

**AGENDA FOR THE REGULAR MEETING OF COUNCIL
TO BE HELD IN THE TOWN OF VULCAN COUNCIL CHAMBERS
ON MONDAY, MAY 28, 2018
COMMENCING AT 7:00 PM**

- 1.0 Call to Order:**
- 2.0 Adoption of Agenda**
- 3.0 Adoption of Previous Minutes**
 - 3.1 Regular Council Meeting Minutes – May 14, 2018
- 4.0 Delegations and Presentations**
 - 4.1 Rainbow Literacy
- 5.0 Correspondence and Information Items**
 - 5.1 Alberta Recreation & Parks Association – Honour Outstanding Work in our Community
- 6.0 Financial Statements**
 - 6.1 Cash Statement – Ending April 30, 2018
 - 6.2 Year-to-Date Statement – Ending April 30, 2018
- 7.0 New and Unfinished Business**
 - 7.1 Community Peace Officer Resignation – Position Discussion
 - 7.2 Business Tax Incentive Application
 - 7.3 Request to Host Doc Walker Concert
 - 7.4 Co-ordinated Community Response for Elder Abuse Committee
 - 7.5 Informal Public Engagement Event
 - 7.6 Road Closure Request for Vul-Con Parade
 - 7.7 Permission to Use Arena Parking Lot
- 8.0 Committee Reports**
 - 8.1 Committee Reports
- 9.0 Councillor Reports**
 - 11.1 Councillor Taylor
 - 11.2 Councillor DeBolt
 - 11.3 Councillor Magnuson
 - 11.4 Councillor Thomas
 - 11.5 Councillor Roddy
 - 11.6 Councillor Armstrong
 - 11.7 Mayor Grant

10.0 Administrative Reports

12.1 Action Report

12.2 CAO Report

13.0 Adjournment

Town of Vulcan

Request for Decision (RFD)

Adoption of Previous Minutes Regular Council Meeting May 14, 2018

Meeting: Regular Council
Meeting Date: **May 28, 2018**
Originated By: Kim Fath

BACKGROUND / PROPOSAL:

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, May 14, 2018 were presented to Council.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

Moved by Councillor _____ THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Monday, May 14, 2018 be approved and read by each member of Council.

Initials show support -Reviewed by:

Director:


CAO

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD IN THE TOWN OF VULCAN COUNCIL CHAMBER
ON MONDAY, MAY 14th, 2018**

PRESENT:

Mayor	- Tom Grant
Councillor	- Paul Taylor
Councillor	- Georgia-Lee DeBolt
Councillor	- Lyle Magnuson
Councillor	- Laura Thomas
Councillor	- Michelle Roddy
Councillor	- Lorna Armstrong
Chief Administrative Officer	- Kim Fath
Recording Secretary	- Karen Rose

1.0 Call to Order: Mayor Tom Grant called the meeting to order at 7:00 p.m.

2.0 Public Hearings - NIL

3.0 Delegations - NIL

4.0 Adoption of Agenda

Motion No.: 18.139

Moved by Councillor Lyle Magnuson THAT the agenda governing this meeting be adopted as presented. **CARRIED UNANIMOUSLY**

5.0 Adoption of Previous Minutes

5.1 Regular Council Meeting Minutes

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, April 23, 2018 were presented to Council.

Motion No.: 18.140

Moved by Councillor Paul Taylor THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Monday, April 23, 2018 be approved and read by each member of Council as presented. **CARRIED UNANIMOUSLY**

5.2 Committee of the Whole Minutes

The minutes of the Committee of the Whole meeting of Council, held in the Town of Vulcan Council Chamber on Monday, May 7, 2018 were presented to Council.

Motion No.: 18.141

Moved by Councillor Georgia-Lee DeBolt THAT the minutes of the Committee of the Whole meeting, held in the Town of Vulcan Council Chamber on May 7, 2018 be approved and read by each member of Council. **CARRIED UNANIMOUSLY**

6.0 Unfinished Business

6.1 Community Futures Highwood Membership-at-Large Appointment

At the April 23, 2018 Regular Council Meeting, Council directed Administration to advertise for this position for a two week period and bring any responses received back for Council's consideration.

Motion No.: 18.142

Moved by Councillor Lyle Magnuson THAT Council approves the appointment of Barry Wallin to sit on the board of the Community Futures Highwood as a Member-at-Large for a three year term on behalf of the Town of Vulcan. **CARRIED UNANIMOUSLY**

7.0 Financial Reports

7.1 2017 Audited Financial Statement

Motion No.: 18.143

Moved by Councillor Lorna Armstrong THAT Council approves the 2017 Audited Financial Statement as presented and that it be published on the Town's website.

CARRIED UNANIMOUSLY

7.2 2018 Operational Budget

At the December 11, 2017 Regular Council meeting, Council passed the 2018 Operational Budget presented by Administration. Since the approval of the budget, Council further discussed various areas of the 2018 Operational budget and Administration amended the 2018 Operational budget as recommended by Council.

Motion No.: 18.144

Moved by Councillor Paul Taylor THAT Council approves the amendment of the 2018 Operational Budget as presented. **CARRIED UNANIMOUSLY**

7.3 2018 Capital Budget

Administration prepared the 2018 Capital Budget as per Council's recommendations.

Motion No.: 18.145

Moved by Councillor Georgia-Lee DeBolt THAT Council approves the 2018 Capital Budget as presented. **CARRIED UNANIMOUSLY**

7.4 2018 Five Year Capital Budget

Administration prepared the 2018 Five Year Capital Budget as per Council's recommendations.

Motion No.: 18.146

Moved by Councillor Lyle Magnuson THAT Council approves the 2018 Five Year Capital Budget as presented. **CARRIED UNANIMOUSLY**

7.5 2018 Capital Reserves Plan

Administration prepared the 2018 Capital Reserves Plan as per Council's recommendations.

Motion No.: 18.147

Moved by Councillor Lorna Armstrong THAT Council approves the 2018 Capital Reserves Plan as presented. **CARRIED UNANIMOUSLY**

7.6 2018 Operating Reserves Plan

Administration prepared the 2018 Operating Reserves Plan as per Council's recommendations.

Motion No.: 18.148

Moved by Councillor Lorna Armstrong THAT Council approves the 2018 Operating Reserves Plan.

CARRIED UNANIMOUSLY

7.7 2018 25 Year Capital Equipment Replacement Plan

Administration prepared the 2018 25 Year Capital Equipment Replacement Plan as per Council's recommendations.

Motion No.: 18.149

Moved by Councillor Paul Taylor THAT Council approves the 2018 25 Year Capital Equipment Replacement Plan.

CARRIED UNANIMOUSLY

8.0 Correspondence and Information Items

8.1 The Correspondence and Information Items for the period ending May 14, 2018 was presented to Council to be received for information.

Motion No.: 18.150

Moved by Councillor Lorna Armstrong THAT Council declares the week of June 3 – 9, 2018 as Seniors' Week and that it be posted to the Town of Vulcan's website.

CARRIED UNANIMOUSLY

Motion No.: 18.151

Moved by Councillor Paul Taylor THAT Council approves the attendance of Mayor Tom Grant at the Nanton Days Parade on August 6, 2018.

CARRIED UNANIMOUSLY

Motion No.: 18.152

Moved by Councillor Paul Taylor THAT Council approves the letter of support drafted by the Alberta Urban Municipalities Association for the Kinder Morgan Trans Mountain Pipeline expansion project.

CARRIED UNANIMOUSLY

Motion No.: 18.153

Moved by Councillor Lorna Armstrong THAT Council approves the attendance of Mayor Tom Grant to attend the Opening Ceremonies for the Southern Alberta Summer Games on July 4, 2018 at 7:00 p.m. in Confederation Park. **CARRIED UNANIMOUSLY**

Motion No.: 18.154

Moved by Councillor Georgia-Lee DeBolt THAT the Correspondence and Information Items for the period ending May 14, 2018 be received for information. **CARRIED UNANIMOUSLY**

9.0 Committee and Administrative Reports

- 9.1** The minutes and verbal presentations were presented for the various boards and committees in whom Town Council has an interest.

Motion No.: 18.155

Moved by Councillor Lyle Magnuson THAT the minutes and/or verbal reports of Town represented Boards/Committees at the May 14, 2018 Town Council Meeting be received for information.

- Foothills Regional Emergency Services Commission – Minutes – December 16, 2017
- Oldman River Regional Services Commission – Agenda – Minutes – February 15, 2018
- Family & Community Support Services – Minutes – March 22, 2018
- Mayors & Reeves of Southwest Alberta – Agenda – Minutes – April 6, 2018
- Vulcan & District Tourism Society – Minutes – May 2, 2018

Verbal Reports:

- Councillor Paul Taylor
 - Foothills Regional Emergency Services Commission
- Councillor Georgia-Lee DeBolt
 - Vulcan & District Tourism Society
 - Family Community & Support Services
- Councillor Laura Thomas
 - Vulcan & District Tourism Society

- Councillor Michelle Roddy
 - SouthGrow Regional Initiative
- Councillor Lorna Armstrong
 - The Marquis Foundation
 - SouthGrow Regional Initiative
- Mayor Tom Grant
 - Southern Alberta Energy for Waste Association

CARRIED UNANIMOUSLY

10.0 Bylaws/Policies

10.1 Bylaw No. 1473-18 – Council Code of Conduct

At the April 23, 2018 Regular Council Meeting, Council amended Bylaw No. 1473-18 – Council Code of Conduct and moved that it be given first reading.

Motion No.: 18.156

Moved by Councillor Paul Taylor THAT Bylaw No. 1473-18 be given second reading.

CARRIED UNANIMOUSLY

Motion No.: 18.157

Moved by Councillor Georgia-Lee DeBolt THAT Bylaw No. 1473-18 be given third and final reading.

CARRIED UNANIMOUSLY

10.2 Bylaw No. 1474-18 - 2018 Taxation Rates Levy

Bylaw No. 1474-18 authorizes the rates of taxation for the 2018 tax year.

