

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD IN THE TOWN OF VULCAN COUNCIL CHAMBER
ON MONDAY, JULY 10th, 2017**

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| PRESENT: | Mayor | - Tom Grant |
| | Councillor | - John Seaman |
| | Councillor | - Lorna Armstrong |
| | Councillor | - Georgia-Lee DeBolt |
| | Councillor | - Rick Howard |
| | Councillor | - Sue Dow |
| | Councillor | - Paul Taylor |
| | Chief Administrative Officer | - Kim Fath |
| | Recording Secretary | - Karen Rose |

1.0 Call to Order: Mayor Tom Grant called the meeting to order at 7:00 p.m.

2.0 Public Hearings - NIL

3.0 Delegations

The Chief Administrative Officer on behalf of Martin Shields, Member of Parliament for Bow River, presented to Council a Certificate of Appreciation in recognition of the outstanding contributions from the Vulcan community for the Canada 150 celebrations.

4.0 Adoption of Agenda

➤ 14.1 Fire Agreement – Div. Part 1 FOIP Act Section 23/9

Motion No.: 17.265

Moved by Councillor Paul Taylor THAT the agenda governing this meeting be adopted as amended.
CARRIED UNANIMOUSLY

5.0 Adoption of Previous Minutes

5.1 Regular Council Meeting Minutes

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, June 24, 2017 were presented to Council.

Motion No.: 17.266

Moved by Councillor John Seaman THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Monday, June 24, 2017 be approved and read by each member of Council as presented. **CARRIED UNANIMOUSLY**

6.0 Unfinished Business - NIL

7.0 Financial Reports - NIL

8.0 Correspondence and Information Items

- 8.1 The Correspondence and Information Items for the period ending July 10, 2017 were presented to Council to be received for information.

Motion No.: 17.267

Moved by Councillor Paul Taylor THAT the Correspondence and Information Items for the period ending July 10, 2017 be received for information. **CARRIED UNANIMOUSLY**

9.0 Committee and Administrative Reports

- 9.1 The minutes and verbal presentations were presented for the various boards and committees in whom Town Council has an interest.

Motion No.: 17.268

Moved by Councillor Rick Howard THAT the minutes and/or verbal reports of Town represented Boards/Committees at the July 10, 2017 Town Council Meeting be received for information.

- Canadian Badlands Board Meeting – Minutes – March 16, 2017
- Vulcan District Waste Commission Meeting – Minutes – April 26, 2017
- Vulcan Golf & Country Club Meeting – Minutes – June 20, 2017

Verbal Reports:

- Councillor Sue Dow
 - Health & Wellness Foundation

- Councillor Paul Taylor
 - Vulcan Golf and Country Club
- Councillor Rick Howard
 - Marquis Foundation
 - Community Futures Highwood
- Mayor Tom Grant
 - Vulcan District Waste Commission

CARRIED UNANIMOUSLY

Bylaws/Policies

10.1 Amend Policy E-05 – Community Peace Officer Standards, Policies, and Procedures Manual

Administration reviewed current policies and requested that Council amend Policy E-05 – Community Peace Officer Standards, Policies and Procedures Manual. The CPO officer has updated Schedule “A” the Community Peace Officer Standards, Policies and Procedures Manual.

Motion No.: 17.269

Moved by Councillor Paul Taylor THAT Council adopts Policy E-05 – Community Peace Officer Standards, Policies and Procedures Manual as amended.

CARRIED UNANIMOUSLY

10.2. Amend Policy C-01 - Arena

Administration reviewed current policies and requested that Council amend Policy C-01 – Arena with changes to the formatting and the description of the guidelines and regulations which will govern the operation of the Vulcan arena.

Motion No.: 17.270

Moved by Councillor Georgia-Lee DeBolt THAT Council adopts Policy C-01 – Arena as amended.

CARRIED UNANIMOUSLY

Initials





10.3 Adopt Policy C-02 – Facility Rentals

Administration requested that Council adopt Policy C-02 – Facility Rentals to formalize a process for the rental of Town owned and Joint-Use facilities.

Motion No.: 17.271

Moved by Councillor Sue Dow THAT Council adopts Policy C-02 – Facility Rentals as presented.
CARRIED UNANIMOUSLY

10.4 Amend Policy C-03 – Pitch-In Program

Administration reviewed current policies and requested that Council amend Policy C-03 – Pitch-In Program with changes to the formatting and wording of the policy.

Motion No.: 17.272

Moved by Councillor Rick Howard THAT Council adopts Policy C-03 – Pitch-In Program as amended.
CARRIED UNANIMOUSLY

10.5 Amend Policy C-04 – Facility Banners and Advertising Signage

Administration reviewed current policies and requested that Council amend Policy C-04 – Facility Banners and Advertising Signage with changes to the formatting and the wording in the body of the policy.

Motion No.: 17.273

Moved by Councillor Paul Taylor THAT Council directs Administration to amend line 3.6 and then bring back the amended policy to the next Regular Council Meeting for consideration.
CARRIED UNANIMOUSLY

10.6 Amend Policy C-07 – Swimming Pool

Administration reviewed current policies and requested that Council amend Policy C-07 – Swimming Pool with changes to the format and the wording of the policy.

