

**AGENDA FOR THE REGULAR MEETING OF COUNCIL  
TO BE HELD IN THE TOWN OF VULCAN COUNCIL CHAMBERS  
ON MONDAY, OCTOBER 10, 2017  
COMMENCING AT 7:00 PM**

**PUBLIC HEARING - NIL**

**CALL TO ORDER -**

**1.0 Call to Order:**

**2.0 Public Hearing – NIL**

**3.0 Delegations - NIL**

**4.0 Adoption of Agenda**

**5.0 Adoption of Previous Minutes**

5.1 Regular Council Meeting Minutes – September 25, 2017

**6.0 Unfinished Business**

6.1 Traffic Enforcement on Elizabeth Street

**7.0 Financial Statements - NIL**

**8.0 Correspondence and Information Items**

8.1 Correspondence and Information Items

**9.0 Committee and Administrative Reports**

9.1 Presentation of Minutes/verbal reports on various boards/committees in which Town Council has an interest

**10.0 Bylaws/Policies - NIL**

**11.0 New Business**

11.1 24 Hour Hockey Fundraiser Proposal

11.2 Tax Recovery Sale

11.3 Request for Use of the Riding Arena at Virginia Mitchell Memorial Park

11.4 Fire Agreement Committee Appointment

11.5 Operations Agreement for Town of Vulcan and Twin Valley Regional Water Services Commission

**12.0 Notice of Motion**

**13.0 Management Reports**

13.1 Management Reports – October 10, 2017

**14.0 In-Camera**

**15.0 Adjournment**

# Town of Vulcan

Request for Decision (RFD)

## Adoption of Previous Minutes Regular Council Meeting September 25, 2017

Meeting: Regular Council  
Meeting Date: **October 10, 2017**  
Originated By: Kim Fath

**BACKGROUND / PROPOSAL:**

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, September 25, 2017 were presented to Council.

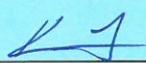
**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**COSTS / SOURCE OF FUNDING (if applicable):**

N/A

**RECOMMENDED ACTION:**

Moved by Councillor \_\_\_\_\_ THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Monday, September 25, 2017 be approved and read by each member of Council.

Initials show support -Reviewed by: \_\_\_\_\_  \_\_\_\_\_  
Director: CAO

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
HELD IN THE TOWN OF VULCAN COUNCIL CHAMBER  
ON MONDAY, SEPTEMBER 25<sup>th</sup>, 2017**

**PRESENT:**

Mayor	- Tom Grant
Councillor	- Lorna Armstrong
Councillor	- Rick Howard
Councillor	- Georgia-Lee DeBolt
Councillor	- John Seaman
Councillor	- Paul Taylor
Chief Administrative Officer	- Kim Fath
Recording Secretary	- Karen Rose
ORRSC Planner	- Ian McDougall
ORRSC Senior Planner	- Gavin Scott
Development Officer	- Nancy Neufeld

**ABSENT:** Councillor - Sue Dow

**1.0 Call to Order:** Mayor Tom Grant called the meeting to order at 7:00 p.m.

**2.0 Public Hearings**

**2.1 Bylaw No. 1464-17 Municipal Development Plan Amendment**

No written or verbal comments were received, but Mayor Grant allowed a further 5 minutes in case a last submission was received.

Gavin Scott, Senior Planner with ORRSC gave a brief description outlining the amendments that were made to accommodate a general update within the Municipal Development Plan due to changes in local and provincial legislation.

Public Hearing was closed at 7:09 p.m.

**3.0 Delegations - NIL**

Initials

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**4.0 Adoption of Agenda**

**Motion No.: 17.346**

Moved by Councillor John Seaman THAT the agenda governing this meeting be adopted as amended. **CARRIED UNANIMOUSLY**

**5.0 Adoption of Previous Minutes**

**5.1 Regular Council Meeting Minutes**

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, September 25, 2017 were presented to Council.

**Motion No.: 17.347**

Moved by Councillor Georgia-Lee DeBolt THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Monday, September 25, 2017 be approved and read by each member of Council as presented.

**CARRIED UNANIMOUSLY**

**6.0 Unfinished Business - NIL**

**7.0 Financial Reports**

**7.1 Cash Statement – Ending August 31, 2017**

**Motion No.: 17.348**

Moved by Councillor Lorna Armstrong THAT the Cash Statement for the period ending August 31, 2017 be received as information. **CARRIED UNANIMOUSLY**

**7.2 Year-to-Date Summary – Ending August 31, 2017**

**Motion No.: 17.349**

Moved by Councillor Paul Taylor THAT the Year-to-Date Summary for the period ending August 31, 2017 be received as information. **CARRIED UNANIMOUSLY**

Initials

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## 8.0 Correspondence and Information Items

- 8.1 The Correspondence and Information Items for the period ending September 25, 2017 was presented to Council to be received for information.

### **Motion No.: 17.350**

Moved by Councillor Rick Howard THAT the Correspondence and Information Items for the period ending September 25, 2017 be received for information.

**CARRIED UNANIMOUSLY**

## 9.0 Committee and Administrative Reports

- 9.1 The minutes and verbal presentations were presented for the various boards and committees in whom Town Council has an interest.

### **Motion No.: 17.351**

Moved by Councillor Georgia-Lee DeBolt THAT the minutes and/or verbal reports of Town represented Boards/Committees at the September 25, 2017 Town Council Meeting be received for information.

- Oldman River Regional Services Commission – Agenda – Minutes – June 1, 2017
- Canadian Badlands Board Meeting – Minutes – June 29, 2017

#### Verbal Reports:

- Councillor Paul Taylor
  - Vulcan Library Board
  - Vulcan Golf and Country Club
  - Vulcan Town and County Airport Commission
- Councillor John Seaman
  - Vulcan & District Chamber of Commerce
- Councillor Georgia-Lee DeBolt
  - Vulcan Town and County Airport Commission
- Councillor Rick Howard
  - SouthGrow Regional Initiative
- Mayor Tom Grant
  - Southern Alberta Energy for Waste Association

**CARRIED UNANIMOUSLY**

Initials

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## 10.0 Bylaws/Policies

### 10.1 Bylaw No. 1464-17 – Municipal Development Plan Amendment

At the August 14, 2017 Regular Council Meeting Council gave first reading to Bylaw No. 1464-17 Municipal Development Plan Amendment first reading.

A review of the Municipal Development Plan has been completed by the committee under the guidance from our Oldman River Regional Services Commission planners.

**Motion No.: 17.352**

Moved by Councillor John Seaman THAT Bylaw No. 1464-17 be given second reading.

**CARRIED UNANIMOUSLY**

**Motion No.: 17.353**

Moved by Councillor Rick Howard THAT Bylaw No. 1464-17 be given third and final reading.

**CARRIED UNANIMOUSLY**

## 11.0 New Business

### 11.1 Vulcan Golf Course Community Foundation Grant Application Request

The Vulcan Golf and Country Club is requesting that the Town of Vulcan partner with the Golf Course on a grant application with the Community Foundation of Lethbridge and Southwestern Alberta. The grant application is for \$7,500.00 to help build a hole junior golf course.

No funding is required from the Town but to qualify for the grant the applicant must either be a registered CRA Charity or a non-profit that will partner with a municipality.

**Motion No.: 17.354**

Moved by Councillor Lorna Armstrong THAT Council directs Administration to partner with the Vulcan Golf and Country Club to submit a grant application to the Community Foundation of Lethbridge and Southwestern Alberta for \$7,500.00 to help build a three hole junior golf course.

**CARRIED UNANIMOUSLY**

Initials

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**11.2 Committee of the Whole Meeting**

The Chief Administrative Officer is requesting that Council call a Committee of the Whole Meeting for October 2, 2017.

**Motion No.: 17.355**

Moved by Councillor Paul Taylor THAT a Committee of the Whole meeting be held on October 2, 2017 at 7:00 p.m. at the Town Office Council Chambers.

**CARRIED UNANIMOUSLY**

**12.0 Notice of Motion - NIL**

**13.0 Management Reports - NIL**

**14.0 In-Camera**

**14.1 Rogers Communication Site Agreement– FOIPPA Part 1 Division 2 Section 23(1)(a)**

**14.2 CUPE 37 Collective Bargaining – FOIPPA Part 1 Division 2 Section 16(1)(a)(ii)**

**Motion No.: 17.356**

Moved by Councillor Rick Howard THAT Council move in-camera at 7:39 p.m. for the purpose of discussing the proposed Amendment to the Rogers Communications Site Agreement and to discuss collective bargaining with CUPE Local 37.

**CARRIED UNANIMOUSLY**

Mayor Tom Grant granted a 3 minute recess.

Moved by Councillor Paul Taylor THAT Council move out-of-camera at 8:35 p.m.

**CARRIED UNANIMOUSLY**

**Motion No.: 17.357**

Moved by Councillor Rick Howard that Council directs administration to reply to Md7 in response to the proposed changes to the Rogers site agreement, stating that council does not agree with amending the rental terms, but are willing to consider the addition of the suggested term renewals.

**CARRIED UNANIMOUSLY**

Initials

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**Motion No: 17.358**

Moved by Paul Taylor as per Policy PE-01 *Labour Negotiations*, that Council directs the Chief Administrative Officer to negotiate on behalf of Council the terms for the collective agreement with CUPE Local 37. **CARRIED UNANIMOUSLY**

**15.0 Adjournment**

The meeting was adjourned by Councillor Lorna Armstrong at 8:35 p.m.

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Tom Grant  
Mayor

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Kim Fath  
Chief Administrative Officer

Initials

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# Town of Vulcan

Request for Decision (RFD)

## Traffic Enforcement on Elizabeth Street

Meeting: Regular Council  
Meeting Date: **October 10, 2017**  
Originated By: Justin Vallee

**BACKGROUND / PROPOSAL:**

At the September 11<sup>th</sup>, 2017 Regular Council Meeting Council directed Administration to look into alternative speed enforcement methods for Highway 534 along the section closest to the Prairie View Elementary School.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

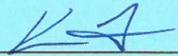
As directed the Community Peace Officer has explored alternative measures for speed enforcement for Elizabeth Street.

For Council's review the information packages and corresponding quotes are shown on the Website under Council Reports and Information.

**COSTS / SOURCE OF FUNDING (if applicable):**

**RECOMMENDED ACTION:**

Moved by Councillor \_\_\_\_\_ THAT

Initials show support -Reviewed by: \_\_\_\_\_  \_\_\_\_\_  
Director: CAO

# Memo

**To: Town of Vulcan Council**

From: Justin Vallee, Community Peace Officer

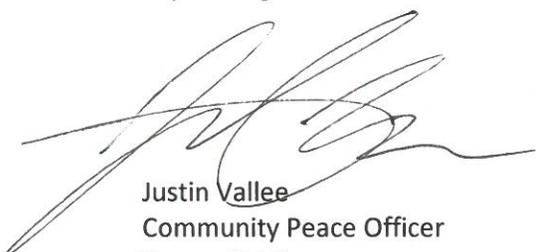
Date: October 4<sup>th</sup>, 2017

Re: Alternative Speed Enforcement for Elizabeth Street

This memo is in regards to the request by Council to explore alternative measures for speed enforcement; specifically on Elizabeth Street. I have approached two (2) companies that sell stationary and mobile RADAR equipment. DavTech, which is located in Eastern Canada and MegaTech, located in Edmonton. I requested and received quotes for stationary "Your Speed" RADAR signs and mobile trailer units. The information packages and corresponding quotes are included here.

I also took the opportunity to meet with a representative of Redflex Traffic Systems; they specialize in photo enforcement solutions and currently have the contract for the City of Calgary. I found the presentation to be very informative and interesting. The cost barrier to enter into these solutions is far lower than I anticipated. I have reservations regarding going into photo enforcement unless it can be determined with a detailed traffic study that we have a definitive need for it. Redflex does provide this Traffic Study with no-commitments. In the event we were looking to go that direction, I feel Redflex would be able to provide the services we require. If there is interest in this solution, the Redflex representative had offered to come back and give a presentation to Council directly.

As for my recommendation, I would explore the "SafePace 100" Radar Sign from MegaTech. These signs are a good size for visibility and only weigh 20lbs, so they would be easy to move around to different locations around the Town as our needs evolve. These signs are also equipped with "Data Collection and Statistical Analysis" modules to gather statistics on traffic flow. These statistics would aid in planning of Patrol Shifts and allow us to identify any other problem areas we may have in the Town.



Justin Vallee  
Community Peace Officer  
Town of Vulcan



# Town of Vulcan

Request for Decision (RFD)

## Correspondence and Information

Meeting:	Regular Council
Meeting Date:	October 10, 2017
Originated By:	Kim Fath

**BACKGROUND / PROPOSAL:**

Attached is the list of Correspondence and Information for the period ending October 10, 2017.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

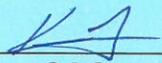
For Council's review.

**COSTS / SOURCE OF FUNDING (if applicable):**

N/A

**RECOMMENDED ACTION:**

Moved by Councillor \_\_\_\_\_ THAT the Correspondence and Information for the period ending October 10, 2017 be received for information.

Initials show support -Reviewed by: \_\_\_\_\_ Director: \_\_\_\_\_  CAO

Report on Miscellaneous Correspondence 8.1 (2) - October 10, 2017

**A. Oldman Watershed Council**

Request for contribution for support of watershed management and health  
(2016-2017 Annual Report available at the office for viewing)

**B. Alberta Transportation**

Transfer of funding for Strategic Transportation Infrastructure Program for LED  
Lighting on the Main Runway project.