Motion No.: 18.158

Moved by Councillor Lorna Armstrong THAT Bylaw No. 1474-18 be given first reading.

CARRIED UNANIMOUSLY

Motion No.: 18.159

Moved by Councillor Laura Thomas THAT Bylaw No. 1474-18 be given second reading.

CARRIED UNANIMOUSLY

Motion No.: 18.160

Moved by Councillor Georgia-Lee DeBolt THAT Bylaw No. 1474-18 be introduced for third reading.
CARRIED UNANIMOUSLY

Motion No.: 18.161

Moved by Councillor Laura Thomas THAT Bylaw No. 1474-18 be given third and final reading.
CARRIED UNANIMOUSLY

11.0 New Business

11.1 Vulcan Tinman Street Closure

The Vulcan Tinman Annual Triathlon will be held on Saturday, June 2, 2018 from 7:30 a.m. to approximately 5:00 p.m.

In a letter addressed to the Town of Vulcan, Colleen Carey, Vulcan Tinman Triathlon, Race Director is requesting that the Town approves various street closures and assistance utilizing Town resources.

Motion No.: 18.162

Moved by Councillor Lyle Magnuson THAT this Council approves Public Works and the Peace Officer's assistance and the street closures as requested by Colleen Carey for the Vulcan Tinman Triathlon being held on June 2nd, 2018, as follows:

1. Centre Street, from 5th Avenue to Highway 534 (6:00 a.m. to 6:00 p.m.)
2. Block surrounding Pool Centre Street, 1st Street N., 5th & 6th Avenue N (6:00 a.m. to 6:00 p.m.)
3. 5th Avenue North between 1st Street North and 4th Street North (11:30 a.m. – 1:00 p.m.)
4. THAT the organizers of this event be authorized to borrow pylons, roadblocks and snow fencing from the Town;
5. THAT the Town Public Works employees be authorized to provide help in setting up;
6. THAT the Peace Officer assist with traffic control at Centre Street and Elizabeth Street (Hwy 534) intersection;
7. THAT the organizer provides the Town with a proof of Liability Insurance Policy for a minimum of \$1,000,000.00 coverage, in which the Town is a named insured.

CARRIED UNANIMOUSLY

11.2 Vulcan County BBQ Street Closure Request

Vulcan County is requesting the closure of a section of Centre Street on Friday, June 8th, 2018 to accommodate their annual barbeque.

Motion No.: 18.163

Moved by Councillor Lorna Armstrong THAT Council approves Vulcan County's request for a street closure from 1st Avenue North and Centre Street intersection to the alley between the County Administration Building and the Big Sky Beer liquor store on Friday, June 8th, 2018 from 11:00 a.m. to 1:00 p.m. **CARRIED UNANIMOUSLY**

11.3 Extension of Kinette Walking Path

The Vulcan Recreation Committee made a recommendation at the Town of Vulcan's strategic planning session to identify the extension and paving of the walking path along 1st Avenue North from 3rd Street North to Centre Street as a priority for the 2018 year.

The Vulcan Kinette Club forwarded a letter to Town Council committing a \$15,000.00 donation towards the extension and paving of the walking path along 1st Avenue North from 3rd Street North to Centre Street.

Motion No.: 18.164

Moved by Councillor Lyle Magnuson THAT Council approves the construction and paving of a walking path along 1st Avenue North from Centre Street to 3rd Street North at a cost not to exceed \$35,000.00 with no more than \$20,000.00 drawn from the Streets Capital Reserve and \$15,000.00 in donation from the Vulcan Kinette Club. **CARRIED UNANIMOUSLY**

11.4 Spock Days Swimming Pool Request

The Director of Recreation and Community Services requested the use of a Town truck and flatbed to use for the pool float for the Spock Day's parade on June 9th, 2018.

Motion No.: 18.165

Moved by Councillor Lorna Armstrong THAT Council approves the Recreation Department's request for the use of a Town truck and flatbed for the pool float in the Spock Day's parade on June 9th, 2018. **CARRIED UNANIMOUSLY**

11.5 Bike Rodeo Bike Raffle

A Bike Rodeo is being hosted on May 24, 2018 by various organizations within the Town of Vulcan.

The Community Peace Officer is requesting Council's approval to allocate \$200.00 from his budget from the Goods and Supplies budget line to be used for the purchase of a bicycle to raffle off for the children attending the Bike Rodeo.

Motion No.: 18.166

Moved by Councillor Georgia-Lee DeBolt THAT Council approves the allocation of \$200.00 from the Community Peace Officer's Goods and Supplies budget line to be allocated towards the purchase of a bicycle for the Bike Rodeo.

CARRIED UNANIMOUSLY

11.6 Request to Host a Concert at the Rodeo Grounds

The Vulcan Recreation Committee has been approached to host a Doc Walker concert in Vulcan. The Vulcan Recreation Committee at its May 3rd, 2018 meeting, gave direction to the Recreation Coordinator to proceed with looking into hosting this event.

The event would take place on July 27, 2018 at the Virginia Mitchell Municipal Park Rodeo Grounds and would include a beer garden and concession.

Motion No.: 18.167

Moved by Councillor Lyle Magnuson THAT Council directs Administration to request more detailed information from the Community Services Manager for this event and that it be brought back to Council for further discussion.

CARRIED UNANIMOUSLY

11.7 Town Hall Meeting

Council has expressed an interest to Administration to host a Town Hall public meeting to discuss the 2018 budget.

Motion No.: 18.168

Moved by Councillor Laura Thomas THAT Council directs Administration to organize a Town Hall public meeting to be held on Monday, June 18, 2018 at the Vulcan Lodge Hall at 7:00 p.m.

CARRIED UNANIMOUSLY

11.8 Marquis Foundation Multi-Care Facility Viability Committee

At the April 24, 2018 Marquis Foundation board meeting, motion was made to begin looking into the feasibility, and viability of building a new lodge. It has been suggested that a viability committee be formed to investigate this matter. The committee structure that has been suggested is Mayor Tom Grant, Councillor Lorna Armstrong and CAO Kim Fath along with Vulcan County representatives Reeve Jason Schneider, Councillor Laurie Lyckman, Councillor Serena Donovan and CAO Nels Petersen. There was also the possibility of Councillor Juce from Carmangay also sitting as a committee member.

Motion No.: 18.169

Moved by Councillor Paul Taylor THAT Council appoints Mayor Tom Grant, Councillor Lorna Armstrong and CAO Kim Fath to sit on the Marquis Foundation Multi-Care Facility Viability Committee and that Council approves the per diem for this committee as per Policy A-12 – Council Remuneration. **CARRIED UNANIMOUSLY**

12.0 Notice of Motion - NIL

13.0 Management Reports

13.1 Management Reports

Motion No.: 18.170

Moved by Councillor Laura Thomas THAT this Council receives for information the management reports for the period ending May 14, 2018. **CARRIED UNANIMOUSLY**

14.0 In-Camera

14.1 EDF Solar Lease

Motion No.: 18.171

Moved by Councillor Georgia-Lee DeBolt THAT Council moves in-camera at 8:19 p.m. for the purpose of reviewing the EDF Solar Lease Agreement affecting the Town of Vulcan, under the Freedom of Information and Protection of Privacy Act, Part 1, Division 2, Section 25(1)(c)(iii). **CARRIED UNANIMOUSLY**

Mayor Tom Grant allowed for a 3 minute recess.

Motion No.: 18.172

Moved by Councillor Paul Taylor THAT Council moves out-of-camera at 8:48 p.m.

Motion No.: 18.173

Moved by Councillor Paul Taylor THAT Council approves the terms of the Prairie Vista Estates Land Lease Agreement to allow the EDF Group to develop a solar energy production facility, and directs Administration to coordinate with EDF or their designated land agent to prepare and execute the requisite documents.

CARRIED UNANIMOUSLY

15.0 Adjournment

The meeting was adjourned by Councillor Michelle Roddy at 8:50 p.m.

Tom Grant
Mayor

Kim Fath
Chief Administrative Officer

Initials

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Town of Vulcan

Request for Decision (RFD)

Delegation – Rainbow Literacy Society

Meeting: Regular Council
Meeting Date: **May 28, 2018**
Originated By: Kim Fath

BACKGROUND / PROPOSAL:

The Rainbow Literacy Society requested to come before Council as a delegation. They are wanting to update Council on the programs offered and are also looking for Council's input on how Rainbow Literacy may serve the community through diversifying their programming to suit the needs of Vulcan.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT

Initials show support -Reviewed by:

Director:


CAO

Town of Vulcan

Request for Decision (RFD)

Correspondence and Information

Meeting:	Regular Council
Meeting Date:	May 28, 2018
Originated By:	Kim Fath

BACKGROUND / PROPOSAL:

The list of Correspondence and Information for the period ending May 28, 2018 is attached for Council's review.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

5.1.A- Alberta Recreation & Parks Assoc. – Honour Outstanding Work in our Community

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

Moved by Councillor _____ THAT the Correspondence and Information for the period ending May 28, 2018 be received for information.

Initials show support -Reviewed by:

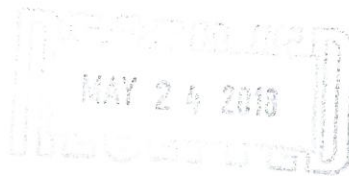
Director:



CAO

May 22, 2018

Mayor Grant and Councillors
Town of Vulcan
PO Box 360
Vulcan Alberta, T0L 2B0



Dear Mayor Grant and all Members of Council;

**Subject: Alberta Recreation and Parks Association and the Government of Alberta
Honour Outstanding Work in your Community**

The Alberta Recreation and Parks Association (ARPA), alongside the Government of Alberta, are pleased to present a variety of awards that celebrate leadership and excellence in the province's recreation and parks sector.

Award recipients will be honoured in front of 500 delegates at the President's Awards Banquet on Saturday, October 27th, 2018, as the concluding event of our annual Conference and Energize Workshop, held at the Fairmont Jasper Park Lodge. We believe this formal recognition inspires Albertans to further outstanding work, and we ask that you consider nominating deserving members of your community for one of the following prestigious awards.

