

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
HELD IN THE TOWN OF VULCAN COUNCIL CHAMBER  
ON MONDAY, FEBRUARY 27<sup>th</sup>, 2017**

|                 |                              |                      |
|-----------------|------------------------------|----------------------|
| <b>PRESENT:</b> | Mayor                        | - Tom Grant          |
|                 | Councillor                   | - John Seaman        |
|                 | Councillor                   | - Lorna Armstrong    |
|                 | Councillor                   | - Georgia-Lee DeBolt |
|                 | Councillor                   | - Rick Howard        |
|                 | Councillor                   | - Sue Dow            |
|                 | Councillor                   | - Paul Taylor        |
|                 | Chief Administrative Officer | - Kim Fath           |
|                 | Recording Secretary          | - Karen Rose         |

**1.0 Call to Order:** Mayor Tom Grant called the meeting to order at 7:00 p.m.

**2.0 Public Hearings -**

**2.1 Bylaw No. 1459-17 Road Closure**

No written or verbal comments were received, but Mayor Grant allowed a further 5 minutes in case a late submission was received.

Public Hearing - Closed at 7:05 p.m.

**3.0 Delegations - NIL**

**4.0 Adoption of Agenda**

**Motion No.: 17.073**

Moved by Councillor Paul Taylor THAT the agenda governing this meeting be adopted as amended.

**CARRIED UNANIMOUSLY**

**5.0 Adoption of Previous Minutes**

**5.1 Regular Council Meeting Minutes**

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, February 13, 2017 were presented to Council.

Initials  
 

**Motion No.: 17.074**

Moved by Councillor John Seaman THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Monday, February 13, 2017 be approved and read by each member of Council as presented. **CARRIED UNANIMOUSLY**

**5.2 Committee of the Whole Meeting Minutes**

The Minutes of the Committee of the Whole Meeting of Council, held in the Town of Vulcan Council Chamber on Thursday, February 16, 2017 were presented to Council.

**Motion No.: 17.075**

Moved by Councillor Rick Howard THAT the Minutes of the Committee of the Whole Meeting, held in the Town of Vulcan Council Chamber on Thursday, February 16, 2017 be approved and read by each member of Council as amended.

**CARRIED UNANIMOUSLY**

**6.0 Unfinished Business - NIL**

**7.0 Financial Reports**

**7.1 Cash Statement – Ending January 31, 2017**

**Motion No.: 17.076**

Moved by Councillor Lorna Armstrong THAT the Cash Statement for the period ending January 31, 2017 be received as information. **CARRIED UNANIMOUSLY**

**7.2 Year-to-Date Summary – Ending January 31, 2017**

**Motion No.: 17.077**

Moved by Councillor Sue Dow THAT the Year-to-Date Summary for the period ending January 31, 2017 be received as information. **CARRIED UNANIMOUSLY**

## **8.0 Correspondence and Information Items**

- 8.1 The Correspondence and Information Items for the period ending February 27, 2017 was presented to Council to be received for information.

### **Motion No.: 17.078**

Moved by Councillor Georgia-Lee DeBolt THAT Administration prepare a submission for the 16<sup>th</sup> Annual Minister's Awards for Municipal Excellence for the creation of the Solar Park.

**CARRIED UNANIMOUSLY**

### **Motion No.: 17.079**

Moved by Councillor Paul Taylor THAT the information received from the Alberta office of Communities in Bloom be forwarded to the local Communities in Bloom group for their information.

**CARRIED UNANIMOUSLY**

### **Motion No.: 17.080**

Moved by Councillor Rick Howard THAT the Correspondence and Information Items for the period ending February 27, 2017 be received for information.

**CARRIED UNANIMOUSLY**

## **9.0 Committee and Administrative Reports**

- 9.1 The minutes and verbal presentations were presented for the various boards and committees in whom Town Council has an interest.

### **Motion No.: 17.081**

Moved by Councillor Lorna Armstrong THAT the minutes and/or verbal reports of Town represented Boards/Committees at the February 27, 2017 Town Council Meeting be received for information.

Verbal Reports:

- Councillor Sue Dow
  - Vulcan Business Development Society
  - Municipal Development Plan

- Councillor Paul Taylor
  - Vulcan Golf & Country Club
  - Vulcan Library Board
- Councillor Georgia-Lee DeBolt
  - Vulcan & District Tourism Society
  - Vulcan Business Development Society
- Councillor Lorna Armstrong
  - Family and Community Support Services
  - Vulcan & District Tourism Society
  - Vulcan Business Development Society
- Councillor Rick Howard
  - Municipal Development Plan
- Mayor Tom Grant
  - Southern Alberta Waste for Energy Association

**CARRIED UNANIMOUSLY**

## 10.0 Bylaws/Policies

### 10.1 Amendment to Policy E-03 – Cat Trap Deposit

At the February 13, 2017 Regular Council Meeting Council directed Administration to amend Policy F-03 – Cat Trap Deposit Policy to formalize a process for the trapping of at large cats in a humane manner and bring it back for Council's consideration.



