

**AGENDA FOR THE REGULAR MEETING OF COUNCIL  
TO BE HELD IN THE TOWN OF VULCAN COUNCIL CHAMBERS  
ON MONDAY, OCTOBER 23, 2017  
COMMENCING AT 8:00 PM**

**1.0 Call to Order:**

**2.0 Public Hearing - NIL**

**3.0 Delegations - NIL**

**4.0 Adoption of Agenda**

**5.0 Adoption of Previous Minutes**

5.1 Regular Council Meeting Minutes – October 10, 2017

5.2 Special Council Meeting Minutes – October 17, 2017

5.3 Committee of the Whole Minutes – October 2, 2017

**6.0 Unfinished Business**

6.1 Current Ongoing Business

**7.0 Financial Statements**

7.1 Cash Statement – Ending September 30, 2017

7.2 Year-to-Date Statement – Ending September 30, 2017

**8.0 Correspondence and Information Items**

8.1 Correspondence and Information Items

**9.0 Committee and Administrative Reports**

9.1 Presentation of Minutes/verbal reports on various boards/committees in which Town Council has an interest

**10.0 Bylaws/Policies - NIL**

**11.0 New Business**

11.1 Southern Alberta Energy from Waste Association Community Foundation Grant Application Request

11.2 2017 Alberta Urban Municipalities Association Convention

12.0 **Notice of Motion - NIL**

13.0 **Management Reports - NIL**

14.0 **In-Camera - NIL**

15.0 **Adjournment**

# Town of Vulcan

Request for Decision (RFD)

## Adoption of Previous Minutes Regular Council Meeting October 10, 2017

Meeting: Regular Council  
Meeting Date: **October 23, 2017**  
Originated By: Kim Fath

**BACKGROUND / PROPOSAL:**

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Tuesday, October 10, 2017 were presented to Council.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**COSTS / SOURCE OF FUNDING (if applicable):**

N/A

**RECOMMENDED ACTION:**

Moved by Councillor \_\_\_\_\_ THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Tuesday, October 10, 2017 be approved and read by each member of Council.

Initials show support -Reviewed by: \_\_\_\_\_  \_\_\_\_\_  
Director: CAO

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
HELD IN THE TOWN OF VULCAN COUNCIL CHAMBER  
ON TUESDAY, OCTOBER 10<sup>th</sup>, 2017**

**PRESENT:**

|                              |                      |
|------------------------------|----------------------|
| Mayor                        | - Tom Grant          |
| Councillor                   | - Georgia-Lee DeBolt |
| Councillor                   | - Rick Howard        |
| Councillor                   | - Lorna Armstrong    |
| Councillor                   | - Paul Taylor        |
| Councillor                   | - John Seaman        |
| Chief Administrative Officer | - Kim Fath           |
| Recording Secretary          | - Karen Rose         |

**ABSENT:** Councillor - Sue Dow

**1.0 Call to Order:** Mayor Tom Grant called the meeting to order at 7:06 p.m.

**2.0 Public Hearings - NIL**

**3.0 Delegations - NIL**

**4.0 Adoption of Agenda**

**4.1 Addition of In-Camera Items**

- Water Commission Membership Agreement
- Fire Services Agreement

**Motion No.: 17.359**

Moved by Councillor Rick Howard THAT the agenda governing this meeting be adopted as amended. **CARRIED UNANIMOUSLY**

**5.0 Adoption of Previous Minutes**

**5.1 Regular Council Meeting Minutes**

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, September 25, 2017 were presented to Council.

Initials

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**Motion No.: 17.360**

Moved by Councillor John Seaman THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Monday, September 25, 2017 be approved and read by each member of Council as presented. **CARRIED UNANIMOUSLY**

**6.0 Unfinished Business**

**6.1 Traffic Enforcement on Elizabeth Street**

At the September 11, 2017 Regular Council Meeting Council directed Administration to look into alternative speed enforcement methods for Highway 534 along the section closest to the Prairie View Elementary School.

**Motion No.: 17.361**

Moved by Councillor John Seaman THAT funds be included in the 2018 Operation Budget for the purchase of two mobile traffic signs. **CARRIED UNANIMOUSLY**

**7.0 Financial Reports – NIL**

**8.0 Correspondence and Information Items**

8.1 The Correspondence and Information Items for the period ending October 10, 2017 was presented to Council to be received for information.

**Motion No.: 17.362**

Moved by Councillor Georgia-Lee DeBolt THAT the Correspondence and Information Items for the period ending October 10, 2017 be received for information.

**CARRIED UNANIMOUSLY**

**9.0 Committee and Administrative Reports**

9.1 The minutes and verbal presentations were presented for the various boards and committees in whom Town Council has an interest.

Initials

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**Motion No.: 17.363**

Moved by Councillor Paul Taylor THAT Council approves Rick Howard attending the Community Futures Highwood meeting on October 26, 2017 on behalf of the Town of Vulcan.

**CARRIED UNANIMOUSLY**

**Motion No.: 17.364**

Moved by Councillor Paul Taylor THAT the minutes and/or verbal reports of Town represented Boards/Committees at the October 10, 2017 Town Council Meeting be received for information.