**C. SouthGrow Regional Initiative**

Bulletin – September 2017

**D. Oldman Watershed Council**

Update to Mayors and Reeves of SW Alberta

**E. Mayors and Reeves of Southwest Alberta**

Submission from Martin Shields, M.P. to meeting of Mayors and Reeves of  
Southwest Alberta



81.A

319 – 6<sup>th</sup> Street South  
Lethbridge, AB T1J 2C7  
info@oldmanwatershed.ca  
(403) 330-1346

Town of Vulcan  
Thomas Grant  
Box 360  
Vulcan, AB T0L 2B0

September 21, 2017

Dear Mayor Grant and the Councillors of the Town of Vulcan:



***Together we are building a better future!***

We are writing to ask for your support of watershed management and health. Your contribution provides critical funding to inspire people across Southern Alberta to do more, to do better, and to become more engaged in the natural watershed systems + built infrastructure that make prosperity possible. OWC works hard to stretch every dollar. Our annual budget ranges from \$875,000 - \$975,000, depending on the resources required for effective programs.

This year has seen some major accomplishments in terms of direct engagement by municipalities in taking a more active, hands-on-approach to responsible watershed management and health. Many of you participated in the Southern Alberta Water Charter (#SAWC17) with ambitious projects. We look forward to welcoming you all at the closing ceremony on November 17 at 10:00 a.m. in the foyer of Lethbridge City Hall. Look for your invitation in the mail soon!

But, this year has also seen some major challenges in terms of drought and wildfire that have brought issues far too close to home. We survive and thrive in the most water-limited region in Canada - but the warning signs are clear. It is time that every citizen steps up to do what they can and increase protection of the Oldman watershed so it can continue to provide for us at a cost we can afford.

**Municipalities help to keep us going strong with just \$0.40 per resident.**

For 1,917 residents, that is an investment of \$767 and is critical for OWC to leverage as matching funds for grants.

***Thanks to the Town of Vulcan for your support!***

**A sustainable watershed means sustainable funding.** We have attracted an experienced and talented Fund Development Specialist – Yvonne Barker and we have created The Watershed Fund. It is a tool that allows investors to put their financial support behind our vision. Yvonne would be delighted to meet with everyone interested in legacy donating. Please contact her at (403) 703-2351 or [yvonne@oldmanwatershed.ca](mailto:yvonne@oldmanwatershed.ca).

If you would like a presentation, or have any questions, please contact Shannon Frank, OWC's Executive Director, by phone at: (403) 330-1759 or email: [shannon@oldmanwatershed.ca](mailto:shannon@oldmanwatershed.ca).

Sincerely,



Douglas Kaupp, OWC Chairman



September 25, 2017

His Worship Thomas Grant  
Mayor  
Town of Vulcan  
P.O. Box 360  
Vulcan, AB T0L 2B0

Dear Mayor Grant:

Please be advised that a grant in the amount of \$28,383 is being electronically transferred to the Town of Vulcan under the Strategic Transportation Infrastructure Program for the LED Lighting on the Main Runway project.

We look forward to working with your town in continuing to meet your capital infrastructure needs. If you have any questions or concerns regarding this program, please contact Keith Schenher, Infrastructure Grants Technologist, at 403-382-4069.

Yours truly,

Darren Davidson, P.Eng.  
Regional Director

KS/clh

cc: Municipal Programs



## Bulletin - September 2017 from [pete.lovering@southgrow.com](mailto:pete.lovering@southgrow.com)

September came back in with a flurry of new meetings and reviewing and starting work on several fronts.

The fall is an interesting time as people and organizations gear up after the summer break. One of the more interesting thing is following the municipal election process in each of the 23 rural and urban municipalities that are members. Two Management Board people that will be staying on include Councillor Roger Houghton and Mayor Margaret Plumtree. Four other Board positions are appointed as either Community Members or by the Blood Tribe. They are Norbert Altvater, Glenn Logan, Tim Tailfeathers and Carol Zelenka. That leave three Board members that are facing the election process and one Board member that has decided not to seek re-election. So, October 16 will see me glued to the TV or Twitter/Facebook feeds to see what is happening in the region. Because Ken Galts has decided to step off council in the Village of Coutts, we currently have an immediate opening as a Village Appointee. We are hoping that this will be solved at the latest when the Organizational Meetings take place after the election.

Thanks, and to all those that are standing for election or re-election. Serving your community as a Mayor or Councillor is noble work. It is hard, but satisfying, and I am glad to see that people are "stepping up to the plate". Good luck to you all on October 16.

### **South Alberta Alternative Energy Partnership (SAAEP)**

We are still finding lots of interest in the renewable sector in Alberta and continue to advocate for the south with many firms that are interested. A lot of this interest will continue as the Province moves forward with plans to add more Renewable Energy into the Alberta grid. Of course, we have a distinct natural advantage in this region with the best wind currents, the best solar resource, and some of the best bio-resources in the province and, arguably, in Canada. I would like to put in a plug for our updated website, [www.saaep.ca](http://www.saaep.ca) for a good resource of information on renewables. Please take time to look at it.

Our work on a system of Electric Vehicle Chargers has also been moving along. We were able to meet with our own Alberta government to inform and educate on the project and we are in the midst of preparing funding applications to the Federation of Canadian Municipalities and others. Our partnership with the City of Calgary along with the three Regional Economic Development Alliances (Calgary, Alberta SouthWest and SouthGrow will hopefully bear some fruit in the near future. This will be a fine tourism booster for our regions.

### **Broadband**

I see there is a call for submissions about the intention of the federal government to open up another spectrum auction on one of the old TV frequencies (600 MHz). People have until October 2 to comment on this move at:

<http://www.ic.gc.ca/eic/site/smt-gst.nsf/eng/sf11316.html>

### **Investment Attraction, Retention and Expansion**

The firm of Outlook Market Research and Killick Leadership Group have almost completed their initial consultations with our members and will be finishing up by mid-October. After that, they will be doing some research and preparing individual reports to our members. At the end, (near Nov 30) a master report will be made to SouthGrow and it will then be up to our board to decide on future steps. We hope to have a day set aside for later in January to discuss this report with our members and to introduce and inform elected councilors to SouthGrow. Stay tuned for that date.

### **Chinese Business to Business**

One of the firms that was to visit us last October has decided to come to our region in early October. We are seeking some additional information on the purpose of their visit and our team of Economic Development Lethbridge, Lethbridge County, Alberta SouthWest and SouthGrow will meet with them and organize their short visit to Lethbridge and area.

## **Information for Members**

With the election fast approaching, you may wish some additional information about SouthGrow. We intend to have material in our member's hands before each Organizational Meeting that introduces SouthGrow. We are currently updating our "About SouthGrow" publication to ensure that the latest information is included.

### **The City of Lethbridge**

You may remember at our AGM, we added an Associate Member position to our Articles of Incorporation. Just a few short weeks ago, Chairman Greg Robinson and Manager Pete Lovering made a presentation to Lethbridge City Council to ask them to consider becoming our very first Associate Member. We are ecstatic to report that the City voted in favour of joining with us for the 2018 calendar year. We welcome the City and hope that our relationship bears much fruit over the coming months and years.

### **On Farm Energy Reduction Extension program**

Growing Forward 2 is fast coming to a close but our work on this program continues. Vern Steinborn has been working his way through meetings from north of Red Deer to the US border. Should you wish to learn more about this program, please call him at 403-894-0050 to set up a meeting.

### **Agriculture**

We have seen some interesting developments over the past few weeks. I just attended a meeting sponsored by the Town of Taber and Economic Development Lethbridge about food innovation in Denmark. You would be interested to note that quite a few of our local agriculture producers are involved on the international stage. I think that, if we dream big, our own Southern Region of Alberta can do even bigger things on the world stage. I would welcome your comments and suggestions.

### **Opportunity South (Oct 3 and 4)**

Please stop by our table and join us at Opportunity South along with the Lethbridge Chamber and others on Oct 3 and 4 for some interesting seminars and engaging speakers.

**Pete Lovering, Manager**  
**SouthGrow Regional Initiative**  
**403-394-0615**



## Update to Mayors and Reeves of SW Alberta

October 6, 2017

Shannon Frank, Executive Director

[shannon@oldmanwatershed.ca](mailto:shannon@oldmanwatershed.ca)

403-330-1759

### You're invited!

### Southern Alberta Water Charter Closing Ceremony

Friday, November 17 from 10am-12pm at Lethbridge City Hall Foyer

You're invited to celebrate the 42 watershed heroes who completed a special project this summer! Kids, students, municipalities, businesses and non-profits all demonstrated their commitment to the watershed and will be awarded for their success. If you participated, this is your chance to shine and show off for the media and community! Register at [oldmanwatershed.ca](http://oldmanwatershed.ca) Refreshments will be provided.

*"These are random acts of kindness to the Oldman River"  
- Reeve Brian Brewin, MD of Taber at SAWC17 Media Signing Event April 7, 2017.*

*Congratulations to our Municipal signatories:  
Vauxhall  
Lethbridge County  
Coalhurst  
MD of Taber  
Magrath  
Nanton  
MD of Willow Creek  
Nobleford  
Picture Butte  
Lethbridge*



Thank you to those who generously donated to the OWC in 2016-17! Your support is important to us & we appreciate your continued devotion to watershed health!

Annual letters of request for your continued investment in the OWC have been mailed with copies of our 2016-17 Annual Report. Your 2017-18 investment goes towards the projects you see here and much more. Annual municipal contributions demonstrate the commitment of municipalities to the shared success of Southwest Alberta - success that depends on access to clean, clear water. We're all downstream.

# You're invited! Dutch Creek Riparian Restoration Event

Willow harvest **October 12** from 1-4pm, willow planting **October 14** from 9am-4pm

Just one day of your time is all it takes to make a big difference! Help us plant willows along Dutch Creek and you will be improving water quality for everyone downstream and restoring habitat for wildlife.



Restoring stream banks is critical for the watershed because they filter water, stabilize banks to minimize erosion and provide quality habitat for fish and wildlife. Many stream banks in our headwaters have been damaged and require our helping hands.

Please register today at [oldmanwatershed.ca](http://oldmanwatershed.ca)



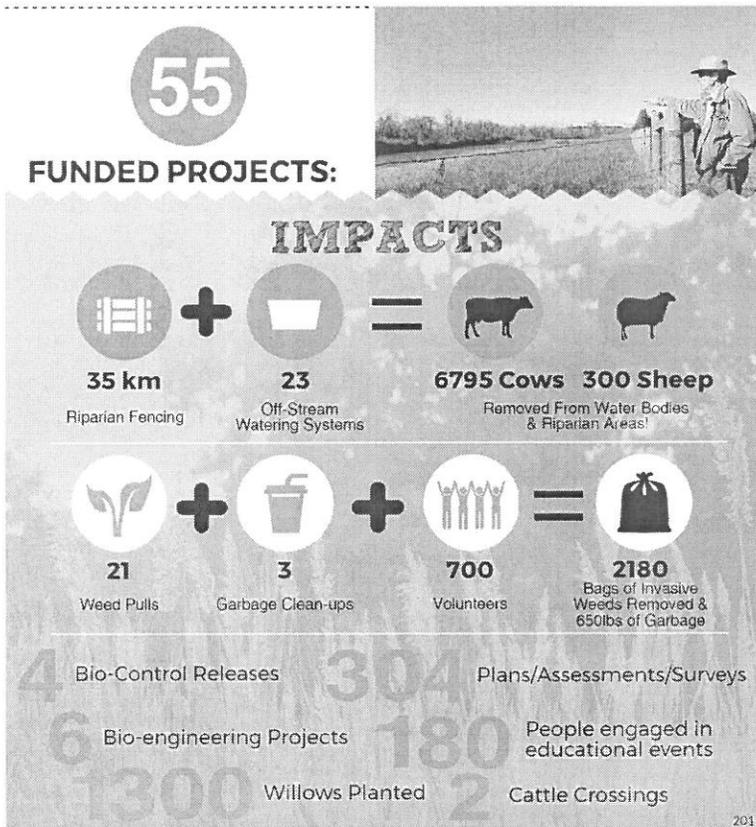
## Watershed Legacy Program

Since 2009, the Watershed Legacy Program has provided funding and other resources for on-the-ground stewardship projects and educational field days on private and public land, totaling over \$170,000.

This year we reached a new milestone supporting our 55th project!

Projects include: streambank restoration, river and creek fencing, off-stream watering systems, soil bioengineering and bank stabilization, weed pulls and watershed stewardship tours.

In addition to the positive impacts these projects have on riparian health and resiliency, the OWC has been able to communicate these success stories to other producers and the public through our ever-growing blog and social media presence.



For the latest news and stories visit [oldmanwatershed.ca/blog](http://oldmanwatershed.ca/blog). Sign up for our newsletter to receive notices when a new article is posted or follow us on Twitter or Facebook.



## Submission from Martin Shields, M.P. to meeting of Mayors and Reeves of Southwest Alberta

October 6, 2017

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### *1) Municipal Elections*

With October 16<sup>th</sup> fast approaching, thank you to all who have served your municipalities so well over the last four years. I have greatly appreciated the opportunity to work with you on issues of importance to our region.

### *2) Government's proposed tax changes*

The Liberals proposed tax changes are still generating a lot of heated debate in the House. Unfortunately, the Liberals voted against our motion to extend the consultation deadline. I continue to stand with my Conservative colleagues in opposing this tax grab every step of the way.

As part of that effort, I am continuing to host roundtables across Bow River to make sure that our residents have a public forum through which to express their concerns. I have included the dates and locations below. Please consider attending, and don't hesitate to contact me with any input you may have.

### *3) Changes to transportation regulations*

While the House officially returned on September 18<sup>th</sup>, I was back on the Hill a week early to hear witness testimony on Bill C-49 – a piece of legislation that radically changes transportation laws in Canada. If you haven't heard about C-49, you should know that it will make changes that could directly affect you. The Bill introduces a "Passenger Bill of Rights," which will require airlines to compensate customers for inconveniences such as overbooking and flight delays.

C-49 will also impact how we get our goods to market by making changes to railway regulations. These broad changes include everything from extended interswitching distances to railway safety and ownership rules.

I believe the legislation needs to do more to make sure that rail cars show up and move product to market on time. I am urging the Liberals to listen to Canadian shippers and farmers and make changes to the Bill.

