1,285.71	1,800.00	514.29	1,800.00
2-11-24-151-00 Laura Thomas - Council Meetings	1,870.00	2,530.00	660.00	2,530.00
2-11-24-152-00 Laura Thomas - AUMA Meetings	1,795.00	2,400.00	605.00	2,400.00
2-11-24-153-00 Laura Thomas - Other Committee Meetings	4,400.00	5,000.00	600.00	5,000.00
2-11-24-211-00 Laura Thomas - Council Travel	1,726.14	800.00	(926.14)	2,000.00
2-11-24-212-00 Laura Thomas - Expense Allowance	1,285.71	1,500.00	214.29	1,500.00
Total Expenses	84,938.10	118,970.00	34,031.90	115,300.00

TOWN OF VULCAN DRAFT 2019 OPERATIONAL BUDGET

YTD For the Ten Months Ending October 31, 2018

	2018 YTD	2018 BUDGET	Variance	2019 Budget
General Administration				
Revenue:				
1-12-00-411-00 Admin - Tax Certificates and Search Fees	(2,870.00)	(2,400.00)	470.00	(2,400.00)
1-12-00-417-00 Admin - Sale of Promotional Materials	(198.38)		198.38	
1-12-00-522-00 Business Licenses	(26,514.08)	(22,000.00)	4,514.08	(24,000.00)
1-12-00-560-00 Rentals and Lease Revenue	(2,727.87)	(2,700.00)	27.87	(2,800.00)
1-12-00-590-00 Admin - Penalties and Costs	(834.43)	(600.00)	234.43	(800.00)
1-12-00-840-00 Admin - Provincial Conditional Grants	(33,537.00)	(21,000.00)	12,537.00	(31,000.00)
1-12-00-841-00 STEP Grant - Provincial	(8,348.97)	(4,000.00)	4,348.97	(4,000.00)
1-12-00-990-00 Admin - Other Revenues	(437.61)		437.61	
Total Revenue	(75,468.34)	(52,700.00)	22,768.34	(65,000.00)
Expenses:				
2-12-00-110-00 Admin - Salaries	254,027.09	300,400.00	46,372.91	310,955.00
2-12-00-130-00 Admin - Employer Contributions	64,630.49	84,600.00	19,969.51	88,210.00
2-12-00-148-00 Admin - Training	550.00	3,000.00	2,450.00	3,000.00
2-12-00-211-00 Admin- Travel & Subsistence	299.05	3,000.00	2,700.95	3,000.00
2-12-00-215-00 Admin - Phone	11,726.59	15,600.00	3,873.41	15,600.00
2-12-00-216-00 Admin - Postage	6,811.95	8,500.00	1,688.05	9,600.00
2-12-00-217-00 Admin - Subscriptions	170.00	800.00	630.00	800.00
2-12-00-220-00 Admin - Advertising	2,217.00	5,000.00	2,783.00	5,000.00
2-12-00-221-00 Admin - Promotional Advertising	100.00	1,000.00	900.00	1,000.00
2-12-00-222-00 Admin - Memberships	4,875.38	5,000.00	124.62	5,000.00
2-12-00-230-00 Admin -Prof Fees - Legal	1,680.00	10,000.00	8,320.00	10,000.00
2-12-00-231-00 Admin -Prof Fees - Audit	21,100.00	23,000.00	1,900.00	22,000.00
2-12-00-232-00 Admin -Prof Fees - Assessment	27,986.14	31,020.00	3,033.86	32,000.00
2-12-00-233-00 Admin -Prof Fees - Engineering	6,398.42	15,000.00	8,601.58	15,000.00
2-12-00-234-00 Admin -Prof Fees - Computer	40,836.67	32,000.00	(8,836.67)	40,000.00
2-12-00-236-00 Admin - Professional Fees - Website	2,524.23	4,000.00	1,475.77	4,000.00
2-12-00-239-00 Admin - Prof Fees - Other - Physician		36,000.00	36,000.00	36,000.00
2-12-00-250-00 Admin - Contracted Repairs & Maintenance	10,960.89	22,000.00	11,039.11	22,000.00
2-12-00-274-00 Admin - Insurance & Bond Premiums	3,705.66	4,200.00	494.34	4,900.00
2-12-00-510-00 Admin - Goods & Supplies	5,841.59	9,999.67	4,158.08	10,000.00
2-12-00-521-00 Admin - Equipment Repair	169.51	1,000.00	830.49	1,000.00
2-12-00-540-00 Admin - Utilities - Gas	1,645.85	4,000.00	2,354.15	4,000.00
2-12-00-541-00 Admin - Utilities - Power	3,053.63	4,200.00	1,146.37	4,200.00
2-12-00-543-00 Admin - Garbage Allocation	250.00	250.00	0.00	250.00
2-12-00-544-00 Administration - Water Charges	234.00	234.00	0.00	234.00
2-12-00-545-00 Administration - Sewer Charges	70.00	70.00	0.00	70.00
2-12-00-762-00 Admin - Transfer to Capital Functions	37,500.00	37,500.00	0.00	12,500.00
2-12-00-764-00 Admin - Transfers to Contingency Reserve	35,000.00	35,000.00	0.00	9,712.00
2-12-00-770-00 Admin - Recurring Grants - Ind & Organizations	33,672.00	35,500.00	1,828.00	35,584.00
2-12-00-771-00 Admin - Grants	5,400.00	3,000.00	(2,400.00)	3,000.00
2-12-00-772-00 Admin - Grants - Community Float	13.91	5,000.00	4,986.09	5,000.00
2-12-00-773-00 Admin - Grants - Health & Wellness Foundation	194,305.45		(194,305.45)	
2-12-00-810-00 Admin - Short Term Interest & Bank Charges	6,877.94	10,000.00	3,122.06	10,000.00
2-12-00-811-00 Admin - Penny Rounding	0.12		(0.12)	
2-12-00-831-00 Admin - Debenture Interest	12,008.46	26,127.05	14,118.59	25,324.40
2-12-00-832-00 Admin - Debenture Principal	13,731.58	27,660.97	13,929.39	28,463.62
2-12-00-910-00 Admin - Tax Rebates & Discounts	8,600.70	21,000.00	12,399.30	21,000.00
2-12-00-990-00 Admin - Other Expenses	283.72	2,620.00	2,336.28	2,700.00
2-12-00-991-00 Admin - Regional Council Meeting		0.00	0.00	600.00
Total Expenses	819,258.02	827,281.69	8,023.67	801,703.02

TOWN OF VULCAN DRAFT 2019 OPERATIONAL BUDGET

YTD For the Ten Months Ending October 31, 2018

	2018 YTD	2018 BUDGET	Variance	2019 Budget
Fire Fighting				
Revenue:				
1-23-00-940-00 Fire - Transfers from Operating Reserves	(284,791.50)		284,791.50	
Total Revenue	(284,791.50)		284,791.50	
Expenses:				
2-23-00-215-00 Fire - Phone	1,071.66	230.00	(841.66)	0.00
2-23-00-265-00 Fire - Hydrant Rentals	7,524.00	7,524.00	0.00	7,524.00
2-23-00-274-00 Fire - Insurance	4,859.16	2,500.00	(2,359.16)	0.00
2-23-00-525-00 Fire - E911 Call & Dispatch	15,345.63	14,600.00	(745.63)	15,000.00
2-23-00-762-00 Fire - Transfers to Capital Functions	50,000.00	50,000.00	0.00	50,000.00
2-23-00-770-00 Fire - to Vulcan County	51,798.00	70,000.00	18,202.00	68,383.00
2-23-00-771-00 Fire - Vulcan County Equipment purchase	284,791.50		(284,791.50)	
Total Expenses	415,389.95	144,854.00	(270,535.95)	140,907.00
Emergency Services				
Revenue				
Expenses:				
2-25-00-200-00 Emergency Services - Contracted Services		5,500.00	5,500.00	5,500.00
Total Expenses		5,500.00	5,500.00	5,500.00
Bylaw				
Revenue:				
1-26-01-531-00 Bylaw - Fines	(9,047.68)	(25,000.00)	(15,952.32)	(20,000.00)
1-26-03-525-00 Animal Licenses	(7,244.00)	(7,500.00)	(256.00)	(7,500.00)
1-26-03-590-00 Animal Control - Fines	(248.00)		248.00	
Total Revenue	(16,539.68)	(32,500.00)	(15,960.32)	(27,500.00)
Expenses:				
2-26-01-110-00 Bylaw Enforcement - Salaries	47,072.62	62,108.00	15,035.38	66,420.00
2-26-01-130-00 Bylaw Enforcement - Employer Contributions	8,525.98	16,700.00	8,174.02	16,605.00
2-26-01-211-00 By-Law Enforcement - Travel & Training	1,552.80	8,000.00	6,447.20	8,000.00
2-26-01-215-00 Bylaw Enforcement - Phone	1,624.08	1,800.00	175.92	1,800.00
2-26-01-220-00 By-Law Enforcement - Advertising	393.60		(393.60)	
2-26-01-222-00 Bylaw Enforcement - Memberships	450.00	0.00	(450.00)	450.00
2-26-01-234-00 Bylaw Enforcement - Computer	2,267.88	1,800.00	(467.88)	1,800.00
2-26-01-260-00 Bylaw Enforcement - Vehicle Lease	12,819.43	15,000.00	2,180.57	3,000.00
2-26-01-274-00 Bylaw Enforcement - Insurance	757.05	1,000.00	242.95	1,000.00
2-26-01-510-00 Bylaw Enforcement - Goods & Supplies	9,262.28	9,500.00	237.72	2,000.00
2-26-01-522-00 By-Law Enforcement - Fuel	1,645.05	2,000.00	354.95	3,000.00
2-26-02-200-00 Bylaw - Infractions Contracted Services	5.00		(5.00)	
2-26-03-110-00 Dog Control - Wages	29.39		(29.39)	
2-26-03-130-00 Dog Control - Benefits	7.17		(7.17)	
2-26-03-200-00 Dog Control - Contracted Services		500.00	500.00	500.00
2-26-03-220-00 Dog Control - Advertising		200.00	200.00	200.00
2-26-03-510-00 Dog Control - Goods & Supplies	51.00	500.00	449.00	500.00
Total Expenses	86,463.33	119,108.00	32,644.67	105,275.00