Motion No.: 17.274

Moved by Councillor John Seaman THAT Council directs Administration to amend Line 7.2 to read “between normal school opening time and normal school closing time”.

CARRIED UNANIMOUSLY

Motion No.: 17.275

Moved by Councillor Rick Howard THAT Council adopts Policy C-07 – Swimming Pool as amended.

CARRIED UNANIMOUSLY

11.0 New Business

11.1 Vulcan Golf Course Request to Rent Two Campsites at Virginia Mitchell Park

The Vulcan Golf and Country Club has forwarded a letter of request for Council’s consideration on renting two camping stalls at the Virginia Mitchell Park for two months for a “Stay and Play Membership” program.

Motion No.: 17.276

Moved by Councillor Lorna Armstrong THAT Council approves the Vulcan Golf and Country Clubs request to rent two (2) stalls at the Virginia Mitchell Memorial Park campground for two (2) months at a rate of \$375.00 per month per stall in support of their Play and Stay Program.

CARRIED UNANIMOUSLY

11.2 Inter-Municipal Development Plan Ad-Hoc Committee

The Vulcan County received a grant to complete these IMDP’s and contracted the Oldman River Regional Services Commission (ORRSC) for this project. ORRSC has requested that the Town of Vulcan form an ad-hoc committee to work with them to complete with work.

Motion No.: 17.277

Moved by Councillor Paul Taylor THAT Council appoints CAO-Kim Fath, Development Officer-Nancy Neufeld, Planner-Ian MacDougall and John Seaman to an Ad-hoc Committee for the purpose of negotiating and drafting an Inter-Municipal Development Plan for the Town of Vulcan and Vulcan County.

CARRIED UNANIMOUSLY

11.3 Twin Valley Regional Water Services Commission Business Plan

The Water Commission has provided the 2017-2021 Strategic Plan and agreements to be signed and returned to the Commission within 30 days.

In reviewing the Strategic Plan the schedule for debt repayment remains at 80.2% which is unchanged from what was previously proposed and disputed by Council at the February 16, 2017 Committee of the Whole Meeting.

Motion No.: 17.278

Moved by Councillor John Seaman THAT Council directs Administration to respond to the Twin Valley Regional Water Services Commission in writing that Town Council does not support the amendments to the proposed 2017-2021 Strategic Plan, specifically the changes to the debt repayment percentage allocations, and therefore cannot sign the membership or water supply agreements at this time.

CARRIED UNANIMOUSLY

11.4 Donation of Old Skateboard Park Equipment

The Village of Lomond approached the Recreation Department to inquire if the Town would be willing to donate the old Skateboard Park equipment to the Village

The Recreation Department has indicated that this surplus equipment is currently being stored at the Public Works yards, and there are no current plans for its re-use within the Town. The CAO has spoken with the Kinsmen Club, who originally purchased the equipment and donated it to the Town. They do not have any concerns with the Town donating this equipment to the Village.

Motion No.: 17.279

Moved by Councillor Lorna Armstrong THAT Council approves the donation of the surplus Skateboard Park Equipment originally provided to the Town of Vulcan, by the Vulcan Kinsmen, to the Village of Lomond for use within their community.

CARRIED UNANIMOUSLY

11.5 New Business Welcome Package

At the June 26, 2017 Regular Council Meeting Council adopted amended Policy PL-12 – Commercial Development and Incentive & Business Resource policy. The policy states that Administration is to develop a New Business Welcome Package containing information about the resources available in the Town of Vulcan.

Motion No.: 17.280

Moved by Councillor Georgia-Lee DeBolt THAT Council adopts the New Business Welcome Package as presented by the Development Officer as amended.

CARRIED UNANIMOUSLY

12.0 Notice of Motion – NIL

13.0 Management Reports

13.1 Management Reports

Management is to produce a report each month.

Attached are the following reports:

- Chief Administrative Officer – Kim Fath
- Development Officer – Nancy Neufeld
- Public Works – Stew Birch
- Recreation Committee – Bonnie Ellis
- Community Peace Officer – Justin Vallee
- Fire Chief – Aaron Grant

Motion No.: 17.281

Moved by Councillor Rick Howard THAT this Council receives for information the management reports for the period ending July 10, 2017. **CARRIED UNANIMOUSLY**



14.0 In-Camera

14.1 Fire Agreement

Motion No.: 17.282

Moved by Councillor John Seaman THAT Council move in-camera at 8:15 p.m for the purpose of discussing the fire agreement under the FOIPP Act Division 2 Part 1 Section 23..

CARRIED UNANIMOUSLY

Mayor Tom Grant granted a 3 minute recess.

Motion No.: 17.283

Moved by Councillor Sue Dow THAT Council move out-of-camera at 8:45 p.m.

CARRIED UNANIMOUSLY

15.0 Adjournment

The meeting was adjourned by Councillor Rick Howard at 8:46 p.m.



Tom Grant
Mayor



Kim Fath
Chief Administrative Officer