### *4) Marijuana*

The government still appears intent on rushing this legislation. The Health committee reconvened early to study the bill; they held a week straight of eight hour day committee

hearings. I will continue to press the government on the Bill's impact on municipalities as the fall session unfolds.

5) *Rural Crime*

Over the past year, I have heard from many constituents of Bow River concerned about rural crime. The RCMP is facing a serious nation-wide staffing shortage, and it is limiting officers' ability to respond to rural calls in a timely manner. I have met with RCMP officials at both the local and regional levels to discuss the issue, and contacted other relevant authorities

This is an issue we need to see progress on, and I will continue to monitor it. It is very important that those affected by rural crime report the crime even if they don't expect a timely police response. The RCMP need to be able to gather and assess the data.

6) *Happy Thanksgiving*

I hope you all have a chance to spend a fantastic weekend of Thanksgiving with your loved ones and friends. Happy Thanksgiving.

**If you have any questions or comments on any subject, please do not hesitate to contact my office at 613-992-0761 or [martin.shields@parl.gc.ca](mailto:martin.shields@parl.gc.ca).**

**Tax Changes Roundtables: Dates and Locations**

**Chestermere:**

October 11, 2017  
9:30AM-11:30AM

**Chestermere Lounge**

201 W Chestermere Dr  
Chestermere, AB T1X 1B2

**Brooks:**

October 12, 2017  
9:30 AM – 11:30 AM

**JBS Canada Centre – Flex Hall**

323 1 St E  
Brooks, AB T1R 1B7

**Taber:**

October 13, 2017  
1:30PM-3:30PM

**Royal Canadian Legion Taber Branch 20**

5205 48 Ave, Taber, AB T1G 1S8

# Town of Vulcan

Request for Decision (RFD)

## Committee and Administrative Reports

Meeting:	Regular Council
Meeting Date:	<b>October 10, 2017</b>
Originated By:	Kim Fath

**BACKGROUND / PROPOSAL:**

The minutes and/or verbal presentations to be presented on the various boards and committees in which Town Council has an interest.

- Mayors & Reeves of Southwest Alberta – Agenda – Minutes – September 8, 2017
- Vulcan Golf and Country Club – Minutes – September 19, 2017
- Vulcan Library Board – Minutes – September 20, 2017
- Vulcan County Health & Wellness Foundation – Agenda – Minutes – September 27, 2017
- Vulcan District Waste Commission – Agenda – Minutes – September 27, 2017
- Family & Community Support Services – Agenda – Minutes – September 28, 2017
- Vulcan Regional Food Bank Society – Agenda – Minutes – September 28, 2017
- Municipal Planning Commission – Minutes – October 3, 2017

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**COSTS / SOURCE OF FUNDING (if applicable):**

N/A

**RECOMMENDED ACTION:**

Moved by Councillor \_\_\_\_\_ THAT the minutes and/or verbal reports of Town represented Boards/Committees at the October 10, 2017 Town Council Meeting be received for information.

- Mayors & Reeves of Southwest Alberta – Agenda – Minutes – September 8, 2017
- Vulcan Golf and Country Club – Minutes – September 19, 2017
- Vulcan Library Board – Minutes – September 20, 2017
- Vulcan County Health & Wellness Foundation – Agenda – Minutes – September 27, 2017

Initials show support -Reviewed by: \_\_\_\_\_ Director:  CAO

- Vulcan District Waste Commission – Agenda – Minutes – September 27, 2017
- Family & Community Support Services – Agenda – Minutes – September 28, 2017
- Vulcan Regional Food Bank Society – Agenda – Minutes – September 28, 2017
- Municipal Planning Commission – Minutes – October 3, 2017

Initials show support -Reviewed by:

\_\_\_\_\_

**Director:**

\_\_\_\_\_

**CAO**



# Mayors & Reeves of Southwest Alberta

## AGENDA

FRIDAY, September 8, 2017 - 1:00 PM  
Culver City Room, Lethbridge City Hall  
910 – Fourth Avenue South, Lethbridge

Chairman – Reeve Lorne Hickey

1.0 WELCOME AND INTRODUCTIONS 1:00

2.0 ADDITIONS TO / APPROVAL OF THE AGENDA

3.0 ADDITIONS TO/APPROVAL OF THE MINUTES

4.0 BUSINESS ITEMS ARISING FROM THE MINUTES

5.0 MP and MLA UPDATES

5.1 MP Reports

5.2 MLA Reports

6.0 PRESENTATIONS

Rural Physician Action Plan (RPAP) – Bernard Anderson, Executive Director

7.0 REPORTS

7.1 Alberta Southwest Regional Alliance Report – Mayor Blair Painter

7.2 SouthGrow - Mayor Margaret Plumtree

7.3 AAMD&C – Randy Taylor

7.4 AUMA- Mayor Barry Morishita/Tanya Thorn

7.5 Oldman Watershed Council – Reeve Brian Brewin/Mayor Blair Painter

7.6 Highway #3 Association – Councillor Bill Chapman

8.0 BUSINESS

8.1 Follow up – Mayor Tom Butler

8.2 Repeal the Cannabis Act to Alberta Urban Municipalities Association – Mayor Andrew Prokop

9.0 NEXT MEETING

Friday, October 6, 2017 at 1:00 – Culver City Room, Lethbridge City Hall

10.0 ADJOURNMENT

If you have any community information that you would like to have distributed to the M & R group,  
please send it to me at [MayorsandReevesSW@gmail.com](mailto:MayorsandReevesSW@gmail.com) to be distributed.



# Mayors & Reeves of Southwest Alberta

# MINUTES

Friday, September 8, 2017  
Culver City Room, Lethbridge City Hall  
910 – Fourth Avenue South, Lethbridge

**PRESENT:**

Reeve Lorne Hickey, Chair  
Mayor Tom Butler, Vice Chair

Mayor Maggie Kronen  
Mayor Kim Craig  
Deputy Mayor Brent Feyter  
Mayor Crystal Wilde  
Deputy Mayor Brenda Beck  
Mayor David Hawco  
Mayor Rick Everett  
Mayor Wendy Jones

Mayor George Bohne

Mayor Andrew Prokop  
Mayor Margaret Plumtree

Lethbridge County  
Village of Coutts

Town of Cardston  
Town of Coaldale  
Town of Fort Macleod  
Town of Granum  
Town of Magrath  
Town of Milk River  
Town of Nanton  
Town of Picture Butte

Town of Raymond

Town of Taber  
Town of Vauxhall

Mayor Ed Weistra  
Councillor Cliff Ayrey  
Mayor Don McDowell  
Deputy Mayor Colette Glynn

Reeve Jim Bester  
Reeve Molly Douglass  
Reeve Jason Schneider  
Deputy Reeve Phil Jensen

Mayor Blair Painter

Mayor Chris Spearman

Reeve Larry Spilak  
Deputy Reeve Dwight Tolton

Village of Barons  
Village of Longview  
Village of Nobleford  
Village of Warner

County of Cardston  
County of Newell  
County of Vulcan  
County of Warner

Municipality of  
Crowsnest Pass

City of Lethbridge

MD of Foothills  
MD of Taber

**Guests:**

Dave Schneider, MLA

Pat Stier, MLA

Little Bow

Livingstone-Macleod

Rep for Martin Shields, MP  
Colleen Valin, Rep for  
Glen Motz, MP  
Cliff Ayrey

Bow River  
Medicine Hat-  
Cardston-Warner  
Director of Towns  
South, AUMA

## 1.0 WELCOME AND INTRODUCTIONS

Reeve Lorne Hickey called the meeting to order at 1:00.

Welcome to Randy Sparks, Town of Taber, and Duane Filipuzzi, Town of Pincher Creek

## 2.0 ADDITIONS TO / APPROVAL OF THE AGENDA

Discussion of October 6, 2017 meeting.

**Moved by Mayor Tom Butler – Carried**

## 3.0 ADDITIONS TO / APPROVAL OF THE MINUTES

**Moved by Mayor George Bohne - Carried**

## 4.0 BUSINESS ITEMS ARISING FROM MINUTES

## 5.0 REPORTS

### 5.1 MP Reports

Colleen Vallin – Representative for MP Motz

- MP Motz has been named Deputy Shadow Minister to Public Safety and Law Enforcement
- Has been working in parliament challenging and holding the federal government accountable
- Discussed small business tax.
- Discussed the security of borders and immigration.
- Discussed the legalization of marijuana

Representative for MP Shields

- Discussed corporate tax reform.
- Discussed Credit Unions.
- Discussed Bovine TB, the last cattle quarantine in Bow River was unquarantined in June.
- Discussed the rise in Rural Crime.
- Holding round table discussions October 13 in Taber, October 12 in Brookes and October 11 in Strathmore..

### 5.2 MLA Reports

Dave Schneider

- Discussed Ag Service Boards annual grants being put on hold until the end of the review period.
- Suggested that small businesses and farmers talk with a lawyer before the end of the year to be prepared for the small business tax.

Pat Stier

- Discussed the wildfires in Southwest Alberta.

#### 6.0 PRESENTATION – Rural Physicians Action Plan (RPAP), Bernard Anderson, Executive Director

- Goal is to attract physicians to rural communities.
- Expanding support to help obtain a variety of health care workers.
- Discussed the launch of their own print publication.
- Currently working with 60 communities with a goal of working with 105 communities.
- Looking to directly support allied rural health professionals.

#### 7.0 REPORTS

##### 7.1 Alberta Southwest Regional Alliance Report – Mayor Blair Painter

- Gave an update on Super Net, should have more information at the end of October.

##### 7.2 SouthGrow – Mayor Margaret Plumtree

- No report.

##### 7.3 AAMD&C – Randy Taylor

- No Report.

##### 7.4 AUMA – Cliff Ayrey

- Discussed the boards resolution to sit down and have talks about a possible merger with AAMD&C.

##### 7.5 Oldman Watershed Council – Mayor Blair Painter

- Assistants have been doing outreach programs.
- Continue to bring awareness of proper camping techniques.

##### 7.6 Highway #3 Association- Bill Chapman

- Looking for letters of support from community members.

## 8.0 BUSINESS

### 8.1 Follow Up – Mayor Tom Butler

- Would like an update on integra air services.

### 8.2 Repeal the Cannabis Act to Alberta Urban Municipalities Association – Randy Sparks,

- Discussed the Town of Taber being a drug free town.
- Town of Taber is putting a resolution forward to AUMA repealing the Cannabis Act.

## 9.0 NEXT MEETING DATES

Friday, October 6, 2017 – Culver City Room – Lethbridge City Hall

## 10.0 ADJOURNMENT:

Moved by Mayor David Hawco to adjourn meeting at 2:40. **Carried**

Please send any community information for distribution to M & R at [MayorsandReevesSW@gmail.com](mailto:MayorsandReevesSW@gmail.com)

# VULCAN GOLF AND COUNTRY CLUB



## **EXECUTIVE MEETING MINUTES:**

- September 19, 2017

## **MEETING CALLED TO ORDER:**

- Called to order at 8:00.

## **PRESENT:**

- Barry Wallin, Tyler Wolfe, Paul Mansfield, Paul Taylor, Morgan Magnuson, Chad Munro, Duke Weber, Ross Zuehlke, Stacey Wheeler

## **ABSENT:**

- Gordon Brayton, Sue Dow, Wayne Shearer

## **ADDITIONS TO THE AGENDA:**

- Lyle Anderson Letter

## **MINUTES OF THE August MEETING:**

- No Errors or omissions. *Motion* to adopt minutes of AGM Meeting made by Paul Taylor. Seconded Stacey Wheeler.

## **DIRECTOR OF GOLF REPORT:**

- Director of Golf Report provided in advance by Gordon Brayton
- Suggested rates for 2018 included in report.
- Decision to set 2018 rates at October 2017 meeting.
- *Motion* to accept the Report for information by Stacey Wheeler.

## **GROUNDS REPORT:**

- Duke Webber presented the Grounds Report
- Tree removals done for the year; stump removal to be done in the spring.
- Greens committee felt that cost savings were a priority with regard to equipment needs. Option to lease one more year and then buy out at \$1.
- Will need two new rough mowers (\$995/mo) and a new sand trap rake (\$27 000, new).
  - Will result in increased repair fees, but will own the majority of the fleet.
  - Barrels on greens mowers need replacing at approx. \$15 000.
- Insurance claim has been paid out for damaged water panel.
- Will attempt a second claim to cover the increased water bill and increased labour costs (approx. \$13 000)
- Need to make a decision on the Equipment Lease by the end of October. Duke will look into specific lease costs prior to the next meeting.
- *Motion* to accept the Grounds Report by Ross Zuehlke.

## **FINANCIAL REPORT:**

- Barry Wallin presented the Financial Report.
- All donations for the Kids Course has been put into general revenue, but will have to be pulled out and put into a separate account.
- Overall expenses up \$55 000 (+8.5%), most of this in water fees as a result of dry year and control panel damage.

# VULCAN GOLF AND COUNTRY CLUB



- **Motion** to accept Financial Report by Stacey Wheeler. Seconded by Paul Mansfield. Carried.

## **HOUSE COMMITTEE REPORT:**

- Stacey Wheeler presented the House Committee Report
- Applied for \$7500 for Kids Course
- New LED Lights put up on Cart Shed and Clubhouse
- **Motion** to accept Financial Report by Paul Taylor. Seconded by Chad Munro.

## **OLD BUSINESS:**

- Priority Issues for Casino Fund.
  - Roof
    - ☐ Stacey will touch base with UFA to get pricing for materials.
    - ☐ Will explore possibility of a contractor who is willing to do the labour in exchange for golf memberships.
    - ☐ **Motion** to proceed with the Roof Repairs and explore contractor made by Stacey Wheeler. Seconded by Ross Zuehlke. Carried.
- Placement of White Stakes on Hole 4
  - Will leave them where they are and 2019-rule change will allow for lateral drop.