- Mayors & Reeves of Southwest Alberta – Agenda – Minutes – September 8, 2017
- Vulcan Golf and Country Club – Minutes – September 19, 2017
- Vulcan Library Board – Minutes – September 20, 2017
- Vulcan County Health & Wellness Foundation – Agenda – Minutes – September 27, 2017
- Vulcan District Waste Commission – Agenda – Minutes – September 27, 2017
- Family & Community Support Services – Agenda – Minutes – September 28, 2017
- Vulcan Regional Food Bank Society – Agenda – Minutes – September 28, 2017
- Municipal Planning Commission – Minutes – October 3, 2017

Verbal Reports:

- Councillor Paul Taylor
  - Twin Valley Regional Water Services Commission
  - Vulcan Town and County Health & Wellness
  - Vulcan Golf and Country Club
  - Municipal Planning Commission
- Councillor Georgia-Lee DeBolt
  - Vulcan & District Tourism Society
- Councillor Lorna Armstrong
  - Family & Community Support Services
  - Vulcan & District Tourism Society
- Councillor John Seaman
  - Municipal Planning Commission
  - Twin Valley Regional Water Services Commission

Initials

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- Mayor Tom Grant
  - Vulcan District Waste Commission

**CARRIED UNANIMOUSLY**

**10.0 Bylaws/Policies - NIL**

**11.0 New Business**

**11.1 24 Hour Hockey Fundraiser Proposal**

Lowell Krystalowich and Chris Gauthier are seeking approval to allow a 24 hour fundraising hockey game to be held at the Vulcan Arena on March 2 & 3, 2017.

**Motion No.: 17.365**

Moved by Councillor Rick Howard THAT Council approves the rental of the Vulcan Arena at no charge from March 2<sup>nd</sup> until March 3<sup>rd</sup> to Chris Gauthier and Lowell Krystalowich for the purpose of holding a 24 hour hockey game and pool fundraising event.

**CARRIED UNANIMOUSLY**

**Motion No.: 17.366**

Moved by Councillor Lorna Armstrong THAT Council approves that the Recreation Department assist with the organization of this event.

**CARRIED UNANIMOUSLY**

**11.2 Tax Recovery Sale**

Some properties might be offered for sale at a public auction, for non-payment of taxes.

Council was asked, as per section 419 of the Municipal Government Act, to set a reserve bid and condition of sale. Council was also asked to set a date for the potential public auction.

**Motion No.: 17.367**

Moved by Councillor Georgia-Lee DeBolt THAT, if needed, the public auction sale for non-payment of taxes of land be held on November 29, 2017;

THAT the reserve bid be set at not less than the market value of these properties as determined by a professional appraiser prior to the action taking place as per Policy A-05.

Initials

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THAT the condition of sale be cash or certified cheque. **CARRIED UNANIMOUSLY**

**11.3 Request For Use of Riding Arena at Virginia Mitchell Memorial Park**

A request was received from Cody DeBolt to use the Riding Arena in the Virginia Mitchell Memorial Park during the winter months for boarding horses.

**Motion No.: 17.368**

Moved by Councillor Rick Howard THAT Council denies the request to board horses through the winter at the Virginia Mitchell Memorial Park.

**CARRIED UNANIMOUSLY**

**11.4 Fire Services Agreement Committee Appointment**

At the joint meeting held on October 5, 2017 it was suggested that two Town Councillors be appointed to a Fire Services Agreement committee to explore a Fire Services Agreement between the Town of Vulcan and Vulcan County.

**Motion No. 17.369**

Moved by Councillor John Seaman THAT this motion be tabled for further discussion after the In-Camera Fire Services Agreement discussion.

**CARRIED UNANIMOUSLY**

**11.5 Water Treatment Operations Agreement for Town of Vulcan and Twin Valley Regional Water Services Commission**

The Operations Agreement with the Twin Valley Regional Water Commission will expire at the end of 2017. The Water Commission provided a new draft agreement.

**Motion No.: 17.370-**

Moved by Councillor Paul Taylor THAT Council requests that the Water Commission amend Article 3 Term 3.1 Length of Term to state. "This agreement shall be effective upon execution by both Parties, and shall continue to be effective until it is terminated, by either Party, in accordance with Article 11 of this agreement." **CARRIED UNANIMOUSLY**

Initials

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12.0 Notice of Motion - NIL

13.0 Management Reports

**Motion No.: 17.371**

Moved by Councillor Lorna Armstrong THAT this Council receives for information the management reports for the period ending October 11, 2017.

**CARRIED UNANIMOUSLY**

14.0 In-Camera

14.1 Water Commission Membership Agreement– FOIPPA Part 1 Division 2 Section 3(1)(a)

14.2 Fire Services Agreement – FOIPPA Part 1 Division 2 Section 23(1)(a)

**Motion No.: 17.372**

Moved by Councillor John Seaman THAT Council move in-camera at 8:09 p.m. for the purpose of discussing the proposed Water Commission Membership Agreement and the Fire Services Agreement.