Lieutenant Governor's Leadership for Active Communities Award program

These awards honour the achievements of groups and individuals who are leading their communities to increase citizen participation in active living, recreation, and sport, resulting in healthier people and communities. This year, the program is presenting the Group Spirit of Community Leadership, Professional Leadership and Elected Community Leader. The Lieutenant Governor will be in attendance at the President's Awards Banquet to present these three awards.

Alberta Recreation and Parks Association's Award

The A.V. Pettigrew Award honours communities or organizations that have made a significant impact on improving the quality of life of their citizens through recreation and parks.

Government of Alberta's Recreation Volunteer Recognition Awards

The Government of Alberta Volunteer Recognition Awards honour volunteers who have made significant contributions to recreation development at the community level.

Please visit the ARPA website at www.arpaonline.ca/awards/main to view more details on any of the above awards and to submit a digital nomination form.

We look forward to hearing about and recognizing the devoted individuals and groups working to improve your community, our province and the lives of Albertans.

Yours sincerely,

Susan Laurin
President

11759 Groat Road NW • Edmonton • Alberta • T5M 3K6
ph: 780-415-1745 • fax: 780-451-7915 • arpa@arpaonline.ca • www.arpaonline.ca

Town of Vulcan

Request for Decision (RFD)

Cash Statement – Ending April 30, 2018

Meeting:	Regular Council
Meeting Date:	May 28, 2018
Originated By:	Kim Fath

BACKGROUND / PROPOSAL:

Attached is the Cash Statement for the period ending April 30, 2018.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

For Council's information.

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

Moved by Councillor _____ THAT the Cash Statement for the period ending April 30, 2018 be received for information.

Initials show support -Reviewed by:

Director:



CAO

TOWN OF VULCAN

Town of Vulcan
Cash Statement
4/30/2018

	Debit	Credit	YTD
Cash			
Bank - General Account	11,875,655.02	(11,848,549.49)	27,105.53
Investments			
Notice On Demand Acct General	2,298,928.59	(1,000,000.00)	1,298,928.59
Notice on Demand Acct FGTF	379.70	(379.09)	0.61
Notice on Demand Acct MSI Capital	476,945.90	(229,551.63)	247,394.27
Notice on Demand Acct Vulcan Innovation	15,893.15	(3,922.79)	11,970.36
Notice On Demand Acct BMTG	617.61	(617.61)	0.00
Term Deposit - Mix Reserve	5,256.31	0.00	5,256.31
Term Deposit - Healy Reserve	15,882.05	0.00	15,882.05
Term Deposit - Shearer Reserve	1,694.03	0.00	1,694.03
Term Deposit - Androsoff Reserve	5,466.66	0.00	5,466.66
Term Deposit - Flags	60,235.87	(40,235.87)	20,000.00
	<u>2,881,299.87</u>	<u>(1,274,706.99)</u>	<u>1,606,592.88</u>

Mayor

CAO

Town of Vulcan

Request for Decision (RFD)

Year-to-Date Statement – Ending April 30, 2018

Meeting:	Regular Council
Meeting Date:	May 28, 2018
Originated By:	Kim Fath

BACKGROUND / PROPOSAL:

Attached is the Year-to-Date Statement for the period ending April 30, 2018.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

For Council's information.

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

Moved by Councillor _____ THAT the Year-to-Date Statement for the period ending April 30, 2018 be received for information.

Initials show support -Reviewed by:

Director:


CAO

TOWN OF VULCAN

For the Four Months Ending April 30, 2018

	YTD	CURRENT MONTH	ANNUAL BUDGET	VARIANCE	ANNUAL BUDGET
General Taxes & Fees					
Revenue	(\$208,572.14)	(\$52,811.33)	(\$3,009,439.35)		(\$2,800,867.21)
Expenses	34,471.00		34,000.00		(471.00)
School Taxes					
Revenue			(595,520.00)		(595,520.00)
Expenses	140,285.53	140,285.53	595,520.00		455,234.47
Legislative					
Revenue					
Expenses	33,319.18	25,232.64	118,970.00		85,650.82
General Administration					
Revenue	(27,084.43)	52.74	(52,700.00)		(25,615.57)
Expenses	229,044.45	47,217.88	827,281.69		598,237.24
Fire Fighting					
Revenue					
Expenses	19,885.77	105.57	144,854.00		124,968.23
Emergency Services					
Revenue					
Expenses			5,500.00		5,500.00
Bylaw					
Revenue	(11,262.00)	(1,203.00)	(32,500.00)		(21,238.00)
Expenses	43,156.27	8,875.60	119,108.00		75,951.73
Common Services					
Revenue					
Expenses	85,767.57	15,699.21	328,300.00		242,532.43
Roads & Streets					
Revenue	(5,120.86)		(13,775.18)		(8,654.32)
Expenses	143,490.46	49,055.77	504,107.44		360,616.98
Airport					
Revenue					
Expenses	8,000.00		8,000.00		
Water Treatment					
Revenue	(80,000.00)	(20,000.00)	(240,000.00)		(160,000.00)
Expenses	51,779.63	6,261.63	199,091.80		147,312.17

	YTD	CURRENT MONTH	ANNUAL BUDGET	VARIANCE	ANNUAL BUDGET
Storm					
Revenue					
Expenses	3,398.50	2,053.98	6,580.54		3,182.04
FCSS					
Revenue	(109,752.00)		(199,133.00)		(89,381.00)
Expenses	116,603.25	2,175.00	212,291.00		95,687.75
Cemetery					
Revenue	(1,550.00)		(8,000.00)		(6,450.00)
Expenses	768.59	0.75	20,965.00		20,196.41
Planning Development & Safety					
Revenue	(2,892.12)	(485.20)	(8,800.00)		(5,907.88)
Expenses	41,012.98	6,555.51	104,315.00		63,302.02
Subdivision					
Revenue	(2,800.00)		(10,200.00)		(7,400.00)
Expenses	20,780.09		20,780.09		
Economic Development					
Revenue					
Expenses			35,000.00		35,000.00
Recreation					
Revenue	(8,710.56)	(283.00)	(133,529.50)		(124,818.94)
Expenses	76,055.63	37,864.41	225,558.53		149,502.90
Golf Course Loan					
Revenue					
Expenses	29,376.00	6,528.00	84,864.00		55,488.00
Parks					
Revenue	(5,033.33)		(65,200.00)		(60,166.67)
Expenses	18,094.38	1,558.73	110,700.00		92,605.62
Swimming Pool					
Revenue	(540.46)		(126,375.00)		(125,834.54)
Expenses	12,198.28	804.86	207,450.00		195,251.72
Arena					
Revenue	(33,917.28)	(2,257.14)	(116,870.00)		(82,952.72)
Expenses	80,610.97	17,271.71	200,440.00		119,829.03
Culture					
Revenue	(4,800.00)	(1,200.00)	(14,400.00)		(9,600.00)
Expenses	121,848.50	1,056.21	141,472.60		19,624.10

YTD CURRENT MONTH ANNUAL BUDGET VARIANCE ANNUAL BUDGET

Tourist Center

Revenue	(3,513.85)		(145,000.00)	(141,486.15)
Expenses	67,494.05	20,227.29	364,175.00	296,680.95

Water

Revenue	(186,669.45)	(1,137.27)	(730,097.81)	(543,428.36)
Expenses	150,107.30	11,963.68	772,133.08	622,025.78

Sewer

Revenue	(71,567.54)	(61.10)	(207,489.81)	(135,922.27)
Expenses	34,947.48	7,710.17	320,666.88	285,719.40

Garbage

Revenue	(130,732.51)	(160.15)	(426,020.00)	(295,287.49)
Expenses	16,688.04	8,344.29	422,925.00	406,236.96

TOTAL REVENUE	(894,518.53)	(79,545.45)	(6,135,049.65)	(5,240,531.12)
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TOTAL EXPENSES	1,579,183.90	416,848.42	6,135,049.65	4,555,865.75
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Town of Vulcan

Request for Decision (RFD)

Peace Officer Resignation – Position Discussion

Meeting: Regular Council
Meeting Date: **May 28, 2018**
Originated By: Kim Fath

BACKGROUND / PROPOSAL:

On May 17th, Justin Vallee submitted his resignation as the Community Peace Officer for the Town of Vulcan.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Justin's resignation gives Council the opportunity to review the Peace Officer program for the Town of Vulcan and to provide Administration with direction on how Council would like to see this program move forward.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT

Initials show support -Reviewed by:

Director:



CAO



ADMINISTRATION REPORT

TO: TOWN COUNCIL

FROM: Kim Fath, CAO

DATE: April 18th, 2018

Background

On May 17th, Justin Vallee submitted his resignation as the Community Peace Officer for the Town of Vulcan. A copy of his resignation letter has been forwarded to all members of council.

Discussion

Justin's resignation gives council the opportunity to review the Peace Officer program for the Town of Vulcan and to provide administration direction on how council would like to see this program move forward.

In the past we have recruited from the general public, directly from the Solicitors General program, and from within the organization. All of which have produced similar results. Unfortunately all of our officers have moved on when presented an opportunity to work in a larger jurisdiction.

Consideration

Council is asked to consider whether they would like the current program to remain unchanged and for administration to immediately start the recruitment process, or to re-evaluate the current program and to bring back recommendations of possible changes for council's consideration at a future meeting.



Kim Fath
Chief Administrative Officer

Town of Vulcan

Request for Decision (RFD)

Business Tax Incentive Applications

Meeting: Regular Council
Meeting Date: **May 28, 2018**
Originated By: Kim Fath

BACKGROUND / PROPOSAL:

Council adopted Policy PL-12-2 to provide for a portion of the municipal taxes to be forgiven to encourage the growth of existing and new businesses within the Town of Vulcan.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Town currently has 4 businesses that have requested forgiveness of the Municipal taxes listed in the attached Administrator's report.

COSTS / SOURCE OF FUNDING (if applicable):

If in agreement Council would require a motion to forgive the municipal taxes for these businesses for the combined total of \$7,600.81.

