

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
HELD IN THE TOWN OF VULCAN COUNCIL CHAMBER  
ON MONDAY, JUNE 26<sup>th</sup>, 2017**

<b>PRESENT:</b>	Mayor	- Tom Grant
	Councillor	- John Seaman
	Councillor	- Georgia-Lee DeBolt
	Councillor	- Lorna Armstrong
	Councillor	- Rick Howard
	Councillor	- Sue Dow
	Councillor	- Paul Taylor
	Chief Administrative Officer	- Kim Fath
	Recording Secretary	- Karen Rose

**1.0 Call to Order:** Mayor Tom Grant called the meeting to order at 7:00 p.m.

**2.0 Public Hearings - NIL**

**3.0 Delegations**

**3.1 Aaron Grant, Station 18 Fire Chief – Recognition for Exemplary Service for 20 years of fire service**

Aaron Grant, Station 18 Fire Chief was recently recognized for his commitment for 20 years of service in the Vulcan Fire Department, receiving the Exemplary Service metal. Mayor Tom Grant thanked Fire Chief Aaron Grant for his service to the Vulcan community and presented him with a Certificate of Appreciation on behalf of the Town of Vulcan.

**4.0 Adoption of Agenda**

**Motion No.: 17.248**

Moved by Councillor Rick Howard THAT the agenda governing this meeting be adopted as presented.

**CARRIED UNANIMOUSLY**

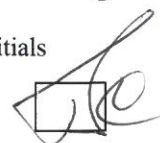
*June 26<sup>th</sup>, 2017*

*Regular Council Meeting*

*Page 1*

Initials





## **5.0 Adoption of Previous Minutes**

### **5.1 Regular Council Meeting Minutes**

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, June 12, 2017 were presented to Council.

**Motion No.: 17.249**

Moved by Councillor John Seaman THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Monday, June 12, 2017 be approved and read by each member of Council as presented **CARRIED UNANIMOUSLY**

## **6.0 Unfinished Business**

### **6.1 Amend Policy PL-12 – Commercial Development Incentive and Business Resource Policy**

At the June 12, 2017 Regular Council Meeting Council directed Administration that Policy PL-12 – Commercial Development Incentive and Business Resource Policy be presented at the June 19<sup>th</sup> Public Meeting for public feedback and then brought back to the June 26, 2017 Regular Council Meeting for further consideration.

**Motion No.: 17.250**

Moved by Councillor Paul Taylor THAT Council rescinds Policy PL-12 – Business Welcome Policy as presented. **CARRIED UNANIMOUSLY**

**Motion No.: 17.251**

Moved by Councillor John Seaman THAT Council rescinds Policy PL-12-2 – Business Incentive Policy as presented. **CARRIED UNANIMOUSLY**

**Motion No.: 17.252**

Moved by Councillor Georgia-Lee DeBolt THAT Council adopts Policy PL-12 – Commercial Development Incentive and Business Resource Policy as amended. **CARRIED UNANIMOUSLY**

Initials



## **7.0 Financial Reports**

### **7.1 Cash Statement – Ending May 31, 2017**

**Motion No.: 17.253**

Moved by Councillor Lorna Armstrong THAT the Cash Statement for the period ending May 31, 2017 be received as information. **CARRIED UNANIMOUSLY**

### **7.2 Year-to-Date Summary – Ending May 31, 2017**

**Motion No.: 17.254**

Moved by Councillor Sue Dow THAT the Year-to-Date Summary for the period ending May 31, 2017 be received as information. **CARRIED UNANIMOUSLY**

## **8.0 Correspondence and Information Items**

- 8.1 The Correspondence and Information Items for the period ending June 26, 2017 was presented to Council to be received for information.

**Motion No.: 17.255**

Moved by Councillor Paul Taylor THAT the Correspondence and Information Items for the period ending June 26, 2017 be received for information. **CARRIED UNANIMOUSLY**

## **9.0 Committee and Administrative Reports**

- 9.1 The minutes and verbal presentations were presented for the various boards and committees in whom Town Council has an interest.

**Motion No.: 17.256**

Moved by Councillor Rick Howard THAT the minutes and/or verbal reports of Town represented Boards/Committees at the June 26, 2017 Town Council Meeting be received for information.