**CARRIED UNANIMOUSLY**

Mayor Tom Grant granted a 3 minute recess.

**Motion No.: 17.373**

Moved by Councillor Rick Howard THAT Council move out-of-camera at 9:12 p.m.

**CARRIED UNANIMOUSLY**

**Motion No.: 17.374**

John Seaman moves that for the purpose of amending the debt repayment schedule in the Twin Valley Regional Water Services Commission 5 year strategic plan. That Council approves the projected annual water usage of 310,000 cubic meters, and recommends to the water commission that the debt repayment schedule be reviewed and renewed on a 5 year term.

**CARRIED UNANIMOUSLY**

Council reopened the discussion for item 11.4 the Fire Services Agreement Committee appointment.

Initials

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**Motion No.: 17.375**

Moved by Councillor Lorna Armstrong THAT Council appoints Councillor Paul Taylor and Councillor John Seaman to the Fire Services Agreement Committee.

**CARRIED UNANIMOUSLY**

**15.0 Adjournment**

The meeting was adjourned by Councillor Rick Howard at 9:20 p.m.

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Tom Grant  
Mayor

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Kim Fath  
Chief Administrative Officer

Initials

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# Town of Vulcan

Request for Decision (RFD)

## Adoption of the Special Council Meeting Minutes October 17, 2017

Meeting: Regular Council  
Meeting Date: **October 23, 2017**  
Originated By: Kim Fath

**BACKGROUND / PROPOSAL:**

The Minutes of the Special Meeting of Council, held in the Town of Vulcan Council Chamber on Tuesday, October 17, 2017 were presented to Council.

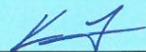
**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**COSTS / SOURCE OF FUNDING (if applicable):**

N/A

**RECOMMENDED ACTION:**

Moved by Councillor \_\_\_\_\_ THAT the Minutes of the Special Council Meeting, held in the Town of Vulcan Council Chamber on Tuesday, October 17, 2017 be approved and read by each member of Council.

Initials show support -Reviewed by: \_\_\_\_\_ Director: \_\_\_\_\_  CAO

**MINUTES FOR THE SPECIAL MEETING OF COUNCIL  
TO BE HELD IN THE TOWN OF VULCAN COUNCIL CHAMBERS  
ON OCTOBER 17, 2017  
COMMENCING AT 10:00 A.M.**

**PRESENT:**

|                              |                      |
|------------------------------|----------------------|
| Mayor                        | - Tom Grant          |
| Councillor                   | - Georgia-Lee DeBolt |
| Councillor                   | - Lorna Armstrong    |
| Councillor                   | - Paul Taylor        |
| Councillor                   | - John Seaman        |
| Councillor                   | - Sue Dow            |
| Councillor                   | - Rick Howard        |
| Chief Administrative Officer | - Kim Fath           |

**Call to Order:** Mayor Tom Grant called the meeting to order at 10:00 a.m.

**1.0 Approval of Agenda**

**Motion No.: 17.001-SP**

Moved by Councillor John Seaman THAT the agenda governing this meeting be adopted as presented. **CARRIED UNANIMOUSLY**

**2.0 In-Camera**

**3.1 Fire Services Agreement – FOIPPA Part 1 Division 2 Section 3(1)(a)**

**Motion No.: 17.002-SP**

Moved by Councillor Sue Dow THAT Council move in-camera at 10:02 a.m. for the purpose of discussing the Fire Services Agreement.

Councillor Rick Howard entered the Special Council Meeting at 10:25 a.m.

**Motion No.: 17.003-SP**

Moved by Councillor John Seaman THAT Council moved out-of-camera at 11:02 a.m. **CARRIED UNANIMOUSLY**

**Motion No.: 17.004-SP**

Moved by Councillor Paul Taylor THAT Council supports the recommendation from the Fire Agreement Committee to move forward with the recommended proposal as presented and discussed. **CARRIED UNANIMOUSLY**

### **3.0 Adjournment**

The meeting was adjourned by Councillor Georgia-Lee DeBolt at 11:02 a.m.

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Tom Grant  
Mayor

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Kim Fath  
Chief Administrative Officer

DRAFT

# Town of Vulcan

Request for Decision (RFD)

## Adoption of the Committee of the Whole Meeting Minutes October 2, 2017

Meeting: Regular Council  
Meeting Date: **October 23, 2017**  
Originated By: Kim Fath

**BACKGROUND / PROPOSAL:**

The Minutes of the Committee of the Whole Meeting, held in the Town of Vulcan Council Chamber on Monday, October 2, 2017 were presented to Council.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**COSTS / SOURCE OF FUNDING (if applicable):**

N/A

**RECOMMENDED ACTION:**

Moved by Councillor \_\_\_\_\_ THAT the Minutes of the Committee of the Whole Meeting, held in the Town of Vulcan Council Chamber on Monday, October 2, 2017 be approved and read by each member of Council.

