

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD IN THE TOWN OF VULCAN COUNCIL CHAMBER
ON MONDAY, NOVEMBER 27th, 2017**

PRESENT:	Mayor	- Tom Grant
	Councillor	- Lorna Armstrong
	Councillor	- Georgia Lee DeBolt
	Councillor	- Lyle Magnuson
	Councillor	- Michelle Roddy
	Councillor	- Paul Taylor
	Councillor	- Laura Thomas
	Chief Administrative Officer	- Kim Fath
	Recording Secretary	- Karen Rose

1.0 Call to Order: Mayor Tom Grant called the meeting to order at 7:00 p.m.

2.0 Public Hearings - NIL

3.0 Delegations

3.1 Scott Mitchell – Vulcan Health & Wellness Foundation – Hospital Expansion

Scott Mitchell and Gail Wark from the Vulcan Health & Wellness Foundation were in attendance and gave an update to Council on the progress of the hospital expansion project.

4.0 Adoption of Agenda

Motion No.: 17.422

Moved by Councillor Lyle Magnuson THAT the agenda governing this meeting be adopted as presented. **CARRIED UNANIMOUSLY**

5.0 Adoption of Previous Minutes

5.1 Regular Council Meeting Minutes

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, November 13, 2017 were presented to Council.

Motion No.: 17.423

Moved by Councillor Georgia-Lee DeBolt THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Monday, November 13, 2017 be approved and read by each member of Council as presented.

CARRIED UNANIMOUSLY

6.0 Unfinished Business

6.1 Amend Policy PU-05 – Virginia Mitchell Memorial Park Campground

At the September 11, 2017 Regular Council Meeting Council directed Administration to research the impact of installing fire pits in the campgrounds and offering additional camping rates and that it be brought back to Council for further consideration.

Motion No.: 17.424

Moved by Councillor Paul Taylor THAT Council adopts Policy PU-05 – Virginia Mitchell Memorial Park Campground as amended.

CARRIED UNANIMOUSLY

6.2 Twin Valley Regional Water Services Commission – Memorandum of Understanding

On April 10, 2017 the Twin Valley Regional Water Commission approached the Town to discuss the demolition of the old water treatment plant.

Motion No.: 17.425

Moved by Councillor Lorna Armstrong THAT Council directs Administration to enter into the Memorandum of Understanding with the Twin Valley Regional Water Commission for the demolition of the old water treatment plant as presented.

CARRIED UNANIMOUSLY

6.3 Rogers Communications Lease Agreement

At the November 27, 2017 Regular Council Meeting Council discussed a proposed amendment submitted by MD7 for the Rogers Telecommunications Site Agreement. Council directed Administration to respond stating that Council does not agree with amending the rental terms, but will consider the addition of suggested term renewals.

Motion No.: 17.426

Moved by Councillor Lyle Magnuson THAT Council directs Administration to respond to MD7 indicating that the Town expects Rogers Communications to honour the terms of the current lease agreement until such time as a "New Rent Notice" has been provided sixty (60) days prior to the commencement of the next extension period or January 31, 2019.

CARRIED UNANIMOUSLY

7.0 Financial Reports

7.1 Cash Statement – Ending October 31, 2017

Motion No.: 17.427

Moved by Councillor Paul Taylor THAT the Cash Statement for the period ending October 31, 2017 be received as information.

CARRIED UNANIMOUSLY

7.2 Year-to-Date Summary – Ending October 31, 2017

Motion No.: 17.428

Moved by Councillor Lorna Armstrong THAT the Year-to-Date Summary for the period ending October 31, 2017 be received as information.

CARRIED UNANIMOUSLY

8.0 Correspondence and Information Items

- 8.1 The Correspondence and Information Items for the period ending November 27, 2017 was presented to Council to be received for information.

Motion No.: 17.429

Moved by Councillor Georgia-Lee DeBolt THAT the Correspondence and Information Items for the period ending November 27, 2017 be received for information.

CARRIED UNANIMOUSLY

9.0 Committee and Administrative Reports

- 9.1 The minutes and verbal presentations were presented for the various boards and committees in whom Town Council has an interest.

Motion No.: 17.430

Moved by Councillor Laura Thomas THAT the minutes and/or verbal reports of Town represented Boards/Committees at the November 27, 2017 Town Council Meeting be received for information.

- Vulcan Business Development Society Meeting – Minutes – November 8, 2017
- Vulcan Business Development Society Meeting – Minutes – November 20, 2017
- Vulcan & District Chamber of Commerce Meeting – Minutes – November 20, 2017
- Vulcan Golf and Country Club Executive Meeting – Minutes – November 21, 2017
- Municipal Planning Commission Meeting – Agenda – Minutes – November 21, 2017

Verbal Reports:

- Councillor Paul Taylor
 - Municipal Planning Commission
- Councillor Lyle Magnuson
 - Vulcan & District Chamber of Commerce
- Councillor Laura Thomas
 - Vulcan Brand Innovation Team
 - Vulcan Library Board
- Councillor Michelle Roddy
 - Vulcan Business Development Society
- Councillor Lorna Armstrong
 - Vulcan Business Development Society

CARRIED UNANIMOUSLY

10.0 Bylaws/Policies

10.1 Bylaw No. 1467-17 – 2018 Rates and Fees Bylaw

Administration drafted Bylaw No. 1467-17 – 2018 Rates and Fees Bylaw “Schedule A” attachment to establish fees, rates and charges for services provided by the Town of Vulcan.