## **NEW BUSINESS:**

- Commercial Insurance
  - Being reviewed and not due until October 23.
  - Prudent to get a second quote before proceeding.
  - Barry Wallin is addressing this issue.
- Lyle Anderson Letter
  - Letter of September 5, requesting refund for health reasons.
  - Denied as per Policy Manual deadline of August 1.

**Motion to go In Camera at 9:22 by Barry Wallin. Seconded by Morgan Magnuson.**

**Motion to come Out of Camera at 9:39 by Paul Taylor. Seconded by Chad Munro.**

## **NEXT MEETING DATE:**

- October 17, 2017 at 8:00 PM in the Amenities Building.

## **ADJOURNMENT:**

- **Motion** to adjourn by Stacey Wheeler.
- Meeting adjourned at 9:40.

**Town of Vulcan Library Board**  
Board of Trustees Meeting  
Minutes for September 20, 2017

**Call to Order: 7:07 pm**

Present: Liz Hammond, Louise Schmidt, Penny Rushfeldt,  
Connie Clement, Maureen Howard, Lori Deavitt, Paul Taylor

Absent: Sara Hutchinson, Vicki Hutton

Guests: Catherine Abel, Bev Knutson-Shaw

**1. Delegation**

Catherine Abel presented her concept for the proposed new Library Logo. Lettering will be Final Frontier font (public domain). The logo addresses books and technology. Ultimately this will be copyrighted. Nine stars reminiscent of the Nine in a Line. Explore New Worlds. More than just books. Black and white.

Liz made a motion to give Catherine the go ahead. Carried. Needs to be large format with lots of pixels.

Bev Knutson-Shaw introduced the idea of an "Escape Room" as a fund raiser. Possibility of teaming up with Museum and Trek Centre and continuing for several nights. Needs to be run through Friends of the Library. Connie is contact person. Can be run under promotions. Paul moves to proceed and Connie will contact Friends of the Library with Louise.

**2. Approval of Agenda**

Maureen moved the agenda as presented; carried.

**3. Approval of Minutes**

Maureen moved the minutes be approved, carried.

**4. Committee Reports**

Library Manager's Report - see attached

Casino money from Friends of the Library needs to be finished up by end of November. Chinook Arch can take of that. About \$5,000. Dorothy is now FoL secretary. Michaela is finished. Concerns were expressed about emergency exit from FCSS board room if interconnecting door is locked and fire breaks out in their kitchen.

McBride Career Group still working with the Library.

Library fines can be paid on line through Chinook.

Board Basics in Lethbridge October 14, 9-3:30.

Treasurer's Report

Nothing significant to report at this time – see attached.

Have enough to pay for doors and buy new vacuum cleaner for janitor. Vacuum cleaner talk to Tom Grant.

Budget prepared for submission to Town. Essentially the same as last year.

**5. Correspondence**

Nil

**6. Business Arising from the Minutes**

Policies and procedures – postponed.

Panic hardware and doors – Louise moves to proceed with door quote, Paul seconds. Paul to talk to Stew Birch.

Insurance questions have been dealt with.

No response from Blackspring Ridge.

Still waiting on Rainbow Literacy on Language Lab.

**7. New Business**

Council is already aware that we have dropped the membership fees.

Secretary position – the Board can make a decision on the secretary position as Paul will cover to the middle of October. The Board needs to appoint a County Library Board representative.

Lori Deavitt volunteered to cover the County Library representative position, Paul to accompany.

**8. Next Meeting**

October 18, at 7 P.M.

**9. Adjournment**

The meeting was adjourned at 9:10 by Liz.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date

**DRAFT**  
**DRAFT**

## **Agenda**

**Wednesday, September 27, 2017 at 8:30 AM at the  
Vulcan Business Development Building**

1. Call to order:
2. Additions to Agenda:
3. Approval of Minutes:  
August 30, 2017 Minutes
4. Treasurer's Report: See attached report
  - Financial Statements as of September 15, 2017.
5. Correspondence:
  - Letter from Rainbow Literacy Society –mental health
6. Manager's Report:
  - AHS Forum update
  - Techsoup Story Telling 2017 competition
  - RCMP Golf Tournament
  - Donor Perfect Software
  - Big Cheque
7. Fundraiser Coordinator Report:
8. New Business:
  - 2018 RhPAP Community Conference –hosting it in Vulcan

## Minutes

**Wednesday, August 30, 2017 at 11:30 AM at the  
Vulcan Community Health Centre**

**In Attendance: Scott Mitchell, Leslie Warren, Donna Anderson, Louise Markert, Paul Taylor (alt for Sue Dow), Deb Hartung, Peggy Hovde, Andre Lacoursiere, Kathy Perley, Donna Graham, Jim McNiven**

**Regrets: Glen Hutton, Linda Cloutier, Gord Nelson, Murray McLean, Brenda Findlay, Jill King,**

**Call to Order: Meeting called to order at 11:30 a.m.**

**Additions to Agenda:**

**Approval of Minutes dated June 28, 2017**

**One change to the minutes – Heritage 150 Project. Replace Donna Anderson's name with Peggy Hovde.**

- **Moved by: Peggy Hovde**
- **Seconded by: Andre Lacoursiere**

**Treasurer's Report – As attached**

- The Executive will act as the present Finance Committee
- The Finance Committee will report on the performance of our Investment Policy and strategy changes in September.
- **Donna Anderson move the Financial Statements be approved as submitted, Jim McNiven second**
- Investment Policy – Guidelines (as attached) was presented and reviewed to the Board. There are two pathways to follow;
  - Short Term – 1 – 5 year guaranteed
  - Long Term – 5 – 10 year (this will follow a sustainability policy)
- Investment Directive – Guides the Long Term funds. We will adopt the Directive as a template for investment in the future, with managed risk. Four times a year the Finance Committee (or representative) will consult with the portfolio manager. Once a year the full investment portfolio will be presented to the Board.

- Fall Foundation Forum – held September 15-16 in Calgary. We are allowed 2 members to attend. Scott and Deb, but if anyone else would like to go, it is a worthwhile meeting.
- Annual Report – copy is due any day.

### **Fund Raiser Coordinator**

- we were turned down on the Community Initiative Program
- Blackspring may still donate
- Past residents of Vulcan County, Ron Green has donated \$15,000 and Glen Richardson has donated \$500.00. Leslie plans to send another letter to Gerry Woods.
- Tech Soup – Video competition (opens September 5 and closes October 31, 2017). They require a five minute video. “Shifting the Future” is the theme of the video. Leslie has consulted with Bev Knutsen-Shaw and they will prepare an outline. More information will follow via email.

### **Communication Committee:**

- Online survey closed August 18. Results will be out as soon as possible.

### **Event Committee:**

- Fall Gala – October 14, 2017
- Canada’s 150<sup>th</sup> Theme – red and white
- Duelling pianos have been booked
- Jim McNiven is building a “jail” for a “Jail and Bail”

### **Stakeholders Committee:**

- Next meeting will be September 14, 2017
- If any Board member attends, please bring up “Tender Contracts” with Bev.
- On the graphics, we are looking for more windows on the East face, where exactly have they placed Mental Health, and Chronic Disease Management should be close to the Foundation office, but also discreet.
- We are not paying for parking, walking paths or Doctor paths

### **Heritage 150 Project**

- Peggy reviewed the letter that will be going out to families farming in the community since 1967 (as attached).

### **Round Table**

- Municipal elections are this Fall. The Town is trying to have community continuity year after year.

VCHW Foundation  
**Balance Sheet**  
 As of 15 September 2017

15 Sep 17

<b>ASSETS</b>	
Current Assets	
Chequing/Savings	
0100 · General	39,412.55
0101 · T-Bill Savings	3.57
0110 · Term Deposits	
0111 · 47600-77600	101,203.29
0112 · 70100- 24600	261,136.40
0114 · 40400 - 625200	202,506.85
0115 · 47900	44,630.87
0116 · 40600	150,000.00
0117 · new term	200,000.00
0118 · One Month term 4400	200,000.00
Total 0110 · Term Deposits	1,159,477.41
Total Chequing/Savings	1,198,893.53
Accounts Receivable	
0125 · Accrued interest on Term Deposits	3,420.66
Total Accounts Receivable	3,420.66
Other Current Assets	
0130 · Undeposited Funds	-25.00
Total Other Current Assets	-25.00
Total Current Assets	1,202,289.19
<b>TOTAL ASSETS</b>	<b>1,202,289.19</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
0510 · GST/HST Payable	-1,348.64
Total Other Current Liabilities	-1,348.64
Total Current Liabilities	-1,348.64
Long Term Liabilities	
0520 · Deferred Revenue	1,067,554.60
Total Long Term Liabilities	1,067,554.60
Total Liabilities	1,066,205.96
Equity	
0900 · Unrestricted Net Assets	41,878.30
Net Income	94,204.93
Total Equity	136,083.23
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,202,289.19</b>



**Vulcan District Waste Commission**  
**AGENDA**

September 27, 2017  
7:30 PM

Vulcan County Council Chambers  
Administration Building  
102 Centre Street, Vulcan, Alberta

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Page

- |       |    |                                   |
|-------|----|-----------------------------------|
|       | 1  | Call to Order                     |
|       | 2  | Approval of Agenda and Additions  |
|       | a) | Approval of the Agenda            |
|       | 3  | Adoption of Minutes               |
| 2 - 3 | a) | Minutes of the June 28th meeting  |
|       | b) | Business arising from the minutes |
|       | 4  | General Manager's Report          |
|       | a) | Manager's report                  |
|       | 5  | SAEWA Report                      |
|       | a) | SAEWA Report - Tom Grant          |
|       | 6  | Information Items                 |
| 4 - 8 | a) | Waste Collaboration Meeting       |
|       | 7  | Member Inquiries                  |
|       | 8  | In Camera                         |
|       | 9  | Next Meeting                      |
|       | 10 | Adjournment                       |



**VULCAN COUNTY  
MINUTES**  
**Vulcan District Waste Commission**  
September 27, 2017  
Council Chambers  
Administration Building  
102 Centre Street, Vulcan, Alberta

**Present:** Ron Wickstrom, Chair Member at Large  
Michael Monner Vulcan County  
Tom Grant, Vice Chair Town of Vulcan  
Bill Graff Village of Arrowwood  
Stacy Hovde Village of Carmangay  
Trevor Wagenvoort Village of Champion

**Absent:** Barry Monner, Village of Milo - Roy Lucas, Vulcan County,  
Craig Stokes, Village of Lomond

**Also Present:** Dick Ellis, Operations Manager  
Heather Sordahl, Assistant

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**Call to Order**

Chair Wickstrom called the meeting to order at 7:30pm

**Approval of Agenda and Additions**

Approval of the Agenda

VDWC 2017-09-01 MOVED BY MEMBER GRANT that the Agenda is approved  
with the following additions:  
6b) Letter from Member Monner

CARRIED UNANIMOUSLY.

**Adoption of Minutes**

Minutes of the June 28th meeting

VDWC 2017-09-02 Committee reviewed the minutes of the June 28th meeting.

MOVED BY MEMBER HOVDE the minutes of the June 28th  
meeting of the Vulcan District Waste Commission are adopted  
as presented.

CARRIED UNANIMOUSLY.

Member Graff joined the meeting at 7:34pm

**General Manager's Report**

Manager's report

VDWC 2017-09-03    General Manager Ellis reviewed his report on the vehicles, equipment, Transfer Stations, recycling and Vulcan collection.

MOVED BY MEMBER M.MONNER that the Manager's report is accepted as information.

CARRIED UNANIMOUSLY.

**SAEWA Report**

SAEWA Report - Tom Grant

VDWC 2017-09-04    MOVED BY MEMBER WAGENVOORT that the SAEWA report is accepted as information.

CARRIED UNANIMOUSLY.

**Information Items**

Waste Collaboration Meeting

Letter from Member Monner

VDWC 2017-09-05    MOVED BY MEMBER GRANT that the Waste Collaboration Meeting and the Letter from Member Monner is accepted as information.

CARRIED UNANIMOUSLY.

**Next Meeting**

The next meeting will be held on November 1, 2017 in Vulcan County Council Chambers

**Adjournment**

Chair Wickstrom adjourned the meeting at 8:55pm

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Dick Ellis, General Manager

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Ron Wickstrom, Chair

**FCSS AGENDA**

**Date: Sept 28/17**

**Delegations/Guests:**

Secretary: Danette

Absent with regrets:

Welcome Guests:

- |   |                   |
|---|-------------------|
| <b>1. ADDITIONS/CHANGES TO THE AGENDA</b>   | Motion to Approve |
| <b>2. APPROVAL OF THE AGENDA</b>  | Motion to Approve |
| <b>3. MINUTES June 22/17</b>  | Motion to Approve |
| <b>4. FINANCIAL REPORTS</b>   | Motion to Approve |
| <b>5. MAIL SUMMARY</b>  | All Information   |
| 5.1 Thank-you from Library  |                   |
| 5.3 Thank-you from Suicide Prevention   |                   |
| 5.4 Thank-you from Danette  |                   |
| 5.5 FCSSAA News   |                   |
| 5.6 SIPE Exec Summary   |                   |
| <b>6. STAFF REPORTS</b>   |                   |
| 6.1 Director's Report   | Motion to Approve |
| 6.2 Youth Worker Report   | Motion to Approve |
| 6.3 Senior/Home Support Leader Report   | Motion to Approve |
| 6.4 Community Services / VIABLE Report  | Motion to Approve |
| <b>7. OLD BUSINESS</b>  |                   |
| 7.1 Library Door  | Motion to Approve |
| 7.2   |                   |
| <b>8. New Business</b>  |                   |
| 8.1   |                   |
| 8.2   |                   |
| 8.3   |                   |
| <b>9. COMMITTEE REPORTS</b>   |                   |
| 9.1   |                   |
| <b>10. PARTNER UPDATES – County, Town, Carmangay,<br/>Champion, Members @ Large</b>             |                   |
| <b>NEXT MEETING:</b> Oct 26/17, 7 pm<br>Normally the fourth Thursday of the month unless stated |                   |
| <b>Minutes Signed</b>   |                   |
| <b>Adjourned:</b>   | Motion to Approve |

## Minutes of the Vulcan and Region FCSS Board Meeting

June 22, 2017

**Present:** Carrol Thomson, Lynda Joyce, Michael Monner, Sheila Smidt, Lorna Armstrong, Betty Whitney, Danette Smith

**Absent:** Colton Povey, Brad Koch

**Delegations/Guests:** Vulcan Library Board

**Secretary:** Danette Smith

**Call to Order:** 7:00 p.m.

### **Welcome to the Vulcan Library Board.**

**Janitorial Services:** For the joint Library/FCSS use bathroom. There is not a high dollar amount involved; the Library will continue to carry the expense.