Initials show support -Reviewed by: \_\_\_\_\_  \_\_\_\_\_  
Director: CAO

**MINUTES FOR THE COMMITTEE OF THE WHOLE MEETING  
HELD IN THE TOWN OF VULCAN COUNCIL CHAMBER  
ON MONDAY, OCTOBER 2<sup>nd</sup>, 2017  
STARTING AT 7:00 P.M.**

**PRESENT:** Mayor - Tom Grant  
Councillor - Georgia-Lee DeBolt  
Councillor - John Seaman  
Councillor - Rick Howard  
Councillor - Paul Taylor  
Councillor - Lorna Armstrong  
Chief Administrative Officer - Kim Fath  
Director of Finance - Janice McCallum-Campbell

**ABSENT:** Councillor - Sue Dow

**INVITED GUESTS** - Lyle Magnuson  
- Laura Thomas  
- Maureen Howard  
- Michelle Roddy

Call to Order: Mayor Tom Grant called the meeting to order at 7:00 p.m.

**1.0 Approval of Agenda**

**Motion No.: 17.09**

Moved by Councillor Rick Howard THAT the agenda governing this meeting be adopted as presented. **CARRIED UNANIMOUSLY**

**2.0 New Business**

**2.1 Draft 2018 Budget Review**

Administration Kim Fath CAO and Janice McCallum-Campbell Finance Officer presented to Council and invited guests the draft 2018 budget for review and discussion.

### 3.0 Adjournment

The meeting was adjourned by Councillor John Seaman at 8:50 p.m.

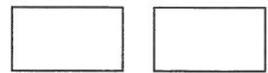
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Tom Grant  
Mayor

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Kim Fath  
Chief Administrative Officer

DRAFT



# Town of Vulcan

Request for Decision (RFD)

## Current Ongoing Business

|                |                  |
|----------------|------------------|
| Meeting:       | Regular Council  |
| Meeting Date:  | October 23, 2017 |
| Originated By: | Kim Fath         |

**BACKGROUND / PROPOSAL:**

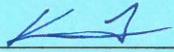
Administration will give a verbal update to Council outlining the significant uncompleted projects that the Town is currently working on.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**COSTS / SOURCE OF FUNDING (if applicable):**

**RECOMMENDED ACTION:**

Moved by Councillor \_\_\_\_\_ THAT

Initials show support -Reviewed by: \_\_\_\_\_ Director: \_\_\_\_\_  CAO

## **Significant Uncompleted Projects**

- a) Vulcan County Fire Agreement
- b) Union Negotiations
- c) 2018 Budget
- d) 2018 Rates and Fee Bylaw
- e) Pool Upgrade
- f) EDF Solar Project
- g) Inter Municipal Development Plan (IMDP)
- h) Water Commission Agreements
- i) Industrial Land Use Strategy
- j) Main Street Lighting
- k) Local Improvement Bylaws
- l) Community Storage

# Town of Vulcan

Request for Decision (RFD)

## Cash Statement – Ending September 30, 2017

|                |                  |
|----------------|------------------|
| Meeting:       | Regular Council  |
| Meeting Date:  | October 23, 2017 |
| Originated By: | Kim Fath         |

**BACKGROUND / PROPOSAL:**

Attached is the Cash Statement for the period ending September 30, 2017.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

For Council's information.

**COSTS / SOURCE OF FUNDING (if applicable):**

N/A

**RECOMMENDED ACTION:**

Moved by Councillor \_\_\_\_\_ THAT the Cash Statement for the period ending September 30, 2017 be received for information.

Initials show support -Reviewed by: \_\_\_\_\_  \_\_\_\_\_  
Director: CAO

TOWN OF VULCAN

Town of Vulcan  
Cash Statement  
9/30/2017

|   | Debit               | Credit                | YTD                 |
|---|---------------------|-----------------------|---------------------|
| <b>Cash</b>                             |                     |                       |                     |
| Bank - General Account                  | 19,693,262.22       | (19,553,741.99)       | 139,520.23          |
| <b>Investments</b>                      |                     |                       |                     |
| Notice On Demand Acct General           | 4,194,937.09        | (2,511,187.94)        | 1,683,749.15        |
| Notice on Demand Acct FGTF              | 212,933.01          | (212,557.32)          | 375.69              |
| Notice on Demand Acct MSI Capital       | 485,379.75          | (241,581.44)          | 243,798.31          |
| Notice on Demand Acct Vulcan Innovation | 15,739.07           | 0.00                  | 15,739.07           |
| Notice On Demand Acct BMTG              | 169,008.74          | (168,397.11)          | 611.63              |
| Term Deposit - Mix Reserve              | 5,175.57            | 0.00                  | 5,175.57            |
| Term Deposit - Healy Reserve            | 15,638.10           | 0.00                  | 15,638.10           |
| Term Deposit - Shearer Reserve          | 1,668.01            | 0.00                  | 1,668.01            |
| Term Deposit - Androsoff Reserve        | 5,382.69            | 0.00                  | 5,382.69            |
| Term Deposit - Flags                    | 40,235.87           | (20,000.00)           | 20,235.87           |
|   | <u>5,146,097.90</u> | <u>(3,153,723.81)</u> | <u>1,992,374.09</u> |

Mayor \_\_\_\_\_

CAO \_\_\_\_\_

# Town of Vulcan

Request for Decision (RFD)

## Year-to-Date Statement – Ending September 30, 2017

|                |                  |
|----------------|------------------|
| Meeting:       | Regular Council  |
| Meeting Date:  | October 23, 2017 |
| Originated By: | Kim Fath         |

**BACKGROUND / PROPOSAL:**

Attached is the Year-to-Date Statement for the period ending September 30, 2017.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

For Council's information.