**Motion No.: 17.082**

Moved by Councillor Paul Taylor THAT Council adopts Policy E-03 Cat Trapping Policy as amended.

**CARRIED UNANIMOUSLY**

### 10.2. Amend Policy A-13 – Proclamations Policy

Administration is reviewing current policies and is requesting that Council amend Policy A-13 – Proclamations to formalize a process for addressing the various types of proclamations received by the Town for the Mayor and Council to proclaim.

Initials  





**Motion No.: 17.083**

Moved by Councillor Lorna Armstrong THAT Council adopts Policy A-13 – Proclamations as amended.  
**CARRIED UNANIMOUSLY**

**10.3 Amend Policy A-16 – Deputy Mayor Schedule**

Administration is reviewing current policies and is requesting that Council amend Policy A-16 – Deputy Mayor Schedule. The format of the policy was amended with the removal of past adoptions and resolutions.

**Motion No.: 17.084**

Moved by Councillor Rick Howard THAT Council adopts Policy A-16 – Deputy Mayor Schedule as amended.  
**CARRIED UNANIMOUSLY**

**10.4 Adopt Policy A-18 – Regular Council Meeting Schedule**

Administration is reviewing current policies and is requesting that Council amend Policy A-18 – Regular Council Meeting Schedule. The format of the policy has been updated to match existing policies.

**Motion No.: 17.085**

Moved by Councillor Sue Dow THAT Council adopts Policy A-18 – Regular Council Meeting Schedule as amended.  
**CARRIED UNANIMOUSLY**

**11.0 New Business**

**11.1 Safe Roads Initiative**

The Community Peace Officer (CPO) has been approached by Vulcan County to participate in a “Safe Roads” Initiative. The initiative's aim is to supply a form with all the pertinent information on it that residents can come in and fill out for the purpose of reporting a traffic offence.

The CPO receives reports of driving offences on a weekly basis and has noticed that the driving habits of residents change drastically when they know he is in the office or off duty.

To limit or eliminate any occurrences of abuse every statement will be reviewed and confirmed by the CPO before issuing any fines.

**Motion No.: 17.086**

Moved by Councillor Paul Taylor THAT Council approves the CPO's request to take part in the "Safe Roads" Initiative program. **CARRIED UNANIMOUSLY**

**11.2 Vulcan Library Board Appointment**

The Vulcan Municipal Library Board is requesting Council appoint Lori Deavitt to the Vulcan Municipal Library Board to replace Jean Ann Steiner who has resigned from the board.

The appointment would be for a three year term commencing on February 27, 2017 and ending on February 27, 2020.

**Motion No.: 17.087**

Moved by Councillor Georgia-Lee DeBolt THAT Council approves the appointment of Lori Deavitt as a member of the Vulcan Municipal Library Board for a term commencing on February 27, 2017 and ending on February 27, 2020. **CARRIED UNANIMOUSLY**

**11.3 Furniture Villa Parking Request**

Furniture Villa requested permission to park a trailer on the road for the purposes of advertising a sales event.

This pup trailer will be wrapped with advertising for a week long sales event and will be located on Sinclair Road across the street from the front entrance of Furniture Villa. They are requesting permission to park the trailer on this portion of street from April 26<sup>th</sup> to May 3<sup>rd</sup> 2017.

**Motion No.: 17.088**

Moved by Councillor Rick Howard THAT Council approves Furniture Villa's request to park an un-attached pup trailer on the west side of Sinclair Road from April 26<sup>th</sup>, to May 3<sup>rd</sup>, 2017 for the purpose of advertising their sales event. **CARRIED UNANIMOUSLY**

#### **11.4 Town of Vulcan Website**

The updates for the new Town of Vulcan's website are ready and Administration is requesting Council's approval to move forward with publishing the new website.

**Motion No.: 17.089**

Moved by Councillor Rick Howard THAT Council gives Administration approval to go ahead with the updates and publish the new Town of Vulcan website when ready for publication.

**CARRIED UNANIMOUSLY**

#### **12.0 Notice of Motion - NIL**

#### **13.0 Management Reports - NIL**

#### **14.0 In-Camera - NIL**

#### **15.0 Adjournment**

The meeting was adjourned by Councillor Lorna Armstrong at 8:16 p.m.



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Tom Grant  
Mayor



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Kim Fath  
Chief Administrative Officer