**Parade Float:** Connie coordinated with Carrol to put a float in the Spock Days Parade.

**Shared Door:** has to be a keyed lock on both sides. \$14,000.00 approximately to be fire code compliant. We are waiting for Simon Leung to key our side of the door. The rear door to the stairwell will be changed, it will open inward, with a window, and we will have panic hardware on the outside door.

**Meeting Room:** The Library has not needed to book the FCSS Meeting Room; they have their own meeting room. It is available to them if it is needed.

**Seniors Centre Meeting:** The meeting went well; it will be an annual event.

**Thank you to the Vulcan Library Board for participating in our meeting.**

### **FCSS Board Meeting**

**Call to Order:** 7:45 p.m.

**1 Additions/Changes to the Agenda:** None

**2 Approval of the Agenda:** Lynda Joyce made a motion to approve the Agenda as presented. Carried 22/06/17/01

**3 Minutes:** Sheila Smidt made a motion to approve the Minutes of the May 25, 2017 meeting as presented. Carried 22/06/17/02

**4 Financial Reports:** Lorna Armstrong made a motion to approve the Financial Reports as presented. Carried 22/06/17/03

**5 Mail Summary:** Thank you to FCSS for grant to Rainbow Literacy for Building Blocks.

### **6 Staff Reports:**

**6.1 Director's Report:** Brenda will want December off again; Carrol is considering how to re-shuffle others to cover some of Brenda's responsibilities. Lynda Joyce made a motion to approve the Director's Report as presented. Carried 22/06/17/04

**6.2 Youth Worker Report:** Sheila Smidt made a motion to approve the Youth Worker Report as presented. Carried 22/06/17/05

**6.3 Senior/Home Support Leader Report:** Michael Monner made a motion to approve the Senior Support Leader Report as presented. Carried 22/06/17/06

**6.4 Community Services/VIABLE Report:** Lorna Armstrong made a motion to approve the Community Services Report as presented. Carried 22/06/17/07

**7 Old Business:** none

**New Business:** none

**9 Committee Reports:** none

**10 Partner Updates:**

**Members at Large: Lynda Joyce-**Lynda went to the open house for the Youth Centre. Lynda went to Heart Math and took it to the Kinettes for information. The Museum is short of volunteers.

**Danette Smith-** break-in at Life Med Pharmacy, just damage to the store front. Starting to see some cases of flu in the community.

**Betty Whitney-** talked to Brenda Findlay, there will be a big announcement coming Friday; the new building is going ahead, phase 1. This will include the Wellness Program, Adult Day Support, Rehab Department and the expanded Doctor's Clinic. Phase 2 will include enlarging the Medication Room, Palliative Care, and enlarging the Lab. The Barley Run at Aspen Crossing will have a virtual reality of Phase 1. New Suicide Prevention cards with the new phone numbers have been handed out, the Auxiliary has \$17,000.00 for new treatment chairs in the rooms, which will be recliner chairs with I.V. poles. Had Long Service Awards. U. of L. just finished our part of the research project, looking at the effects of having Long Term Care in an Acute Care Facility in rural Alberta. Betty is part of the Foothills Crime Watch in High River.

**County:** Friday, June 23<sup>rd</sup> fundraiser at Aspen Crossing; Milo Lions Club are taking a bus to the fundraiser. International Baccalaureate Grade 9 grad handled well, speakers were fantastic. Talked with head of Vulcan RCMP detachment about Rural Crime Watch in Milo/Arrowwood area as there have been a large number of vehicle thefts. Had a fire meeting in Milo. There are ambulance issues in Southern Alberta, Jason Schneider is point person for Vulcan County on this, he is going to lots of meetings on this.

**Carmangay:** town has a Horticultural Association now, with a Board of Directors. Curling rink is building a new building; fundraising like crazy, have a considerable amount of money raised. A Community Centre will be built onto the end of the new curling rink. New people are moving into the community.

**Town:** 4<sup>th</sup> Street south is finished. Work is finishing by the railway track/ Market Street corner. Saturday is the opening of the Marian Fisher Park. During the Canada Day celebrations there will be a push for pool funds, in addition to lots of Canada Day activities.

Lynda Joyce made a motion to adjourn the meeting at 8:57 p.m. Carried 22/06/17/08

**Next meeting will be September 28, 2017 at 7 p.m.**

Chair \_\_\_\_\_

Director \_\_\_\_\_

**DRAFT**

**VULCAN REGIONAL FOOD BANK SOCIETY**  
**Sept 28, 2017**

**ATTENDEES:**

**AGENDA TOPICS**

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<b>ADDITIONS/CHANGES TO THE AGENDA</b>	Motion to Approve
<b>MINUTES June 22/17</b>	Motion to Approve
<b>FINANCIAL REPORTS</b>	Motion to Approve
<b>MAIL SUMMARY</b>	
1	Information
2	
3.	
<b>BRENDA'S &amp; CARROL'S REPORT</b>	Motion to Approve
<b>ARDN REPORT</b>	Motion to Approve
<b>OLD BUSINESS</b>	
1. Gift Cards	Motion to Approve
2	
3.	
<b>NEW BUSINESS</b>	
1. Roof Hatch	Motion to Approve
2. Fridge/ Freezer	Motion to Approve
3. New Intake Form	Motion to Approve
<b><u>NEXT MEETING:</u> Jan 25/18</b>	
Adjourn	Motion to Approve

**Minutes of the Vulcan Regional Food Bank Society**

**June 22, 2017**

**Present:** Carrol Thomson, Lynda Joyce, Michael Monner, Sheila Smidt, Lorna Armstrong, Betty Whitney, Danette Smith

**Absent:** Colton Povey, Brad Koch

**Delegations/Guests:** None

**Secretary:** Danette Smith

**Call to Order:** 8:58 p.m.

**Additions/Changes to the Agenda:** none. Michael Monner made a motion to approve the agenda as presented. Carried 22/06/17/01

**Minutes:** Sheila Smidt made a motion to approve the Minutes of the March 25, 2017 meeting as presented. Carried 22/06/17/02

**Financial Reports:** Carrol has closed the Food Bank Building bank account, transferring remaining funds into the Food Bank account in order to repay the loan. Lorna Armstrong made a motion to approve the Financial Reports as presented. Carried 22/06/17/03

**Mail Summary:** none

**Lynda's and Carrol's Report:** Correction in report: the balance paid for the flooring in the Youth Centre was \$5616.00, not \$3056.16 as reported. Danette Smith made a motion to approve the reports as amended. Carried 22/06/17/04

**ARDN Report:** Lynda Joyce made a motion to approve the ARDN report as presented. Carried 22/06/17/05

**Old Business:** none

**New Business:** Carrol was considering Gift Cards as a way to raise money for the Food Bank. She will look into it further. Lorna Armstrong made a motion to approve Carrol investigating this option. Carried 22/06/17/06

Sheila Smidt made a motion to adjourn the meeting at 9:15 p.m.

**Next meeting is September 28, 2017 at 7 p.m.**

Chair \_\_\_\_\_

Director \_\_\_\_\_

**DRAFT**

**MINUTES OF THE TOWN OF VULCAN MUNICIPAL PLANNING COMMISSION MEETING  
HELD IN THE TOWN OF VULCAN COUNCIL CHAMBERS  
ON TUESDAY, OCTOBER 3, 2017  
COMMENCING AT 2:00 P.M.**

**PRESENT:** Chairman John Seaman, Vice-Chairman Ron Fernley and members, Lyle Magnuson, Shirley Zuehlke, Randy Wolfe, Paul Taylor (Council Alternate)

**ABSENT:** Sue Dow

**STAFF:** Nancy Neufeld, Development Officer,

**CALL TO ORDER:**

Chairman John Seaman called the meeting to order at 2:01p.m.

**1.0 DELEGATION NIL**

**2.0 ADDITIONS TO AGENDA**

**Motion: 17.42.**

Moved by Member Shirley Zuehlke that the agenda be approved. **CARRIED**

**3.0 MINUTES**

3.1 Minutes of the August 22, 2017 meeting of the MPC were presented for adoption.

**Motion: 17.43**

Moved by Member Lyle Magnuson that the Minutes of the Town of Vulcan Municipal Planning Commission of August 22, 2017 be approved. **CARRIED**

**4.0 MISCELLANEOUS CORRESPONDENCE – NIL**

**5.0 SUBDIVISION & DEVELOPMENT REQUESTS**

5.1 Development Permit Application D17.33  
Lot 6 Block 32 Plan 3448FN  
108-3rd Street South  
C-1 - Discretionary Use – Shipping Container

**Decision Required**

**MOTION: 17.44**

Moved by Member Ron Fernley that Development Permit D 17.33 be approved as per Option 1 as provided with the addition that the containers be maintained.

**CARRIED**

- 5.2 Development Permit Application 17.34  
Vulcan & County Airport – Lot 15  
AP – Discretionary Use – Accessory Building (Hangar)

**Decision Required**

**MOTION: 17.45**

Moved by Member Randy Wolfe that Development Permit 17.34 be approved with the recommended Development Permit Conditions, Option 1 as presented. **CARRIED**

- 5.3 Development Permit Application 17.35  
1042A Elizabeth Street (Public Works Yard)  
P-1 – Discretionary Use – Shipping Containers (Community Storage Facility for Non-Profit Groups)

**Decision Required**

**MOTION: 17.46**

Moved by Member Paul Taylor that Development Permit D17.35 be approved with the recommended Development Permit Conditions, Option 1 as presented. **CARRIED**

**6.0 UNFINISHED BUSINESS**

**6.1 208-2<sup>nd</sup> Street North**

Development Officer indicated that a development permit had been submitted September 20, 2017 and has determined that further supplemental documentation is required prior to bringing the application to the MPC. A letter is being written to the applicant outlining the requirements.

**7.0 NEW BUSINESS – NIL**

**8.0 DEVELOPMENT OFFICER'S REPORT**

The Commission was provided with the Development Officer's Report

**Motion: 17.47**

Moved by Member Shirley Zuehlke that the Municipal Planning Commission receive the Development Officer's Report for information. **CARRIED**

**9.0 LAND USE BY LAW REVIEW**

The Commission discussed the use of "personal storage" on commercial and industrial properties and identified properties that appear to not have a development permit in place for the current use.

**10.0 QUESTION PERIOD**

**11.0 IN-CAMERA**

**12.0 DATE OF NEXT MEETING**

Next meeting of the MPC to be held October 24, 2017.

**13.0 ADJOURNMENT**

The meeting was adjourned by Lyle Magnuson at 3:20 p.m.

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CHAIRMAN

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SECRETARY

# Town of Vulcan

Request for Decision (RFD)

## 24 Hour Hockey Fundraiser Proposal

Meeting:	Regular Council
Meeting Date:	October 10, 2017
Originated By:	Bonnie Ellis

**BACKGROUND / PROPOSAL:**

The Vulcan Recreation Department is seeking approval to allow a 24 hour fundraising hockey game to be held at the Vulcan Arena.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

The Recreation Director has provided a written proposal for Council, which includes the concept and the dates for this event. This event is being organized by local users of the facility, and they are currently looking for Council support for this event before proceeding with detailed plans.

The Recreation and Public Works departments have reviewed the request and support the proposal.

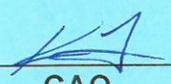
**COSTS / SOURCE OF FUNDING (if applicable):**

**RECOMMENDED ACTION:**

Moved by Councillor \_\_\_\_\_ THAT Council approves the rental of the Vulcan Arena at no charge from March 2<sup>nd</sup> until March 3<sup>rd</sup> to Chris Gauthier and Lowell Krystalowich for the purpose of holding a 24 hour hockey game and pool fundraising event.

Moved by Councillor \_\_\_\_\_ THAT Council approves that the Recreation Department assist with the organization of this event.

Initials show support -Reviewed by: \_\_\_\_\_

Director: \_\_\_\_\_ CAO 



## ADMINISTRATION REPORT

**TO:** TOWN COUNCIL  
**FROM:** Kim Fath, CAO  
**DATE:** October 4<sup>th</sup>, 2017

### Background

The Vulcan Recreation Department is seeking approval to allow a 24 hour fundraising hockey game to be held at the Vulcan Arena.

### Discussion

The Recreation Director has provided a written proposal for council, which includes the concept and the dates for this event. This event is being organized by local users of the facility, and they are currently looking for council support for this event before proceeding with detailed plans.

The Recreation and Public Works departments have reviewed the request and support the proposal.

### Consideration

Council is asked to consider approving the rental of the Vulcan Arena at no charge from March 2<sup>nd</sup> until March 3<sup>rd</sup> to Chris Gauthier and Lowell Krystalowich for the purpose of holding a 24 hour hockey game and a pool fundraising event. Council is also asked to consider approving the Recreation department to assist with the organization of this event.

  
\_\_\_\_\_  
Kim Fath  
Chief Administrative Officer



## MEMO

**To: Town of Vulcan Council**

**From: Bonnie Ellis, Director of Recreation**

**Re: Use of Arena on March 2-3 2018 for 24 Hockey Fundraiser**

**Date: October 4, 2017**

---

Dear Council,

A request from Chris Gauthier and Lowell Krystalowich has been presented to the recreation department to have a 24 hour hockey games as a fundraiser for the Vulcan Pool Project.