**COSTS / SOURCE OF FUNDING (if applicable):**

N/A

**RECOMMENDED ACTION:**

Moved by Councillor \_\_\_\_\_ THAT the Year-to-Date Statement for the period ending September 30, 2017 be received for information.

Initials show support -Reviewed by: \_\_\_\_\_  \_\_\_\_\_  
Director: CAO

## TOWN OF VULCAN

For the Nine Months Ending September 30, 2017

|                                 | YTD              | CURRENT MONTH | ANNUAL BUDGET    | VARIANCE | ANNUAL BUDGET  |
|---------------------------------|------------------|---------------|------------------|----------|----------------|
| <b>General Taxes &amp; Fees</b> |                  |               |                  |          |                |
| Revenue                         | (\$2,945,717.61) | (\$37,882.55) | (\$3,052,126.00) |          | (\$106,408.39) |
| Expenses                        | 31,544.00        |               | 34,000.00        |          | 2,456.00       |
| <b>School Taxes</b>             |                  |               |                  |          |                |
| Revenue                         | (560,507.81)     |               | (561,142.11)     |          | (634.30)       |
| Expenses                        | 410,415.19       | 136,805.06    | 561,142.11       |          | 150,726.92     |
| <b>Legislative</b>              |                  |               |                  |          |                |
| Revenue                         |                  |               |                  |          |                |
| Expenses                        | 43,771.30        | 129.17        | 119,845.00       |          | 76,073.70      |
| <b>General Administration</b>   |                  |               |                  |          |                |
| Revenue                         | (40,704.87)      | (2,417.11)    | (28,450.00)      |          | 12,254.87      |
| Expenses                        | 842,979.99       | 42,488.94     | 859,239.52       |          | 16,259.53      |
| <b>Fire Fighting</b>            |                  |               |                  |          |                |
| Revenue                         |                  |               |                  |          |                |
| Expenses                        | 131,452.24       | 8,433.19      | 203,623.00       |          | 72,170.76      |
| <b>Emergency Services</b>       |                  |               |                  |          |                |
| Revenue                         |                  |               |                  |          |                |
| Expenses                        | 1,044.83         |               | 11,000.00        |          | 9,955.17       |
| <b>Bylaw</b>                    |                  |               |                  |          |                |
| Revenue                         | (19,886.65)      | (2,070.00)    | (32,000.00)      |          | (12,113.35)    |
| Expenses                        | 82,531.51        | 9,851.25      | 116,740.00       |          | 34,208.49      |
| <b>Common Services</b>          |                  |               |                  |          |                |
| Revenue                         | (600.00)         |               |                  |          | 600.00         |
| Expenses                        | 244,633.46       | 10,847.62     | 315,600.76       |          | 70,967.30      |
| <b>Roads &amp; Streets</b>      |                  |               |                  |          |                |
| Revenue                         | (30,907.93)      |               | (3,907.93)       |          | 27,000.00      |
| Expenses                        | 422,259.48       | 29,173.09     | 480,432.14       |          | 58,172.66      |
| <b>Airport</b>                  |                  |               |                  |          |                |
| Revenue                         |                  |               |                  |          |                |
| Expenses                        | 38,569.28        | (21,038.00)   | 8,000.00         |          | (30,569.28)    |
| <b>Water Treatment</b>          |                  |               |                  |          |                |
| Revenue                         | (180,000.00)     | (20,000.00)   | (240,000.00)     |          | (60,000.00)    |
| Expenses                        | 114,804.86       | 5,181.64      | 190,066.78       |          | 75,261.92      |

