

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD IN THE TOWN OF VULCAN COUNCIL CHAMBER
ON MONDAY, AUGUST 14th, 2017**

PRESENT:	Mayor	- Tom Grant
	Councillor	- Georgia-Lee DeBolt
	Councillor	- Rick Howard
	Councillor	- Sue Dow
	Councillor	- Paul Taylor
	Chief Administrative Officer	- Kim Fath
	Recording Secretary	- Karen Rose

ABSENT:	Councillor	- Lorna Armstrong
	Councillor	- John Seaman

1.0 Call to Order: Mayor Tom Grant called the meeting to order at 7:00 p.m.

2.0 Public Hearings - NIL

3.0 Delegations

3.1 Employee Service Recognition

Mayor Tom Grant thanked Kim Fath, Stew Birch, Dave Stoddard, Teresa Smith and Justin Vallee for their contributions and dedicated service to the Town of Vulcan and community. A Certificate of Appreciation was presented to each staff member on behalf of the Town of Vulcan and Council.

4.0 Adoption of Agenda

Motion No.: 17.300

Moved by Councillor Georgia-Lee DeBolt THAT the agenda governing this meeting be adopted as presented. **CARRIED UNANIMOUSLY**

Initials

	
---	---

5.0 Adoption of Previous Minutes

5.1 Regular Council Meeting Minutes

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, July 24, 2017 were presented to Council.

Motion No.: 17.301

Moved by Councillor Paul Taylor THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Monday, July 24, 2017 be approved and read by each member of Council as presented. **CARRIED UNANIMOUSLY**

6.0 Unfinished Business

6.1 2017 Election Open House

At the April 24, 2017 Regular Council Meeting Council made motion that Administration arrange for an open house on September 6, 2017 at the Town Office for those persons interested in running in the 2017 Municipal Election.

Motion No.: 17.302

Moved by Councillor Paul Taylor THAT Administration arrange for an Open House to be held on September 6, 2017 at 7:00 pm at the Town of Vulcan Council Chamber to answer questions for residents who are interested in running in the 2017 Municipal Election. **CARRIED UNANIMOUSLY**

7.0 Financial Reports

7.1 Cash Statement – Ending July 31, 2017

Motion No.: 17.303

Moved by Councillor Sue Dow THAT the Cash Statement for the period ending July 31, 2017 be received as information. **CARRIED UNANIMOUSLY**

7.2 Year-to-Date Summary – Ending July 31, 2017

Motion No.: 17.304

Moved by Councillor Paul Taylor THAT the Year-to-Date Summary for the period ending July 31, 2017 be received as information. **CARRIED UNANIMOUSLY**

8.0 Correspondence and Information Items

- 8.1 The Correspondence and Information Items for the period ending August 14, 2017 was presented to Council to be received for information.

Motion No.: 17.305

Moved by Councillor Rick Howard THAT Council directs Administration respond to the letter received from Alberta Environment and Parks for the 2017 Inspection of Twin Valley Regional Waterworks System. **CARRIED UNANIMOUSLY**

Motion No.: 17.306

Moved by Councillor Georgia-Lee DeBolt THAT the Correspondence and Information Items for the period ending August 14, 2017 be received for information. **CARRIED UNANIMOUSLY**

9.0 Committee and Administrative Reports

- 9.1 The minutes and verbal presentations were presented for the various boards and committees in whom Town Council has an interest.

Motion No.: 17.307

Moved by Councillor Paul Taylor THAT the minutes and/or verbal reports of Town represented Boards/Committees at the August 14, 2017 Town Council Meeting be received for information.

- Vulcan Library Board Meeting – Minutes – June 21, 2017
- Vulcan & District Tourism Society Board Mtg – Agenda – Minutes – July 11, 2017
- Municipal Planning Commission Meeting – Minutes – July 18, 2017
- Vulcan Recreation Committee Meeting – Minutes – August 3, 2017
- Vulcan & District Tourism Society Board Mtg – Agenda – Minutes – August 1, 2017

- Community Futures Highwood – Annual Performance Report and 2016-17 Financial Statements (Copies available in the Town Office for viewing)

Verbal Reports:

- Councillor Sue Dow
 - Vulcan Health and Wellness Foundation
- Councillor Georgia-Lee DeBolt
 - Vulcan & District Tourism Society
 - Vulcan & District Recreation Committee
 - Joint Subdivision and Appeal Board
- Mayor Tom Grant
 - Southern Alberta Energy for Waste Association

CARRIED UNANIMOUSLY

10.0 Bylaws/Policies

10.1 Amend Policy C-06 – Lewis/Ware Spock Pavilion (VMMP Shed) and Picnic Tables

Administration is reviewing current policies and is requesting that Council amend Policy C-06 – Lewis/Ware Spock Pavilion (VMMP Shed) and Picnic Tables with changes to the format, wording and the policy number.

Motion No.: 17.308

Moved by Councillor Sue Dow THAT Council adopts Policy C-06 – Lewis/Ware Spock Pavilion (VMMP Shed) and Picnic Tables as amended. **CARRIED UNANIMOUSLY**

10.2 Amend Policy PU-01 – Sidewalk Inspection and Maintenance

Administration is reviewing current policies and is requesting that Council amend Policy PU-01 – Sidewalk Inspection and Maintenance with changes made to the wording and the policy number.