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Council approves the forgiveness of a portion of the municipal taxes as per Policy PL-12 and section 347 1(b) of the Municipal Government Act for the following businesses:

Roll Number 084300 25% forgiveness
Roll Number 019200 20% forgiveness
Roll Number 086000 40% forgiveness
Roll Number 053000 20% forgiveness

Initials show support -Reviewed by: _____

Director: _____


CAO



ADMINISTRATION REPORT

TO: TOWN COUNCIL

FROM: Kim Fath, CAO

DATE: May 22nd, 2018

Background

To encourage growth of existing and new business within the Town of Vulcan, Council has adopted policy PL-12 to provide for a portion of the municipal taxes to be forgiven to new or expanding businesses in the community. This is detailed in section 347(1) b. of the *Municipal Government Act* (MGA).

Discussion

The Town currently has 4 businesses that have requested forgiveness of the Municipal taxes.

Roll Number 084300: Requests 25% forgiveness

Roll Number 019200: Requests 20% forgiveness

Roll Number 086000: Requests 40% forgiveness

Roll Number 053000: Requests 20% forgiveness (Approved January 8, 2018)

If in agreement Council would require a motion to forgive the municipal taxes for theses businesses as presented in accordance to former agreements and Policy PL-12. The combined total of municipal tax that would be forgiven is \$7,600.81

Consideration


Council is asked to consider making the motion that as per Policy PL-12 and section 347 1(b) of the Municipal Government Act that council approves the forgiveness of a portion of the municipal taxes for the following businesses:

Roll Number 084300 25% forgiveness

Roll Number 019200 20% forgiveness

Roll Number 086000 40% forgiveness

Roll Number 053000 20% forgiveness



Kim Fath
Chief Administrative Officer

Town of Vulcan

Request for Decision (RFD)

Request to Host Doc Walker Concert

Meeting: Regular Council
 Meeting Date: **May 28, 2018**
 Originated By: Bonnie Ellis

BACKGROUND / PROPOSAL:

At the May 14, 2018 Regular Council Meeting the Community Services Manager brought forward a request to host a Doc Walker concert in Vulcan for Council's consideration. Council had requested that more detailed information regarding the event be brought back to Council for further consideration.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Recreation Coordinator after contacting the event manager to further clarify details as requested by Council has decided to no longer pursue the hosting of this event as shown in the attached memo from the Community Services Manager.

The opportunity to host this event was sent out to various community groups who may be interested in this fundraising opportunity.

The Kinsmen Club of Vulcan has forwarded a request indicating their interest in hosting the Doc Walker concert and is requesting Council's approval to partner with the Kinsmen on certain aspects as indicated in the attached letter from the Kinsmen.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT

Initials show support -Reviewed by:

Director:

CAO



MEMO

To: Kim Fath CAO

From: Bonnie Ellis – Community Services Manager

Re: Doc Walker Concert- July 27, 2018

Date: May 18, 2018

Dear Kim,

The Recreation Department was tasked with looking further into having the Doc Walker Concert come to our community. A memo was sent out to Council with clarifying details regarding recreation's proposal in hosting this event. The majority of responses from Council was to see if we could chose an alternate date for the event. The choosing of an alternate date was hoped to not conflict with VulCon and the recruiting of volunteers.

Our Recreation Coordinator contacted the event manager for Doc Walker and requested to change of date. Unfortunately, at this time there are no other dates open to us to host this event. Therefore the Recreation department will not pursue this any further.

As Recreation will no longer be pursuing hosting this event, we have now turn this over to other community groups who may be interested in this fundraising opportunity for our community.

Bonnie Ellis
Community Services Manger



"Serving the Community's Greatest Needs since 1963"

Town of Vulcan
Box 360 Vulcan, AB T0L 2B0
Phone (403) 485-2417
Fax (403) 485-2914

Town Council, Mayor and Administration,

Thank you for your consideration in our request. The Kinsmen Club of Vulcan would like to host Doc Walker to Vulcan on Friday, July 27th. The project is a short-term revenue stream that will bring outside dollars into our community.

We are requesting the Town of Vulcan partner with us on the following aspects:

- Permit the use of the Track & Field
- Permit the use of the CRC Foyer
- Permit the use of the Trailer of Barricades
- Permit the use of the Stock paneling and delivery to the track and field
- Administer the Public notice process with our help in any matters that arise

We have partnered with Vulcan County Health and Wellness Foundation. Considering only Vulcans income share we are forecasting a gross income of \$10-15,000. By minimizing expenses and having 1500 people to event we hope to bring \$8-12,000 into our community without fundraising to the locals.

We would like to begin advertising before June 1st to maximize our reach. We are still ironing out many of the details and will keep an open line of communication to Town of Vulcan Administration.

Thanks again for your time and consideration

Matt Orr
President
Kinsmen Club of Vulcan

Town of Vulcan

Request for Decision (RFD)

Coordinated Community Response for Elder Abuse Committee

Meeting: Regular Council
Meeting Date: **May 28, 2018**
Originated By: Kim Fath

BACKGROUND / PROPOSAL:

On May 18th, Justin Vallee, Kim Fath and Lorna Armstrong attended the initial meeting of the proposed Coordinated Community Response (CCR) for Elder Abuse Committee.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Following the meeting those who attended were asked to provide feedback as to what they feel the Town of Vulcan's role would be on this committee. Attached is the Administrator's report with a brief summary of the comments provided.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Council approves the appointment of a member of Council to sit on the Coordinated Community Response for Elder Abuse Committee for a one year term at which time Council will review and provide direction on the future participation level of Town Councillors on this committee.

Initials show support -Reviewed by: _____

Director: _____


CAO



ADMINISTRATION REPORT

TO: TOWN COUNCIL

FROM: Kim Fath, CAO

DATE: May 23rd, 2018

Background

On May 18th, Justin Vallee, Kim Fath, Michelle Roddy and Lorna Armstrong attended the initial meeting of the proposed Coordinated Community Response (CCR) for Elder Abuse Committee. This meeting was attended by many other agencies from within the community.

Discussion

Following the meeting those who attended were asked to provide feedback as to what they feel the Town of Vulcan's role would be on this committee. This is a brief summary of the comments provided.

- The high percentage of senior population in the Town of Vulcan makes this committee a very necessary committee for prevention & intervention of elder abuse in our community
- Council representation would be beneficial for committee implementation. *(1 year review)*
- Under the current Peace Officer program the officer could be directed to attend. *(Town Point of Contact)*
- The ongoing business of the committee would be best served by various agency managers

Consideration

Council is asked to consider appointing a member of council to sit on the Coordinated Community Response for Elder Abuse Committee for a one year term at which time council will review and provide direction on the future participation level of Town Councillors on this committee.



Kim Fath
Chief Administrative Officer

Town of Vulcan

Request for Decision (RFD)

Informal Public Engagement Event

Meeting: Regular Council
 Meeting Date: **May 28, 2018**
 Originated By: Michelle Roddy

BACKGROUND / PROPOSAL:

Recently Council has discussed the different avenues of public engagement through the implementation of the Public Participation Policy. These discussions have identified alternative methods of engagement that Council may consider discussing further.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Councillor Roddy has approached Administration to discuss a few of these options, and has requested an opportunity to bring forward a proposal to host an informal public engagement event.

Attached is the Administrator's report showing some of the anticipated benefits of this event for Council's discussion.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT

Initials show support -Reviewed by: _____

Director: _____


 CAO



ADMINISTRATION REPORT

TO: TOWN COUNCIL

FROM: Kim Fath, CAO

DATE: May 23rd, 2018

Background

Recently Council has discussed the different avenues of public engagement through the implementation of the Public Participation Policy. These discussions have identified alternative methods of engagement that council may consider discussing further.

Discussion

Councillor Roddy has approached administration to discuss a few of these options, and has requested an opportunity to bring forward a proposal to host an informal public engagement event. The following are few of the anticipated benefits of this event, for council's discussion.

- Holding an event in a more informal type setting may attract feedback from a more progressive demographic, which could bring fresh ideas from new resources and community members.
- An opportunity to introduce that education piece on how to become involved. Recruiting volunteers for the community.
- An event like this gives the opportunity to show support for local businesses.
- A chance to inform the public of existing programs and gauge satisfaction.

Consideration

Council is asked to consider whether they would like to direct administration to coordinate an informal Community Engagement opportunity, and to discuss the specifics of how this event would be organized.



Kim Fath
Chief Administrative Officer

Town of Vulcan

Request for Decision (RFD)

Road Closure Request for Vul-Con Parade

Meeting: Regular Council
Meeting Date: **May 28, 2018**
Originated By: Bonnie Ellis

BACKGROUND / PROPOSAL:

Vulcan & District Tourism is requested a road closure for their annual Vul-Con parade on July 28, 2018 starting at 10:00 a.m.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The parade route will start at the Tourism Centre at 115 Centre Street and will continue up Centre Street to the pool block between 5th & 6th Avenue North. The parade is estimated to take 30 minutes to complete from start to finish.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Council approves the Community Services Manager's request to close Centre Street on July 28, 2018 at 10:00 a.m. for approximately 30 minutes to allow for the Vul-Con parade.