Motion No.: 17.431

Moved by Councillor Lorna Armstrong THAT Bylaw No. 1467-17 be given first reading.

CARRIED UNANIMOUSLY

Motion No.: 17.432

Moved by Councillor Lyle Magnuson THAT Bylaw No. 1467-17 be given second reading.
CARRIED UNANIMOUSLY

Motion No.: 17.433

Moved by Councillor Georgia-Lee DeBolt THAT Bylaw No. 1467-17 be introduced for third and final reading.
CARRIED UNANIMOUSLY

Motion No.: 17.434

Moved by Councillor Paul Taylor THAT Bylaw No. 1467-17 be given third and final reading.
CARRIED UNANIMOUSLY

10.2 Bylaw No. 1468-17 – Business License Bylaw

Peace Officer Justin Vallee and Development Officer Nancy Neufeld have drafted Bylaw No. 1468-17 Business License Bylaw to provide for the control, regulation and licensing of businesses within the Municipality.

Motion No.: 17.435

Moved by Councillor Paul Taylor THAT Bylaw No. 1468-17 be given first reading.
CARRIED UNANIMOUSLY

Motion No.: 17.436

Moved by Councillor Lorna Armstrong THAT Bylaw No. 1468-17 be given second reading.
CARRIED UNANIMOUSLY

Motion No.: 17.437

Moved by Councillor Georgia-Lee DeBolt THAT Bylaw No. 1468-17 be introduced for third and final reading.
CARRIED UNANIMOUSLY

Motion No.: 17.438

Moved by Councillor Lyle Magnuson THAT Bylaw No. 1468-17 be given third and final reading.
CARRIED UNANIMOUSLY

10.3 Policy C-11 – Non-Profit Community Group Storage

The Town of Vulcan Council approved a Non-Profit Community Group Storage facility and a policy is now required to govern the operations of the Community Storage Facility for non-profit groups on the property provided by the Town of Vulcan.

Motion No.: 17.439

Moved by Councillor Paul Taylor THAT Council adopts Policy C-11 – Non-Profit Community Group Storage as amended. **CARRIED UNANIMOUSLY**

11.0 New Business

11.1 Memorandum of Understanding between the RCMP and Town of Vulcan

The current Memorandum of Understanding between the Royal Canadian Mounted Police and the Town of Vulcan expires January 1, 2018. The Peace Officer provided an updated Memorandum of Understanding between the RCMP and the Town for Council's consideration.

Motion No.: 17.440

Moved by Councillor Lyle Magnuson THAT Council approves the Memorandum of Understanding between the Royal Canadian Mounted Police and the Town of Vulcan with an expiration date of January 1, 2023. **CARRIED UNANIMOUSLY**

11.2 Chief Administrative Officer Evaluation

The current Town of Vulcan Council must supply the Chief Administrative Officer with an annual performance evaluation as shown in the Municipal Government Act Section 205(1).

Motion No.: 17.441

Moved by Councillor Paul Taylor THAT Council move forward with the CAO's annual performance evaluation using the same format that has been used in the previous evaluations. **CARRIED UNANIMOUSLY**

11.3 Alberta Urban Municipalities Convention

Council recently attended the 2017 Alberta Urban Municipalities Association's annual convention in Calgary. Administration requested that Council provide feedback and recommendations for attendance at the 2018 AUMA in Red Deer.

Motion No.: 17.442

Moved by Councillor Paul Taylor THAT Council directs Administration to register Council and the CAO for the 2018 AUMA convention in Red Deer on September 26-28, 2018.

CARRIED UNANIMOUSLY

11.4 25 Year Capital Equipment Replacement Program

The 25 year Capital Equipment Replacement Plan schedule has identified the replacement of the 1998 Hino gravel truck and the 2008 4 x 4 pickup for the 2018 year.

Motion No.: 17.443

Moved by Councillor Lorna Armstrong THAT Council directs Administration to move forward with the tender process as proposed by the Public Works Foreman for a gravel truck and pick up as identified for the 2018 year of the 25 year Capital Equipment Replacement Plan.

CARRIED UNANIMOUSLY

11.5 Municipal Planning Commission Appointment – Sue Dow

Motion No.: 17.444

Moved by Councillor Lorna Armstrong THAT Council approves the Municipal Planning Commission's recommendation to appoint Sue Dow as a Member-at-Large to the Municipal Planning Commission commencing January 1, 2018.

CARRIED UNANIMOUSLY

12.0 Notice of Motion - NIL

13.0 Management Reports - NIL

14.0 In-Camera

14.1 CUPE Local 37 Negotiations - FOIPPA Part 1 Division 2 Section 16(1)(a)(ii)

14.2 Vulcan & District Tourism Society Management – FOIPPA Part 1 Division 2 Section 16(1)(a)(ii)

Motion No.: 17.445

Moved by Councillor Georgia-Lee DeBolt THAT Council move in-camera at 8:29 for the purpose of discussing the reviewing of the collective agreement and staffing matters.

CARRIED UNANIMOUSLY

Mayor Tom Grant granted a 3 minute recess.


Motion No.: 17.446

Moved by Councillor Lyle Magnuson THAT Council moved out-of-camera at 9:05 pm.


CARRIED UNANIMOUSLY

15.0 Adjournment

The meeting was adjourned by Councillor Laura Thomas at 9:06 p.m.



Tom Grant,
Mayor



Kim Fath,
Chief Administrative Officer