They would like to see the game held Friday March 2nd 7pm start to March 3rd 7pm. The reason why is they feel liked the time for the event is it gives us a chance to get a good crowd out Friday night to take part in the festivities. They would like to have player introductions, Oh Canada being sang, ceremonial puck drop with the mayor, lions members, etc. there is the possibly of getting a few Calgary Flames Alumni to attend as guest coaches Friday night and feel like it would be better for them with an earlier start. Also wrapping up earlier Saturday night it will give us a better chance to have a closing ceremony type deal, end the silent auctions at a decent time, and as well have community members out watching with their families.

I have talked with our insurer Debora Depeel and she has stated, If the Town is the host of the event then all insurance carried through Jubilee would extend to the event and full coverage would be in force but players would not be covered for injury. She has given me a waiver to use for all players to cover the town in case of injury. Players would need to provide their own insurance to cover them for any injury that is not due to neglect by the town.

**Pros:**

Having people from other communities get involved with the fundraising aspect of the new pool build  
Brings more awareness to the pool build during winter months

Raises more funds for the pool

Brings people to the arena

**Cons:**

Possibility of injury during event  
Loss rental fees for this period of time  
Community unable to use ice during this time

I would recommend that Chris and Lowell get player insurance for this event on their own and a detailed outline of the events timelines be given to the recreation and area staff a week prior to the event.

The Recreation and Maintenance departments have discussed this event and we are both in favour of this event happening.

I trust that this is satisfactory, however: should you have any further questions, please feel free to contact the recreation office at your earliest convenience.

Respectfully Submitted,

Bonnie Ellis  
Director of Recreation  
Town of Vulcan

## **Vulcan pool fundraising idea and event**

October 4, 2017

Town of Vulcan  
Vulcan County  
Vulcan & District Recreation Committee  
Vulcan & District Recreation Department

To whom it may concern,

The purpose of this letter is to inform you that planning has begun on an event with the hopes to raise funds for the 'Vulcan Lions Pool Project'. A letter has already been provided to the Vulcan Lions club and fundraising committee with the purpose of gaining their blessing, as well as requesting assistance with some logistics and funding.

### **What is the event?**

While the details of the event are still being ironed out, we would like to host a 24hr hockey game to be held at the Vulcan arena on March 2 & 3. The game would run continuously from 7pm Friday March 2 until 7pm Saturday March 3, where players would rotate in and out of the game every couple of hours. We are hoping to put together 30-35 local men and women to go out into the community/communities and gather pledges in order to participate in the 24hr game – much like participants of the Terry Fox run, etc. Our initial goal is for each participant to gather \$1,000 in pledges, though we understand this may be a lofty goal. A more conservative goal would likely be an average of \$500 per player – meaning \$15,000 to be raised in pledges alone.

Another main aspect of the event we would like to incorporate is a silent auction. Retail space in the arena may be limited (ex- upstairs in the viewing) so we are hoping to collect 15-20 larger ticket items. We would go out and canvass businesses, individuals, etc. and gather the items to be put up for auction. It's tough to estimate how much can or will be raised, but our goal would be \$3,000 – average of \$150 per item.

Other fundraising ideas during the event may include: a continuous 50/50 draw, fan puck toss, a BBQ lunch, and beer gardens Friday night and Saturday afternoon/evening and possibly even a wrap up event Saturday night. We're not sure of the feasibility of the BBQ or beer gardens in the arena, so these are more wishes than anything at this point. We're also looking into other ideas which should help get the public to the rink, but until those ideas come to fruition, we'll hold those close to the vest.

### What are we asking for?

Donated ice fees – we are requesting the ice fees for the event be donated, whether fully or partially. The cost for the public to rent the ice is \$110.25 per hour and we would require the ice for 25 hours, meaning a total cost of \$2,756.25. As the funds to pay for this cost would come directly from any money raised at this event, we would be grateful for any donated ice fees as this means more money goes towards the pool project.

Arena attendant available to flood for entire event – As this is a continuous event for 24 hours, an arena attendant will be needed for the entire 24 hours to flood the ice to ensure the ice does not get too badly beat up and that players are not skating through 3 inches of snow. Our initial schedule is for a flood to take place every 1.5 hours – this gives the players a quick 15 minute break, but it also lessens the amount of times the zamboni is put to use during the event, as other similar events flood the ice every hour. We understand that there could be issues with the Town providing employees during the whole time, so we are willing to listen to any ideas regarding the schedule and available attendants should this be an issue. Just be aware that we cannot run the event if forced to play without a flood for an extended period of time.

Explore the idea of licensing the whole arena for alcohol sales – As mentioned above, we would like to look into the possibility of licensing the arena for the purposes of hosting a beer gardens during the event. We would look at a beer gardens schedule of 7pm – 12am Friday night and 12pm – 7pm Saturday afternoon/evening, while serving only beer and coolers (no hard alcohol). The beer gardens would give us another avenue to raise funds for the event, as we would look for sponsors to provide the alcohol. We believe by providing a venue to enjoy a beer or cooler, it will bring more people to the event and increase the possibility of raising more funds in the silent auction – it sounds like a joke, but typically alcohol + silent auction = more money raised. We have briefly spoken with Town of Vulcan CAO Kim Fath regarding this, strictly for the purpose of starting a dialogue about this possibility. Again, we understand there may be logistical issues regarding a beer gardens in the arena (bathrooms, exits, capacity, security etc), but we are willing to work with the Town and Recreation Department to ensure a solution can be found and ensure everything is properly looked after. Of course we could speak with the Curling Club about hosting the silent auction in their lounge, but that will not likely provide additional revenue from beer sales and will also take people away from being able to watch the event while browsing the silent auction items.

Lastly, one of the ideas we have discussed for starting off the game on Friday night involves an honorary puck drop, O'Canada and possibly including members from the Lions, Lionettes, Kinsmen, Kinettes, council members, etc. to participate in the starting lineups and beginning of the game. We're not sure how many, if any, interested members there would be, but we thought having some dignitaries from the local groups' start the game would be a good kick off. This is something just to keep in mind and can be discussed closer to the event as more details get ironed out.

**What we are NOT asking?**

Labour and volunteer work at the event – we understand how much time and effort most everyone has expended since the pool project has kicked off, and we'd like for you to be able to sit back and relax during a fundraising event (aside from the arena attendants of course). We will obviously never turn anyone away that wants to help out, but we won't be asking you for help during the event.

Please understand this event is still in the infancy planning stage but we thought we should outline our vision for the event and share our requests. We are definitely willing to listen to any ideas or words of wisdom or criticisms you may have, so please don't be afraid to contact us at 403-869-5589 or [chrisgauthier381@gmail.com](mailto:chrisgauthier381@gmail.com).

Sincerely,

Chris Gauthier and Lowell Krystalowich

# Town of Vulcan

Request for Decision (RFD)

## Tax Recovery Sale

Meeting:	Regular Council
Meeting Date:	October 10, 2017
Originated By:	Kim Fath

**BACKGROUND / PROPOSAL:**

Some properties might be offered for sale at a public auction, for non-payment of taxes.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

Council is asked, as per section 419 of the Municipal Government Act, to set a reserve bid and condition of sale. Council is also asked to set a date for the potential public auction.

**COSTS / SOURCE OF FUNDING (if applicable):**

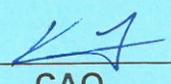
N/A

**RECOMMENDED ACTION:**

Moved by Councillor \_\_\_\_\_ THAT, if needed, the public auction sale for non-payment of taxes of land be held on November 29, 2017;

THAT the reserve bid be set at not less than the market value of these properties as determined by a professional appraiser prior to the auction taking place as per Policy A-05.

THAT the condition of sale be cash or certified cheque.

Initials show support - Reviewed by: \_\_\_\_\_  \_\_\_\_\_  
Director: CAO

# Town of Vulcan

Request for Decision (RFD)

## Request For Use of Riding Arena at Virginia Mitchell Memorial Park

Meeting:	Regular Council
Meeting Date:	October 10, 2017
Originated By:	Kim Fath

### BACKGROUND / PROPOSAL:

A request has been received from Cody DeBolt to use the Riding Arena in the Virginia Mitchell Memorial Park during the winter months for boarding horses.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

This request has been reviewed by the Public Works, Recreation, and Bylaw departments, who have brought forward the following concerns:

- The Animal Control Bylaw does not allow the boarding of horses within the municipality.
- The Virginia Mitchell Park is locked and winterized at the end of October.
- The Water at the arena is seasonal and has been blown out.
- There is not adequate shelter at this facility for long term boarding of animals.

### COSTS / SOURCE OF FUNDING (if applicable):

### RECOMMENDED ACTION:

Moved by Councillor \_\_\_\_\_ THAT Council denies the request to board horses through the winter at the Virginia Mitchell Memorial Park.

Initials show support -Reviewed by:

\_\_\_\_\_  
Director:

  
\_\_\_\_\_  
CAO



## ADMINISTRATION REPORT

**TO:** TOWN COUNCIL

**FROM:** Kim Fath, CAO

**DATE:** October 6<sup>th</sup>, 2017

### Background

Council has received a request from Cody DeBolt to use the Riding Arena in the Virginia Mitchell Memorial Park during the winter months for boarding horses.

### Discussion

This request has been reviewed by the Public Works, Recreation, and Bylaw departments, who have brought forward the following concerns:

- The Animal Control Bylaw does not allow the boarding of horses within the municipality.
- The Virginia Mitchell Park is locked and winterized at the end of October.
- The Water at the arena is seasonal and has been blown out.
- There is not adequate shelter at this facility for long term boarding of animals.

### Consideration

Council is asked to consider denying the request for board horses through the winter at the Virginia Mitchell Memorial Park Riding Arena.

A handwritten signature in blue ink, appearing to be 'KF', is written above a horizontal line.

Kim Fath  
Chief Administrative Officer

To Whom It May Concern:

I, Cody DeBolt, am requesting the use of the arena for the winter months to hold a couple Miniature horses. Myself and Geordy Mavor will be completely responsible for feeding and clean up with the horses.

If you have any further questions or concerns, please feel free to contact me at 403-652-0092.

Thank you for your time

Cody DeBolt

# Town of Vulcan

Request for Decision (RFD)

## Fire Agreement Committee Appointment

Meeting:	Regular Council
Meeting Date:	October 10, 2017
Originated By:	Kim Fath

**BACKGROUND / PROPOSAL:**

At the joint meeting held on October 5, it was suggested that two Town Councilors be appointed to a Fire Agreement committee to explore a Fire Agreement between the Town of Vulcan and Vulcan County.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**COSTS / SOURCE OF FUNDING (if applicable):**

**RECOMMENDED ACTION:**

Moved by Councillor \_\_\_\_\_ THAT Council appoints Councillor \_\_\_\_\_ and \_\_\_\_\_ to the Fire Agreement Committee.

Initials show support -Reviewed by: \_\_\_\_\_  \_\_\_\_\_  
Director: CAO

# Town of Vulcan

Request for Decision (RFD)

## Operations Agreement for Town of Vulcan and Twin Valley Regional Water Services Commission

Meeting:	Regular Council
Meeting Date:	October 10, 2017
Originated By:	Kim Fath

### BACKGROUND / PROPOSAL:

The Operations Agreement between the Twin Valley Regional Water Commission is due to expire at the end of 2017. The Water Commission has provided a new draft agreement.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

For Council's review the draft agreement is on the Website under Council Log In Council Reports and Information.

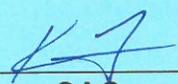
### COSTS / SOURCE OF FUNDING (if applicable):

### RECOMMENDED ACTION:

Moved by Councillor \_\_\_\_\_ THAT Council requests that the Water Commission amend Article 3 Term 3.1 Length of Term to state. "This agreement shall be effective upon execution by both Parties, and shall continue to be effective until it is terminated, by either Party, in accordance with Article 11 of this agreement."

Initials show support -Reviewed by:

\_\_\_\_\_  
Director:

  
\_\_\_\_\_  
CAO



## ADMINISTRATION REPORT

**TO:** TOWN COUNCIL

**FROM:** Kim Fath, CAO

**DATE:** October 4<sup>th</sup>, 2017

### Background

The Operations Agreement between the Town and the Twin Valley Regional Water Commission is due to expire at the end of 2017. The Water commission has provided a new draft agreement.

### Discussion

A copy of the draft agreement has been provided to council for review. The agreement has been updated and minor wording changes have been made. An updated list of regulations has been added to the services Article 4, and the schedules have been updated. The only significant change to the agreement is to the length of the term. The commission has again asked for a one year term.

I have discussed the agreement with the operators and they have no concerns with the updated content of the agreement. However they do have concerns in regards to the one year term, as they are currently training new operators and this process takes three years to complete. It has been suggested that possibly council could consider changing the agreement to state "ongoing until one party exercises the termination clause".

### Consideration

Council is asked to consider requesting the water commission amend Article 3 Term 3.1 Length of Term to state. "This agreement shall be effective upon execution by both Parties, and shall continue to be effective until it is terminated, by either Party, in accordance with Article 11 of this agreement."

A handwritten signature in blue ink, appearing to be 'KF', written over a horizontal line.

Kim Fath  
Chief Administrative Officer

# Town of Vulcan

Request for Decision (RFD)

## Management Reports

Meeting:	Regular Council
Meeting Date:	October 10, 2017
Originated By:	Kim Fath

**BACKGROUND / PROPOSAL:**

Management is to produce a report each month.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

Attached are the following reports:

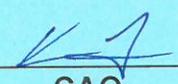
- (A) Chief Administrative Officer – Kim Fath
- (B) Development Officer – Nancy Neufeld
- (C) Public Foreman – Stew Birch
- (D) Recreation Director – Bonnie Ellis
- (E) Community Peace Officer – Justin Vallee

**COSTS / SOURCE OF FUNDING (if applicable):**

N/A

**RECOMMENDED ACTION:**

Moved by Councillor \_\_\_\_\_ THAT this Council receives for information the management reports for the period ending October 10, 2017.