Initials show support -Reviewed by: _____

Director: _____


CAO



MEMO

To: Town of Vulcan Council

From: Bonnie Ellis, Community Services Manager

Re: Road Closure

Date: May, 25, 2018

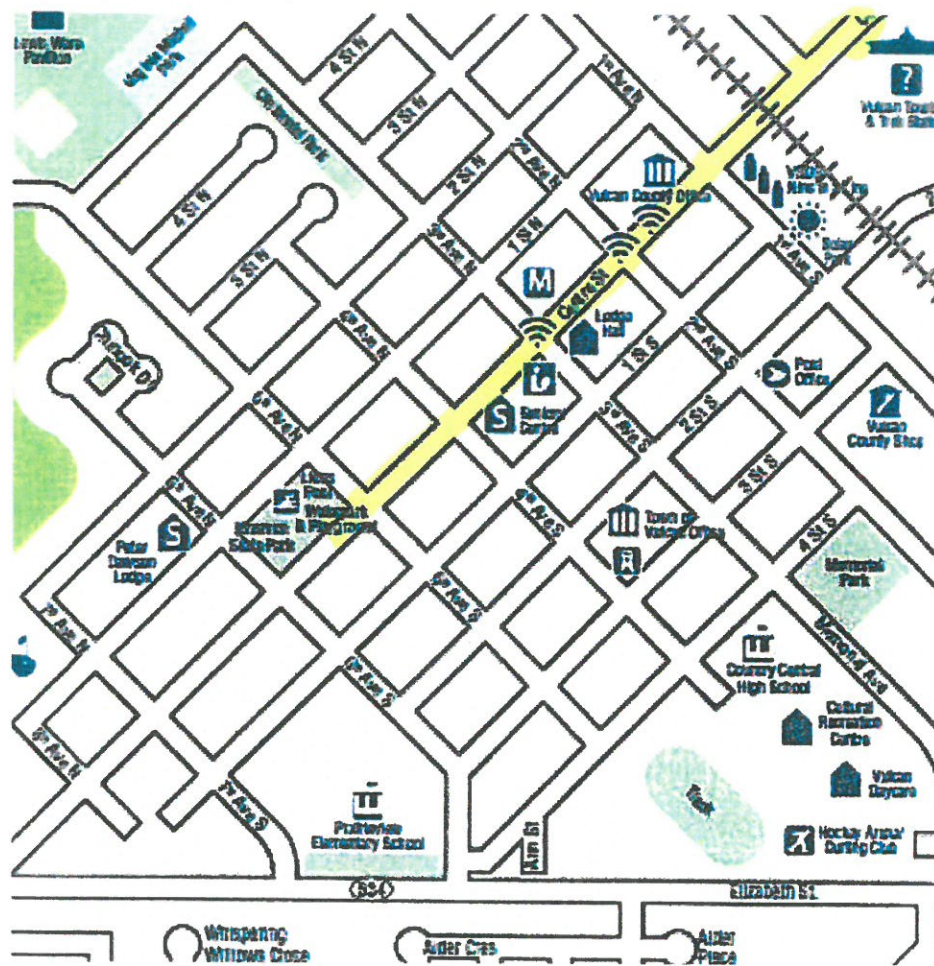
Dear Council,

Tourism is requesting a road closure for our annual Vul-Con parade on July 28th, 2018. The parade will take place beginning at the Tourism Centre at 115 Centre Street and will continue up to the pool block. The parade is estimated to take 30 minutes to complete from start to finish. We will start the parade at 10am that morning.

If you need any other information please contact me.

Respectfully Submitted,

Bonnie Ellis
Community Services Manager
Town of Vulcan



Town of Vulcan

Request for Decision (RFD)

Permission to Use Arena Parking Lot

Meeting: Regular Council
Meeting Date: **May 28, 2018**
Originated By: Kim Fath

BACKGROUND / PROPOSAL:

The Vulcan County Emergency Services is organizing a Southern Alberta Firefighters Games on August 24-25, 2018 to be held at the Tri Services Building Vulcan Fire Hall.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

They are requesting permission from Council to use the Arena parking lot for parking and over flow camping. They are concerned about the availability for parking and camping as there is a ball tournament being held on the same weekend in Vulcan.

Attached is a letter from the Vulcan County Emergency Services outlining their request for Council's consideration.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT

Initials show support -Reviewed by: _____

Director: _____


CAO

Vulcan County Emergency Services
Box 180
Vulcan, AB T0L2B0
May 24, 2018

Town Council
Town of Vulcan
Box 360
Vulcan, AB T0L2B0

Dear Town Council:

I am writing to you to inquire if we could get permission to use the arena parking lot on Aug 24th and 25th for parking and over flow camping. It would be for a partial day on the 24th and most of the day on the 25th.

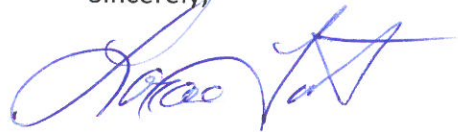
A few firefighters have gotten together and are organizing a Southern Alberta Firefighter Games. The event itself would be held at the South end of the Vulcan Firehall but we do not want to crowd the space with vehicles and causing issues if there is any kind of emergency that requires emergency vehicle response. In participant packages there will be a sheet that will ask if they will want to camp. We will make it clear that the parking lot is for overflow only.

There reason I would like to add camping to the request is there is also a ball tournament going on that same weekend. We would have the north side of the parking lot for camping and the south side for parking only. That way it's a little easier to organize.

Also, for an event like this will we need any special permits at all. We hope to have a food truck or a service group take care of the food. We won't be bringing in any props, we are just using what is currently at the training tower already.

If you any further questions please do not hesitate to contact me by email or phone. Loraie Tompkins my cell is 403-382-1227 or my email is tompkinslorae@gmail.com. I appreciate your time in considering my request.

Sincerely,



Loraie Tompkins

Town of Vulcan

Request for Decision (RFD)

Committee and Administrative Reports

Meeting: Regular Council
 Meeting Date: **May 28, 2018**
 Originated By: Kim Fath

BACKGROUND / PROPOSAL:

The minutes and/or verbal presentations to be presented on the various boards and committees in which Town Council has an interest.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

- Canadian Badlands – Minutes – February 16, 2018
- Canadian Badlands – Minutes – March 15, 2018
- Oldman River Regional Services Commission – Agenda – Minutes – March 1, 2018
- Municipal Planning Commission – Minutes – May 15, 2018
- Vulcan District Waste Commission – Agenda – Minutes – May 23, 2018

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT the minutes and/or verbal reports of Town represented Boards/Committees at the May 28, 2018 Town Council Meeting be received for information.

- Canadian Badlands – Minutes – February 16, 2018
- Canadian Badlands – Minutes – March 15, 2018
- Oldman River Regional Services Commission – Agenda – Minutes – March 1, 2018
- Municipal Planning Commission – Minutes – May 15, 2018
- Vulcan District Waste Commission – Agenda – Minutes – May 23, 2018

Initials show support -Reviewed by:

Director:

CAO



**BOARD MEETING MINUTES
BROOKS FIRE HALL
FRIDAY, FEBRUARY 16, 2018**

Minutes of the Canadian Badlands Board Meeting held on February 16, 2018, at 2:00 p.m.

CALL TO ORDER

PRESENT

Jeff Carlson	Treasurer, Canadian Badlands / Councillor, City of Lethbridge
Anne Marie Philipsen	Director, Canadian Badlands / Councillor, County of Newell
Doran Degenstein	Director, Canadian Badlands
Terri Kinsman	Director, Canadian Badlands / Rocking R Guest Ranch
Brian Varga	Vice President, Canadian Badlands / Councillor, City of Medicine Hat
Heather Colberg	Member-at-large, Canadian Badlands / Mayor, Town of Drumheller

REGRETS

Barry Morishita	President, Canadian Badlands / Mayor, City of Brooks
George Glazier	Secretary, Canadian Badlands / Councillor, County of Paintearth
Ken Kultgen	Director, Canadian Badlands / Mayor, Village of Foremost

OTHERS IN ATTENDANCE

Lonna Hoggan, Administrative Manager, Canadian Badlands
Diana Watson, Executive Assistant, Canadian Badlands

1. **CALL TO ORDER** – Member at Large, Brian Varga, called the meeting to order at 2:18 p.m.

2. ADOPTION OF AGENDA

B.M.18.15 Jeff Carlson made a motion to approve Agenda.

CARRIED UNANIMOUSLY

3. ADOPTION OF PREVIOUS MINUTES – January 26, 2018, Board Meeting

B.M.18.16 Doran Degenstein made a motion to approve the previous Minutes as presented.

CARRIED UNANIMOUSLY

4. ADOPTION OF 2018 BUDGET

This item is deferred until a later date in March 2018.

5. ONGOING BUSINESS

5.1 2018 CBT Conference – Update by Lonna Hoggan

5.2 Beiseker Train Station Project

B.M.18.17 Jeff Carlson made a motion to approve the payment to the Litigator for the \$2,000.00 retainer for his services.

CARRIED UNANIMOUSLY

5.3 Audit 2015 Update

- A letter has been sent to Ascend Financial to set up either a one-time payment in a smaller amount, or to set up a payment schedule.
- Waiting to hear back from Trevor Gough.

5.4 Financial Findings – Doran Degenstein

- A number of corrections need to be made before the financial statement goes out for the Review Engagement 2017.
- Doran will complete a full written report and recommendations, this will be emailed to all Board Members.

5.5 ACTA – Alberta Culinary Tourism Alliance

ACTION Lonna will contact ACTA and work on incorporating culinary tourism into the Regional Campaign in place of the \$5,000.00 membership fee.

6. NEW BUSINESS

6.1 Set next Board Meeting dates for 2018

- March 13 in Medicine Hat, either at 11:00 a.m. or at 2:00 p.m., check when Barry Morishita is able to attend.

7. ROUND TABLE

8. ADJOURNMENT

B.M.18.18 Doran Degenstein made a motion to adjourn the meeting at 3:23 p.m.

CARRIED UNANIMOUSLY



Brian Varga, Vice President



Lonna Hoggan, Administrative Manager



BOARD MEETING MINUTES

Thursday, March 15, 2018

Minutes of the Canadian Badlands Board Meeting held on March 15, 2018, at 1:50 p.m.