TOWN OF VULCAN DRAFT 2019 OPERATIONAL BUDGET

YTD For the Ten Months Ending October 31, 2018

	2018 YTD	2018 BUDGET	Variance	2019 Budget
Common Services				
Revenue:				
1-31-00-990-00 Shop - Other Revenues	(6,750.00)		6,750.00	
Total Revenue	(6,750.00)		6,750.00	
Expenses:				
2-31-00-110-00 Shop - Wages	58,898.22	68,000.00	9,101.78	69,000.00
2-31-00-110-02 Shop Maintenance - Wages	22,690.58	25,500.00	2,809.42	25,000.00
2-31-00-130-00 Shop - Benefits	18,963.72	30,500.00	11,536.28	29,500.00
2-31-00-130-02 Shop Maintenance Benefits-Common Services	5,283.12	7,800.00	2,516.88	2,000.00
2-31-00-148-00 Shop - Training & Seminars	350.00	1,000.00	650.00	1,000.00
2-31-00-200-00 Shop - Safety Officer	100.00	0.00	(100.00)	600.00
2-31-00-211-00 Shop - Travel & Subsistence		500.00	500.00	0.00
2-31-00-215-00 Shop - Phone	2,704.13	2,800.00	95.87	2,800.00
2-31-00-250-00 Shop - Contracted Maintenance		1,000.00	1,000.00	1,000.00
2-31-00-274-00 Shop - Insurance & Licences	10,047.33	13,000.00	2,952.67	13,000.00
2-31-00-510-00 Shop - Goods and Services	4,861.03	4,500.00	(361.03)	4,500.00
2-31-00-520-00 Shop - Tools & Equipment	6,234.46	7,500.00	1,265.54	7,500.00
2-31-00-522-00 Shop - Fuel	35,821.95	34,000.00	(1,821.95)	34,000.00
2-31-00-525-00 Shop - Equip Maint Materials & Supplies	6,005.64	7,500.00	1,494.36	7,500.00
2-31-00-540-00 Shop - Utilities - Gas	2,937.42	4,000.00	1,062.58	4,000.00
2-31-00-541-00 Shop - Utilities - Power	2,335.58	3,500.00	1,164.42	3,500.00
2-31-00-762-00 Shop - Transfers to Capital Functions	95,000.00	95,000.00	0.00	95,000.00
2-31-01-521-00 2011 Ford 1 Ton - Equip Repair	150.76	1,200.00	1,049.24	300.00
2-31-02-521-00 2010 Chev 1/2 Ton - Equipment Repair	228.53	300.00	71.47	300.00
2-31-03-521-00 2012 Ford 1/2 ton-Common Services - Shop	27.90	200.00	172.10	200.00
2-31-04-521-00 2018 Dodge 1/2 Ton	121.23	300.00	178.77	300.00
2-31-05-521-00 2016 White Dodge - Equipment Repair	64.19	250.00	185.81	1,200.00
2-31-06-521-00 2000 Ford F150-Common Services - Shop	369.07	200.00	(169.07)	200.00
2-31-07-521-00 97 Sull Air Compressor-Common Services	201.05	200.00	(1.05)	200.00
2-31-08-521-00 2018 Kenworth Gravel Truck	897.48	1,000.00	102.52	1,000.00
2-31-09-521-00 1981 Ford Haul All - Equipment Repair		200.00	200.00	200.00
2-31-12-521-00 1991 Versalift Truck Repairs-Common Services - Sho	0.00	500.00	500.00	500.00
2-31-15-521-00 Komatso Grader-Equipment Repair	3,588.14	2,000.00	(1,588.14)	2,000.00
2-31-16-521-00 John Deere Backhoe - Equipment Repair	426.86	1,000.00	573.14	1,000.00
2-31-17-521-00 2013 Cub Cadet Mower-Common Services - Shop		400.00	400.00	400.00
2-31-18-521-00 2005 Elgin Street Sweeper - Equipment Repair	2,224.23	5,000.00	2,775.77	5,000.00
2-31-19-521-00 Sullivan Compressor - Equipment Repair		200.00	200.00	200.00
2-31-20-521-00 J.D. 5205 Tractor & Mower - Equip Repair	199.88	500.00	300.12	500.00
2-31-21-521-00 2007 Ford F150-Common Services - Shop	22.18	300.00	277.82	1,200.00
2-31-22-521-00 2005 JD Skid Steer-Common Services - Shop	282.34	750.00	467.66	750.00
2-31-27-521-00 2015 Laser - Z X Mower - Shop	702.12	800.00	97.88	800.00
2-31-28-521-00 Steamer - Equipment Repair	77.83	200.00	122.17	200.00
2-31-33-521-00 Small Equipment - Equipment Repair	2,667.23	3,000.00	332.77	3,000.00
2-31-34-521-00 ER 1993 Ford Half Ton-Common Services - Shop		0.00	0.00	0.00
2-31-35-521-00 2010 International Gravel Truck -Equipment Repair	350.08	500.00	149.92	500.00
2-31-36-521-00 Sander # S-35 Equipment Repairs		200.00	200.00	200.00
2-31-37-521-00 John Deere 44 K JD Loader	1,237.68	1,000.00	(237.68)	1,000.00
2-31-38-521-00 2014 Ford Truck-Common Services - Shop	8.49	1,200.00	1,191.51	300.00
2-31-39-521-00 2015 John Deere 1550 Mower-Common Services - Sho	164.00	800.00	636.00	800.00
Total Expenses	286,244.45	328,300.00	42,055.55	322,150.00

TOWN OF VULCAN DRAFT 2019 OPERATIONAL BUDGET

YTD For the Ten Months Ending October 31, 2018

	2018 YTD	2018 BUDGET	Variance	2019 Budget
Roads & Streets				
Revenue:				
1-32-00-120-00 Streets - Local Improvement Charges	(21,725.58)	(13,775.18)	7,950.40	(15,423.71)
1-32-00-940-00 Streets - Tsf from Reserves	(153,772.78)		153,772.78	
1-32-00-990-00 Streets - Other Revenues	(1,960.13)		1,960.13	
Total Revenue	(177,458.49)	(13,775.18)	163,683.31	(15,423.71)
Expenses:				
2-32-00-110-00 Streets - Salaries & Wages	150,159.42	148,953.88	(1,205.54)	145,000.00
2-32-00-130-00 Streets - Benefits	33,570.73	34,046.12	475.39	40,000.00
2-32-00-211-00 Streets - Travel & Subsistence		500.00	500.00	500.00
2-32-00-220-00 Streets - Advertising	767.10	600.00	(167.10)	600.00
2-32-00-250-00 Streets - Contracted Maint & Repair	13,461.67	12,400.00	(1,061.67)	10,000.00
2-32-00-256-00 Streets: Railway Crossings	142,491.82	12,000.00	(130,491.82)	12,000.00
2-32-00-532-00 Streets - Trees	27,141.83	30,000.00	2,858.17	30,000.00
2-32-00-534-00 Streets: Sand/Gravel/Salt/etc	16,399.73	21,000.00	4,600.27	8,000.00
2-32-00-535-00 Streets -Curb and Sidewalk Materials	20,886.76	23,000.00	2,113.24	23,000.00
2-32-00-536-00 Streets - Paving	15,530.08	18,000.00	2,469.92	20,000.00
2-32-00-537-00 Streets: Street Signs	322.44	3,000.00	2,677.56	3,000.00
2-32-00-538-00 Streets: Electrical Street Lights	4,749.56	5,000.00	250.44	1,000.00
2-32-00-541-00 Streets - Utilities - Power	64,872.14	93,000.00	28,127.86	93,000.00
2-32-00-762-00 Streets - Transfers to Capital Functions		0.00	0.00	0.00
2-32-00-764-00 Streets -Transfers to Reserves	83,353.05	67,000.00	(16,353.05)	75,000.00
2-32-00-765-00 Streets - Tsf Local Improvement to Reserves		13,775.18	13,775.18	15,423.71
2-32-00-831-00 Streets - Debenture Interest Payments	(2,160.23)	9,405.13	11,565.36	8,668.28
2-32-00-832-00 Streets - Debenture Principal Payments	12,427.13	12,427.13	0.00	13,163.95
2-32-00-990-00 Streets - Other Expenses	346.90		(346.90)	
Total Expenses	584,320.13	504,107.44	(80,212.69)	498,355.94
Airport				
Revenue:				
2-33-00-770-00 Airport - Grants to Individuals/Organ.	8,000.00	8,000.00	0.00	8,000.00
Total Expenses	8,000.00	8,000.00	0.00	8,000.00
Water Treatment				
Revenue:				
1-41-02-410-00 Twin Valley Wtr Com - Wtr Trmnt - Sale of Service	(200,000.00)	(240,000.00)	(40,000.00)	(240,000.00)
Total Revenue	(200,000.00)	(240,000.00)	(40,000.00)	(240,000.00)
Expenses:				
2-41-02-110-00 Water Treatment - Wages	51,596.88	84,000.00	32,403.12	84,000.00
2-41-02-130-00 Water Treatment - Benefits	11,229.36	13,670.00	2,440.64	14,500.00
2-41-02-148-00 Water Treatment - Training & Seminars		0.00	0.00	0.00
2-41-02-239-00 Water Treatment - Admin Fees	8,398.40	16,796.79	8,398.39	17,000.00
2-41-02-250-00 Water Treatment - Contracted Repairs	18,000.00		(18,000.00)	
2-41-02-832-00 Water Treatment - Loan pmnts Twin Valley Wtr Com	58,289.93	84,625.01	26,335.08	84,625.01
Total Expenses	147,514.57	199,091.80	51,577.23	200,125.01

TOWN OF VULCAN DRAFT 2019 OPERATIONAL BUDGET

YTD For the Ten Months Ending October 31, 2018

	2018 YTD	2018 BUDGET	Variance	2019 Budget
Storm				
Revenue				
Expenses:				
2-37-00-110-00 St.Sewers - Wages	2,402.03	3,100.00	697.97	3,600.00
2-37-00-130-00 St. Sewers - Benefits	553.01	700.00	146.99	800.00
2-37-00-250-00 St.Sewers - Contracted Repairs & Maint		1,000.00	1,000.00	1,000.00
2-37-00-831-00 St.Sewers - Debenture Interest Payments	369.36	369.36	0.00	344.70
2-37-00-832-00 St.Sewers - Debenture Principal Payments	411.18	411.18	0.00	435.86
2-37-00-990-00 St.Sewers - Other Expenses		1,000.00	1,000.00	1,000.00
Total Expenses	3,735.58	6,580.54	2,844.96	7,180.56

FCSS

Revenue:				
1-51-02-840-00 FCSS Admin - Prov Conditional Grants-Town	(51,775.00)	(52,632.00)	(857.00)	(52,632.00)
1-51-02-841-00 FCSS - Prov Grants-County,Champion,Carmangay,Lomon	(147,358.00)	(146,501.00)	857.00	(134,271.00)
1-51-02-842-00 FCSS - Grants	(8,698.00)		8,698.00	
Total Revenue	(207,831.00)	(199,133.00)	8,698.00	(186,903.00)
Expenses:				
2-51-02-770-00 FCSS - Town of Vulcan Grant	12,943.75	13,158.00	214.25	12,185.00
2-51-02-771-00 FCSS - Provincial Contribution-Town of Vulcan	51,775.00	52,632.00	857.00	52,632.00
2-51-02-772-00 FCSS - Prov Contr-Milo,Champion,Carmangay,County	147,358.00	146,501.00	(857.00)	134,271.00
2-51-02-773-00 FCSS - Grants	8,698.00		(8,698.00)	
Total Expenses	220,774.75	212,291.00	(8,483.75)	199,088.00

Cemetery

Revenue:				
1-56-00-000-00 Cemeteries & Crematoriums		0.00	0.00	0.00
1-56-00-410-00 Cemetery Revenue	(8,110.00)	(8,000.00)	110.00	(8,000.00)
Total Revenue	(8,110.00)	(8,000.00)	110.00	(8,000.00)
Expenses:				
2-56-00-110-00 Cemetery - Wages	4,954.79	12,000.00	7,045.21	12,000.00
2-56-00-130-00 Cemetery - Benefits	752.25	2,915.00	2,162.75	3,100.00
2-56-00-220-00 Cemetery - Advertising	211.70	250.00	38.30	250.00
2-56-00-250-00 Cemetery - Contract Repairs & Maint	940.00	1,000.00	60.00	1,000.00
2-56-00-510-00 Cemetery - Goods & Supplies	141.80	2,500.00	2,358.20	1,000.00
2-56-00-538-00 Cemetery - Repair & Maintenance Supplies	789.63	2,000.00	1,210.37	1,000.00
2-56-00-544-00 Cemetery - Water Allocation	300.00	300.00	0.00	300.00
Total Expenses	8,090.17	20,965.00	12,874.83	18,650.00