TOWN OF VULCAN

For the Nine Months Ending September 30, 2017

|  | YTD          | CURRENT MONTH | ANNUAL BUDGET | VARIANCE | ANNUAL BUDGET |
|--|--------------|---------------|---------------|----------|---------------|
| <b>Storm</b>                             |              |               |               |          |               |
| Revenue                                  |              |               |               |          |               |
| Expenses                                 | 2,711.19     |               | 6,310.55      |          | 3,599.36      |
| <b>FCSS</b>                              |              |               |               |          |               |
| Revenue                                  | (158,791.00) |               | (199,133.00)  |          | (40,342.00)   |
| Expenses                                 | 168,688.50   |               | 212,291.00    |          | 43,602.50     |
| <b>Cemetery</b>                          |              |               |               |          |               |
| Revenue                                  | (6,475.00)   | (625.00)      | (8,000.00)    |          | (1,525.00)    |
| Expenses                                 | 14,278.21    | 1,026.79      | 22,479.00     |          | 8,200.79      |
| <b>Planning Development &amp; Safety</b> |              |               |               |          |               |
| Revenue                                  | (9,954.27)   | (1,055.00)    | (7,200.00)    |          | 2,754.27      |
| Expenses                                 | 73,334.52    | 10,180.98     | 112,184.00    |          | 38,849.48     |
| <b>Subdivision</b>                       |              |               |               |          |               |
| Revenue                                  | (10,200.00)  |               | (10,200.00)   |          |               |
| Expenses                                 | 20,780.09    |               | 20,780.09     |          |               |
| <b>Economic Development</b>              |              |               |               |          |               |
| Revenue                                  |              |               |               |          |               |
| Expenses                                 | 101,300.00   |               | 106,300.00    |          | 5,000.00      |
| <b>Recreation</b>                        |              |               |               |          |               |
| Revenue                                  | (128,110.94) | (3,850.93)    | (129,116.00)  |          | (1,005.06)    |
| Expenses                                 | 149,929.56   | 24,545.81     | 219,032.00    |          | 69,102.44     |
| <b>Golf Course Loan</b>                  |              |               |               |          |               |
| Revenue                                  |              |               |               |          |               |
| Expenses                                 | 63,648.00    | 6,528.00      | 84,864.00     |          | 21,216.00     |
| <b>Parks</b>                             |              |               |               |          |               |
| Revenue                                  | (81,051.26)  | (2,685.75)    | (75,925.00)   |          | 5,126.26      |
| Expenses                                 | 118,442.56   | 10,206.19     | 134,900.00    |          | 16,457.44     |
| <b>Swimming Pool</b>                     |              |               |               |          |               |
| Revenue                                  | (121,178.92) | (183.00)      | (124,407.50)  |          | (3,228.58)    |
| Expenses                                 | 184,948.35   | 23,896.62     | 203,515.00    |          | 18,566.65     |
| <b>Arena</b>                             |              |               |               |          |               |
| Revenue                                  | (102,207.70) |               | (117,920.00)  |          | (15,712.30)   |
| Expenses                                 | 129,151.23   | 18,686.80     | 195,840.00    |          | 66,688.77     |

TOWN OF VULCAN

For the Nine Months Ending September 30, 2017

|                       | YTD                   | CURRENT MONTH       | ANNUAL BUDGET         | VARIANCE | ANNUAL BUDGET       |
|-----------------------|-----------------------|---------------------|-----------------------|----------|---------------------|
| <b>Culture</b>        |                       |                     |                       |          |                     |
| Revenue               | (10,800.00)           | (1,200.00)          | (14,400.00)           |          | (3,600.00)          |
| Expenses              | 131,229.37            | 477.87              | 140,748.32            |          | 9,518.95            |
| <b>Tourist Center</b> |                       |                     |                       |          |                     |
| Revenue               | (10,800.00)           | (1,200.00)          | (14,400.00)           |          | (3,600.00)          |
| Expenses              | 96,041.46             | 1,186.81            | 113,194.57            |          | 17,153.11           |
| <b>Water</b>          |                       |                     |                       |          |                     |
| Revenue               | (488,763.20)          | (43,085.04)         | (733,356.64)          |          | (244,593.44)        |
| Expenses              | 599,712.67            | 96,262.10           | 773,633.28            |          | 173,920.61          |
| <b>Sewer</b>          |                       |                     |                       |          |                     |
| Revenue               | (135,523.46)          | (1,227.47)          | (205,990.00)          |          | (70,466.54)         |
| Expenses              | 218,080.94            | 3,620.75            | 333,022.09            |          | 114,941.15          |
| <b>Garbage</b>        |                       |                     |                       |          |                     |
| Revenue               | (306,910.48)          | (518.67)            | (435,921.00)          |          | (129,010.52)        |
| Expenses              | 381,749.31            | 8,086.73            | 414,453.08            |          | 32,703.77           |
| <b>TOTAL REVENUE</b>  | <b>(5,349,091.10)</b> | <b>(118,000.52)</b> | <b>(5,993,595.18)</b> |          | <b>(644,504.08)</b> |
| <b>TOTAL EXPENSES</b> | <b>4,818,032.10</b>   | <b>426,577.41</b>   | <b>5,993,236.29</b>   |          | <b>1,175,204.19</b> |

# Town of Vulcan

Request for Decision (RFD)

## Correspondence and Information

|                |                  |
|----------------|------------------|
| Meeting:       | Regular Council  |
| Meeting Date:  | October 23, 2017 |
| Originated By: | Kim Fath         |

**BACKGROUND / PROPOSAL:**

Attached is the list of Correspondence and Information for the period ending October 23, 2017.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

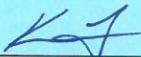
For Council's review.

**COSTS / SOURCE OF FUNDING (if applicable):**

N/A

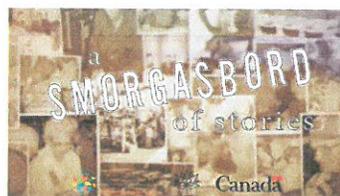
**RECOMMENDED ACTION:**

Moved by Councillor \_\_\_\_\_ THAT the Correspondence and Information for the period ending October 23, 2017 be received for information.

