

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD IN THE TOWN OF VULCAN COUNCIL CHAMBER
ON MONDAY, JANUARY 9, 2017**

PRESENT:	Mayor	- Tom Grant
	Councillor	- Georgia-Lee DeBolt
	Councillor	- Rick Howard
	Councillor	- Sue Dow
	Councillor	- Paul Taylor
	Chief Administrative Officer	- Kim Fath
	Recording Secretary	- Karen Rose
ABSENT:	Councillor	- John Seaman
	Councillor	- Lorna Armstrong

1.0 Call to Order: Mayor Tom Grant called the meeting to order at 7:00 p.m.

2.0 Public Hearings - NIL

3.0 Delegations

3.1 STARS Foundation – Glenda Farnden – Municipal Relations Liaison

Glenda Farnden, Sr. Municipal Relations Liaison with STARS attended the meeting and gave Council an overview of STARS activities, new developments and statistics for the Town of Vulcan and the surrounding area.

STARS is asking all municipalities to recognize STARS as a part of the community's emergency protective services program. To help ensure sustainable funding for this initiative they are asking the Town of Vulcan for a \$2.00 per capita commitment.

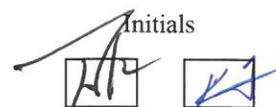
4.0 Adoption of Agenda

Motion No.: 17.001

- o 11.5 2017 Infrastructure

Moved by Councillor Sue Dow THAT the agenda governing this meeting be adopted as amended.

CARRIED UNANIMOUSLY

Initials


5.0 Adoption of Previous Minutes

5.1 Regular Council Meeting Minutes

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, December 12, 2016 were presented to Council.

Motion No.: 17.002

Moved by Councillor Rick Howard THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Monday, December 12, 2016 be approved and read by each member of Council as presented. **CARRIED UNANIMOUSLY**

6.0 Unfinished Business - NIL

7.0 Financial Reports

7.1 Cash Statement – Ending November 30, 2016

Motion No.: 17.003

Moved by Councillor Paul Taylor THAT the Cash Statement for the period ending November 30, 2016 be received for information. **CARRIED UNANIMOUSLY**

7.2 Year-to-Date Statement for the period ending November 30, 2016

Motion No.: 17.004

Moved by Councillor Paul Taylor THAT the Year-to-Date Statement for the period ending November 30, 2016 be received for information. **CARRIED UNANIMOUSLY**

8.0 Correspondence and Information Items

8.1 The Correspondence and Information Items for the period ending January 9, 2017 was presented to Council to be received for information.

Initials


8.1.C Town of Banff – Banff Canada Parade Day Invitation

Motion No.: 17.005

Moved by Councillor Paul Taylor THAT Council approves the attendance of the community float at the Banff Canada Day Parade and that the parade registration information be forwarded to the Float Committee for completion. **CARRIED UNANIMOUSLY**

8.1.F SouthGrow Initiative Bulletin

Motion No.: 17.006

Moved by Councillor Rick Howard THAT Council approves the attendance and related expenses for any Councillor wishing to take part in the Doug Griffith supper and presentation organized by SouthGrow on February 9, 2017.

CARRIED UNANIMOUSLY

Motion No.: 17.007

Moved by Councillor Sue Dow THAT the Correspondence and Information Items for the period ending January 9, 2017 be received for information.

CARRIED UNANIMOUSLY

9.0 Committee and Administrative Reports

- 9.1 The minutes and verbal presentations were presented for the various boards and committees in whom Town Council has an interest.

Motion No.: 17.008

Moved by Councillor Paul Taylor THAT the minutes and/or verbal reports of Town represented Boards/Committees at the January 9, 2017 Town Council Meeting be received for information.

Verbal Reports:

- Councillor Sue Dow
 - Municipal Planning Commission
 - Vulcan Brand Innovative Team
 - Vulcan & District Tourism Society
 - Vulcan Business Development Society

- Councillor Paul Taylor
 - Vulcan Library Board
 - Vulcan Business Development Society

- Councillor Georgia-Lee DeBolt
 - Vulcan & District Tourism Society
 - Vulcan Business Development Society
 - Vulcan and District Recreation Committee

- Mayor Tom Grant
 - Fire Meeting
 - Southern Alberta Energy from Waste Association

CARRIED UNANIMOUSLY

10.0 Bylaws/Policies

10.1 Bylaw No. 1458-17 – Amendment to Land Use Bylaw No. 1437-15

An application was received from Michael J. McKee Prof. Corp. for a change in land use designation for:

105 Sinclair Road
Block 69 Plan 8211430

The property is currently zoned “Industrial – I-1” and the proposed land designation is “Retail/Commercial – C-1” to accommodate the development of an office building.

Council was asked to give first reading of Bylaw No. 1458-17 and set a date for a public hearing on this bylaw.

Motion No.: 17.009

Moved by Councillor Rick Howard THAT Bylaw No. 1458-17 be given first reading.

CARRIED UNANIMOUSLY

10.2. Rescind Policy F-10 – Sale of Top Soil

Administration requested that Council rescind Policy F-10- Sale of Top Soil.

Initials




Motion No.: 17.010

Moved by Councillor Sue Dow THAT Council rescinds Policy F-10 – Sale of Top Soil.

CARRIED UNANIMOUSLY

10.3 Amend Policy PU-02 – Top Soil Supply and Sale

Administration reviewed current policies and requested that Council amend Policy PU-02 – Top Soil Supply and Sale to address the supply and purchasing of excess top soil which the Town may have stockpiled.