TOWN OF VULCAN DRAFT 2019 OPERATIONAL BUDGET

YTD For the Ten Months Ending October 31, 2018

	2018 YTD	2018 BUDGET	Variance	2019 Budget
Planning Development & Safety				
Revenue:				
1-61-00-411-00 Planning - Compliance Fees	(1,560.00)	(1,300.00)	260.00	(1,300.00)
1-61-00-521-00 Building Permits	(11,413.62)	(3,000.00)	8,413.62	(3,000.00)
1-61-00-522-00 Development Permits	(1,775.00)	(3,000.00)	(1,225.00)	(3,000.00)
1-61-00-523-00 Electric & Plumbing Permit Fees-Planning Zoning &	(1,079.00)	(1,500.00)	(421.00)	(1,500.00)
Total Revenue	(15,827.62)	(8,800.00)	7,027.62	(8,800.00)
Expenses:				
2-61-00-110-00 Planning - Development Officer - Wages	31,070.00	37,355.00	6,285.00	38,030.00
2-61-00-130-00 Planning - Development Officer - Benefits	8,709.64	10,460.00	1,750.36	10,648.31
2-61-00-148-00 Planning - Training		2,000.00	2,000.00	2,000.00
2-61-00-151-00 Planning - Board Fees	2,530.00	4,000.00	1,470.00	4,000.00
2-61-00-200-00 Planning - General Services Contracted		0.00	0.00	0.00
2-61-00-210-00 Planning - ORRSC Fees	17,454.00	18,500.00	1,046.00	18,500.00
2-61-00-211-00 Planning - Travel & Subsistence		1,000.00	1,000.00	1,000.00
2-61-00-212-00 Planning - GIS	10,064.25	10,000.00	(64.25)	10,000.00
2-61-00-220-00 Planning - Advertising	4,320.80	5,000.00	679.20	5,000.00
2-61-00-221-00 Planning - Home Shows	4,001.59	7,000.00	2,998.41	7,000.00
2-61-00-233-00 Planning - Engineering	146.88	3,000.00	2,853.12	3,000.00
2-61-00-510-00 Planning - Goods & Supplies	426.64	3,000.00	2,573.36	3,000.00
2-61-00-990-00 Planning - Other Expenses	194.00	1,000.00	806.00	1,000.00
2-61-10-148-00 Safety - Training		2,000.00	2,000.00	0.00
Total Expenses	78,917.80	104,315.00	25,397.20	103,178.31
Subdivision				
Revenue:				
1-66-00-560-00 Land Rentals	(11,340.00)	(10,200.00)	1,140.00	(11,340.00)
Total Revenue	(11,340.00)	(10,200.00)	1,140.00	(11,340.00)
Expenses:				
2-66-00-831-00 Subdivision -Debenture Interest Payments	4,320.31	4,320.31	0.00	3,332.73
2-66-00-832-00 Subdivision Debenture Principal Payments-Land and	13,228.42	16,459.78	3,231.36	17,447.36
Total Expenses	17,548.73	20,780.09	3,231.36	20,780.09
Economic Development				
Revenue				
Expenses:				
2-66-10-153-00 Economic Development - Business Retention Cost		5,000.00	5,000.00	5,000.00
2-66-10-220-00 Economic Development - Advertising	1,853.57	5,000.00	3,146.43	5,000.00
2-66-10-221-00 Economic Development - Marketing		25,000.00	25,000.00	25,000.00
Total Expenses	1,853.57	35,000.00	33,146.43	35,000.00

TOWN OF VULCAN DRAFT 2019 OPERATIONAL BUDGET

YTD For the Ten Months Ending October 31, 2018

	2018 YTD	2018 BUDGET	Variance	2019 Budget
Recreation				
Revenue:				
1-71-01-512-00 Recreation - Leisure Guide	(10,696.12)	(8,000.00)	2,696.12	(10,000.00)
1-71-01-752-00 Recreation - Vulcan County Contribution	(72,778.00)	(72,778.00)	0.00	(70,608.00)
1-71-01-753-00 Recreation - Arena Advertising	(1,857.14)	(2,000.00)	(142.86)	(2,000.00)
1-71-03-520-00 Recreation - SASG - Registrations	(857.16)	(600.00)	257.16	(600.00)
1-71-03-752-00 Recreation -SASG - Vulcan County Contribution	(7,998.00)	(7,997.50)	0.50	(8,197.50)
1-71-04-520-00 Recreation - Program - Adult	(5,282.85)	(3,000.00)	2,282.85	(3,000.00)
1-71-04-521-00 Recreation - Program - Child	(16,707.05)	(9,000.00)	7,707.05	(16,000.00)
1-71-04-770-00 Recreation - Program - Donations	(300.00)	(2,000.00)	(1,700.00)	(2,000.00)
1-71-04-775-00 Recreation -Program - Vulcan County Contribution	(7,254.00)	(7,254.00)	0.00	(7,225.00)
1-71-04-880-00 Recreation - Program Grants		(2,000.00)	(2,000.00)	(2,000.00)
1-71-04-990-00 Recreation - Program - Other	0.00	0.00	0.00	(18,000.00)
1-71-04-991-00 Recreation - Spock Days Tournament Fees	(7,326.00)	(9,600.00)	(2,274.00)	(9,600.00)
1-71-04-993-00 Recreation - Goal Line Fees	(51.30)	(1,300.00)	(1,248.70)	(1,300.00)
1-71-05-410-00 Recreation - Cultural Event		(3,000.00)	(3,000.00)	(3,000.00)
1-71-05-520-00 Recreation - Cultural Event - Concession		(1,000.00)	(1,000.00)	(1,000.00)
1-71-05-755-00 Recreation-Cultural Event-Vulcan County Contri	(3,000.00)	(4,000.00)	(1,000.00)	(4,000.00)
Total Revenue	(134,107.62)	(133,529.50)	578.12	(158,530.50)

TOWN OF VULCAN DRAFT 2019 OPERATIONAL BUDGET

YTD For the Ten Months Ending October 31, 2018

	2018 YTD	2018 BUDGET	Variance	2019 Budget
Recreation				
Expenses:				
2-71-01-110-00 Recreation - Wages	66,854.24	92,443.68	25,589.44	89,212.00
2-71-01-130-00 Recreation - Benefits	13,798.06	28,825.77	15,027.71	27,918.00
2-71-01-148-00 Recreation - Staff Development		1,200.00	1,200.00	1,200.00
2-71-01-212-00 Recreation - Travel Allowance	2,500.00	3,150.00	650.00	3,150.00
2-71-01-215-00 Recreation - Telephone	672.15	1,500.00	827.85	1,500.00
2-71-01-215-01 Recreation - Cellphone Allowance	1,100.00	1,386.00	286.00	1,386.00
2-71-01-216-00 Recreation - Postage	120.61	250.00	129.39	250.00
2-71-01-217-00 Recreation - Fax	100.00	100.00	0.00	100.00
2-71-01-221-00 Recreation - Advertising	2,373.92	1,500.00	(873.92)	1,500.00
2-71-01-222-00 Recreation - Printing & Supplies	2,177.73	1,000.00	(1,177.73)	1,000.00
2-71-01-224-00 Recreation - Memberships	489.00	800.00	311.00	800.00
2-71-01-225-00 Recreation - Photocopies	400.00	400.00	0.00	400.00
2-71-01-232-00 Recreation - Booking System	2,507.78	3,500.00	992.22	3,500.00
2-71-01-234-00 Recreation - Website	200.00	200.00	0.00	200.00
2-71-01-256-00 Recreation - Janitorial	600.00	600.00	0.00	600.00
2-71-01-274-00 Recreation - Insurance	291.62	300.00	8.38	300.00
2-71-01-291-00 Recreation - Professional Development	2,162.95	1,500.00	(662.95)	1,500.00
2-71-01-292-00 Recreation - Mileage Allowance	201.07	1,000.00	798.93	1,000.00
2-71-01-293-00 Recreation - Conference Allowance	1,586.39	3,000.00	1,413.61	3,000.00
2-71-01-511-00 Recreation - Computer Supplies	424.95	700.00	275.05	700.00
2-71-01-512-00 Recreation - Leisure Guide	8,299.38	7,200.00	(1,099.38)	9,000.00
2-71-01-515-00 Recreation - Lunches	630.27	1,700.04	1,069.77	1,700.00
2-71-01-538-00 Recreation - Arena Imprvmnt Sign Ad Expense		2,000.00	2,000.00	2,000.00
2-71-01-540-00 Recreation - Gas	182.86	500.00	317.14	500.00
2-71-01-541-00 Recreation - Power	330.30	600.00	269.70	600.00
2-71-01-991-00 Recreation - Community Sign		200.00	200.00	200.00
2-71-03-110-00 Recreation - SASG - Wages	9,690.00	9,690.00	0.00	9,885.00
2-71-03-130-00 Recreation - SASG - Benefits	2,895.00	2,895.00	0.00	3,100.00
2-71-03-211-00 Recreation - SASG - Travel	2,057.34	2,000.00	(57.34)	2,000.00
2-71-03-215-00 Recreation - SASG - Telephone	300.00	300.00	0.00	300.00
2-71-03-216-00 Recreation - SASG - Postage	70.76	100.00	29.24	100.00
2-71-03-217-00 Recreation - SASG - Fax	10.00	10.00	0.00	10.00
2-71-03-222-00 Recreation - SASG - Advertising	200.00	200.00	0.00	200.00
2-71-03-225-00 Recreation - SASG - Photocopies	290.48	100.00	(190.48)	100.00
2-71-03-510-00 Recreation - SASG - Supplies	197.00	100.00	(97.00)	100.00
2-71-03-512-00 Recreation - SASG - T-shirts	600.00	600.00	0.00	600.00
2-71-03-520-00 Recreation - SASG - Registrations	380.00	600.00	220.00	600.00
2-71-04-211-00 Recreation - Program - Travel		1,500.00	1,500.00	1,500.00
2-71-04-239-00 Recreation - Program - Instructors	3,380.59	2,500.00	(880.59)	2,500.00
2-71-04-260-00 Recreation - Program - Rent		2,500.00	2,500.00	2,500.00
2-71-04-510-00 Recreation - Program - Supplies	14,402.02	12,000.00	(2,402.02)	22,000.00
2-71-04-511-00 Recreation - Program - Rec Hockey		500.00	500.00	500.00
2-71-04-520-00 Recreation - Program - Admissions	1,103.52	4,000.00	2,896.48	1,500.00
2-71-04-770-00 Recreation - Program - Donations		2,000.00	2,000.00	2,000.00
2-71-04-990-00 Recreation - Program - Other	11,190.56	500.00	(10,690.56)	15,500.00
2-71-04-991-00 Recreation - Spock Days Tournament Fees	5,595.16	9,600.00	4,004.84	9,600.00
2-71-04-992-00 Recreation - Program - Movie License	2,500.00	3,000.00	500.00	5,250.00
2-71-04-993-00 Recreation - Goal Line Fees		1,308.00	1,308.00	1,500.00
2-71-04-994-00 Recreation - Program - T-shirt expense	1,080.00	2,000.04	920.04	2,000.00
2-71-05-222-00 Recreation - Cultural Event - Advertising		2,000.00	2,000.00	2,000.00
2-71-05-239-00 Recreation - Cultural Event - Performers	350.00	8,400.00	8,050.00	8,400.00
2-71-05-510-00 Recreation - Cultural Event - Supplies	997.86	1,200.00	202.14	1,200.00
2-71-05-511-00 Recreation - Cultural Event - SOCAN		400.00	400.00	400.00
Total Expenses	165,293.57	225,558.53	60,264.96	248,561.00