Motion No.: 17.309

Moved by Councillor Paul Taylor THAT Council adopts Policy PU-01 – Sidewalk Inspection and Maintenance as amended. **CARRIED UNANIMOUSLY**

10.3 Amend Policy PU-03 – Snow Removal and Fencing

Administration is reviewing current policies and is requesting that Council amend Policy PU-03 – Snow Removal and Fencing with changes to the format, wording and policy number.

Motion No.: 17.310

Moved by Councillor Georgia-Lee DeBolt THAT Council adopts Policy PU-03 – Snow Removal and Fencing as amended.
CARRIED UNANIMOUSLY

10.4 Rescind Policy PU-11 – Snow Fence

Administration requested that Council rescind Policy PU-11 – Snow Fence as it has been included in Policy PU-03 – Snow Removal and Fencing.

Motion No.: 17.311

Moved by Councillor Sue Dow THAT Council rescinds Policy PU-11 – Snow Fence as requested.
CARRIED UNANIMOUSLY

10.5 Amend Policy PU-04 – Cotton Tree Removal

Administration is reviewing current policies and is requesting that Council amend Policy PU-04 – Cotton Tree Removal with changes to the format and the policy number.

Motion No.: 17.312

Moved by Councillor Paul Taylor THAT Council rescinds Policy PU-04 – Cotton Tree Removal as requested.
CARRIED UNANIMOUSLY

10.6 Bylaw No. 1464-17 – Municipal Development Plan Amendment

A Committee was formed to update and review the Municipal Development Plan for the Town of Vulcan. The committee has completed the review of the Municipal Development Plan under the guidance from our ORRSC planners.

Council was asked to give first reading to Bylaw No. 1464-17 – Municipal Development Plan Amendment and set a public hearing date for this bylaw.

Motion No.: 17.313

Moved by Councillor Rick Howard THAT Bylaw No. 1464-17 – Municipal Development Plan Amendment be given first reading.
CARRIED UNANIMOUSLY

11.0 New Business

11.1 Solar Park Kiosk

On July 31, 2017 the Town received the final invoice from Crafting Bytes for the kiosk in the Solar Park.

The total cost for this entire project came to \$33,895.72. EDF Energies donated \$30,000.00 towards the development of this Kiosk, which has left the Town with \$3,895.72 to be allocated.

Council has funds held in a Capital Reserve for the Vulcan Innovation Project that has been discussed for possible use in the solar park. There is currently a balance of \$15,563.00 in this reserve.

Motion No.: 17.314

Moved by Councillor Paul Taylor THAT Council approves the allocation of \$3,895.72 to be drawn from the Administration – Vulcan Innovation Project – Capital Reserve for the purpose of applying it to the expenses for the information kiosk at the Vulcan Solar Park.

CARRIED UNANIMOUSLY

11.2 Ad-Hoc Pool Build Committee

A Pool Committee was created to develop a concept for the new pool design with public sessions held to gather ideas and concepts from the community.

A request was brought forward to create an Ad-Hoc Committee to continue with the development of the new pool project.

Motion No.: 17.315

Moved by Councillor Rick Howard THAT Council approves the appointment of an Ad-Hoc Committee to continue with the development of the new pool project.

CARRIED UNANIMOUSLY

Motion No.: 17.316

Moved by Councillor Sue Dow THAT Council appointed Councillor Georgia-Lee DeBolt to sit on the Ad-Hoc Pool Build Committee. **CARRIED UNANIMOUSLY**

Motion No.: 17.317

Moved by Councillor Paul Taylor THAT Council approves the Pool Design Team Committee to move forward with a request for quotation for the proposed pool project. **CARRIED UNANIMOUSLY**

11.3 1st Avenue South Rehabilitation

1st Avenue South from Elizabeth Street to the Town of Vulcan boundaries has deteriorated rapidly and the maintenance costs continue to climb.

Public Works has been discussing with Vulcan County a strategy to rehabilitate this stretch of road. The County has indicated that they would be willing to refurbish the surface of this road at their actual costs. They are anticipating the cost not to exceed \$60,000.00 for this repair. The \$60,000.00 could be drawn from the Contingency Reserve.

Motion No.: 17.318

Moved by Councillor Rick Howard THAT Council directs Public Works to work with Vulcan County to rehabilitate 1st Avenue South from Elizabeth Street and that the funds will be taken from the Contingency Reserve not to exceed \$60,000.00.

CARRIED UNANIMOUSLY

11.4 Twin Valley Regional Water Services Commission

Motion No.: 17.319

Moved by Councillor Sue Dow THAT Council directs Administration to arrange a meeting with the Twin Valley Regional Water Services Commission and that Administration put together the information needed as requested by Council. **CARRIED UNANIMOUSLY**

12.0 Notice of Motion - NIL

13.0 Management Reports

Motion No.: 17.320

Moved by Councillor Paul Taylor THAT this Council receives for information the management reports for the period ending August 14, 2017. **CARRIED UNANIMOUSLY**

14.0 In-Camera

14.1 Legal – FOIPPA Part 1 Division 2 Section 23(1)b

Motion No.: 17.321

Moved by Councillor Rick Howard THAT Council move in-camera at 8:15 p.m. for the purpose of discussing Vulcan Business Development Society funding agreement as per FOIPPA Part 1 Division 2 Section 23(1)b. **CARRIED UNANIMOUSLY**

Mayor Tom Grant granted a 3 minute recess.

Motion No.: 17.322


Moved by Councillor Georgia-Lee DeBolt THAT Council move out-of-camera at 9:15 p.m.

15.0 Adjournment

The meeting was adjourned by Councillor Rick Howard at 9:15 p.m.



Tom Grant
Mayor



Kim Fath
Chief Administrative Officer