Initials show support -Reviewed by: \_\_\_\_\_  \_\_\_\_\_  
Director: \_\_\_\_\_ CAO

Report on Miscellaneous Correspondence 8.1 (2) - October 23, 2017

- A. **Vulcan & District Historical Society**  
Canada 150 A Smorgasbord of Stories project
- B. **Rowan House Society**  
Breakfast with the Guys
- C. **Canada 55 Plus Games**  
Request for Financial Support
- D. **Vulcan Minor Hock Association Board**  
Letter of Appreciation



**Please join us on November 9, 2017 at 7 pm at the  
Lodge Hall, 231 Centre St. Vulcan for the launch of  
A Smorgasbord of Stories**

This is a project undertaken by The Vulcan and District Historical Society's in celebration of Canada's 150<sup>th</sup> birthday. Prepare for an evening of stories and some tasty treats while celebrating some of the different cultures that have made our County a great place to live. After viewing our stories and sampling some of the recipes, you can wander over to the museum and check out our displays.

This project was made possible by the Community Fund for Canada's 150<sup>th</sup>, a collaboration between Community Foundation of Lethbridge and Southwestern Alberta, the Government of Canada, and extraordinary leaders from coast to coast to coast, The Vulcan and District Agricultural Society, Vulcan and Region Family and Community Support Services and the Vulcan and District Historical Society.

[8.1.8]



**ROWAN  
HOUSE  
SOCIETY**

BUILDING VIOLENCE FREE COMMUNITIES

**FRIDAY, NOVEMBER 3RD**

**7 - 9AM**

**BEST WESTERN PLUS OKOTOKS INN & SUITES**



Featuring Anthony Parker of the Calgary Stampede:  
*Sports leaders taking informed action to end violence and abuse against women, CFL Project*

**TICKETS: \$65.00 AT [WWW.ROWANHOUSE.CA](http://WWW.ROWANHOUSE.CA)**

call 403-603-5986 for more information

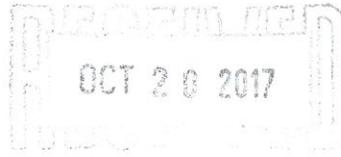
Mrs. Shirley Zuehlke  
Box 566 Vulcan, AB T0L 2B0

October 20, 2017

Town of Vulcan  
Mr. Kim Fath  
321 Second Street South  
Vulcan, AB T0L 2B0



Linda, Shirley, Lois, Sharon  
Vulcan Curling Club, Vulcan, Alberta



Dear Kim:

Re: Financial Support

Canada 55 Plus Games - a nation wide program to sponsor wellness - that is, the spiritual, mental and physical well being among Canadians 55 years of age and older.

We are the successful 65+ Alberta Ladies Ice Curling Representatives. We qualified February 2017, in Grande Prairie, Alberta to represent Alberta at the 2018 Canada 55+ Games in St John, New Brunswick. We are approaching organizations for financial support as there is no government funding for these games.

Alberta 55 Plus promotes sport and recreation development for Albertans 55 plus across the province. ASCSRA (Alberta Senior Citizens Sport & Recreation Association) is the voice of mature adults in the Alberta 55 Plus Games. There are 8 zones in Alberta. Every other year one zone hosts a play-off of summer and winter activities. If successful in your province, there is a combined national competition every 2 years.

We feel our ladies curling team sends a strong message to our family, friends, and our community, that active living is a healthy choice which keeps you young at heart and mentally strong.

Your contribution will help provide the financial support to keep these games alive for participants. In recognition of your contribution we would be honoured to represent your company with any promotional material available. Our Vulcan Ladies 65+ Ice Curling Team sincerely thank you for any support you can offer.

We appreciate your consideration and look forward to hearing from you before the end of April 2018.

Sincerely,

*Linda Pratt*  
Linda Pratt

*S. M. Zuehlke*  
Shirley Zuehlke 403-540-4808

*Sharon McNiven*  
Sharon McNiven

*Lois McCulloch*  
Lois McCulloch



Attention. Town Of Vulcan Operations Manager

C.C. Vulcan and District Recreation Board

Re: **Grant Shaw**

We as the Vulcan Minor Hockey Association board wanted to reach out to express our sincere appreciation of one of yours in Grant Shaw. Grant has the unique ability to execute his responsibilities, whilst becoming one of the reasons people enjoy visiting the Vulcan Arena. This is not something new, quite honestly we discussed sending a similar correspondence last year but his efforts quickly became commonplace and the letter fell by the wayside. Upon his arrival, Grant was quick to make an impression and change the tone of the arena, simple things like providing books to the small kids, decorating for different holidays and being attentive to visitors needs has been noticed by both home and away parents and players. We as a board receive several very positive comments a week. Grant has a genuine interest in both the facility, and the people that use it; he has expectations of the visitors, but goes above and beyond to ensure that the attendee has a positive experience. It has been stated in our meetings, "you'd be hard pressed to find someone that has something bad to say about Grant" and those words speak volumes.

We are confident you know the value he brings to your teams, but his continuous efforts have been recognized by our association and we felt obliged to document our sincere appreciation.