TOWN OF VULCAN DRAFT 2019 OPERATIONAL BUDGET

YTD For the Ten Months Ending October 31, 2018

	2018 YTD	2018 BUDGET	Variance	2019 Budget
Golf Course Loan				
Revenue				
Expenses:				
2-72-00-771-00 Golf Course Loan Payment	71,808.00	84,864.00	13,056.00	84,864.00
Total Expenses	71,808.00	84,864.00	13,056.00	84,864.00
Parks				
Revenue:				
1-72-08-562-00 V.M.M.P. - Building Rental & Arena Rental	(900.71)	(200.00)	700.71	(200.00)
1-72-08-590-00 V.M.M.P. - Camping Fee	(25,993.62)	(20,000.00)	5,993.62	(20,000.00)
1-72-08-591-00 VMMP - Vulcan County Contribution	(45,000.00)	(45,000.00)	0.00	(45,675.00)
1-72-09-590-00 Parks - Other Revenue	(251.75)		251.75	
1-72-09-930-00 Parks - Transfers from Capital Fund	(4,900.00)		4,900.00	
1-72-12-990-00 Other Revenues - Flags	0.00		0.00	
Total Revenue	(77,046.08)	(65,200.00)	11,846.08	(65,875.00)
Expenses:				
2-72-08-110-00 VMMP - Wages	10,904.54	17,000.00	6,095.46	18,000.00
2-72-08-130-00 VMMP - Benefits	1,632.12	4,800.00	3,167.88	5,100.00
2-72-08-250-00 VMMP - Contract Repairs & Maintenance	250.00	500.00	250.00	500.00
2-72-08-274-00 VMMP - Insurance	583.24	1,000.00	416.76	1,000.00
2-72-08-510-00 VMMP - Cleaning & Maintenance Supplies	1,470.16	2,000.00	529.84	2,000.00
2-72-08-538-00 VMMP - Repairs & Maintenance	5,653.90	3,000.00	(2,653.90)	3,000.00
2-72-08-540-00 VMMP - Utilities - Gas	882.78	1,200.00	317.22	1,200.00
2-72-08-541-00 VMMP - Utilities - Power	5,288.10	5,000.00	(288.10)	5,000.00
2-72-08-543-00 VMMP - Garbage Bin Fees		500.00	500.00	500.00
2-72-08-544-00 VMMP - Water Charges	500.00	500.00	0.00	500.00
2-72-08-545-00 VMMP - Sewer Charges	750.00	750.00	0.00	750.00
2-72-09-110-00 Parks - Wages	35,143.38	40,200.00	5,056.62	40,000.00
2-72-09-130-00 Parks - Benefits	5,878.27	11,400.00	5,521.73	13,200.00
2-72-09-220-00 Parks - Advertising		100.00	100.00	0.00
2-72-09-250-00 Parks - Contract Repairs & Maintenance		2,000.00	2,000.00	0.00
2-72-09-274-00 Parks - Insurance	2,987.98	3,500.00	512.02	3,500.00
2-72-09-510-00 Parks - Goods & Supplies	148.00	1,000.00	852.00	1,000.00
2-72-09-537-00 Parks - Solar Parks - Repair & Maintenance	39.93	1,500.00	1,460.07	1,500.00
2-72-09-538-00 Parks - Repair & Maintenance Materials	1,327.98	5,000.00	3,672.02	5,000.00
2-72-09-539-00 Parks - Communities in Bloom & Adopt A Park	3,000.00	3,000.00	0.00	3,000.00
2-72-09-541-00 Parks - Solar Park - Power	(132.39)	1,200.00	1,332.39	1,200.00
2-72-12-510-00 Flags - Flag Purchase Only	2,990.00	3,000.00	10.00	3,000.00
2-72-12-538-00 Flags - Repair & Maintenance Supplies	334.36	150.00	(184.36)	200.00
2-72-14-274-00 Campground - Insurance	113.56	200.00	86.44	200.00
2-72-18-510-00 Ball Park - Goods & Supplies		200.00	200.00	200.00
2-72-18-538-00 Ball Parks - Repair & Maintenance Supplies	40.79	2,000.00	1,959.21	2,000.00
Total Expenses	79,786.70	110,700.00	30,913.30	111,550.00

TOWN OF VULCAN DRAFT 2019 OPERATIONAL BUDGET

YTD For the Ten Months Ending October 31, 2018

	2018 YTD	2018 BUDGET	Variance	2019 Budget
Swimming Pool				
Revenue:				
1-72-04-148-00 Pool - Staff Training		(2,000.00)	(2,000.00)	(2,000.00)
1-72-04-149-00 Pool - Courses Offered	(2,450.00)	(2,500.00)	(50.00)	(2,500.00)
1-72-04-410-00 Pool - General Gate Admission	(8,152.82)	(8,000.00)	152.82	(8,000.00)
1-72-04-411-00 Pool - Season Passes	(14,839.50)	(16,000.00)	(1,160.50)	(16,000.00)
1-72-04-420-00 Pool - Lessons	(13,436.84)	(12,000.00)	1,436.84	(12,000.00)
1-72-04-560-00 Pool - Rentals	(247.60)	(800.00)	(552.40)	(800.00)
1-72-04-591-00 Pool - Vulcan County Contribution	(81,075.00)	(81,075.00)	0.00	(131,075.00)
1-72-04-830-00 Pool - Canada Summer Jobs Grant		(2,000.00)	(2,000.00)	(4,000.00)
1-72-04-840-00 Pool - STEP Grant		(2,000.00)	(2,000.00)	0.00
1-72-04-990-00 Pool - Other Income	(89.47)		89.47	
Total Revenue	(120,291.23)	(126,375.00)	(6,083.77)	(176,375.00)
Expenses:				
2-72-04-110-00 Pool - Wages	72,663.54	70,000.00	(2,663.54)	70,000.00
2-72-04-111-00 Pool - O/S Wages	30,209.72	33,000.00	2,790.28	33,000.00
2-72-04-130-00 Pool - Benefits	4,064.05	3,000.00	(1,064.05)	3,000.00
2-72-04-140-00 Pool -Contract Serv Consultant		0.00	0.00	100,000.00
2-72-04-148-00 Pool - Staff Training		1,500.00	1,500.00	1,500.00
2-72-04-149-00 Pool - Courses Offered	2,061.60	1,500.00	(561.60)	1,500.00
2-72-04-215-00 Pool - Telephone	1,881.76	2,000.00	118.24	2,000.00
2-72-04-216-00 Pool - Postage - Courier - Freight	102.06	800.00	697.94	800.00
2-72-04-221-00 Pool - Advertising		800.00	800.00	800.00
2-72-04-222-00 Pool -Recertification Costs	1,284.36	2,000.00	715.64	2,000.00
2-72-04-250-00 Pool - Repairs & Maintenance	6,569.40	13,000.00	6,430.60	9,000.00
2-72-04-274-00 Pool - Insurance	4,434.46	5,000.00	565.54	5,000.00
2-72-04-510-00 Pool - Goods & Supplies	2,425.22	2,500.00	74.78	2,500.00
2-72-04-511-00 Pool - Office Supplies	275.28	550.00	274.72	550.00
2-72-04-516-00 Pool - Toys		300.00	300.00	300.00
2-72-04-520-00 Pool - Lifeguard Equipment	(344.44)	1,500.00	1,844.44	1,500.00
2-72-04-524-00 Pool - Swim Lesson Supplies	2,337.04	1,500.00	(837.04)	1,500.00
2-72-04-531-00 Pool - Chemicals	36,828.11	30,000.00	(6,828.11)	34,000.00
2-72-04-540-00 Pool - Gas	9,349.94	12,000.00	2,650.06	12,000.00
2-72-04-541-00 Pool - Power	9,153.04	8,000.00	(1,153.04)	8,000.00
2-72-04-544-00 Pool - Water	18,500.00	18,500.00	0.00	18,500.00
Total Expenses	201,795.14	207,450.00	5,654.86	307,450.00

TOWN OF VULCAN DRAFT 2019 OPERATIONAL BUDGET

YTD For the Ten Months Ending October 31, 2018

	2018 YTD	2018 BUDGET	Variance	2019 Budget
Arena				
Revenue:				
1-72-07-560-00 Rental Revenues - Arena	(34,097.28)	(40,000.00)	(5,902.72)	(40,000.00)
1-72-07-590-00 Arena - Vulcan County Contribution	(106,188.00)	(76,870.00)	29,318.00	(81,875.00)
1-72-07-840-00 Arena - Provincial Grants	(5,040.00)		5,040.00	
1-72-07-990-00 Other Revenues - Arena	(20,000.00)		20,000.00	
Total Revenue	(165,325.28)	(116,870.00)	48,455.28	(121,875.00)
Expenses:				
2-72-07-110-00 Arena - Wages	54,183.33	71,000.00	16,816.67	72,000.00
2-72-07-130-00 Arena - Benefits	12,184.91	14,500.00	2,315.09	16,810.00
2-72-07-215-00 Arena - Telephone	2,566.90	3,600.00	1,033.10	3,600.00
2-72-07-220-00 Arena - Advertising		200.00	200.00	200.00
2-72-07-250-00 Arena - Contract Repairs & Maintenance	9,997.28	16,700.00	6,702.72	16,700.00
2-72-07-274-00 Arena - Insurance	22,173.81	28,000.00	5,826.19	28,000.00
2-72-07-510-00 Arena - Goods & Supplies	6,262.78	5,000.00	(1,262.78)	5,000.00
2-72-07-521-00 Arena - Equipment Repair	116.60	2,000.00	1,883.40	2,000.00
2-72-07-523-00 Arena - Olympia - Repair & Maint	2,731.18	1,500.00	(1,231.18)	1,500.00
2-72-07-538-00 Arena - Repairs & Maintenance	11,083.41	9,000.00	(2,083.41)	9,000.00
2-72-07-540-00 Arena - Utilities - Gas	7,324.84	12,000.00	4,675.16	12,000.00
2-72-07-541-00 Arena - Utilities - Power	17,769.77	30,000.00	12,230.23	30,000.00
2-72-07-543-00 Arena - Garbage Bin Fees	950.00	600.00	(350.00)	600.00
2-72-07-544-00 Arena - Water Charges	540.00	540.00	0.00	540.00
2-72-07-545-00 Arena - Sewer Charges	300.00	300.00	0.00	300.00
2-72-07-762-00 Arena - Transferred to Capital Functions	5,000.00	5,000.00	0.00	5,000.00
2-72-07-990-00 Arena - Other Expenses		500.00	500.00	500.00
Total Expenses	153,184.81	200,440.00	47,255.19	203,750.00

Culture

Revenue:				
1-74-07-560-00 Library Bldg- Food Bank - Rental Income	(12,000.00)	(14,400.00)	(2,400.00)	(14,400.00)
Total Revenue	(12,000.00)	(14,400.00)	(2,400.00)	(14,400.00)
Expenses:				
2-74-03-770-00 Archives - Grants	18,000.00	18,000.00	0.00	18,725.00
2-74-07-222-00 Library - Memberships	15,048.46	14,412.60	(635.86)	15,355.17
2-74-07-274-00 Library - Insurance		800.00	800.00	0.00
2-74-07-540-00 Library - Gas	637.33	1,600.00	962.67	1,600.00
2-74-07-541-00 Library - Power	2,101.10	2,000.00	(101.10)	3,500.00
2-74-07-700-00 Library - Grants to Ind. & Organizations	92,460.00	92,460.00	0.00	92,460.00
2-74-09-540-00 Library Bldg - Food Bank - Gas	1,274.68	2,600.00	1,325.32	2,000.00
2-74-09-541-00 Library Bldg - Food Bank - Power	2,485.95	2,800.00	314.05	3,600.00
2-74-09-900-00 Library Bldg - Other Expenses - Library	821.72	2,000.00	1,178.28	2,000.00
2-74-09-910-00 Library Bldg - Other Expenses - FCSS	13,937.86	2,800.00	(11,137.86)	1,800.00
2-74-09-920-00 Library Bldg - Other Expenses - Food Bank		2,000.00	2,000.00	2,000.00
Total Expenses	146,767.10	141,472.60	(5,294.50)	143,040.17