CALL TO ORDER

PRESENT

Brian Varga	President, Canadian Badlands / Councillor, City of Medicine Hat
Sonia Ens	Vice President, Canadian Badlands / Councillor, Village of Linden
George Glazier	Secretary, Canadian Badlands / Councillor, County of Paintearth
Doran Degenstein	Treasurer, Canadian Badlands
Anne Marie Philipsen	Director, Canadian Badlands / Councillor, County of Newell
Fernando Morales	Director, Canadian Badlands / Councillor, Town of Magrath
Brad Slorstad	Director, Canadian Badlands / Advisory Council, Special Areas #2

REGRETS

Ken Kultgen	Director, Canadian Badlands / Mayor, Village of Foremost
Terri Kinsman	Director, Canadian Badlands / Rocking R Guest Ranch
Heather Colberg	Member-at-large, Canadian Badlands / Mayor, Town of Drumheller

OTHERS IN ATTENDANCE

Lonna Hoggan, Administrative Manager, Canadian Badlands

1. **CALL TO ORDER** – Lonna Hoggan, called the meeting to order at 1:50 p.m. and welcomed all new members to the Board.

Lonna will send out weekly updates to inform the Board of Canadian Badlands Tourism activity.

2. **AGENDA – Establish the new 2018-19 Canadian Badlands Tourism Executive**

It was established by unanimous votes by all members present that the new executive will consist of the following:

President – Brian Varga
Vice President – Sonia Ens
Secretary – George Glazier
Treasurer – Doran Degenstein

CARRIED UNANIMOUSLY

3. ADJOURNMENT

The meeting was adjourned by Canadian Badlands President Brian Varga at 2:27 p.m.



Brian Varga, President



Lonna Hoggan, Administrative Manager



OLDMAN RIVER REGIONAL SERVICES COMMISSION

MINUTES – 1 (2018)

GENERAL BOARD OF DIRECTORS' MEETING

Thursday, March 1, 2018 – 7:00 p.m.

ORRSC Conference Room (3105 - 16 Avenue North, Lethbridge)

BOARD OF DIRECTORS:

Kevyn Stevenson (absent).....	Village of Arrowwood	Brad Koch (absent).....	Village of Lomond
Delbert Bodnarek	Village of Barnwell	Richard Van Ee	Town of Magrath
Ed Weistra.....	Village of Barons	Peggy Losey	Town of Milk River
Tom Rose (absent)	Town of Bassano	Louis Myers (absent)	Village of Milo
Norman Gerestein	City of Brooks	Dan McLelland (absent)	Town of Nanton
Jim Bester	Cardston County	Clarence Amulung.....	County of Newell
Richard Bengry.....	Town of Cardston	Pete Pelley (absent)	Village of Nobleford
Peggy Hovde.....	Village of Carmangay	Henry de Kok	Town of Picture Butte
Jamie Smith (absent)	Village of Champion	Bev Everts.....	M.D. of Pincher Creek
Brad Schlossberger - alternate	Town of Claresholm	Don Anderberg (absent)	Town Pincher Creek
Butch Pauls (absent).....	Town of Coaldale	Ronald Davis (absent)	M.D. of Ranchland
Heather Caldwell (absent)	Town of Coalhurst	Greg Robinson (absent)	Town of Raymond
Tanya Smith	Village of Coutts	Don Norby	Town of Stavelly
Warren Mickels (absent)	Village of Cowley	Matthew Foss.....	Village of Stirling
Dave Filipuzzi	Mun. Crowsnest Pass	Jennifer Crowson	M.D. of Taber
Dean Ward	Mun. Crowsnest Pass	Margaret Plumtree (absent).....	Town of Vauxhall
Gordon Wolstenholme.....	Town of Fort Macleod	Jason Schneider	Vulcan County
David Rolfson.....	Village of Glenwood	Lyle Magnuson.....	Town of Vulcan
Barin Beresford	Town of Granum	David Cody	County of Warner
Suzanne French (absent)	Village of Hill Spring	Eric Burns	Village of Warner
Morris Zeinstra (absent).....	County of Lethbridge	Ian Sundquist	M.D. Willow Creek

STAFF:

Lenze Kuiper	Director	Ian MacDougall	Planner
Mike Burla	Senior Planner	Cameron Mills	Planner
Steve Harty.....	Senior Planner	Jennifer Maxwell	Subdivision Technician
Diane Horvath	Senior Planner	Barb Johnson.....	Executive Secretary
Gavin Scott.....	Senior Planner		

AGENDA:

1. **Approval of Agenda** – March 1, 2018
2. **Approval of Minutes** – December 7, 2017(attachment)

3. **Business Arising from the Minutes**
 4. **GUEST SPEAKER –**
Justin Thompson – Southern Alberta Land Trust Society (SALTS)
“Can Private Land Conservation Maintain Biodiversity & Healthy Watersheds in Alberta’s Foothills?”
 5. **Reports**
 - (a) Executive Committee Report.....(attachment)
 - (b) GIS Update
 6. **Business**
 - (a) Regional Subdivision and Development Appeal Board.....
 - (b) Recreational Cannabis Update.....
 7. **Accounts**
 - (a) Summary of Balance Sheet and Statement of Income for the 12-month period:
January 1 - December 31, 2017(attachment)
 8. **Adjournment – June 7, 2018**
-

CHAIR GORDON WOLSTENHOLME CALLED THE MEETING TO ORDER AT 7:00 P.M.

1. APPROVAL OF AGENDA

Moved by: Richard Bengry

THAT the Board of Directors approve the agenda of March 1, 2018, as presented. **CARRIED**

2. APPROVAL OF MINUTES

Moved by: Richard Van Ee

THAT the Board of Directors approves the minutes of December 7, 2017, as presented. **CARRIED**

3. BUSINESS ARISING FROM THE MINUTES

None.

4. GUEST SPEAKER

Justin Thompson – Southern Alberta Land Trust Society (SALTS)
*“Can Private Land Conservation Maintain Biodiversity & Healthy Watersheds in
Alberta’s Foothills?”*

Justin Thompson is the Executive Director of Southern Alberta Land Trust Society (SALTS). He spent much of his childhood and youth exploring the foothills of southern Alberta, including his family's ranchland west of Pincher Creek. This clearly influenced his decision to pursue a B.Sc. in Biology and a Masters in Public Administration, with an eye to influencing a change in environmental practices. Justin got to know SALTS when he started looking for options to preserve wildlife habitat and watersheds on his own land. Justin, his family, and several of their neighbours ended up doing conservation easements with SALTS. His positive experience with SALTS and his passion for preserving Alberta's natural landscapes led to him working full time on private land conservation.

Started by ranchers and landowners in 1998, SALTS has a unique, community-grounded approach to conservation. Since that time, the organization has protected over 20,000 acres through more than 40 agreements with landowners in southwest Alberta from Red Deer River south. They are focused on preserving ecologically valuable private lands and helping them stay in ranching, resulting in little or no negative ecological effects. SALTS uses a voluntary tool called a 'conservation easement' which limits development. Some financial incentives are provided to landowners through provincial and federal programs.

Private lands often see a permanent conversion to uses that have little or negative ecological function. Land values in many areas are no longer based on agricultural economics. Each transfer of land ownership can move towards a non-agricultural land use and often reduces the size of parcel ownership, resulting in an increasing human footprint on the land. For conservation purposes, ranching is better than the alternative because landscape evolved with grazing can actually maintain/increase biodiversity and carbon storage. Well managed ranching supports a host of ecosystem goods and services, wildlife populations and watershed health.

Why do Private Lands Matter?

- many ecoregions aren't well represented on public land;
- many areas of high biodiversity and habitat for species at risk are on private land;
- many key wildlife corridors and riparian areas can only be protected through private land;
- private land can provide important buffers to parks and support the ecological integrity of the park;
- private lands are often at greater threat of permanent conversion to uses with reduced ecological function.

In southwest Alberta, approximately 70 percent of the remaining native grasslands are on private land, and many of these lands include areas of very high biodiversity. The role of municipalities is critical. Municipal planning and development decisions will have a huge impact on whether we keep these valuable ecosystem services or if they decline over time. In supporting the regional outcomes established in the South Saskatchewan Regional Plan, municipal decisions should aim to:

- make efficient use of land, infrastructure, public services and public facilities to establish land-use patterns that influence human activity, facilitate health and well-being, and promote social interaction and inclusion;
- promote resource conservation;
- protect, enhance and promote the historic and cultural integrity of an area;
- minimize environmental impacts on land, air and water;
- protect significant natural environments.

For more information contact: Justin Thompson, Executive Director, Southern Alberta Land Trust Society, Cell: (403) 819-1633, Main Office: (403) 652-9998, www.salts.land.

5. REPORTS

(a) Executive Committee Report.....(attachment)

Moved by: Eric Burns

THAT the Board of Directors receive the Executive Committee Report for the meeting of January 11, 2018, as information. **CARRIED**

(b) GIS Update

- No update tonight — a GIS focused September Board Meeting is being planned.

6. BUSINESS

(a) Regional Subdivision and Development Appeal Board

- Currently, Subdivision and Development Appeal Board (SDAB) members can voluntarily access training, but are not required to do so. The new *Municipal Government Act (MGA)* changes coming into force April 1, 2018 will require SDAB members and clerks to undergo mandatory training based on a standard curriculum. Training may be delivered locally, regionally or by the province and must be completed within one year of the regulation coming into force (April 1, 2019).
- Section 627 of the *MGA* states, "A council must by bylaw establish a subdivision and development appeal board, or authorize the municipality to **enter into an agreement** with one or more municipalities to establish an intermunicipal subdivision and development appeal board, or both." It also states "a panel of a subdivision and development appeal board hearing an appeal **must not have more than one councilor as a member.**" In addition, the following persons may not be appointed as members of a subdivision and development appeal board:
 - an employee of the municipality;
 - a person who carried out subdivision or development powers, duties and functions on behalf of the municipality;
 - a member of a municipal planning commission.
- We recently approached our member municipalities to gauge interest in creating a Regional Intermunicipal Subdivision and Development Appeal Board and the majority were in favour or wanted more information.
- ORRSC proposes a voluntary **Regional Intermunicipal Subdivision and Development Appeal Board**:
 - Combination of councilors and lay-persons geographically represented
 - ORRSC provides clerks and administrative services as a fee-for-service
 - Municipal meeting to discuss options, structure and roll-out
 - Agreements and Bylaws to be prepared for council endorsement
- Municipal CAOs will be invited to an exploratory meeting sometime within the next few weeks to work out the details.