Initials show support -Reviewed by: \_\_\_\_\_  \_\_\_\_\_  
Director: CAO



## ADMINISTRATOR'S REPORT

**TO:** TOWN COUNCIL  
**FROM:** Kim Fath, CAO  
**DATE:** October 6<sup>th</sup>, 2017

### CUPE 37

On September 21<sup>st</sup> I met with Toni Miotti and Rob Davidson in regards to negotiating the collective agreement. We discussed the proposed changes to the terms of the agreement. I am working on putting together financial impact information for council's review. The discussions went very well and there does not seem to be anything controversial in the negotiations.

### Rocky View Benefits

On September 21<sup>st</sup> Janice and I met with Derek Stamp to discuss the Towns benefit program. The program that we current are part of is very stable and we are not anticipating any substantial changes. We also discussed the impacts of changing the level of benefits based on requests brought forward by the Union. Derek has supplied us with the information that was requested.

### Airport

On September 22 the Airport Committee met for their fall meeting. They approved the 2018 Operational budget and have approved another lease agreement. The runway lighting project has been completed and the grant funding has forwarded to the Town from the province.

### Candidate Forum

On October 4<sup>th</sup> the Chamber of Commerce hosted a Candidates Forum for the upcoming election. The event was well attended, 57 people including all of the candidates.

### Committee of the Whole

On October 2<sup>nd</sup> council held a committee of the Whole meeting to discuss the 2018 draft budget. Council invited the election candidates to attend this meeting.

## **ADMINISTRATOR'S REPORT CONTINUED**

### **Joint Council Meeting**

On October 5<sup>th</sup> the Town and County councils met to discuss jointly funded programs. The proposed budgets for Recreation, Tourism, VBDS and the Airport were discussed. The Councils also discussed the Vulcan Fire Department, and have made motion for a committee to meet for the purpose of negotiating a fire agreement.

### **Meetings of Interest**

CUPE 37 – Collective Bargaining - September 21<sup>st</sup>  
Rocky View Benefits – Benefit Review – September 21<sup>st</sup>  
Airport Committee – Fall Meeting – September 22<sup>nd</sup>  
Pool Committee – Operational Cost Analysis – September 27<sup>th</sup>  
Committee of the Whole – Budget – October 2<sup>nd</sup>  
Candidates Forum – CRC – October 4<sup>th</sup>  
Joint Council – Vulcan County – October 5<sup>th</sup>

### **MANAGEMENT ACTIVITIES REPORT**

Attached is the management activities report for the period of August 14<sup>th</sup>, 2017 to September 25<sup>th</sup>, 2017.

  
\_\_\_\_\_  
Kim Fath  
Chief Administrative Officer

## Management Activity Report

#	Subject	Meeting	Date	Motion No.	Action	By	Completion Date
126	2017 Election Open House	RC	14-Aug-17	17.302	Send notice to Vulcan Advocate for Open House Arrange for set up for Open House	KF/KR	16-Aug-17 6-Sep-17
127	Inspection of Twin Valley Regional Waterworks System	RC	14-Aug-17	17.305	Administration to send a letter responding to Alberta Environment and Parks letter	KF/KR	15-Aug-17
128	Policy Adjustments	RC	14-Aug-17	17.308-312	Administration to update Policy Binder	KF/KR	16-Aug-17
129	Bylaw No. 1464-17 Municipal Development Plan Amendment	RC	14-Aug-17	17.313	Send public hearing notice to Vulcan Advocate and set Public Hearing for September 25 Council Meeting Copy of Resolution for Development Officer	KR/KR	17-Aug-17
130	Solar Park Kiosk	RC	14-Aug-17	17.314	Copy of Resolution for Finance Officer	KF/KR	16-Aug-17
131	Ad-Hoc Pool Build Committee	RC	14-Aug-17	17.315-317	Send Copy of Resolution to Recreation Director	KF/KR	16-Aug-17
132	1st Avenue South Rehabilitation	RC	14-Aug-17	17.318	Send Copy of Resolution to Public Works Foreman and Finance Officer	KF/KR	16-Aug-17
133	Twin Valley Regional Water Services Commission	RC	14-Aug-17	17.319	Administration to arrange meeting with TVRWSC and collect necessary information	KF/KR	25-Sep-17

**BY: KF/Kim Fath NN/Nancy Nuefeld SB/Stew Birch BE/Bonnie Ellis JMcC/Janice McCallum/Campbell KR/Karen Rose JV/Justin Vallee**

#	Subject	Meeting	Date	Motion No.	Action	By	Completion Date
134	Community Group Storage Compound	RC	11-Sep-17	17.325	Send Copy of Resolution to Development Officer and Public Works Foreman & Recreation Dept	KF/KR	14-Sep-17
135	Pool Upgrade Committee Discussion	RC	11-Sep-17	17.326	Administration to coordinate meeting to discuss the pool project	KF/KR	27-Sep-17
136	EDF - Enterprise Solar Project	RC	11-Sep-17	17.327	Request ORRS to prepare amending documents to amend Bylaw 1358-08 & 1437-15 to accommodate Commercial Solar development on Prairie Vista Estates Copy of Resolution to Development Officer	KF/KR	4-Oct-17
137	EDF - Enterprise Solar Project	RC	11-Sep-17	17.328	Administration to consult EDF to prepare final drft of lease agreement for Prairie Vista Estates Copy of Resolution to Development Officer	KF/KR	
138	Letter of Appreciation to Eric McKay	RC	11-Sep-17	17.329	Send letter of appreciation to Eric McKay for his work at the Lodge Hall	KF/KR	4-Oct-17
139	Rural Prosperity Initiative	RC	11-Sep-17	17.330	Invite Sustainability Resources Ltd. to attend a Council meeting as a Delegation	KF/KR	11-Sep-17
140	Policy Adjustments	RC	11-Sep-17	17.333 17.335	Administration to update Policy Binder	KF/KR	14-Sep-17
141	Campground Services Inquiry	RC	11-Sep-17	17.334	Administration to look into fire pits and rate changes for Virginia Mtchell Campground and bring back to Council	KF/KR	
142	Residential Parking signage on 4 Street South	RC	11-Sep-17	17.336	Public Works to remove signage Copy of Resolution to Peace Officer and Public Works Foreman	KF/KR	14-Sep-17
143	Encroachment Agreement - 404 Meadowlark Way	RC	11-Sep-17	17.337	Signing of Encroachment Agreements and return to Development Officer	KF/KR	14-Sep-17
144	Vulcan Cemetery Projects	RC	11-Sep-17	17.338	Approval given to move forward with the 2 projects Send Copy of Resolution to Public Works	KF/KR	09.14.17
145	Arena Boiler Replacement	RC	11-Sep-17	17.339	Send Copy of Resolution to Public Works Foreman and Finance Manager	KF/KR	14-Sep-17
146	Fire Apparatus Purchase Proposal	RC	11-Sep-17	17.340	CAO met with Fire Chief Aaron Grant	KF/KR	12-Sep-17
147	Vulcan Kinsmen Club Request	RC	11-Sep-17	17.341	Notify Kinsmen Club of Council's decision, send Copy of Resolution to Public Works Foreman	KF/KR	14-Sep-17
148	Traffic Enforcment on Elizabeth Street	RC	11-Sep-17	17.342	Administration to look into alternative speed enforcement methods Hwy 534 Prairie View Elementary School Copy of Resolution Community Peace Officer	KF/KR	5-Oct-17
149	Vulcan Golf Course Community Foundation Grant Application Request	RC	25-Sep-17	17.354	Send letter approving Golf Course's request to partner with Town for grant application Community Foundation cc: Finance Officer	KF/KR	27-Sep-17
150	Committee of the Whole Meeting	RC	25-Sep-17	17.355	Arrange Committee of the Whole Meeting for October 2, 2017 at 7:00pm in Council Chambers	KF/KR	2-Oct-17
151	Proposed Amendment to Rogers Communications Site Agreement	RC	25-Sep-17	17.357	Administration to reply to Md7 regarding proposed changes to Rogers site agreement	KF/KR	3-Oct-17
152	Canadian Union of Public Employees Local 37	RC	25-Sep-17	17.358	Council directs the CAO to negotiate on behalf of Council the terms for the collective agreement with CUPE	KF/KR	

**BY: KF/Kim Fath NN/Nancy Nuefeld SB/Stew Birch BE/Bonnie Ellis JMcC/Janice McCallum/Campbell KR/Karen Rose JV/Justin Vallee**

# MEMO

**TO: Council**  
**FROM: Nancy Neufeld, Development Officer**  
**DATE: Report for September, 2017**

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**\*\*See attached report re building permits issued, development permits issued & new business licenses issued for September, 2017.**

## 208-2<sup>nd</sup> Avenue North

The property owner submitted a development permit on September 20<sup>th</sup> with the indicated use as an "office". Applicant is being asked for further documentation to support development permit application.

## MPC Meeting – Oct 3, 2017

Draft Minutes are contained in Council Agenda Package. Next meeting is scheduled for October 24<sup>th</sup>. Randy Wolfe's term as a Member-At-Large is up at the end of the year and a second Member-At-Large position could be available depending upon election results as Member-At-Large member Lyle Magnuson is running for Council. Advertising of the Member-At-Large position will be done after the election.

## Community Storage Facility

The Development Permit for the shipping container storage facility for non-profit community groups at 1042A Elizabeth Street (Public Works Yard) has been approved.

## Fairways

The 1 year maintenance period for sewer and water is now coming to an end. We are now waiting for FAC's to be submitted by the developer.

There is still concern re water drainage off of Fairways Drive at the east end. Warren Vaille has indicated they will be providing drawings to provide for proper drainage off of Fairways Drive by December and that the final lift of pavement will assist proper drainage as well. The Developers have not indicated specifically as to when the final lift of pavement will be placed.

Overland drainage running along the south edge of the development appears to have been resolved. Public Works and the golf course are doing some ground work at the east end of the culvert that runs under the golf cart to assist drainage.

## Stormpond 5 – Whispering Willows

CIMA+ was contracted to do a study on Storm Pond 5. The study has recently been completed.

## EDF Solar Project- Prairie Vista Estates

ORRSC has been contacted to begin the process of amending our Statutory Plans to accommodate the proposed development.

## Hospital Expansion

Met with architect and AHS representative to go over permit procedure.

**BUILDING PERMITS ISSUED SEPTEMBER 2017**

DATE	PERMIT #	DEV PERMIT #	OWNER'S NAME	CONTRACTOR	Job Description	CIVIC ADDRESS	LOT	BLOCK	PLAN
Sept 19/17	TVC B 0026 17MU	D17.32	Wayne & Suzanne Delorme	Pristine Homes Ltd.	Single Unit Dwelling	212 Whispering Close	Unit 55		212256
Sept 19/17	TVC B 0027 17MU	D17.36	Linda Fodor	Thompson Construction	Accessory Structure (Carport)	204-3rd Avenue South	Ptn 5	21	9834GF

**DEVELOPMENT PERMITS ISSUED SEPTEMBER 2017**

DATE	PERMIT #	NAME	DEVELOPMENT DESCRIPTION		ZONE	CIVIC ADDRESS	APPROVED	MPC MOTION #
Sept 1/17	D17.31	Vulcan District Historical Society	Permitted	Signage	P-1	Cemetary	Sept 12/17	N/A
Sept 1/17	D17.32	Pristine Homes Ltd.	Permitted	Single Unit Dwelling	R-1	212 Whispering Close	Sept 19/17	N/A
Sept 18/17	D17.33	Jake Daniels	Discretionary	Shipping Containers	C-2	108-3rd Street South	MPC Oct 3/17	
Sept 18/17	D17.34	Kornelis Albert Eleveld	Discretionary	Accessory Building (Airport Hangar)	AP	Lot 15 Airport	MPC Oct 3/17	
Sept 18/17	D17.35	Town of Vulcan	Discretionary Use	Shipping Containers - Community Storage Facility for non-profit group	P-1	1042A Elizabeth Street	MPC Oct 3/17	
Sept 18/17	D17.36	Thompson Construction	Discretionary Use	Accessory Structure (Carport)	R-1	204-3 Ave South	Sept 19/17	N/A

**NEW BUSINESS LICENSES ISSUED SEPTEMBER 2017**

DATE	LIC #	COMPANY NAME	TYPE OF BUSINESS	VULCAN CIVIC ADDRESS
Sept 13/17	1021	Oakfield Supply	Safety Training	
Sept 15/17	1022	Westbridge Construction	General Contractor	
Sept 15/17	1023	The Great Canadian Arborist	Tree Pruning & Removal	
Sept 18/17	1024	Prairie Rose Welding & Mechanical	Welding & Heavy Duty Mechanical	

**Town of Vulcan**  
**Public Works**  
**Month End Report**

**Month of:** September 2017

**Facilities:**

- The furnaces at the tourist center HAVE been removed and new furnaces are in place and working
- Startech was here on September 5<sup>th</sup> and started up the Arena compressor no issues
- Ice at the arena was placed and ready for September 25<sup>th</sup> for minor hockey
- Looking into replacing the sodium lights above the ice surface in the arena with LED which will brighten up the area and operate at a more efficient rate
- The pool has been drained and winterized

**Streets:**

- Street lights for the east side of the tracks on Center Street were expected to ship the week of September 19<sup>th</sup> which they did not .Talking to EECOL they are working with the pole manufacturers to see when they will be shipped at time of report have not heard a date .
- Public works did tree and hedge trimming in back alleys
- Street lights tested and repairs done
- 127 feet of sidewalk replaced in September. 2018 total sidewalk replacement by public works 1137 feet / 4714 sq. /ft. And 190 feet for new area at the cemetery
- September 5<sup>th</sup> public works and Vulcan County started work on 1<sup>st</sup> ave south. We did have some equipment issues and the project took longer than anticipated and ran into cooler weather when trying to get a good seal on the road. Once we had warmer weather public works used the county packers for three days to get better seal on the road
- Started street sweeping

**Water & Sewer:**

- Tested all alarms at lift stations and water plant.
- Public works did a sewer service repair at 205 1<sup>st</sup> street south
- Public works did one water service repair

**Water Plant (contracted)**

- Minor repair and maintenance in water plant
- Public works will be assisting Hagen electric in October with removing the pump at Twin Valley dam and sending it for a rebuild
- Public works will be working on installing a new chemical system in the water plant come winter

**Parks:**

- Mulching leafs in parks and ditches around town
- Irrigation has been shut down and 90% down winterizing

**Cemetery:**

- Two opening and closing
- Will be assisting with installing the map sign of the cemetery

**Equipment**

- General equipment maintenance on equipment

**Personnel:**

- Dave and Grant attended the level one arena course September 25<sup>th</sup> and 26<sup>th</sup>
- Union negotiations

**Other:**

- Public works did some work on the drainage ditch behind fairways drive for the golf course and the development department

**Stewart Birch Town Foreman**

Prepared By Bonnie Ellis Recreation Director

New Pool Build:

A meeting was held September 27 here at the town office to go over the Estimated Operational Costs of running the new pool. We had Mike Roma come from RC Strategies to do the presentation to the group. Members of town council were present along with the pool committee members. A discussion on the need for an Ad-HOC committee were discussed at length and it was confirmed by the pool committee the purpose for this committee.