TOWN OF VULCAN DRAFT 2019 OPERATIONAL BUDGET

YTD For the Ten Months Ending October 31, 2018

	2018 YTD	2018 BUDGET	Variance	2019 Budget
Tourist Center				
Revenue:				
1-75-00-831-00 Tourist Center - SCP		0.00	0.00	(10,000.00)
1-75-00-840-00 Tourist Center - Provincial Conditional Grants	(3,559.00)	0.00	3,559.00	0.00
1-75-00-952-00 Tourist Center - County Funding	(25,000.00)	(25,000.00)	0.00	(25,000.00)
1-75-00-990-00 Tourist Center - Merchandise	(73,891.16)	(80,000.00)	(6,108.84)	(88,000.00)
1-75-00-991-00 Tourist Center - Other Income	(11,299.95)	0.00	11,299.95	(4,000.00)
1-75-00-992-00 Tourist Center - Vul-Con	(4,779.10)	(40,000.00)	(35,220.90)	(10,000.00)
1-75-00-993-00 Tourist Center - Green Screen	(3,121.42)	0.00	3,121.42	(3,000.00)
Total Revenue	(121,650.63)	(145,000.00)	(23,349.37)	(140,000.00)
Expenses:				
2-75-00-110-00 Tourist Center - Wages	119,247.83	138,000.00	18,752.17	132,757.00
2-75-00-111-00 Tourist Center - O/S Wages	1,672.05	2,000.00	327.95	2,000.00
2-75-00-130-00 Tourist Center - Benefits	15,365.90	34,600.00	19,234.10	33,814.00
2-75-00-148-00 Tourist Center - Staff Development	572.91	750.00	177.09	3,000.00
2-75-00-211-00 Tourist Center - Travel	463.24	10,000.00	9,536.76	4,000.00
2-75-00-215-00 Tourist Center - Phone	5,769.40	6,000.00	230.60	6,000.00
2-75-00-216-00 Tourist Center - Postage	1,353.87	2,000.00	646.13	2,000.00
2-75-00-220-00 Tourist Center - Advertising	19,109.47	20,000.00	890.53	20,000.00
2-75-00-221-00 Tourist Center - Advertising - VULCON	3,542.61	5,000.00	1,457.39	7,000.00
2-75-00-222-00 Tourist Center - Memberships	469.00	1,000.00	531.00	1,000.00
2-75-00-250-00 Tourist Centre - Contracted Repairs & Maintenance	6,118.51	6,000.00	(118.51)	6,000.00
2-75-00-274-00 Tourist Center - Insurance	1,147.28	2,000.00	852.72	2,000.00
2-75-00-510-00 Tourist Center - Office Supplies	6,535.09	3,600.00	(2,935.09)	3,600.00
2-75-00-512-00 Tourist Center - Merchandise	84,507.86	40,000.00	(44,507.86)	44,000.00
2-75-00-514-00 Tourist Center - Display Costs	4,290.39	3,600.00	(690.39)	5,000.00
2-75-00-515-00 Tourist Center - Booth Costs	2,079.13	0.00	(2,079.13)	5,000.00
2-75-00-519-00 Tourist Center - Website	145.78	0.00	(145.78)	500.00
2-75-00-537-00 Tourist Center - Repairs & Maintenance	381.85	4,800.00	4,418.15	4,800.00
2-75-00-540-00 Tourist Center - Utilities - Gas	1,481.75	3,000.00	1,518.25	3,000.00
2-75-00-541-00 Tourist Center - Utilities - Power	3,616.44	5,000.00	1,383.56	5,000.00
2-75-00-700-00 Tourist Center - Grants	1,135.08	0.00	(1,135.08)	500.00
2-75-00-764-00 Tourist Center - Tsf to Capital Reserve	25,000.00	25,000.00	0.00	0.00
2-75-00-810-00 Tourist Center - Bank Charges	1,245.56	825.00	(420.56)	825.00
2-75-00-992-00 Tourist Center - VulCon	57,302.95	40,000.00	(17,302.95)	40,000.00
2-75-00-995-00 Tourist Center - CBS Licensing	8,152.92	11,000.00	2,847.08	11,000.00
Total Expenses	370,706.87	364,175.00	(6,531.87)	342,796.00

TOWN OF VULCAN DRAFT 2019 OPERATIONAL BUDGET

YTD For the Ten Months Ending October 31, 2018

	2018 YTD	2018 BUDGET	Variance	2019 Budget
Water				
Revenue:				
1-41-00-120-00 Local Improvement Charges	(6,666.61)	(1,499.81)	5,166.80	(2,877.17)
1-41-00-410-00 Sale of Treated Water	(353,190.00)	(450,000.00)	(96,810.00)	(450,000.00)
1-41-00-411-00 Repairs and Connections	(420.00)		420.00	
1-41-00-412-00 Sale of Raw Water	(43,772.12)	(38,000.00)	5,772.12	(38,000.00)
1-41-00-413-00 Water System Distribution Income-Water Distributio	(173,340.60)	(210,000.00)	(36,659.40)	(210,000.00)
1-41-00-510-00 Water - Charges to Other Functions	(20,074.00)	(20,074.00)	0.00	(20,074.00)
1-41-00-565-00 Water - Fire Hydrant Rentals	(7,524.00)	(7,524.00)	0.00	(7,524.00)
1-41-00-590-00 Penalties and Costs	(4,590.84)	(3,000.00)	1,590.84	(4,000.00)
1-41-00-990-00 Other Revenues	(2,416.42)		2,416.42	
Total Revenue	(611,994.59)	(730,097.81)	(118,103.22)	(732,475.17)
Expenses:				
2-41-00-110-00 Water Dist - Wages	46,628.96	60,000.00	13,371.04	62,000.00
2-41-00-130-00 Water Dist - Benefits	11,301.87	17,000.00	5,698.13	18,000.00
2-41-00-148-00 Water Dist - Training & Seminars	1,340.00	1,500.00	160.00	1,500.00
2-41-00-211-00 Water Dist - Travel & Subsistence	1,031.62	3,000.00	1,968.38	3,000.00
2-41-00-215-00 Water Dist - Phone	974.51	1,200.00	225.49	1,200.00
2-41-00-216-00 Water Dist - Postage		150.00	150.00	150.00
2-41-00-222-00 Water Dist - Memberships	171.42	300.00	128.58	300.00
2-41-00-234-00 Water Dist - Computer	5,334.22	6,000.00	665.78	6,000.00
2-41-00-250-00 Water Dist - Contracted Repairs & Maint	19,417.65	16,000.00	(3,417.65)	31,000.00
2-41-00-255-00 Water Dist - Repairs & Maintenance	13,808.36	15,000.00	1,191.64	19,900.00
2-41-00-274-00 Water Dist - Insurance	2,625.34	4,000.00	1,374.66	4,000.00
2-41-00-350-00 Water Dist - Purchased Treated Water for Resale	464,366.00	550,000.00	85,634.00	550,000.00
2-41-00-360-00 Water Dist - Purchased Raw Water for Resale	47,621.56	44,800.00	(2,821.56)	44,800.00
2-41-00-510-00 Water Dist - Goods & Supplies - Meters	7,248.60	8,000.00	751.40	8,000.00
2-41-00-537-00 Water Dist - Repair & Maint Supplies- Valves		1,500.00	1,500.00	6,500.00
2-41-00-540-00 Water Dist - Utilities - Gas	620.21	1,500.00	879.79	1,500.00
2-41-00-541-00 Water Dist - Utilities - Power	1,281.46	2,000.00	718.54	2,000.00
2-41-00-762-00 Water - Transfers to Capital Functions		0.00	0.00	0.00
2-41-00-764-00 Water - Transfers to Capital Reserve	34,000.00	34,000.00	0.00	35,000.00
2-41-00-765-00 Water - Tsf Local Improvement to Reserves	4,378.21	1,499.81	(2,878.40)	2,877.17
2-41-00-831-00 Water - Debenture Interest Payments	2,216.18	2,216.18	0.00	2,068.16
2-41-00-832-00 Water - Debenture Principal Payments	2,467.09	2,467.09	0.00	2,615.10
Total Expenses	666,833.26	772,133.08	105,299.82	802,410.43

TOWN OF VULCAN DRAFT 2019 OPERATIONAL BUDGET

YTD For the Ten Months Ending October 31, 2018

	2018 YTD	2018 BUDGET	Variance	2019 Budget
Sewer				
Revenue:				
1-42-00-120-00 Local Improvement Charge	(6,301.84)	(1,499.81)	4,802.03	(2,877.17)
1-42-00-410-00 Sewage Services Fees and Charges	(174,229.35)	(204,720.00)	(30,490.65)	(210,000.00)
1-42-00-510-00 Sanitary Sewer - Charged to Functions	(1,120.00)	(1,120.00)	0.00	(1,120.00)
1-42-00-590-00 Penalties and Costs		(150.00)	(150.00)	(150.00)
1-42-00-990-00 Other Revenues	(600.00)		600.00	
Total Revenue	(182,251.19)	(207,489.81)	(25,238.62)	(214,147.17)
Expenses:				
2-42-00-110-00 Sewer - Wages	22,814.25	38,485.00	15,670.75	34,620.00
2-42-00-130-00 Sewer - Benefits	4,392.22	9,500.00	5,107.78	10,700.00
2-42-00-211-00 Sewer - Travel & Subsistence		500.00	500.00	500.00
2-42-00-215-00 Sewer - Phone	3,285.31	4,000.00	714.69	4,000.00
2-42-00-220-00 Sewer - Advertising		200.00	200.00	200.00
2-42-00-250-00 Sewer - Contracted Repairs & Maintenance	12,377.23	25,000.00	12,622.77	20,000.00
2-42-00-274-00 Sewer - Insurance	2,415.56	2,500.00	84.44	2,550.00
2-42-00-510-00 Sewer - Chemicals and Supplies	12,611.50	9,000.00	(3,611.50)	9,000.00
2-42-00-538-00 Sewer - Repair & Maint. Supplies	1,096.35	6,000.00	4,903.65	6,000.00
2-42-00-540-00 Sewer - Utilities - Gas	745.91	1,200.00	454.09	1,200.00
2-42-00-541-00 Sewer - Utilities - Power	8,081.72	12,000.00	3,918.28	12,000.00
2-42-00-762-00 Sewer - Tsf. to Capital Function		0.00	0.00	0.00
2-42-00-764-00 Sewer - Capital Transfers	34,000.00	34,000.00	0.00	35,000.00
2-42-00-765-00 Sewer - Tsf to Local Improvement to Reserves	4,013.44	1,499.81	(2,513.63)	2,877.17
2-42-00-831-00 Sewer - Debenture Interest Payments	40,340.39	87,280.10	46,939.71	82,835.11
2-42-00-832-00 Sewer - Debenture Principal Payments	53,878.79	89,501.97	35,623.18	93,586.98
Total Expenses	200,052.67	320,666.88	120,614.21	315,069.26
Garbage				
Revenue:				
1-43-00-410-00 Garbage Coll. & Disp.- Collection Fee	(99,714.30)	(115,050.00)	(15,335.70)	(115,050.00)
1-43-00-413-00 Garbage Coll & Disp - Waste Tsf Fee	(229,254.42)	(270,720.00)	(41,465.58)	(280,720.00)
1-43-00-510-00 Garbage - Charges to Other Functions	(250.00)	(250.00)	0.00	0.00
1-43-00-840-00 Garbage - Provincial Conditional Grants	(40,000.00)	(40,000.00)	0.00	(30,000.00)
Total Revenue	(369,218.72)	(426,020.00)	(56,801.28)	(425,770.00)
Expenses:				
2-43-00-110-00 Garbage - Wages	5,838.00	8,800.00	2,962.00	8,800.00
2-43-00-130-00 Garbage - Benefits	1,736.18	3,300.00	1,563.82	3,900.00
2-43-00-200-00 Garbage - Contracted Services	83,437.50	100,125.00	16,687.50	100,407.00
2-43-00-220-00 Garbage - Advertising	672.95	600.00	(72.95)	600.00
2-43-00-770-00 Garbage - Grants - Solid Waste Transfer	310,028.88	310,100.00	71.12	323,463.70
Total Expenses	401,713.51	422,925.00	21,211.49	437,170.70
TOTAL REVENUE	(6,350,014.91)	(6,135,049.65)	214,965.26	(6,238,854.55)
TOTAL EXPENSES	5,702,210.29	6,135,049.65	432,839.36	6,238,854.49



REPORT

TO: Council

FROM:

DATE: November 12, 2018

SUBJECT: Alberta Treasury Branch Request

DESCRIPTION:

Alberta Treasury Branch Request

RECOMMENDATION:

THAT Council approves the Alberta Treasury Branches request to operate a hay ride on main street on November 23, 2018 from 6:00 pm to 9:00 pm starting at the Lodge Hall and ending at Furniture Villa.

SUMMARY:

The Vulcan Alberta Treasury Branch is requesting Council's approval to operate a hay ride on November 23, 2018 in conjunction with the Black Friday events.


PURPOSE:

The hay ride would operate from the Lodge Hall down Main Street to Furniture Villa with stops at various points along the way. The letter of request is attached for Council's information.

SIGNATURES:

Manager, Title

CAO/Clerk

ATBatb.com 

November 9 2018

Vulcan Town Council
321 2nd Street South
Vulcan, AB

Dear Vulcan Town Council,

I am requesting approval for ATB Financial Vulcan to operate a hay ride on November 23 2018 from 6:00 pm to 9:00 pm in conjunction with the Black Friday events. We would like to operate the hay ride from the Lodge Hall down Main Street to Furniture Villa with stops at various points in between. The hayride will consist of a flat deck trailer with railings and hay bales being pulled by an SUV. ATB staff members will help people to load and unload the hay ride.