(b) Recreational Cannabis Update

- The tentative date for legalizing cannabis is July 1, 2018 although this could be changed to later this year. The provinces will be responsible for legal production, distribution and sale of

cannabis for recreation, in close collaboration with municipalities. Potential impacts on municipalities include: business incensing, building code, workplace safety, land use zoning and enforcement of regulations (nuisance complaints, police resources). In Alberta, overseeing recreational cannabis will be the responsibility of the Alberta Gaming and Liquor Commission.

- The legislation will focus on the implementation, distribution, production and retail sale. Sale of edibles will not be legalized at this time.
 - Minimum age for purchase is 18 in Alberta
 - No consumption where cigarette smoking is prohibited
 - No consumption on any hospital, school or child care facility property
 - Online sales using the Alberta Gaming and Liquor website
 - A 100 metre buffer is required between cannabis retail stores and schools, school reserves, and provincial health care facilities
- Regulations for licensed producers include security clearance, 24/7 visual monitoring, restricted access where cannabis is present, physical barriers and ventilation requirements.
- Land Use Bylaws will need updating to address definitions specific to the retail sale of cannabis, appropriate land use districts, permitted vs discretionary use, etc. Specific regulations regarding buffer or separation distances, signage, parking, site design and time limit on development permits will also be required.
- The federal government will give the provinces and territories a 75 percent share of tax revenues from the sale of legalized cannabis. A portion of provincial money will be given to cities and towns to help defray the cost of making cannabis legal. The federal government will retain 25 percent up to a maximum of 100 million dollars. Any monies greater than 100 million dollars will be distributed to the provinces and territories.

7. ACCOUNTS

(a) Summary of Balance Sheet and Statement of Income for the 12-month period: January 1 - December 31, 2017

Moved by: Peggy Hovde

THAT the Board of Directors accept the Summary of Balance Sheet and Statement of Income for the 12-month period: January 1 - December 31, 2017, as information. **CARRIED**

8. ADJOURNMENT

Moved by: Tanya Smith

THAT we adjourn the General Board of Directors' Meeting of the Oldman River Regional Services Commission at 8:50 p.m. until **Thursday, June 7, 2018 at 7:00 p.m.** **CARRIED**

/bj

CHAIR: _____

DRAFT

**MINUTES OF THE TOWN OF VULCAN MUNICIPAL PLANNING COMMISSION MEETING
HELD IN THE TOWN OF VULCAN COUNCIL CHAMBERS
ON TUESDAY, MAY 15, 2018
COMMENCING AT 2:00 P.M.**

PRESENT: Chairman John Seaman, and Members Lyle Magnuson, Ron Fernley, Shirley Zuehlke, Paul Taylor, Sue Dow

ABSENT: **NIL**

STAFF: Nancy Neufeld, Development Officer

OTHER: Eugene Waskiewich

CALL TO ORDER: Chairman John Seaman called the meeting to order at 2:00 p.m.

1.0 DELEGATION - NIL

2.0 ADDITIONS TO AGENDA- NIL

3.0 MINUTES

3.1 Minutes of the April 17, 2018 meeting of the MPC were presented for adoption.

Motion: 18.12

Moved by Member Paul Taylor that the Minutes of the Town of Vulcan Municipal Planning Commission of April 17, 2018 be approved as read by each member of the Commission. **CARRIED**

4.0 MISCELLANEOUS CORRESPONDENCE - NIL

5.0 SUBDIVISION & DEVELOPMENT REQUESTS

5.1 D18.12 – R-1 – Request for Waiver
Rear yard setback of accessory building (shed) from 0.6m to 0.23m
504-2nd Street North – Lot 8 Blk 42 Plan 751 0382

Lyle Magnuson left the meeting at 2:02 declaring a pecuniary interest.

Mr. Waskiewich was in attendance to answer questions.

Motion: 18.13

Moved by Member Ron Fernley that the Municipal Planning Commission approve Development Permit Application D18.12. **CARRIED**

Lyle Magnuson re-entered the meeting at 2:05 p.m.

6.0 UNFINISHED BUSINESS – NIL

7.0 NEW BUSINESS - NIL

8.0 DEVELOPMENT OFFICER'S REPORT

The Commission was provided with the Development Officer's Report

Motion: 18.14

Moved by Member Sue Dow that the Municipal Planning Commission receive the Development Officer's Report for information. **CARRIED**

9.0 LAND USE BY LAW REVIEW - NIL

10.0 IN-CAMERA - NIL

12.0 DATE OF NEXT MEETING

Next meeting of the MPC to be held June 19, 1918.

Ron Fernley indicated that he would not be attending the June meeting.

13.0 ADJOURNMENT

The meeting was adjourned by Shirley Zuehlke at 2:13 p.m.

CHAIRMAN

SECRETARY



Vulcan District Waste Commission

AGENDA

May 23, 2018

7:30 PM

Vulcan County Council Chambers

Administration Building

102 Centre Street, Vulcan, Alberta

Page

- | | | |
|-------|----------|---|
| | 1 | Call to Order |
| | 2 | Approval of Agenda and Additions |
| | a) | Approval of the Agenda |
| | 3 | Adoption of Minutes |
| 2 - 4 | a) | Minutes of the February 28, 2018 meeting |
| | b) | Business arising from the minutes |
| | 4 | Financial Reports |
| 5 - 8 | a) | Auditor Report |
| | | Annual Statement of Control Environment |
| | | Management Acknowledge of Review |
| | 5 | General Manager's Report |
| | a) | Manager's report |
| | 6 | SAEWA Report |
| | a) | SAEWA Report - Tom Grant |
| | 7 | Member Inquiries |
| | 8 | Next Meeting |
| | 9 | Adjournment |



VULCAN COUNTY MINUTES

Vulcan District Waste Commission

February 28, 2018

Council Chambers

Administration Building

102 Centre Street, Vulcan, Alberta

Present:

Ron Wickstrom	Member at Large
Michael Monner	Vulcan County
Ryan Smith	Vulcan County
Tom Grant	Town of Vulcan
Clydine Grenier	Village of Arrowwood
Scott Schroeder	Village of Milo
Trevor Wagenvoort	Village of Champion

Absent:

Craig Stokes, Village of Lomond
Stacey Hovde, Village of Carmangay

Also Present:

Dick Ellis, Operations Manager
Heather Selke, Assistant

Call to Order

Chair Wickstrom called the meeting to order at 7:30pm

Approval of Agenda and Additions

Approval of the Agenda

VDWC 2018-02-28-01 MOVED BY MEMBER MONNER that the Agenda is approved as presented

CARRIED UNANIMOUSLY.

Adoption of Minutes

Minutes of the November 8th, 2017 meeting

VDWC 2018-02-28-02 Committee reviewed the minutes of the November 8, 2017 meeting.

MOVED BY MEMBER WAGENVOORT that the minutes of the November 8, 2017 meeting of the Vulcan District Waste Commission are adopted as presented.

CARRIED UNANIMOUSLY.

General Manager's Report

Manager's report

VDWC 2018-02-28-03 General Manager Ellis reviewed his report on the vehicles, equipment, Transfer Stations, recycling and Vulcan collection.

MOVED BY MEMBER GRANT that the Manager's report is accepted as information.

CARRIED UNANIMOUSLY.

SAEWA Report

SAEWA Report - Tom Grant

VDWC 2018-02-28-04 MOVED BY MEMBER SMITH that the SAEWA report is accepted as information.

CARRIED UNANIMOUSLY.

Financial Reports

Financial Report and Cheque Listing

VDWC 2018-02-28-05 MOVED BY MEMBER MONNER that the Financial reports are accepted as information.

CARRIED UNANIMOUSLY.

Action Items

Alberta Environment

VDWC 2018-02-28-06 MOVED BY MEMBER GRANT that the Commission direct the Commission Manager to set up a meeting with Alberta Environment, interested Commission Members, Commission Manager and Administration of Vulcan and Vulcan County.

CARRIED UNANIMOUSLY.

Agriculture Plastics Recycling Group

VDWC 2018-02-28-07 MOVED BY MEMBER MONNER that the Commission appoint Manager Ellis to the Agriculture Plastics Recycling Group.

CARRIED UNANIMOUSLY.

Information Items

Alberta Care Conference

Town of Vulcan Council Appointment

Landfill Rates

VDWC 2018-02-28-08 MOVED BY MEMBER WAGENVOORT that the information items be accepted for information.

CARRIED UNANIMOUSLY.

Vulcan District Waste Commission - 28 Feb 2018 Minutes

Next Meeting

Next Meeting to be held Wednesday March 28, 2018

Adjournment

Chair Wickstrom adjourned the meeting at 8:42pm

DRAFT

Dick Ellis, General Manager

DRAFT

Ron Wickstrom, Chair

Town of Vulcan

Request for Decision (RFD)

Councillor Reports

Meeting: Regular Council
Meeting Date: **May 28, 2018**
Originated By: Kim Fath

BACKGROUND / PROPOSAL:

Council's verbal presentations to be presented on the various boards and committees in which Town Council has an interest.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT the verbal reports given by Council at the May 28, 2018 Regular Council Meeting be received as information.

Initials show support -Reviewed by:

Director:



CAO

Town of Vulcan

Request for Decision (RFD)

Administrative Reports

Meeting: Regular Council
Meeting Date: **May 28, 2018**
Originated By: Kim Fath

BACKGROUND / PROPOSAL:

Management is to produce a report each month.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached are the following reports:

- 10.1 Action List
- 10.2 CAO Report

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

Moved by Councillor _____ THAT this Council receives for information the Administrative reports for the period ending May 28, 2018.