Regards;

The Board of the Vulcan Minor Hockey Association

# Town of Vulcan

Request for Decision (RFD)

## Southern Alberta Energy from Waste Association Community Foundation Grant Application Request

|                |                         |
|----------------|-------------------------|
| Meeting:       | Regular Council         |
| Meeting Date:  | <b>October 23, 2017</b> |
| Originated By: | Kim Fath                |

**BACKGROUND / PROPOSAL:**

A request has been received from the Southern Alberta Energy from Waste Association (SAEWA) requesting that the Town of Vulcan provide a letter of management support to their application for a H.S. Varley Fund for Rural Life Grant through the Community Foundation Lethbridge and Southwestern Alberta.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

SAEWA is requesting \$26,000.00 from the Varley fund grant to complete the life cycle analysis portion of the Transportation and Site Study.

The Varley funding terms may require a Municipality to manage the grant on behalf of the Association.

**COSTS / SOURCE OF FUNDING (if applicable):**

**RECOMMENDED ACTION:**

Moved by Councillor \_\_\_\_\_ THAT Council directs Administration to provide the Southern Alberta Energy for Waste Association with a letter of management support to accompany the application for the H.S. Varley Fund for Rural Life, and if successful approve that the Town of Vulcan manage the grant on behalf of the association.

|                                     |           |       |
|-------------------------------------|-----------|-------|
| Initials show support -Reviewed by: | _____     | _____ |
|                                     | Director: | CAO   |



## ADMINISTRATION REPORT

**TO:** TOWN COUNCIL  
**FROM:** Kim Fath, CAO  
**DATE:** October 20<sup>th</sup>, 2017

### Background

Council has received a request from Southern Alberta Energy from Waste Association (SAEWA) to provide a letter of management support to their application for a H.S. Varley Fund for Rural Life Grant through the Community Foundation Lethbridge and Southwestern Alberta.

### Discussion

SAEWA is requesting \$26,000.00 from the Varley fund grant to complete the life cycle analysis portion of the Transportation and Site Study. This life cycle analysis was not included in the original scope of the study and the Association feels that it is a vital component to completing a thorough study.

The Varley funding terms may require a Municipality manage the grant on behalf of the Association. SAEWA has asked if the Town of Vulcan would consider hosting this grant.

### Consideration

Council is asked to consider directing administration to provide the Southern Alberta Energy from Waste Association with a letter of management support to accompany the application for the H.S. Varley Fund for Rural Life, and if successful approve the Town of Vulcan manage the grant on behalf of the Association.

  
\_\_\_\_\_  
Kim Fath  
Chief Administrative Officer

## Kim Fath

---

**From:** Thomas Grant  
**Sent:** October-19-17 4:52 PM  
**To:** Kim Fath  
**Subject:** Fwd: Town of Vulcan - letter of support for Varley Fund Application

This is the other one

----- Forwarded message -----

**From:** Sherry Poole <sannpoole@gmail.com>  
**Date:** Oct 18, 2017 7:39 AM  
**Subject:** Town of Vulcan - letter of support for Varley Fund Application  
**To:** Thomas Grant <tgrant@townofvulcan.ca>  
**Cc:**

Good morning Tom,

Do you think it would be possible for Town of Vulcan to consider a request of a letter of managing support for SAEWA as I submitted the application to the Varley Fund Program and waiting to hear back if this is one of the grant requirements we will have to satisfy noting that they have different sets of guidelines for their 2 separate funding programs.

Note: The Town of Coaldale is currently managing the FCM - GMF grant business and managing support for the Varley Fund will have to come from a municipal member within the Varley funding program region of Lethbridge, Vulcan, Coaldale, Taber, and Picture Butte.

I will follow up once I have confirmation from the funding officer.

Thanks in advance.

### **Sherry Poole**

Project Executive Administrator, **SAEWA**  
c. 403-563-5759 | e. [sherry@saewa.ca](mailto:sherry@saewa.ca) | [www.saewa.ca](http://www.saewa.ca)

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# Town of Vulcan

Request for Decision (RFD)

## 2017 Alberta Urban Municipalities Association Convention

Meeting: Regular Council  
Meeting Date: **October 23, 2017**  
Originated By: Kim Fath

**BACKGROUND / PROPOSAL:**

The 2017 Alberta Urban Municipalities Association Convention is being held in Calgary at the Calgary Telus Convention Centre on November 21-24, 2017.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

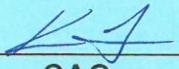
The Pre-Convention Session which provides information for newly elected officials, returning elected officials and CAO's on Tuesday, November 21, 2017 has reached full capacity but there is a waiting list if you wish to be added.

Accommodations have been reserved at the Delta Bow Valley Inn at 209 – 4 Avenue SE for the evenings of November 21, 22 and 23 2017.

**COSTS / SOURCE OF FUNDING (if applicable):**

**RECOMMENDED ACTION:**

Moved by Councillor \_\_\_\_\_ THAT

Initials show support -Reviewed by: \_\_\_\_\_  \_\_\_\_\_  
Director: CAO