David Lyon
Branch Manager
ATB Financial Vulcan
Office 403 485 5194
dlyon2@atb.com

November 9 2018



**VULCAN COUNTY
MINUTES**
Vulcan District Waste Commission
July 25, 2018
Council Chambers
Administration Building
102 Centre Street, Vulcan, Alberta

Present:

Ron Wickstrom	Member at Large
Michael Monner	Vulcan County
Ryan Smith	Vulcan County
Tom Grant	Town of Vulcan
Stacey Hovde	Village of Carmangay
Trevor Wagenvoort	Village of Champion

Absent:

Craig Stokes - Village of Lomond
Scott Schroeder - Village of Milo
Clydine Grenier - Village of Arrowwood

Also Present:

Dick Ellis, Operations Manager
Heather Selke, Assistant

Call to Order

Chair Wickstrom called the meeting to order at 7:30 pm

Approval of Agenda and Additions

Approval of the Agenda

VDWC 2018-07-25-01 MOVED BY MEMBER GRANT that the Agenda is approved with the following additions:

4b) Skidsteer for Milo

CARRIED UNANIMOUSLY.

Adoption of Minutes

Minutes of the May 23, 2018 meeting

VDWC 2018-07-25-02 Committee reviewed the minutes of the May 23, 2018 meeting.

MOVED BY MEMBER GRANT the minutes of the May 23, 2018 meeting of the Vulcan District Waste Commission are adopted as presented.

CARRIED UNANIMOUSLY.

Vulcan District Waste Commission - Minutes July 25, 2018,

General Manager's Report

Manager's report

VDWC 2018-07-25-03 General Manager Ellis reviewed his report on the vehicles, equipment, Transfer Stations, recycling and Vulcan collection.

MOVED BY MEMBER MONNER that the Manager's report is accepted as information.

CARRIED UNANIMOUSLY.

SAEWA Report

SAEWA Report - Tom Grant

VDWC 2018-07-25-04 MOVED BY MEMBER SMITH that the SAEWA report is accepted as information.

CARRIED UNANIMOUSLY.

Financial Reports

Financial Report and Cheque Listing

VDWC 2018-07-25-05 MOVED BY MEMBER WAGENVOORT that the financial report and cheque listing is accepted as information.

CARRIED UNANIMOUSLY.

Next Meeting

Next meeting of the Vulcan and District Waste Commission to be held on September 26, 2018

Adjournment

Chair Wickstrom adjourned the meeting at 8:19 p.m.

Dick Ellis, General Manager

Ron Wickstrom, Chair

VULCAN GOLF AND COUNTRY CLUB



EXECUTIVE MEETING MINUTES:

- October 10, 2018

MEETING CALLED TO ORDER:

- Called to order at 7:05 pm.

PRESENT:

- David Lyon, Jeff Mix, Judy Sanderson, Wayne Shearer, Paul Taylor, Stacey Wheeler, Tyler Wolfe, Ross Zuehlke, Gordon Brayton, Duke Webber.

ABSENT:

- Barry Gore, Paul Mansfield

ADDITIONS TO THE AGENDA

- New Pins
- Darren Stokes

MINUTES OF THE LAST MEETING (September 2018):

- No errors or omissions.
- **Motion** to accept minutes by Paul T.

DIRECTOR OF GOLF REPORT:

- Gordon Brayton presented the Director of Golf Report, attached.
- Season started late and finished early this year.
- Revenue had been in good shape up until the early end of the season.
- Have sold 37 Early Bird Memberships to date, which is positive.
- Five of the six Scorecard ad spots have been sold at \$600 per spot for 3 years.
 - Room for one more spot.
 - Money goes towards the cost of the scorecards and into general revenue.
- 3 Hole Course requires a \$21 000 deposit this fall, which we have in the account.
- Pro-Shop ready for December sales
- Gordon will respond to emails while offseason, maintaining social media, etc.
- **Motion** to accept report by Dave.

GROUNDS REPORT:

- Duke Webber presented the Grounds Report, attached.
- Working on getting course winterized, but may have to postpone some minor things until spring due to the early winter weather.
- Hope to cover greens on Oct. 23. Will look for volunteers.
- Outbreak of fusarium on the greens (mainly front 9) due to the early snow and cold weather. Has been dealt with.

VULCAN GOLF AND COUNTRY CLUB



- New estimates for irrigating the 3-Hole Course. Will be added to “wish list.”
- Hope to finish cart path to Driving Range/3-Hole course before winter.
- Question about putting temporary pins once the greens are closed. Duke believes that there are issues with people playing when there should be frost delays and causing damage on the course. Duke has no problem with people coming out and playing but prefers not to encourage too many people to come out when it get colder and suggests no temp pins.
- **Motion** to accept report by Judy.

TREASURER REPORT:

- Presented by David Lyon, attached.
- Late start and early finish caused financial difficulties for the Club this year.
- Revenue is down across the board.
- Expenses are not down significantly.
- We are likely to be in the red by the time the year is through.
- **Motion** to accept report by Stacey. Seconded by Jeff.

HOUSE COMMITTEE REPORT:

- Presented by Stacey Wheeler, attached.
- House committee will count the kitchen inventory on Oct 15.
- Kitchen must be cleaned prior to Oct 15.
- Have been some issues with the cleanliness of the kitchen, which will have to be monitored more closely next year.
- The Board toured the kitchen to inspect the cleanliness.
- Appreciate that it was a difficult year but not acceptable to have an unclean kitchen.
- Raymond has requested to reduce the rent. Discussed giving option to reduce rent in exchange for maintaining a cleaner kitchen.
- **Motion** to accept House Report by Paul T. Seconded by Ross.

CORRESPONDENCES

- None.

OLD BUSINESS:

- Policy Manual
 - **Motion** to approve the revised Policy Manual by David. Seconded by Jeff. Carried.

NEW BUSINESS:

- Closing the Clubhouse
 - Discussed in Director of Golf and House Reports.
 - If kitchen is not cleaned to an appropriate standard, cleaners will be hired and invoice sent to Raymond.
- Gasoline/lock
 - Discussion of locking or logging the gasoline tank.
 - Duke does not think there is an issue with gasoline theft/loss.



VULCAN GOLF AND COUNTRY CLUB

- New Pins
 - Discussion of getting new pins and possibly cups as some of them are loose
 - Pins tend to last approx. 4-5 years, and we are on about the 8th year.
- Darren Stokes
 - Wayne spoke with Darren Stokes, who is building a new house on the land north of the driving range.
 - Wanted to touch base with him as there may be some issues with driving range balls into his property.
 - Darren was very receptive and understands that he is building on a golf course and is not foreseeing any issues.
 - We are prepared to put some trees to help prevent any balls getting onto his property.
 - Expectation is that Darren will be a “good neighbor” and there will likely be no major issues.

NEXT MEETING DATE:

- November 15 at 7:00 PM at the Clubhouse.

ADJOURNMENT:

- **Motion** to adjourn made by Jeff.
- Meeting adjourned at 8:18pm



Mayors & Reeves of Southwest Alberta

MINUTES

Friday, October 12, 2018
Saddle Room, South Pavilion, Lethbridge Exhibition Park
3401 Parkside Drive South, Lethbridge

PRESENT:

Reeve Lorne Hickey, Chair	Lethbridge County
Mayor Gordon Reynolds	Town of Bow Island
Mayor Maggie Kronen	Town of Cardston
Mayor Dennis Cassie	Town of Coalhurst
Councillor Ron Lagemaat	Town of Coalhurst
Mayor Brent Feyter	Town of Fort Macleod
Councillor Brian Oliver	Town of Magrath
Mayor Peggy Losey	Town of Milk River
Mayor Don McDowell	Town of Nobleford
Mayor Cathy Moore	Town of Picture Butte
Councillor Brian McGillivray	Town of Pincher Creek
Mayor Jim Depew	Town of Raymond
Mayor Thomas Grant	Town of Vulcan

Mayor Ed Weistra	Village of Barons
Mayor Stacey Hovde	Village of Carmangay
Mayor Tom Butler	Village of Coutts
Councillor Gerald Carter	Village of Glenwood
Mayor Trevor Lewington	Village of Stirling
Deputy Mayor Colette Glynn	Village of Warner
Reeve Jason Schneider	County of Vulcan
Reeve Ross Ford	County of Warner
Mayor Chris Spearman	City of Lethbridge
Reeve Quentin Stevick	MD of Pincher Creek
Reeve Brian Brewin	MD of Taber
Reeve Maryanne Sandberg	MD of Willow Creek

Guests:

Representative for Maria Fitzpatrick, MLA	Lethbridge East
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1.0 WELCOME AND INTRODUCTIONS

Reeve Lorne Hickey called the meeting to order at 12:35pm.

2.0 ADDITIONS TO / APPROVAL OF THE AGENDA

7.8 Provincial Park Lease.

7.9 Helicopter Pad.

Moved by Maggie Kronen - **Carried**

3.0 ADDITIONS TO / APPROVAL OF THE MINUTES

Moved by Mayor Maggie Kronen - **Carried**

4.0 BUSINESS ITEMS ARISING FROM MINUTES

5.0 REPORTS

5.1 MP Reports

5.2 MLA Reports

Representative for MLA Maria Fitzpatrick

- Thanked the Exhibition Park for arranging lunch and a presentation.

6.0 PRESENTATION –

6.1 Exolution- Mike Wutcherl, Exhibition Park

- Exhibition Park exists to provide Lethbridge with an Agricultural community.
- Discussed the need for funding in order to build a new place to hold events for the city and surrounding communities.
- Discussed what upgrades the new Exhibition Park would have.

6.2 Career Steps – Judy Stolk-Ingram, Career Transitions

- Career Transitions serves 70 schools in Southwestern Alberta.
- Offer many different programs to ensure youth are knowledgeable of the opportunities offered in Southern Alberta.
- Work with tradesmen/women to give youth the chance to see what many of the trades do and ask questions.
- Not for profit organization.

Motion to send letter on behalf of the Mayors and Reeves of Southwest Alberta in regards to the importance of Career transitions for our youth's futures. – Maryanne Sandberg- **Carried**

7.0 REPORTS

7.1 Alberta Southwest Regional Alliance Report – Mayor Brent Feyter

- Discussed Electric Vehicle Charging Stations.

7.2 SouthGrow – Mayor Jim Willett

- Vice Chair attended the Protein Innovation Kick Off.
- Discussed SouthGrow's interest in renewable energy and investments.

7.3 RMA – Randy Taylor

- No report.

7.4 AUMA – Tanya Thorn

- No report.

7.5 Oldman Watershed Council – Shannon Frank

- Thanked all donors and volunteers.
- Discussed the need for more volunteers.
- Will be sending out letters of request for donations.

7.6 Highway #3 Association- Bill Chapman

- Voted in favour of the strategic development plan done in the spring.
- Thanked those in support of the twinning of Highway #3.

7.7 Full time Federal Crown Prosecutor – Mayor Chris Spearman

- Discussed the need of a full time Federal Crown Prosecutor.
- Police enforcement is really difficult because of the lack of prosecution in the city and surrounding areas.
- Suggested writing a letter in support of having a Full time Federal Crown Prosecutor appointed in Lethbridge.

Motion of support for;

- 1) A dedicated Crown Prosecutor for Lethbridge.
- 2) More stringent laws and penalties to support police forces when apprehending, charging and detaining criminals involved in illegal drug distribution and trafficking.

Moved by Mayor Maggie Kronen – Carried

7.8 Provincial Park Lease – Mayor Maryanne Sandberg

- Discussed receiving a letter regarding a survey needing to be done at the MD's expense.
- Curious to see if any other community has been affected.

7.9 Helicopter Pad – Reeve Lorne Hickey

- Round table discussion in regards to the use of Helicopter pads used by STARS Air Ambulance.
- Was determined that the large helicopter will not be used in Southwestern Alberta due to the size of the helicopter pads.

8.0 NEXT MEETING DATE

Friday, November 2, 2018 – Culver City Room, Lethbridge City Hall – 1:00pm

10.0 ADJOURNMENT:

Moved Mayor Don McDowell to adjourn meeting at 2:00 pm. **Carried**

Vulcan and Vulcan County Coordinated Community Response to Elder Abuse

October 16, 2018 – Vulcan FCSS

Present: Ruth Mueller(AHS), Gabrielle Kirk (Claresholm Elder Abuse Coalition), Marty Hall (Marquis Foundation), Barbara Moore-Coffey (Rainbow Literacy), Amanda Caldwell (PCN), Michelle Roddy (Town of Vulcan), Sgt. Troy Dobson (RCMP), Trish Davidson (Rowan House), Sue MacDonald (United Church Clergy), Greg Arlett (Town of Vulcan CPO), Trish Davidson (Rowan House), Claire Kuchel-Klassen (Seniors Home Supports, Vulcan FCSS)

Regrets: Bev Edwards (AHS), Gail Wark (Vulcan Community Health & Wellness)

I. Welcome

Meeting called to order 9:18 am.