Bonnie will be moving forward with getting committee members for the Ad-HOC committee.

I have met with the Lions' Club and the county grant specialist to go over the grant funding for the pool. It has been agreed that we will apply in 2018 for CFEP Large Funding Stream then.

Programming:

The winter 2017 recreation guide is out it is 64 pages with 2500 copies printed which were mailed out to the county residences and businesses. The cost of shipping, printing and mailing out was \$4940.96. Advertising revenue in the guide is about \$6500

Milo has used this guide to advertise their programs etc. we are continuing to encourage other communities to do the same.

Weekly Activities: fall program is just starting up.

Tumbling Teddy, Parent-Tot Skate, Adult-Youth Skate programs, Volleyball, basketball, pickle ball, badminton, Zumba, In door walking, floor hockey and Youth night are the programs we are running this season.

Sept 23<sup>d</sup> was the fall fair, registrations for the bench show were down considerably overall attendance was about 150 people for the entire event.

We had live music with Brian Heffner and the Koehler Fiddling Sisters along with a dog show sponsored by Porthos Pet Supplies.

Arena

A second arena meeting was held on September 19<sup>th</sup>. Minor Hockey had an issue with public skate being placed during prime time ice. Minor hockey ( Lowell Krystalowich and Derek Sager)and skate club ( Marsha Tharle and Bobby Donovan) attend the meeting along with the recreation director, recreation assistant and a member of the recreation committee Jason Schneider.

It was discussed that tax payers who pay and support the operations of the facility also need time to use the facility at a time when families are able. Here is the breakdown of the facility use for the season.

Hour per Week

Minor Hockey - 13

Skate Club - 10

Adult Hockey - 4.5

Rec Hockey - 4

Community – 4

**School – 4 to 10**

Open Ice Time (hockey games) – 19

Prime Time 4:30pm to 9pm week days

Minor hockey 11

Skate Club 6.5

Community 2

Open ice time 3

It was agreed that there would be an User Ice meeting in April soon after the closure of the arena to talk about future ice use.

Info:

The recreation department has been asked by Chris Gauthier and Lowell Krystalowich to help with a fundraiser for the Vulcan Pool. They would like to run a 24 Hockey Fundraiser.

Away from Office:

October 5 – Town and County Budget Meeting- County office

October 11-12 SARA site visits for awarding the games for 2018 – 2019 Taber, Raymond and Pincher Creek

October 13- Lethbridge sale tickets for pool

November 6-7 SARA Retreat Lethbridge– Summer Games wrap up 2017

# PEACE OFFICER PROGRAM

## Managers' Report – September 2017

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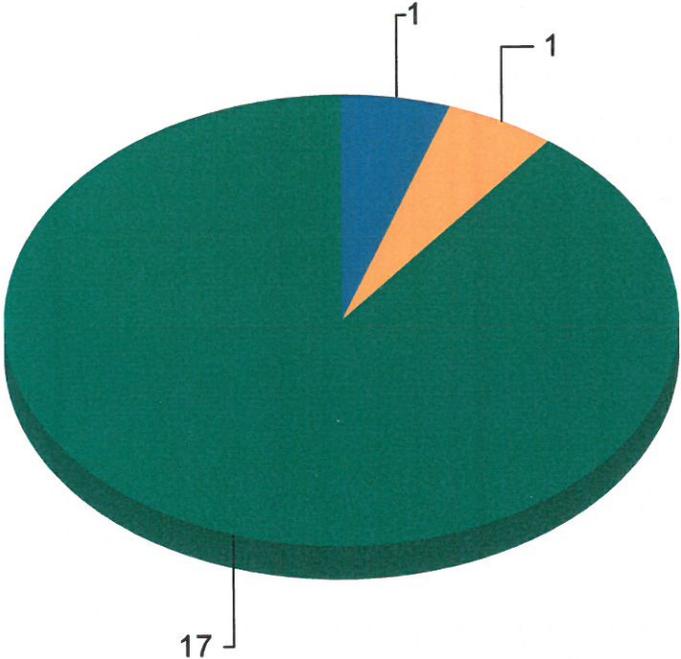
- From September 1<sup>st</sup> to September 30<sup>th</sup>; Nineteen (19) files were created.
  - Seventeen (17) Traffic Stops
    - Seven (7) Offence Notices
    - Ten (10) Warnings
  - Two (2) Animal Control Calls
  - One (1) Event File was created
    - RCMP Assist
- Beginning with the first day of school, Regular patrols and Stationary LIDAR on Elizabeth Street at the crossing every day from 0730 hrs to 0830 hrs. This was a high visibility operation, intending to educate and change the behavior. With a visible presence, there was a much more compliant attitude.
- Conducted a joint operation with RCMP to address direct concerns regarding commercial vehicles through the Elizabeth Street Playground Zone.
- Reviewing the Business License Bylaw. Working with Development Officer on a new draft.
- Working on a joint operation with Cst. Pearce (RCMP) in building a Positive Ticket program to bring to the community.
- Working with Recreation Dept. on development of a Bike Rodeo Event to be held in the New Year.
- Conducted a No-Fault "Car Seat Clinic" at the Prairieview Elementary School.
- Taught a PDIC (Professional Driver Improvement) Course

### Plans for October

- Increased presence and continued focus on traffic enforcement. This will continue until we see a significant decrease in offences.
  - Areas for Concern include:
    - Centre Street Pool Block
    - Centre Street Downtown; 4-way stops and illegal U-Turns
    - 1<sup>st</sup> Avenue, primarily South. Excessive Speed and high pedestrian count.
    - Elizabeth Street, West entrance to town.
    - Elizabeth Street, Playground Zone and crosswalk.
- Work on securing sponsorship and final design for Positive Ticket Program.
- Constable Pearce and I are exploring the idea of a contest for the Positive Ticket logo design. We are approaching the Administration of the Elementary School with this idea.
- Work on securing involvement from the different agencies for Bike Rodeo.
- Finish the draft for a potential revised Business License Bylaw.
- Will be working for the Youth Explosion Event and "Monster Jam" Volleyball Tournament

Statistics from: 9/1/2017 12:00:00AM to 9/30/2017 11:59:00PM

### Count of Reports Completed

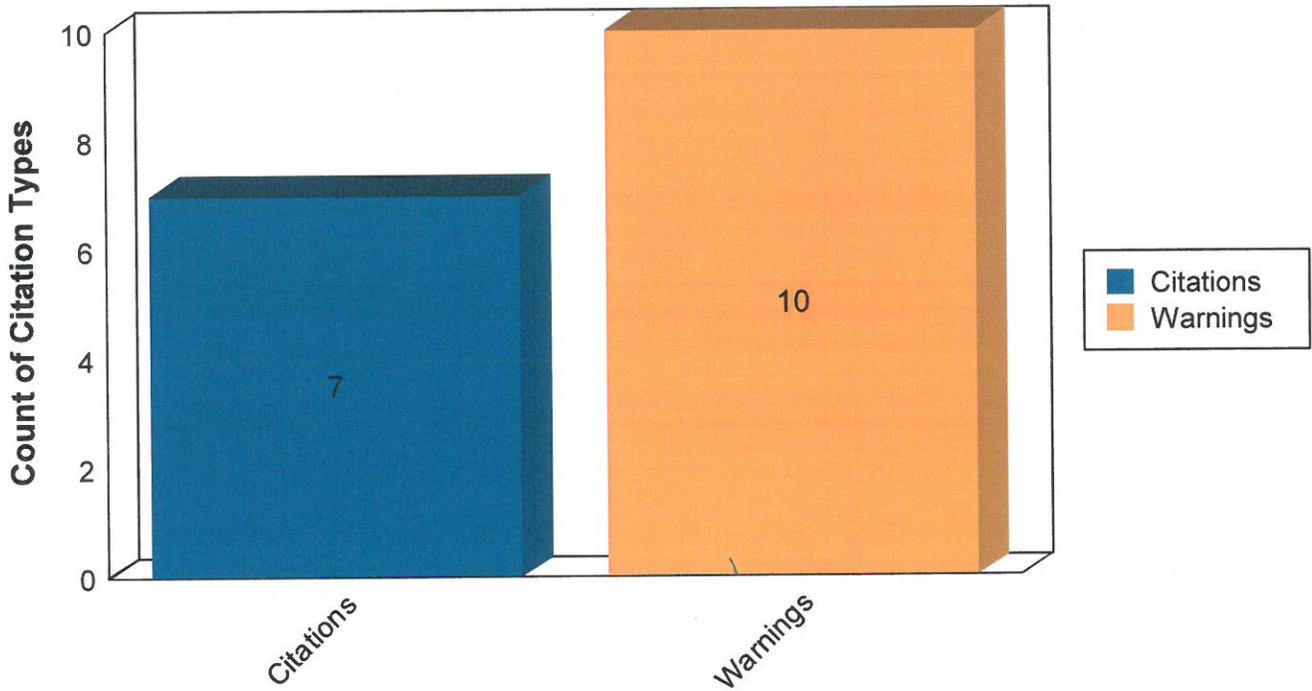


File/ Complaint Report	1	5.3%
Officer Generated File	1	5.3%
Ticket/ Warnings	17	89.5%
Total:	19	100.0%

# Comparison of Citations and Warnings

Statistics from: 9/1/2017 12:00:00AM to 9/30/2017 11:59:00PM

## Citations vs Warnings





## Vulcan Fire Department Office of the Fire Chief

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October 5, 2017  
Management Report

To the end of September 2017, Vulcan Fire Department has responded to the following:

Call Type	2016	2017
Fire Response	1	1
Grassland	1	
Rescue		
Hazmat		
Gas Leaks	1	1
MVC		3
Mutual Aid		2
Medical Assist	30	34
First Response	10	15
Service Call	3	3
False Alarm	14	3
Total Calls	60	62

First Response = No Ems from Vulcan

Total Calls to the end of September 2016 -60

Total Calls to the end of September 2017-62

The total call report is for Town of Vulcan only.

### General Operations

- The County is changing all the radios for all the Fire Departments to AFRRCS radios in November. This will make mutual aid very difficult when this happens. The County Fire trucks will have our frequency in their radios, but will not be able to monitor their frequency and ours at the same time. Their hand held radios will not have our frequency so we will not be able to communicate fire fighter to fire fighter. We will have to look into new radios soon as we had planned to use AFRRCS with the County and ours will be coming to end of life expectancy in the near future.
- There have been many issues with the division of Vulcan Fire Department already and I foresee further issues as we continue forward. Equipment and personal are still the big



## Vulcan Fire Department Office of the Fire Chief

issues right now. Hopefully we can get this sorted out soon for the benefit communities. Personal are being stretched thin for those who are on both departments.

- At this time we have canceled having on call staff for long weekends as we have to re-evaluate budget for this as it was split between Town and County. Also having staff from both departments being on call would make logistics of who goes to what call when and how a nightmare at this time.
- The members of the Vulcan Fire Department have sent a proposal for a new apparatus to the Town of Vulcan CAO.

### Membership/Recruitment

- Our membership is now at 17 members. We have currently 11 members that are Town only and 6 members that currently working for both. We are still actively recruiting members for the Fire Dept.

### Training

- We are working on recertifying members in CPR and First Aid.
- We now have the following medical trained staff:
  - o 1-EMT-P(Advanced Care Paramedic)
  - o 3-EMT-A (Primary Care Paramedic)
  - o 2-EMR (Emergency Medical Responder)
- All, but 3 new members have now completed their ICS 100.
- All of our current members have completed their NFPA 1001, level 1 program (Basic Fire Fighter Standard).
- 3 of our new members will need their NFPA 1001, level 1
- In 2017 training plans are being adjusted due to recent changes, but hopeful will include Driving Courses, H2S alive, First Aid, CPR, and Targeted Responder (more advanced airway, Oxygen Therapy etc.)

### Fire Prevention/Public Relations

- Ayden Grant has been working on social media plans; Vulcan Fire Department Facebook page is up and running. This will allow us to use social media to assist in Fire Prevention and Recruitment.



## Vulcan Fire Department Office of the Fire Chief

- The Vulcan Fire Dept. attended the Vulcan Mass Registration and Resource Fair in September with the Town of Vulcan Peace Officer and provided a car seat clinic and fire resource information.
- We also assisted the Vulcan Extendicare with a Shelter in Place exercise on September 18<sup>th</sup>.
- Fire Prevention Week Open house and BBQ October 12, 2017

Respectfully,

Aaron Grant,

Fire Chief, EMT-A

Vulcan Fire Department

(403)485-1855

vfd1801@gmail.com