Initials show support -Reviewed by:

Director:



CAO

Town of Vulcan Action List



Meeting/Date	Motion #	Resolution	Assigned To	Action Status	Completion Date
Regular Council April 25, 2016	16.140	Moved by Councillor Paul Taylor THAT Council approves Anderson's request to use the lagoon waste water effluent for the purpose of irrigation and that Administration drafts an agreement to facilitate this matter.	Kim Fath	Pending Anderson purchase of irrigation equipment.	
Regular Council September 26, 2016	16.277	Moved by Councillor Georgia-Lee DeBolt THAT Council directed Administration to research this matter and bring the information back to Council for further consideration.	Kim Fath Stew Birch	Contact golf course and evaluate the success of their program. More than a year of data required.	
Regular Council March 26, 2018	18.098	Moved by Councillor Lorna Armstrong THAT Council directs Administration to prepare a proposal for the immediate replacement of the ice plant condenser at the Vulcan Arena, including funding options to be brought back to Council for approval, as well as including the arena boiler system replacement in the 2019 budget.	Kim Fath Stew Birch Bonnie Ellis	Exploring funding options with Vulcan County, curling club, and grants. Boiler system noted for 2019 capital budget.	March 27, 2018
Regular Council April 9, 2018	18.113	Moved by Councillor Georgia-Lee DeBolt THAT Council approves the closure of the following roads on July 21, 2018 from 6:00 a.m. to 4:00 p.m. for the Vulcan County Cruisers Car Club Show and Shine as well as permission to use the rodeo grounds for a demolition derby on July 21-22, 2108. Closure of Centre Street from 1 st Ave to 3 rd Ave and 2 nd Ave from 1 st Street North to 1 st Street South from 6:00 a.m. to 4:00 p.m.	Karen Rose Stew Birch	Send letter of approval and CofR to Vulcan County Cruisers Send Copy of Resolution and Request for Service to Public Works Supply barricades and assist County Cruisers if necessary	April 11, 2018
Regular Council April 9, 2018	18.116	Moved by Councillor Georgia-Lee DeBolt THAT Council approves the purchase of 26 LED light fixtures and shorting caps as per the quotation from EECOL Electric for \$11,094.20, as well as the construction of 26 model space ship engines not to exceed \$3,000.00 with the funds to be drawn from the Street Light Replacement reserve and directs Administration to have Public Works coordinate the replacement of the remaining High Pressure Sodium fixtures in the Industrial subdivision and Arena parking lot.	Karen Rose Stew Birch	Send notice of approval to Public Works approving purchase of LED lights and space ship engines Send Copy of Resolution to Janice McCallum-Campbell Purchase of LED lights, shorting caps, 26 model space ship engines and installation of lighting	April 11, 2018

Town of Vulcan Action List



Meeting/Date	Motion #	Resolution	Assigned To	Action Status	Completion Date
Regular Council April 23, 2018	18.130	Moved by Councillor Paul Taylor THAT Council directs Administration to execute an encroachment agreement as prepared by Fee Simple Law for the 0.70m encroachment of a deck onto Utility Right of Way 777-071-546 at; 140 Aspen Way Lot 16 Block 50 Plan 7710842	Nancy Neufeld Kim Fath Karen Rose	Direct Fee Simple Law to draft agreement Execute Encroachment Agreement CAO and Mayor to sign Update Encroachment Agreement Index	May 24, 2018
Regular Council May 14, 2018	18.142	Moved by Councillor Lyle Magnuson THAT Council approves the appointment of Barry Wallin to sit on the board of the Community Futures Highwood as a Member-at-Large for a three year term on behalf of the Town of Vulcan.	Karen Rose	Emailed letter of appointment and Copy of Resolution to Community Futures and Barry Wallin	May 15, 2018
Regular Council May 14, 2018	18.143	Moved by Councillor Lorna Armstrong THAT Council approves the 2017 Audited Financial Statement as presented and that it be published on the Town's website.	Karen Rose	Publish on the Town of Vulcan website	May 16, 2018
Regular Council May 14, 2018	18.150	Moved by Councillor Lorna Armstrong THAT Council declares the week of June 3 – 9, 2018 as Seniors' Week and that it be posted to the Town of Vulcan's website.	Karen Rose	Publish Seniors' Week declaration on Town website	May 18, 2018
Regular Council May 14, 2018	18.152	Moved by Councillor Paul Taylor THAT Council approves the letter of support drafted by the Alberta Urban Municipalities Association for the Kinder Morgan Trans Mountain Pipeline expansion project.	Karen Rose	Send email approving support of letter drafted by AUMA along with Town logo and Mayor Grants name to be added to the letter of support	May 15, 2018
Regular Council May 14, 2018	18.156 - 18.157	Moved by Councillor Paul Taylor THAT Bylaw No. 1473-18 be given second reading. Moved by Councillor Georgia-Lee DeBolt THAT Bylaw No. 1473-18 be given third and final reading.	Kim Fath Tom Grant Karen Rose	Sign and seal by Mayor and CAO File original and copy of Bylaw	May 17, 2018
Regular Council May 14, 2018	18-158 – 18.161	Moved by Councillor Laura Thomas THAT Bylaw No. 1474-18 be given third and final reading.	Karen Rose Kim Fath Tom Grant	Sign and Seal by Mayor and CAO File original and copy of Bylaw Copy of Resolution to Janice McCallum-Campbell with copy of signed Bylaw	May 17, 2018

Town of Vulcan Action List



Meeting/Date	Motion #	Resolution	Assigned To	Action Status	Completion Date
Regular Council May 14, 2018	18-162	Moved by Councillor Lyle Magnuson THAT this Council approves Public Works and the Peace Officer's assistance and the street closures as requested by Colleen Carey for the Vulcan Tinman Triathlon being held on June 2 nd , 2018.	Karen Rose Stew Birch Justin Vallee	Send letter of approval for street closure to Tinman Send Request for Service to Public Works and CPO Arrange for services requested by Tinman Assist with traffic control June 2, 2018	May 22, 2018
Regular Council May 14, 2018	18.163	Moved by Councillor Lorna Armstrong THAT Council approves Vulcan County's request for a street closure from 1 st Avenue North and Centre Street intersection to the alley between the County Administration Building and the Big Sky Beer liquor store on Friday, June 8 th , 2018 from 11:00 a.m. to 1:00 p.m.	Karen Rose	Send letter of approval to Vulcan County and cc copy to Stew Birch and Justin Vallee	May 17, 2018
Regular Council May 14, 2018	18.164	Moved by Councillor Lyle Magnuson THAT Council approves the construction and paving of a walking path along 1 st Avenue North from Centre Street to 3 rd Street North at a cost not to exceed \$35,000.00 with no more than \$20,000.00 drawn from the Streets Capital Reserve and \$15,000.00 in donation from the Vulcan Kinette Club.	Karen Rose Stew Birch	Send Copy of Resolution to Community Services Manager; Stew Birch; Janice McCallum-Campbell approving Walking Path Completion of construction and paving of walking path	May 15, 2018
Regular Council May 14, 2018	18.165	Moved by Councillor Lorna Armstrong THAT Council approves the Recreation Department's request for the use of a Town truck and flatbed for the pool float in the Spock Day's parade on June 9 th , 2018.	Karen Rose	Send Copy of Resolution to Community Services Manager; Stew Birch	May 17, 2018
Regular Council May 14, 2018	18.166	Moved by Councillor Georgia-Lee DeBolt THAT Council approves the allocation of \$200.00 from the Community Peace Officer's Goods and Supplies budget line to be allocated towards the purchase of a bicycle for the Bike Rodeo.	Karen Rose	Send Copy of Resolution to Community Peace, Officer; Janice McCallum-Campbell	May 18, 2018
Regular Council May 14, 2018	18..167	Moved by Councillor Lyle Magnuson THAT Council directs Administration to request more detailed information from the Community Services Manager for this event and that it be brought back to Council for further discussion.	Kim Fath Karen Rose	Further discuss with Community Services Manager Send Copy of Resolution to Community Services Manager Add to May 28 th Regular Council Meeting	May 17, 2018

Town of Vulcan Action List



Meeting/Date	Motion #	Resolution	Assigned To	Action Status	Completion Date
Regular Council May 14, 2018	18.168	Moved by Councillor Laura Thomas THAT Council directs Administration to organize a Town Hall public meeting to be held on Monday, June 18, 2018 at the Vulcan Lodge Hall at 7:00 p.m.	Karen Rose	Book Lodge Hall for June 18, 2018 Put notice of meeting in Vulcan Advocate	May 18, 2018
Regular Council May 14, 2018	18.173	Moved by Councillor Paul Taylor THAT Council approves the terms of the Prairie Vista Estates Land Lease Agreement to allow the EDF Group to develop a solar energy production facility, and directs Administration to coordinate with EDF or their designated land agent to prepare and execute the requisite documents.	Kim Fath	Contact EDF to prepare and execute documents for lease agreement	May 15, 2018

CAO'S REPORT

SUBMITTED TO: Town Council
SUBMITTED BY: Kim Fath
FOR THE DATES: May 11 through 25th, 2018

Administrative Business Summary

- Prepared and reviewed agenda
- Met with Barry Wallin about CFH member at large position.
- Attended council meeting
- Council meeting follow up (*minutes review, action items, letters*)
- Prepared the majority of the Town Hall meeting documents
- Completed the registration for the new Public Works truck
- Confirmed with EDF that lease documents are to be drafted
- Arranged a meeting between EDF and Vulcan Health and Wellness Foundation
- Consulted with Councillor Roddy for agenda business item.
- Inquired with CIMA+ about grade changes and gravel volume issues. (*3rd ST. S Project*)
- Corresponded and met with concerned resident about the street construction
- Created RFD's for next council meeting
- Met with Mayor to sign documents and discuss agenda items

Airport Business

- Reviewed and approved an airport hangar apron pad proposal
- Prepared and submitted changes to the airport drawings to Nav-Can
- Met with members of the Flying club to open lines of communication

Training


- Attended Icompass agenda preparation training. - May 14th

Staff

- Accepted Peace Officers resignation.
- Making transitional arrangements for departure date of May 31st, 2018

Formal Meetings of Interest

- IMDP – County Office/ORRSC – May 17th.
- CCR for Elder Abuse – FCSS Office – May 18th.
- EDF/Health and Wellness Foundation – Solar Town – May 23rd.



Respectfully submitted by Kim Fath
Chief Administrative Officer