II. Elder Abuse Presentation

A. Gabrielle Kirk, coordinator of Claresholm CCR gave a one hour presentation on elder abuse with the view to future presentations to the community. The presentation included:

- Defining Elder Abuse, general terminology, Financial abuse (scams aren't included in the definition); Emotional abuse (often appears as a comorbid condition); Physical Abuse; Sexual Abuse; Medication Abuse; Neglect
- Risk factors include social isolation, lack of support, caregiver stress, family dynamics, cognitive impairment, societal attitudes.
- Barriers exist to reporting elder abuse.
- Steps for safety of the abused protocol outlined.
- See it! Name it! Check it! (SNIt.)
- Videos(x2) highlighting potential responses and outcomes to scenarios.
- Safety Planning is important and need to be implemented as soon as abuse is known. This includes documentation of abuse related incidents.
- Wellbeing of Service Providers. Practise Self Care. Safety considerations are important.

B. Group discussion was held as to the usefulness of this presentation for the community. The consensus was that it would be appropriate. Gabrielle explained that she has two versions of this presentation. One is designed for Service Providers and the other for family and community members. The suggestion was made that this would be a worthwhile complement to World Elder Abuse Day activities. Various members suggested other possible venues as well. The New Horizons for Seniors Grant, if we are successful, could be used for this purpose.

Action: Ruth encouraged each member to consider how the presentation can be used within their sphere of influence.

III. Develop Agency Resource List

A. Agency Resource List is completed. To be considered a working document that may be adjusted by each agency as required.

B. Develop resource list for the public

1) Trish shared resources from Foothills CCR.

Elder Abuse Happens

Foothills Elder Abuse Coordinated Community Response (CCR)

2) Gabrielle shared resources from Claresholm CCR

Elder Abuse Know the Signs Break the Silence

It's Your Money: Protect Yourself from Financial Abuse

IV. Awareness Raising Opportunities

A. Gabrielle offered to modify Claresholm's resources for Vulcan County's use and to then print copies for VCCR's use. Members accepted her offer.

-When considering the contact numbers to be included in these brochures, Trish suggested that Rowan House number be provided as it is manned 24/7. Members agreed.

V. VCCR Response Model

A. Discussion was held about whether or not each community should have a unique response or if there should be consistency between regions

Gabrielle explained that her suggestion is that the rural communities have the same response model, or at least a similar one. It would be helpful for the Rural Case Manager to have one model to work with. In grant applications she used a uniform response to date. Vulcan will discuss and decide at a later date.

B. There was discussion concerning disclosure of suspected elder abuse and ability of the reporting individual to retain their anonymity and integrity, especially because of the small size of the community. Ruth reminded the members that they will decide how this can be ensured.

C. Trish shared copies of the Foothills Response Handbooks. Level I-Support Network Responders and Level II Core Responders.

VI. Sustainability (Gabrielle)

A. Gabrielle described Claresholm CCR Options A, B, C, D and E

Plan A (Victims of Crime Grant)

The Victims of Crime Fund will not be making a decision on funding of a rural case manager position until after the new year.

Plan B (Financial Support from Municipalities and MDs)

The MD of Willow Creek denied CCCR request for interim and continuous funding. After discussion with committee members, it was decided best not to continue pursuing plan B because the MD of Willow Creek was a key stakeholder in the successfulness of Plan B.

Plan C (Civil Forfeitures Grant)

Gabrielle has finished the draft version of the Civil Forfeitures Grant application. The application requests for funding that would go towards a regional program facilitator. Deadline for the grant is October 12, 2018. A decision will be made by April 2018.

Plan D (Aging Well in the Community Grant)

New grant opportunity through the Ministry of Seniors and Housing to help with the continuations of CCR to elder abuse committees. It provides funding for up to 3 years. Deadline for the grant is November 16, 2018. It is unknown when a decision will be made by. Gabrielle is applying for CCCR. The potential exists that there could be shared resources between communities if Vulcan is able to secure their own funding.

Action: Trish will speak with Carrol about the possibility of submitting an application.

Plan E (Continuation of the CCR without a staffed position)

In the event our funding applications are denied, the CCR committee will have to continue without a paid staff position. Gabrielle will tailor the response model to suit the needs of the committee. We have the Alberta Family Violence Line as of 24/7 response line that provide emotional support, risk assessment, and referrals. Claresholm FCSS is listed as the resource in Claresholm. Services providers and agencies will be responsible for organizing response meetings when they encounter an elder abuse situation that needs multiple agencies to develop best approaches.

B. Action: Sue will look into applying for bridge financing from United Church Canada.

VII. Age Friendly Community (Vulcan County) Tabled for next meeting

<http://www.seniors-housing.alberta.ca/seniors/age-friendly-recognition.html>

VIII. Next meeting: Tuesday, November 20, 2018 (9:15 – 10:45), FCSS Meeting Room

IX. Meeting adjourned 10:50 am.

Town of Vulcan Action List



Meeting/Date	Motion #	Resolution	Assigned To	Action Status	Completion Date
Regular Council April 25, 2016	16.140	Moved by Councillor Paul Taylor THAT Council approves Anderson's request to use the lagoon waste water effluent for the purpose of irrigation and that Administration drafts an agreement to facilitate this matter.	Kim Fath	Pending Anderson purchase of irrigation equipment.	
Regular Council September 26, 2016	16.277	Moved by Councillor Georgia-Lee DeBolt THAT Council directed Administration to research this matter and bring the information back to Council for further consideration.	Kim Fath Stew Birch	Contact golf course and evaluate the success of their program. More than a year of data required.	
Regular Council August 13, 2018	18.258	Moved by Lorna Armstrong THAT Council directs Administration to apply to Alberta Infrastructure and Transportation for permission to install community fingerboard signage on Highway 23 for the Vulcan Cemetery and the Vulcan Cultural Recreation Centre.	Nancy Neufeld	Apply to Alberta Infrastructure for permission to install signage for the Cemetery and CRC	
Regular Council October 22, 2018	18.322	Moved by Councillor Lorna Armstrong THAT Council proclaims the month of November as Family Violence Prevention Month and that it be posted on the Town's website.	Karen Rose	Put Proclamation on Website and send letter of approval to Rowan House	October 24, 2018
Regular Council October 22, 2018	18.323	Moved by Councillor Paul Taylor THAT the Development Officer attends the October 24th Historical Society meeting and brings back a report for Council's information.	Karen Rose	Notify Development Officer and the Historical Society	October 23, 2018
Regular Council October 22, 2018	18.324	THAT Council directs Administration to send a letter of support to the local Little Bow MLA and that a media release be sent to the local media for publication.	Karen Rose Mayor Grant	Send letter of support signed by Mayor Grant Send media release to Vulcan Advocate	October 23, 2018
Regular Council October 22, 2018	18.328-331	Moved by Councillor Taylor, DeBolt, Armstrong and Thomas that Bylaw 1476-18 be given first, second, introduction and final reading.	Karen Rose Janice McCallum-Campbell	Sign and seal bylaw and put in bylaw binder Give copy to Finance Officer	October 23, 2018
Regular Council October 22, 2018	18.332	Moved by Lyle Magnuson THAT Council adopts Policy F-03 - Signing Authority as amended.	Karen Rose	File Policy in binder and server	October 23, 2018

Town of Vulcan Action List



Meeting/Date	Motion #	Resolution	Assigned To	Action Status	Completion Date
Regular Council October 22, 2018	18.333	Moved by Lyle Magnuson THAT Council directs Administration to request the Land Titles Office to issue a new Certificate of Title in the name of the Town of Vulcan for 310 and 312 Whispering Way, Unit 79 and 80 Plan 0512713 as per section 424 of the Municipal Government Act.	Karen Rose Teresa Smith	Send Copy of Resolution to Tax Clerk Request new Certificate of Title	October 24, 2018
Regular Council October 22, 2018	18.334	Moved by Paul Taylor THAT Council approves Administration arranging for the disposal of 310 and 312 Whispering Way, Unit 79 and 90 Plan 0512713 as per section 425 of the Municipal Government Act and the Town of Vulcan Policy PL-07.	Kim Fath	Arrange for Listing following the transfer of title to the Town of Vulcan	
Regular Council October 22, 2018	18.335	Moved by Lorna Armstrong THAT Council approves the amendments to the Regional FCSS Agreement, and directs the Mayor and Administration to execute this document on behalf of the Town of Vulcan, as well as distribute the agreement to the participating municipalities for their approval.	Kim Fath Karen Rose	Execute document and distribute agreement to participating municipalities for their signatures and file completed copy	November 4, 2018
Regular Council October 22, 2018	18.336	Moved by Georgia-Lee DeBolt THAT Council approves the recommendation to appoint Brian Cole as a Member-at-Large to the Municipal Planning Commission commencing November 1, 2018.	Karen Rose	Send Copy of Resolution and letter of appointment to Development Officer and Brian Cole	October 24, 2018
Regular Council October 22, 2018	18.337	Moved by Lyle Magnuson THAT Council deny the funding request from Vulcan Brand Innovation Team.	Karen Rose	Send Copy of Resolution and letter denying request for funding to VBIT	October 25, 2018
Regular Council October 22, 2018	18.338	Moved By Georgia-Lee DeBolt THAT Council approves the Terms of Reference for the Vulcan Tourism Committee.	Karen Rose	File the Terms of reference for the Vulcan Tourism Committee	October 24, 2018



CAO'S REPORT

SUBMITTED TO: Town Council
SUBMITTED BY: Kim Fath
FOR THE DATES: October 19th through November 9th, 2018

Administrative Business Summary


- Prepared CAO and Activities Report
- Prepared and reviewed agenda
- Placed ads for Members at Large on the Tourism Committee
- Scase and Partners were in collecting information for the annual audit.
- Attended October 22nd council meeting
- Reviewed Water Commission budget.
- Council meeting follow up (*minutes review, action items, letters*)
- Provided CAO's with information for the FCSS Regional Agreement amendments
- Provide a letter of support for Community Futures Highwood.
- Contacted Foss International in regards to details of the patrol vehicle lease.
- Worked with the Vulcan County to update security protocols on the Town website.
- Provided information for ICS100 Training for 1st term councillors.
- Arranged ICS 200 training in Arrowwood January 9-10 for all councillors
- Provided input into moving forward with a Regional Emergency management Plan
- Met with HTS to work on office phone system and alarm system.
- Assisted the Chamber of Commerce in booking additional meeting space.
- Arranged meeting for the Pool protect management and Community partners.
- Created RFD's for next council meeting.
- Met with Mayor to sign documents and discuss agenda items.

Staff

- Reviewed Community Service Managers job description and responsibilities in an effort to draw on strengths and identify areas for revision.

Formal Meetings of Interest

- IMDP Meeting – Town Office – *October 30th*.
- Tango Project Management – Town Office – *November 5th*
- Certification Advisory Committee – Edmonton – *November 8-9th*


Respectfully submitted by Kim Fath
Chief Administrative Officer

MEMO

TO: Town Council

FROM: Nancy Neufeld, Development Officer

DATE: Report for October, 2018

Whispering Greens Phase 3A & 3B – FAC inspection done Oct 12/18 with Warren Vaile, Henry DeKoort, Joel Hall (CIMA), Stew Birch, Rob Davidson & myself. FAC has been submitted for sanitary. Warren to provide as-builts for storm, water, pavement, etc. Warren indicated that these have been forwarded to CIMA. Once CIMA has reviewed and documents and developers have provided the appropriate FAC's, item will be brought to Council to close agreement for Whispering Greens Phase 3A & 3B and turn the infrastructure over to the Town.

Intermunicipal Development Plan (IDP) – Attended meeting October 30 at which draft was presented. After suggested revisions are made, the document will be made available to Council and then brought to an Open House scheduled for January 17, 2019 from 4:00 – 7:00 p.m. at the Legion.