Motion No.: 17.011

Moved by Councillor Paul Taylor THAT Council adopts Policy PU-02 – Top Soil Supply and Sale as amended.

CARRIED UNANIMOUSLY

10.4 Amend Policy PL-11 – Development Damage Deposits

Administration reviewed current policies and requested that Council amend Policy F-4 – Development Damage Deposits by creating PL-11 – Development Damage Deposits to formalize a process for the collection and refund of Development Damage Deposits.

Motion No.: 17.012

Moved by Councillor Georgia-Lee DeBolt THAT Council adopts Policy PL-11 – Development Damage Deposits as amended.

CARRIED UNANIMOUSLY

10.5 Amend Policy E-03 – Cat Trap Deposit

Administration reviewed current policies and requested that Council amend Policy F-12 - Deposit on Cat Trap by creating Policy E-03 – Cat Trap Deposit to formalize a process for the collection and refund of deposits for the use of the Town owned cat traps.

Motion No.: 17.013

Moved by Councillor Rick Howard THAT Council adopts Policy E-03 – Cat Trap Deposit as amended.

CARRIED UNANIMOUSLY

Initials

11.0 New Business

11.1 Vulcan County Cruisers Car Club Request

The Vulcan County Cruisers Car Club are requesting permission to reserve all the campground sites at the Virginia Mitchell Campground for July 14, 15 and 16, 2017.

The Vulcan Country Cruisers Car Club are extending their Demolition Derby to a two day event on July 15-16, 2017.

Motion No.: 17.014

Moved by Councillor Paul Taylor THAT Council denies the Vulcan County Cruisers request to reserve the Virginia Mitchell Memorial Park campground and directs Administration to respond to their letter explaining the reasons.

CARRIED UNANIMOUSLY

11.2 Street Closure Request July 1st, 2017

The Vulcan Recreation Department will be undertaking the Canada Day events on July 1st, 2017. The Recreation Department has been approached by the Vulcan Lion's Club who have taken the responsibility of heading the fundraising for the new pool build. The Lion's Club would like to join forces with the Recreation Department on that day to host a fundraising event. This event would include closing Centre Street in front of the pool from 7:00 a.m. to 8:00 p.m. on July 1st, 2017.

The Recreation Department requested that Council consider closing Centre Street in front of the pool from 7:00 a.m. to 8:00 p.m. on July 1st, 2017 to accommodate this joint community celebration and fund raiser.

Motion No.: 17.015

Moved by Councillor Georgia-Lee DeBolt THAT Council approves the street closure in front of the pool on Centre Street from 7:00 a.m. to 8:00 p.m. on July 1st, 2017.

CARRIED UNANIMOUSLY

11.3 Certificate of Appreciation for Ross Zuehlke

Ross Zuehlke has stepped down as a Member-at-Large on the Municipal Planning Commission after 18 years of service. A suggestion was put forward that a Certificate of Appreciation be presented to Ross for his dedication and the years of service he gave to the Municipal Planning Commission.

Motion No.: 17.016

Moved by Councillor Rick Howard THAT Administration present a Certificate of Appreciation to Ross Zuehlke on behalf of the Town of Vulcan and Council thanking him for his commitment as a Member-at-Large on the Municipal Planning Commission and that Administration invite Ross Zuehlke to attend the January 23, 2016 Regular Council meeting to accept his Certificate of Appreciation. **CARRIED UNANIMOUSLY**

11.4 Vulcan & District Recreation Committee Member-at-Large Town Representative

The Vulcan and District Recreation Committee has an opening for a Member-at-Large position for the Town of Vulcan. The Recreation Director has received a request from Joy Basnett to join the Committee for a one year term.

The Committee reviewed her request and are requesting Council to appoint Joy Basnett to the vacant Member-at-Large position.

Motion No.: 17.017

Moved by Councillor Georgia-Lee DeBolt THAT Council approves the Vulcan & District Recreation Committees recommendation to appoint Joy Basnett to the Vulcan and District Recreation Committee for a one year term. **CARRIED UNANIMOUSLY**

11.5 2017 Infrastructure

Motion No.: 17.018

Moved by Councillor Rick Howard THAT Council directs Administration to move forward with preparing a Local Improvement Plan and tender documents for the 200 Block of 4th Street South as per the 5 Year Underground Utility and Street Improvement Capital Works Plan. **CARRIED UNANIMOUSLY**

12.0 Notice of Motion - NIL

13.0 Management Reports

13.1 Management Reports

Management is to produce a report each month.

Attached are the following reports:

- Chief Administrative Officer – Kim Fath
- Development Officer – Nancy Neufeld
- Public Works – Stew Birch
- Recreation Committee – Bonnie Ellis
- Community Peace Officer – Justin Vallee
- Fire Chief – Aaron Grant

Motion No.: 17.019

Moved by Councillor Paul Taylor THAT this Council receives for information the management reports for the period ending January 9, 2017.

CARRIED UNANIMOUSLY

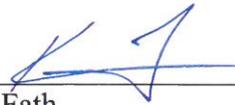
14.0 In-Camera - NIL

15.0 Adjournment

The meeting was adjourned by Councillor Rick Howard at 8:19 p.m.



Tom Grant
Mayor



Kim Fath
Chief Administrative Officer