- Vulcan Golf and Country Club – Special Meeting – Minutes – June 3, 2017
- Vulcan Area Public & Petroleum Association Meeting – Minutes – June 19, 2017
- Municipal Planning Commission Meeting – Minutes – June 20, 2017

Verbal Reports:

- Councillor John Seaman
  - Municipal Planning Commission
- Councillor Sue Dow
  - Vulcan Brand Innovation Team
- Councillor Paul Taylor
  - Vulcan Golf and Country Club
- Councillor Lorna Armstrong
  - Family and Community Support Services
- Councillor Rick Howard
  - SouthGrow Regional Initiative
- Mayor Tom Grant
  - Vulcan Area Public & Petroleum Association
  - Southern Alberta Waste for Energy Association

**CARRIED UNANIMOUSLY**

**10.0 Bylaws/Policies**

**10.1 Amend Policy A-23 – Town Canvassing**

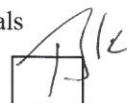
Administration is reviewing current policies and requested that Council amend Policy A-23 – Town Canvassing with changes to the format and the placement of the policy.

**Motion No.: 17.257**

Moved by Councillor Lorna Armstrong THAT Council adopts Policy A-23 – Town Canvassing Policy as amended.

**CARRIED UNANIMOUSLY**

Initials





## **10.2 Amend Policy A-24 – Special Occasion Certificates**

Administration is reviewing current policies and is requesting that Council amend Policy A-24 – Special Occasion Certificates with changes to the format and the placement of the policy.

**Motion No.: 17.258**

Moved by Councillor Sue Dow THAT Council adopts Policy A-24 – Special Occasion Certificates as amended.  
**CARRIED UNANIMOUSLY**

## **10.3 Amend Policy PL-09 – Certificate of Compliance/Certificates**

Policy PL-09 – Certificate of Compliance/Certificates Regarding Compliance was brought before the Municipal Planning Commission meeting on June 20, 2017 to review proposed amendments.

A motion was made to recommend that Council accepts the proposed amendments to Policy PL-09 – Certificate of Compliance/Certificates Regarding Compliance as presented.

**Motion No.: 17.259**

Moved by Councillor Paul Taylor THAT Council adopts Policy PL-09 – Certificates of Compliance/Certificates Regarding Compliance as amended.

**CARRIED UNANIMOUSLY**

## **10.4 Policy PL-14 – Utility Line Assignments**

Administration is reviewing current policies and is requesting that Council amends Policy PL-14 – Utility Line Assignments with changes in the wording and format of the policy.

**Motion No.: 17.260**

Moved by Councillor Paul Taylor THAT Council adopts Policy PL-14 – Utility Line Assignments as amended.  
**CARRIED UNANIMOUSLY**

Initials



**10.5 Amend Policy PL-15 – Encroaching Driveways**

Administration is reviewing current policies and is requesting that Council amends Policy PL-15 – Encroaching Driveways with changes in the wording and format of the policy.

**Motion No.: 17.261**

Moved by Councillor Sue Dow THAT Council adopts Policy PL-15 Encroaching Driveways as amended.  
**CARRIED UNANIMOUSLY**

**10.6 Amend Policy PL-16 – Farming of Road Allowances**

Administration is reviewing current policies and is requesting that Council amends Policy PL-16 – Farming of Road Allowances with changes in the wording and format of the policy.

**Motion No.: 17.262**

Moved by Councillor Georgia-Lee DeBolt THAT Council adopts Policy PL-16 – Farming of Road Allowances as amended.  
**CARRIED UNANIMOUSLY**

**10.7 Rescind Policy C-9 – Vulcan Tourism Electronic Sign**

Now that the Vulcan & District Tourism Society has become a society the Town no longer requires Policy C-9 Vulcan Tourism Electronic Sign to manage the community sign. Administration is requesting that Council rescinds Policy C-9 – Vulcan Tourism Electronic sign. A copy of the rescinded policy will be forwarded to the Vulcan & District Tourism Society.

**Motion No.: 17.263**

Moved by Councillor Rick Howard THAT Council rescinds Policy C-9 – Vulcan Tourism Electronic Sign as requested.  
**CARRIED UNANIMOUSLY**

## 11.0 New Business

### 11.1 Town of High River Resolution Proposal

The Town of High River's Council is planning to put forward a resolution at this year's AUMA conference in November urging the province to integrate the Emergency Social Services into the Alberta Emergency Management Agency and are requesting the Town of Vulcan's support for this resolution.

#### **Motion No.: 17.264**

Moved by Councillor John Seaman THAT the Town of Vulcan supports the Town of High River's proposed resolution in regards to Emergency Social Services and the Alberta Emergency Management Agency and it's submission to the Alberta Urban Municipalities Association.

**CARRIED UNANIMOUSLY**

## 12.0 Notice of Motion - NIL

## 13.0 Management Reports - NIL

## 14.0 In-Camera - NIL

## 15.0 Adjournment

The meeting was adjourned by Councillor Rick Howard at 7:45 p.m.



Tom Grant  
Mayor



Kim Fath  
Chief Administrative Officer