Historical Society – Attended monthly meeting of the Historical Society to discuss the renovations to the Telus Building and their request for monetary contribution to paving the parking area off of 1st Street North. At this point, the Society is still investigating as to what to do with the area off of 1st Street and will come back to the Town with a proposal with a specific dollar amount that they are seeking if they should decide to proceed with the paving. The Society has been provided with contact information for a contractor that specializes in historical buildings in regards to the preservation of the siding and are seeking a quote. Once this information has been received, the project can be looked at to see if it is financially feasible or not. The question was raised if new hardboard siding was put on versus refurbishing the cedar siding if the building would lose the heritage status. I don't believe it would lose the status, however, could possibly affect heritage grant funding on the building in the future.

MPC Meeting October 16, 2018 – Next scheduled meeting is November 20, 2018

BUILDING PERMITS ISSUED OCTOBER 2018

DATE	PERMIT #	DEV PERMIT #	JOB DESCRIPTION	JOB VALUE	CIVIC ADDRESS	LOT	BLK	PLAN
Oct 31/18	TVC B 0021 18 MU	D18.24	Deck/Porch	R- \$10,000	315 Cottonwood Bay	8	53	7710842

DEVELOPMENT PERMITS APPLIED FOR OCTOBER 2018

DATE	PERMIT #	DEVELOPMENT DESCRIPTION		ZONE	CIVIC ADDRESS	APPROVED	MPC MOTION #	POST UNTIL
Oct 16/18	D18.26	Permitted	Deck/Porch	R-2	315 Cottonwood Bay	Oct 16/18	N/A	Oct 30/18
Oct 15/18	D18.27	Discretionary	Change of Use – Contractor General	I-1	421-1 st Ave N	Pending MPC Nov 20/18		Dec 12/18

NEW BUSINESS LICENSES ISSUED OCTOBER, 2018

DATE	LIC #	COMPANY NAME	TYPE OF BUSINESS	VULCAN CIVIC ADDRESS
Oct 9/18	1058	A & E HVAC Solutions Ltd.	HVAC Heating Air Conditioning Ventilations	
Oct 9/18	1059	Ryan Shearer Agencies Ltd.	Insurance Broker	120 Centre Street
Oct 19/18	1060	Akron Roofing	Roofing	
Oct 19/18	1061	RMT Vulcan Mobile Service	Registered Massage Therapist Mobile Service	
Oct 22/18	1062	Gary's Exterior Inc.	Exterior Finishing	

**Town of Vulcan
Public Works
Month End Report**

Month of: October 2018

Facilities:

- Gio doors still working on doors of the Library
- Started the condenser at the curling rink on October 15th
- Sept 11th Big Sky construction moved in to start demo of old water treatment plant with the unforeseen amount of rebar in the building public works has been working with Big Sky cutting out rebar and hauling concrete away to be fair to the contractor . Demo work completed the week of October 22nd
- Century auction the equipment from old water treatment plant will be auctioned off on Oct 30th. I have a list of all equipment took to the public auction
- Public works has hauled several loads the scrape metal to National salvage in Lethbridge once demo of old water plant in completed we will be hauling more down
- Arena operating with no issues

Streets:

- The two areas of concern that we discussed one is the cracked drive way at 416 3rd street and the drainage at the corner of 3rd street and 5th Ave .Repair work has been completed and the hold back of \$10,000.00 will be released to 640 Earthworks.
- The water break on Main Street in front of the pool had a small leak and we had Shawne in to re dig the site and repair the leak. Due to the cause of the leak there will be no charge to the Town
- Street sweeping was ongoing in October
- Snow removal and sanding as needed
- Street lights checked
- Korthious tree care was in and started working on elm trees
- Conduct annual fall clean up

Water & Sewer:

- Tested all alarms at lift stations and water plant.

Water Plant (contracted)

- Minor repair and maintenance in water plant

Parks:

- Campgrounds were closed on October 1st
- Mulching and cleaning up leaves

Cemetery:

Equipment

Personnel:

- Grant Shaw started in arena October 8th

Other:

- Public works assisted with the food truck fund raiser

Stewart Birch Town Foreman

November 2018

TOWN OF VULCAN Community Services Report

Prepared By Bonnie Ellis Community Services Manager

COMMUNITY SERVICES

Pool Project CAO Kim Fath and I have a meeting scheduled with Gillan Carruthers from Tango on Friday Nov 5th to discuss where we are with the pool project and getting geo testing done for the soil. We will decide on a time to meet with the pool committee

Grants: Canada Day, Multicultural Day (porchfest), Choose Well (Teddy gym) have been submitted. Still working on Alberta Infrastructure: Investing in Canada Infrastructure Program grant for the pool. Tourism Grants: Looking into the Events and Festival Marketing Investment Grant and other from Alberta Tourism.

Received from Canada Summer Jobs: Tourism **\$10,694.00** Recreation: **\$14,544.00**

Completed grants for Vulcan Soccer, Minor Baseball and Kidsport for Vulcan County Grant and also worked with Spock Days to complete their Community Foundations Grant

Food Truck "Fun"raiser was a great success and we are working together for 2019

Working with the organizers of Black Friday to assist in their event Nov 23rd

Staff

Bonnie Away November 7-13

Meetings attended: Vulcan Tourism, Black Friday organizing committee, 2019 Food truck fundraiser meeting

RECREATION

Summer Leisure Guide dates and programming are being discussed

Halloween Skate Oct 26 we had about 30 participates

Programming

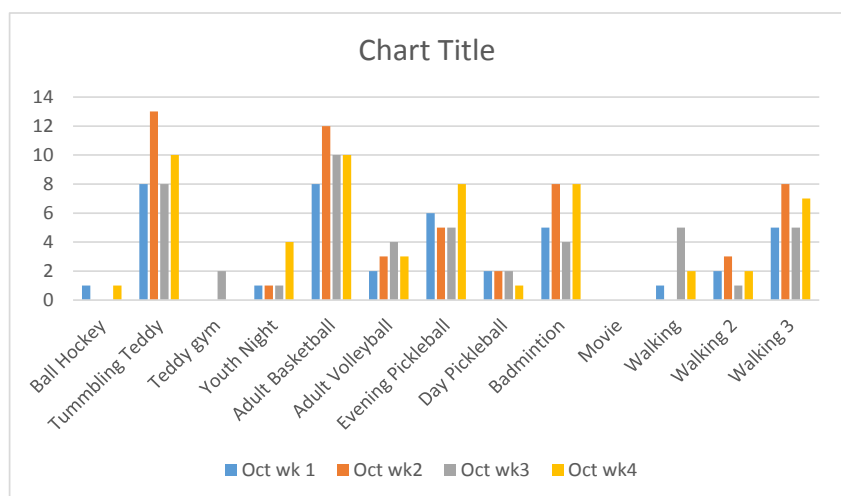
October 1 we started our rec programming for the fall season.

Number is all fall program has started off slow due to the great weather we are having in October

Tumbling Teddy program has changed from our toy playing time to a tumbling mat time and has been received well by parents and kids. Number are increasing.

Teddy Gym a new program this year is an open free play gym with minimal equipment. Next year we will look at getting this program scheduled into a gym.

Walking has started slow This year the seasons are earlier and the weather has not forced many inside, however is still being used by a variety of groups, senior, rehabilitation, special needs and those just wanting to get fit.



Pickleball numbers have been low but should increase as we approach the winter months

Drop in Programs have had good numbers for the beginning of the season as these programs Traditional pick up after Christmas

No **Line Dancing** this year will have to find a new instructor

Ice Arena

Family skate we have three time slots this year Monday Thursday and Saturday

Shinny have an Adult on Tuesday Night and Youth after school on Wednesdays

Change in ice use. Vulcan Minor hockey needs more ice, we came up with a solution that works for all, Wednesday after school 3:30 - 4:30 pm we are going to limit Youth Shinny to 1/2 the ice and allow the Initiation 1/2 the ice for practice. Minor hockey is happy with this solution and we are happy to keep kids active.

Movies: Ant Man & Wasp on Sept 30 we show Ant Man & The Wasp, we had about 25

Committee: working on VMMP restructure,

Up Coming Events

Snowflake Festival has been moved to Sunday Dec 2 and has been reprogramed we will start with a movie and popcorn and then have picture with Santa and craft in the workshop

Learning Time:

Scheduled to take a food safe course November 8 through Rainbow

TOURISM

VulCon

Although the facility is closed for now we are still receiving visitors

Total Visitors Counselling

Sales in October we have had sale in at approx. \$1951.61

2019 base work such as getting liquor license etc. for Vul-Con is beginning.

Submitted Bonnie Ellis Community Services Manager

PEACE OFFICER PROGRAM

Managers' Report – October 2018

- ☐ October 3rd, 2018 Community Peace Officer I appointment received from Solicitor General, Greg Arlett now in full uniform and able to perform all duties.
- ☐ From October 1st to October 31st; Thirty Seven (37) files were created.
 - Six (6) File/ Complaint Reports
 - Three (3) Animal Complaints
 - One (1) Unsightly Premise Complaint
 - Two (2) Gaming, Liquor and Cannabis Act.
 - Improper display and advertising of cannabis accessories.
 - Thirty One (31) Ticket/ Warnings
 - Three (3) Unsightly Premise
 - One (1) Fail to have Business License
 - One (1) Fail to wear seatbelt
 - Three (3) Unlicensed dogs
 - Two (2) Fail to stop at stop sign
 - Seven (7) Exceed posted Speed limit (50 kph)
 - Twelve (12) Exceed posted Speed during prescribed times (Playground Zone / 30 kph)
 - One (1) Improper parking
 - One (1) Tow trailer without safety chains attached
- ☐ October 4th, 2018, Commercial Vehicle Enforcement performed school bus inspections on all buses servicing the Town of Vulcan with assistance from Town of Vulcan Peace Officer, Vulcan County Peace Officer and RCMP. No major items were discovered, however there were several buses with minor repairs required. The need for these safety inspections was highlighted by the school bus fire in the surrounding area from a different school within a week of the inspections.
- ☐ Patrol hours have increase as Officer ARLETT received appointment and obtained required uniform items.
- ☐ Attended organizational meeting on Elder Abuse Initiative.
- ☐ Digital Speed Signs
 - Have been in place at the school zone on Elizabeth St throughout the entire month of October.

Plans for November

- ☐ Traffic Enforcement
 - Will work with enforcement partners from RCMP, Vulcan County and Highway Sheriffs to continue to monitor speed violations in Town.
 - Step Project for November is Occupant Restraints

- Currently planning several seatbelt enforcement campaigns with partner agencies.
- Will run education campaign through Facebook page and any other areas available.
- Areas for Concern include:
 - Playground Zone around schools.
- ❑ Digital Speed Signs
 - Deploying the signs to the playground zone around schools and other areas of concern for town residents.
 - Additional brackets and batteries should be arriving shortly.



Station 27 Fire Department Office of the Fire Chief

November 6, 2018,
Management Report

For the Month of October 2018, Station 27 Fire Department has responded to the following:

Call Type	Town	Rural
Carbon Monoxide		
Fire Response		1
Grassland/outside		3
Rescue		
Hazmat		
Gas Leaks		
MVC		
Mutual Aid		
Medical Assist	6	1
First Response	9	2
Service Call		
False Alarm	1	
Total Calls (month)	16	7

First Response = No Ems from Vulcan

130 Total Calls to the end of October 2018

The call report is for Town and County.

General Operations

- All of our units are in service.
- Calls have been well attended and response times are quick.
- October has been a very busy month!
- Medical first responses are way up.



Station 27 Fire Department Office of the Fire Chief

Membership/Recruitment

- Vulcan Fire currently has 17 members on the roster.
- Vulcan fire is accepting applications for membership.

Training

- Regular Tuesday practices have been well attended.
- County training budgets have been slashed, there will be a 10-01 level 2 course offered and very little else other than regular training nights and first aid.

Fire Prevention/Public Relations

- Station 27 has a facebook page which is updated after every call or special event.
- Vulcan fire had two kindergarten classes in for station tours during fire prevention week.
- Vulcan fire took the fire prevention trailer to the Day Care during fire prevention week.

Respectfully,

Peter Wyatt,

District 27 Fire Chief,

Vulcan Fire Department

peter.wyatt@vulcancounty.ab.ca